

<b>MEETING:</b>	Full Council
<b>DATE:</b>	Thursday, 25 July 2019
<b>TIME:</b>	10.30 am
<b>VENUE:</b>	Council Chamber, Barnsley Town Hall

## AGENDA

### 1. Declarations of Interests

To receive any declarations of interest of a pecuniary or non-pecuniary nature from Members in respect of the items on this agenda (other than those already recorded within the minutes contained in the Minute Book).

### 2. Suspension of Standing Orders

To consider suspending Standing Order 13(5) in respect of the following presentation only (item 3 refers) insofar as it relates to restrictions on Members speaking more than once.

### 3. External Annual Governance Report - Presentation (*Pages 13 - 22*)

The Council will receive a presentation from the External Auditor on the External Annual Governance Report.

### 4. Audit Committee - 22nd June, 2019

### 5. Final Annual Governance Statement 2018/19 (*Pages 23 - 54*)

To consider a report of the Chief Executive and Executive Director Core Services seeking the approval of the Annual Governance Statement 2018/19.

### 6. External Audit Annual Governance Report 2018/19 (*Pages 55 - 240*)

To consider the External Auditor's Annual Governance Report for 2018/19.

### 7. Minutes (*Pages 241 - 280*)

To approve as a correct record the minutes of the meetings of the Council held on the 17<sup>th</sup> May, 2019 (Annual Council) and the 23<sup>rd</sup> May, 2018 (Ordinary meeting).

### 8. Communications

To consider any communications to be submitted by the Mayor or the Chief Executive.

### 9. Questions by Elected Members

To consider the following questions which have been received from Elected Members and which are asked pursuant to Standing Order No. 11.

#### 1 Councillor Carr – School Meals Service

*'Should a Labour controlled Council be considering removing its school meals*

*service when we have one of the highest levels of high deprivation in the country?*

*Should we expect the service to make a profit or should we be happy just to cover the costs of providing that service?*

*I am led to believe that a consultant was recently employed to look at the service. What was the cost of this and what were the recommendations?*

*Would a decision to terminate the Service be a matter for consideration at full Council and what would be the costs to schools for providing a new service in terms of catering equipment and all that is required to deliver nutritious food?’*

2 Councillor Barnard – Modern Foreign Language at GCSE

*‘Could the Cabinet Spokesperson inform the Council of the percentage of pupils in Barnsley Schools who studied a modern foreign language to GCSE level in the most recent year for which figures are available?’*

3 Councillor Wright – Penny Pie Park Redevelopment

*‘Many will know my stance on the current Penny Pie Park redevelopment through various conversations I have had over the past 12 months.*

*However given that we are now keen to demonstrate to residents we are listening to concerns surrounding the scheme, could I therefore ask that a footbridge over the railway line be considered within the new developments that would link Penny Pie Park with Pogmoor Rec in order to effectively utilise as much of the remaining green space as possible?’*

4 Councillor Fielding – Demolition of Council Houses

*‘Why has the Council instructed Berneslai Homes to evict the tenants and then demolish a pair of 4 bedroomed semi-detached council houses on South Road at Dodworth? ‘*

5 Councillor Felton - Hospitality

*Following the submission of a question by Councillor Greenhough on hospitality to the last Council and the response provided by Councillor Gardiner (Cabinet Spokesperson for Core Services) I submitted a request for further information to the finance team. I would firstly like to thank that team for taking time to gather the information I requested. Can I please, therefore, confirm that the hospitality on Armed Forces events is less than £5,100 and not what was quoted on a social media post?’*

6 Councillor Wright – Development of new school

*‘I have been contacted by numerous residents in regards to the proposed new school and particularly as to where the new school will be built.*

*Can I therefore ask the cabinet member to explain how such a planning application is processed and what participation we as a Council will have within the proposed development?’*

7 Councillor Hunt – Barnsley Market

*'Traders in the new Barnsley Market have signed up to 5-year leases with a break clause after 3 years. What assumptions has the council made as to the likely numbers of market traders that will activate the break clause?'*

8 Councillor Felton – Assisted Bin Collection

*'Why do people who qualify for assisted bin collection have to pay the fee for a replacement bin when the damage has obviously been caused by a council employee or equipment?'*

9 Councillor David Griffin – Local Plan and Barnsley's Road Infrastructure

*'Was the impact of the Local Plan on Barnsley's road infrastructure evaluated for each of its housing sites and, in general, how is it expected to pay for any significant road improvements needed?'*

10 Councillor Hunt – Glassworks

*'How many new businesses has the Council signed up to the Glassworks since it opened last November, and how many of the units in the indoor market remain un-let?'*

11 Councillor Hunt – Barnsley Market

*'I am hearing from market traders who have reluctantly signed up to a 5-year lease that some other traders are now operating on daily licenses. How many businesses in the indoor market are on 5-year leases and how many are operating on daily licenses?'*

12 Councillor Fielding – School Places and Development of new School

*'It is clearly essential and to be welcomed that the Council provides the extra Secondary School places needed for the enlarged September 2021 intake in Barnsley.*

*With no site for the proposed new free school chosen yet, there must be a significant risk that it will not be ready for the September 2021 intake. If the new school is not ready on time, where and how will the Council educate the increased number of students?'*

13 Councillor Hunt – Infrastructure in the Darton East Ward

*'What, if anything, does the Council intend to do to address infrastructure in Darton East, such as improving roads and increasing primary school places, following the recent housing development on the site of the former North Gawber colliery and other potential developments contained within the Local Plan?'*

14 Councillor Kitching – Barnsley Pride Events

*'I thoroughly enjoyed the Barnsley Pride event that was held in the Town on July 14<sup>th</sup>. What plans do we as a Council have to support the growth and success of this relatively new event in future years?'*

15 Councillor Kitching – Barnsley as a welcoming town for LGBT+ people

*'What plans do we have to ensure that the town is a welcoming, friendly and space for LGBT+ people all year round, not just on Pride day?'*

16 Councillor Hunt – Recycled Plastic and road repairs

*'Has the Council considered the use of recycled plastic in the material used to undertake road repairs? This is already used in other parts of the UK, including Cumbria, and would show Barnsley is amongst those leading the way in positive recycling for a better environment'*

17 Councillor Kitching – LGA Conference

*'I was delighted to see Councillors Andrews, Howard and Cave at the recent Local Government Association (LGA) Conference in Bournemouth. Could the Cabinet members please detail what they learnt at the event? What ideas and initiatives have they brought back to Barnsley to implement here and benefit the residents of this authority?'*

10. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

**Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Combined Authority, and Police and Crime Panel**

*No questions have been submitted.*

**Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Combined Authority, and Police and Crime Panel**

*Any Member of the Council shall have the opportunity to comment on any matters referred to in the following minutes.*

*The relevant representatives shall then be given the opportunity to respond to any comments made by Members on those minutes.*

11. Police and Crime Panel (Annual) - 3rd June, 2019 (Pages 281 - 294)

12. South Yorkshire Pensions Authority (Annual) (Draft) - 13th June, 2019 (Pages 295 - 298)

13. South Yorkshire Pensions Authority (Ordinary) (Draft) - 13th June, 2019 (Pages

299 - 308)

14. South Yorkshire Fire and Rescue Authority (Extra Ordinary) - 14th June, 2019  
(Pages 309 - 314)
15. South Yorkshire Fire and Rescue Authority (Annual) (Draft) - 24th June, 2019  
(Pages 315 - 320)

#### **Minutes of the Regulatory Boards**

16. Planning Regulatory Board - 21st May, 2019 (Pages 321 - 324)
17. Audit Committee - 5th June, 2019 (Pages 325 - 330)
18. Planning Regulatory Board - 25th June, 2019 (Pages 331 - 332)
19. General Licensing Regulatory Board - 26th June, 2019 (Pages 333 - 334)
20. Statutory Licensing Regulatory Board - 26th June, 2019 (Pages 335 - 336)
21. General Licensing Panel - Various (Pages 337 - 338)
22. Appeals, Awards and Standards - Various (Pages 339 - 342)

#### **Minutes of the Health and Wellbeing Board**

23. Health and Wellbeing Board - 4th June, 2019 (Pages 343 - 346)

#### **Minutes of the Scrutiny Committees**

24. Overview and Scrutiny Committee (Thriving and Vibrant Economy Work Stream) -  
4th June, 2019 (Pages 347 - 350)
25. Overview and Scrutiny Committee (People Achieving their Potential Work  
Stream) - 18th June, 2019 (Pages 351 - 354)

#### **Minutes of the Area Councils**

26. Dearne Area Council - 13th May, 2019 (Pages 355 - 360)
27. North Area Council - 13th May, 2019 (Pages 361 - 364)
28. North East Area Council - 23rd May, 2019 (Pages 365 - 368)
29. Central Area Council - 3rd June, 2019 (Pages 369 - 374)
30. Penistone Area Council - 13th June, 2019 (Pages 375 - 380)
31. South Area Council - 14th June, 2019 (Pages 381 - 384)
32. North Area Council - 27th June, 2019 (Pages 385 - 386)

**33.** Statutory Polling District and Station Review (*Pages 387 - 390*)

The Executive Director Core Services will submit a report on the final proposals arising from a Review of Polling Districts and Polling Station provision which the Council is required to undertake under the Electoral Administration Act 2006.

**34.** Representation on Regulatory Boards, Overview and Scrutiny Committee and Outside Bodies

To approve the changes to representation on the Regulatory Boards, Overview and Scrutiny Committee and Outside Bodies indicated:

Appeals, Awards and Standards

Proposed

Delete - S Carvell and M Moore

Add – Mrs J Cairns

General Licensing Regulatory Board

Proposed

Delete – Councillors Phillips, Pickering and Spence

Add – Councillors Clarke and Williams and one Vacancy (Lab)

Statutory Licensing Regulatory Board

Proposed

Delete – Councillor Phillips and Spence

Add – Councillor Williams and one Vacancy (Lab)

Overview & Scrutiny Committee

Proposed

Delete – Councillor Wright

Add – Councillor Pickering

Overview & Scrutiny Committee (People Achieving their Potential Work Stream)

Proposed

Delete – Councillor Smith

Add – Councillor Felton

Overview & Scrutiny Committee (Thriving and Vibrant Economy Work Stream)

Proposed

Delete – Councillors Felton, Stowe and Wright

Add – Councillors Gollick, Pickering and Smith

Overview & Scrutiny Committee (Strong and Resilient Communities Work Stream)

Proposed

Delete – Councillors Gollick

Add – Councillor Stowe

#### Planning Regulatory Board

Proposed

Delete – Councillors Clarke, Lofts and Williams

Add – Councillors Pickering, Phillips and Wright and one Vacancy (Lib Dem)

#### Berneslai Homes Board

Proposed

Add – Councillor Tattersall and one Vacancy (Lab)

#### Cooper Art Gallery

Proposed

Delete – Councillor D Birkinshaw

Add – Councillor Makinson

#### Environmental Protection UK

Proposed

Add – Councillor Williams

#### Fostering Panel

Proposed

Add – Councillor Hayward

#### George Beaumont Foundation

Proposed

Add – Councillor Hunt

#### Safer Barnsley Partnership

Proposed

Add – Councillor Mitchell

#### Schools Forum

Proposed

Add – Councillor Lodge

#### Sheffield City Region Housing Board

Proposed

Delete – Councillor Lamb

Add – Councillor Cheetham

## Virtual School Governors

Proposed

Add – Councillors Felton, Lodge, Williams and Wilson

### **Minutes of the Cabinet Meetings**

- 35. Cabinet Meeting - 15th May, 2019 (*Pages 391 - 396*)
- 36. Cabinet Meeting - 29th May, 2019 (*Pages 397 - 400*)
- 37. Cabinet Meeting - 24th June, 2019 (*Pages 401 - 406*)
- 38. Cabinet meeting - 10th July, 2019 (*Pages 407 - 410*)

**(NB. Minute 31 'Appropriation of land at Penny Pie Park for highway purpose' on the Cabinet meeting held on the 10<sup>th</sup> July, 2019 has been called in.)**

- 39. Notice of Motion - Standing Orders of the Council - Public Questions at Council Meetings

### **Notice of Motion submitted in accordance with Standing Order No 6**

***Note: In accordance with Standing Order No. 41 this Motion having been moved and seconded was deferred from the meeting of the Council held on the 23<sup>rd</sup> May, 2019.***

Moved by Councillor Kitching – Seconded by Councillor Hunt.

### **Public questions at Full Council Meetings**

This Council believes that:

- (1) Its primary role is to both serve and empower local residents and to work with them to help Barnsley achieve its full potential.
- (2) In order to do this effectively it is imperative that it is a Council that actively engages with and listens to its residents and acts on local people's issues.
- (3) Accepting Public Questions delivered by residents at Full Council meetings is an excellent and widely adopted way of starting to ensure that culture of engagement, openness and listening.

Therefore, this Council calls for:

- (4) A portion of every Full Council meeting to be reserved for questions and relevant supplementary questions asked by Members of the Public to Cabinet Members.
- (5) That appropriate amendments be made to Standing Orders.

- 40. Notice of Motion - Improving air quality in Barnsley

### **Notice of Motion submitted in accordance with Standing Order No 6**



Proposer – Councillor Fielding

Seconder – Councillor Hunt

This Council notes:

- (i) Breathing clean air is essential to health and well being
- (ii) Air pollution from vehicles has a significant and detrimental impact on the health of all people, but particularly children
- (iii) The areas of particular concern in the authority are the Air Quality Management Areas such as the M1 corridor and Dodworth Road where air quality objectives are known to be regularly breached
- (iv) The Council, through its actions, has the ability to significantly affect the levels of exposure to harmful air pollution within its area by all people, but particularly children

Furthermore, this Council believes that:

- (v) Local authorities should not be facilitating or encouraging the building of houses, schools or leisure facilities or the siting of play areas in areas with high levels of air pollution, particularly in air quality management areas
- (vi) Efforts should be made during all planning processes to minimise the exposure of people to poor air quality

Therefore, this Council calls for:

- (vii) An end to all new housing, school and leisure development (including outdoor play areas, sports pitches and gyms) in air quality management areas
- (viii) In the light of the adoption of the Local Plan and the consequent expected high levels of development in the area, and the increasing body of evidence of the significant harm that poor air quality has on children, the Councils Air Quality Management Strategy is fully reviewed immediately, rather than waiting for the permitted 5-year review period
- (ix) An immediate review of the Local Plan to remove all proposed development sites that are situated within an air quality management area

**41. Notice of Motion - Improving affordability of school uniform**

**Notice of Motion submitted in accordance with Standing Order No 6**

Proposer – Councillor Greenhough

Seconder – Councillor Kitching

This Council notes:

- (i) That schools in the authority are implementing ever stricter school uniform policies, forcing families to purchase uniform from just one supplier
- (ii) That the cost of school uniform, including required footwear, bags and sportswear can be in excess of £250 per child
- (iii) That such practice disproportionately affects families from more deprived backgrounds, including but not limited to refugees
- (iv) That children have been missing school due to their family's financial inability to purchase the required uniform to allow them to attend

Furthermore, this Council believes that:

- (v) No child should be prohibited from attending school by the cost of uniform
- (vi) It is possible for schools to take measures, such as those recently brought into statutory legislation in Wales, to make school uniform affordable, accessible and gender neutral

Therefore, this Council calls for:

- (vii) The Leader of the Council to write to all Head Teachers in the authority, stating this Council's wishes that:
  - (a) The cost of uniform should never prohibit a child from attending school
  - (b) That they exercise discretion in implementing and policing uniform policy to take account of family's abilities to meet the policy's requirements
  - (c) That uniform policies are reviewed, to facilitate purchase of uniform from a range of suppliers, including affordable options and the second hand market
  - (d) That consideration is given as to whether school logos are necessary, or if a generic, more affordable option should be permitted
- (viii) The Leader of the Council to write to the Secretary of State for Education, stating this Council's wishes that the Government makes efforts to introduce statutory guidance to mirror that recently implemented in Wales, which provides a pupil development grant of £125 if the pupil qualifies for free school meals, and £200 to help with the costs of beginning secondary school for eligible Year 7 pupils.

#### 42. Notice of Motion - Penny Pie Park

##### **Notice of Motion submitted in accordance with Standing Order No 6**

Proposer – Councillor Fielding

Seconded – Councillor Kitching

This Council notes:

- (i) The overwhelming public opposition to the construction of a gyratory road junction on Penny Pie Park
- (ii) The widespread harm to the community that will be caused by the construction of the gyratory on Penny Pie Park
- (iii) The proximity of the proposed gyratory road junction to the 2,100 pupil Horizon Community College

Furthermore, this Council believes that:

- (iv) The felling of over 75 mature urban trees should be avoided at all costs
- (v) The increase in air pollution that the scheme will cause in the vicinity of Horizon Community College is unacceptable given the increasing evidence of harm it causes to children
- (vi) The protection of safe, useable urban green spaces is of vital importance for local communities
- (vii) Plans to relocate the play and gym equipment immediately next to the gyratory system will expose children to unacceptable levels of air pollution
- (viii) The increase in noise levels to houses in the area caused by this scheme will significantly harm the quality of life for local residents
- (ix) The scheme will not work as promised to reduce traffic congestion and improve travel times
- (x) More sustainable solutions to traffic congestion need to be used, including deterring the use of single occupancy cars and promoting the use of active travel in a determined and meaningful way

Therefore, this Council calls for:

- (xi) The proposal to construct a gyratory junction on Penny Pie Park to be scrapped immediately
- (xii) A further comprehensive traffic management assessment to be carried out by independent consultants on behalf of the Council, taking into account any new proposed development in the area, the increased evidence of harm caused by air pollution and that more sustainable solutions are meaningfully examined and promoted
- (xiii) The public to be fully and rigorously consulted on future proposal and that their views be taken into account.

A handwritten signature in grey ink, appearing to read 'SNO', followed by a long horizontal line extending to the right.

Sarah Norman  
Chief Executive

Wednesday, 17 July 2019

# External audit: presentation to Full Council

## Barnsley Metropolitan Borough Council

25 July 2019

## Your external audit team

- Dedicated, local public sector team for Yorkshire clients
- External auditors to a number of local authorities and NHS bodies across Yorkshire
- Leading external audit provider to the public sector

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**Thilina De Zoysa**  
**Engagement Manager**



**Gareth Mills**  
**Engagement Lead**



# Purpose of the session

**1** Overview of the role of External Audit

**2** Summary highlights of work performed in 2018-19:

- ✓ Accounts audit
- ✓ Use of Resources, Value for Money conclusion



## What is the role of External Audit?



To provide independent assurance to those charged with governance (Full Council) by:

- ✓ giving an opinion on the Council's annual accounts
- ✓ 'true and fair' view of assets and liabilities at 31 March and financial performance in the year
- ✓ report on whether we are satisfied the Council has proper arrangements for the use of resources

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To consider the use of our special reporting powers if any issues of significant concern:

- reports in the Public Interest
- responding to an Objection on the accounts





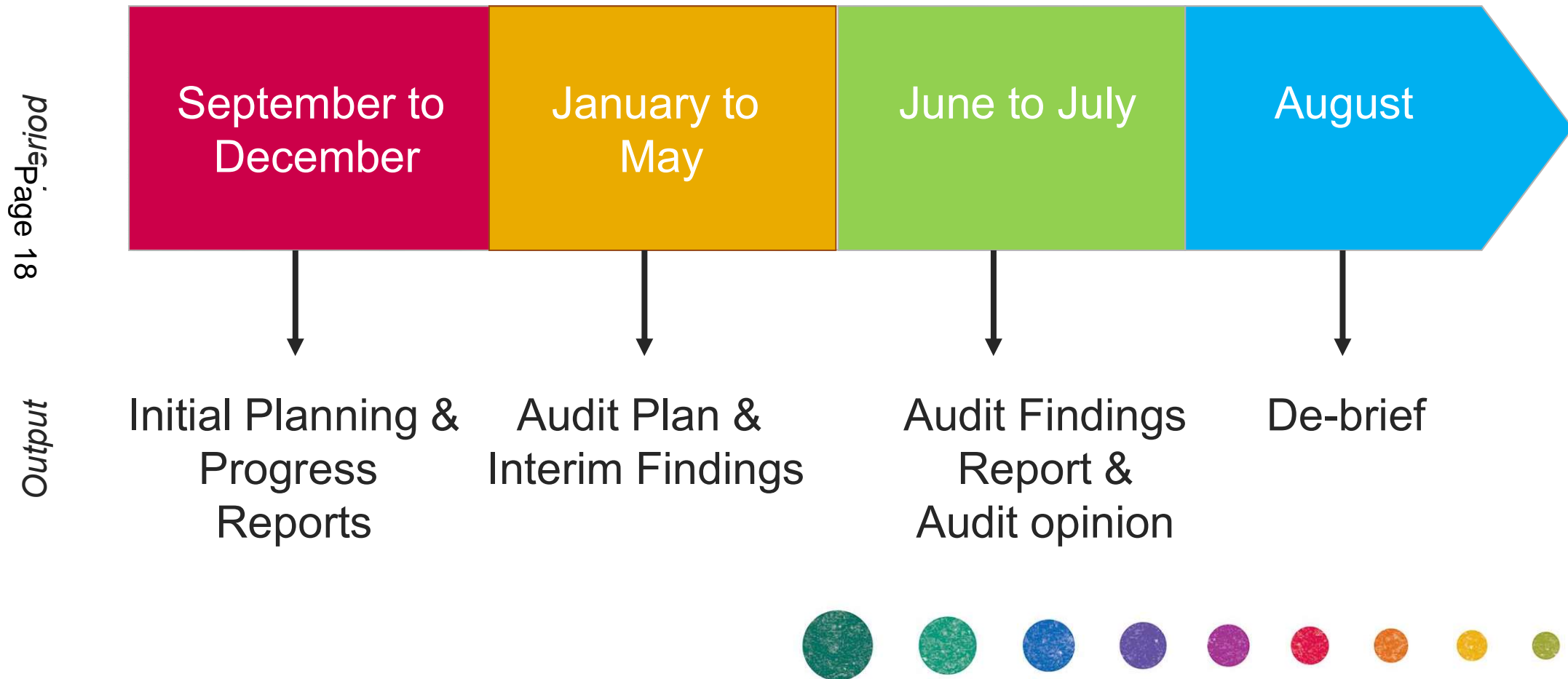
# What is the role of External Audit?



- ✓ To perform any work required by the NAO Code of Audit Practice and CIPFA Code of Practice
- ✓ review of your Annual Governance Statement and Narrative Report
- ✓ Focus on ensuring proper arrangements in place on key developments and areas of risk at the Council
- ✓ Reviewing your Whole of Government Accounts return
- ✓ Take into account other regulatory reports on the Council



# How do we perform our role? – a year round relationship



## What were our key findings in 2018-19 – accounts?

- unqualified ‘clean’ audit opinion expected to be issued
- regular liaison with senior finance team and wider management
- good working papers provided – feedback session to be held
- no major weaknesses in financial systems
- no audit adjustments impacting on useable reserves
- small number of other audit adjustments & presentational amendments

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### *The key accounting matters related to:*

- *Valuation of the Council’s land and buildings & pensions reserve*
- *An adjustment to the prior year accounts for a school disposal*



## What were our key findings in 2018-19? – Value for Money

- risk assessment identified 2 key areas of focus:
  1. financial standing of the Council
  2. arrangements in place for the Glass Works development
- unqualified 'clean' conclusion on Use of Resources / VFM conclusion
- a good outcome for the Council based on positive findings:
  - delivery of 2018-19 budget and savings
  - 2019-20 budget in place, reserves level and updated MTFS
  - governance and risk management arrangements for Glass Works
  - views of other regulators (eg Ofsted 'good' report - October 2018)

*key challenges for the Council remain ongoing financial environment for Councils and the continued need to maintain strong governance, risk management and financial management of the Glass Works scheme*

# Summary and Questions





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## AUDIT COMMITTEE – Council 25<sup>th</sup> July 2019

### ANNUAL GOVERNANCE STATEMENT 2018/19

#### 1. Purpose of the Report

- 1.1 To consider the Annual Governance Statement for 2018/19 attached as Appendix One to this report.

#### 2. Recommendation

- 2.1 **The Committee is asked to consider and approve the 2018/19 Annual Governance Statement for final ratification by Full Council.**

#### 3. Background

- 3.1 The process and guidance that underpins the Annual Governance Review (AGR) for 2018/19 was considered by the Audit Committee on 17th January 2018 prior to the AGR commencing with officers.

#### 4. The Annual Governance Statement 2018/19

- 4.1 The AGS is attached as Appendix One to this report. The statement outlines the following:
- The purpose of the Governance Framework;
  - The Governance and Internal Control Framework;
  - The process of annually reviewing the effectiveness of the Governance and Internal Control Framework; and
  - Identifying development and improvement opportunities arising from the Annual Governance Review that need to be addressed.
- 4.2 The AGS includes key links that are embedded in the statement itself.

#### 5. Review Process

- 5.1 The AGS is an important document as it is one form of providing assurances to residents and other stakeholders, including the Councils partners, that its decision making processes and procedures have integrity.
- 5.2 In order to ensure the AGS Action Plan contain relevant and significant governance issues, the following criteria have been applied when considering and determining if an issue is significant:-
- It has seriously prejudiced or prevented the achievement of the Authority's objectives;
  - It has resulted in the need to seek additional funding to allow it to be resolved or it has resulted in a significant diversion of resources from another aspect of the business;
  - It has led to a material impact to the accounts;
  - It is identified in the Head of Internal Audit's report;
  - The Authority requires progress / action reports;
  - It has attracted media or public attention and has seriously affected the reputation of the Authority; and / or
  - It has resulted in formal action by the S151 officer or Monitoring Officer.

5.3. An action plan has been prepared to capture the issues raised throughout the review process. This document will form the basis for Audit Committee monitoring throughout the year. The action plan is provided to the Audit Committee as Appendix One to the AGS itself. An update of the action plan will be submitted to the Audit Committee throughout the year ahead.

## **6. Financial Implications**

6.1 There are no direct financial implications arising through the preparation and publication of the Council's Annual Governance Statement although it includes an assessment on the Council's compliance with its own financial and other internal control related procedures.

## **7. Risk Management Considerations**

7.1 The Council's Risk Management Strategy forms one of the key elements of the Council's Internal Control Framework.

## **8. Consultations**

8.1 The statement was developed through a comprehensive evaluation process which has included input from the Council's Corporate Assurance Group and the Council's Senior Management Team (SMT).

## **9. List of Appendices**

9.1 Appendix One: Annual Governance Statement 2018/19 and Action Plan.

## **10. Background Papers**

10.1 Previous Audit Committee reports covering the monitoring of the AGS Action Plan, the Council's Local Code of Corporate Governance and the Council's Annual Governance Review Process for 2018/19.

**Contact Officer:** Risk and Governance Manager  
**Telephone:** 01226 77 3119  
**Date:** 9<sup>th</sup> July 2019



# BARNSLEY METROPOLITAN BOROUGH COUNCIL

## ANNUAL GOVERNANCE STATEMENT 2018/19

### 1. **Scope of Responsibility**

- 1.1 Barnsley Metropolitan Borough Council is responsible for ensuring that its business is conducted in accordance with the law and all relevant standards and that public money is safeguarded and properly accounted for.
- 1.2 The Council also has a duty under the Local Government Act 1999 to put in place arrangements to secure continuous improvement in the way its functions are implemented, having regard to a combination of economy, effectiveness and efficiency.
- 1.3 In discharging this overall requirement, the Council is responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions including the management of risk.
- 1.4 The Council has approved and adopted a Local Code of Corporate Governance, which is consistent with the principles of the CIPFA / SOLACE framework detailed in their report 'Delivering Good Governance in Local Government (2016 Edition)' insofar as the Council will:
- Principle A.** Behave with integrity, demonstrating strong commitment to ethical values and respect the rule of law;
  - Principle B.** Ensure openness and comprehensive stakeholder engagement;
  - Principle C.** Define outcomes in terms of sustainable economic, social and environmental benefits;
  - Principle D.** Determine the intervention necessary to optimise the achievement of intended outcomes;
  - Principle E.** Develop the entity's capacity including the capacity of its leadership and the individuals within it;
  - Principle F.** Manage risk and performance through robust internal controls and strong public financial management; and
  - Principle G.** Implementing good practice in transparency, reporting and audit to deliver effective accountability.
- 1.5 A copy of the Council's Local Code of Corporate Governance can be found on the [Council's Internet site](#). This document was last considered and approved by the Councils Audit Committee at their meeting dated 17<sup>th</sup> January 2018. As no material changes were required, the Audit Committee was not asked to consider a revised Local Code of Corporate Governance during 2018/19.

## **2. Purpose of the Governance Framework**

- 2.1 The governance framework comprises the systems, processes, culture and values by which the Council is directed and controlled. It also includes the activities through which it is accountable to, engages with and leads the community. It enables the Council to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate, cost effective services.
- 2.2 The system of governance and internal control is a significant part of the framework and is designed to manage risk to a reasonable level. It cannot eliminate all risks relating to the failure to achieve policies, aims and objectives and can therefore only provide reasonable and not absolute assurances regarding overall effectiveness. The system of governance and internal control is based on an ongoing process of risk review. The review of risk is designed to identify and prioritise risks towards the achievement Council policies, aims and objectives and to evaluate the likelihood and potential impact of those risks being realised. The Council's approach to risk is to manage and mitigate risks to acceptable levels in an efficient, effective and economic way.

## **3. The Governance Framework**

- 3.1 The scope of the governance and internal control framework spans the whole range of Council activities. The following sections consider the various main components of the Council's governance framework and the activities within each of them. It should be noted that the job roles, titles and organisational structures in this AGS reflect the Council's arrangements during 2018/19.
- 3.2 In order to help inform the next steps on our improvement journey (and to also identify improvement opportunities that relate to the Council's own governance and control environment) the Council were involved in a corporate peer review involving an expert team that came on site between Tuesday 26<sup>th</sup> February and Friday 1<sup>st</sup> March 2019.
- 3.3 Through a set of one to one and group interviews with employees, Elected Members, partners and our community, the peer team explored the following core components:
- Understanding of the local place and priority setting;
  - Leadership of place;
  - Financial planning and viability;
  - Organisational leadership and governance;
  - Capacity to deliver; and
  - Specific focus on the council's approach to children with [special educational needs and disabilities \(SEND\)](#).
- 3.4 The outcomes of the review are detailed in sections 8.1.4 to 8.1.9 of this document and are also included within the AGS Action Plan attached at Appendix One to this document.

#### **4. Principle A: Behaving with integrity, demonstrating strong commitment to ethical values and respecting the rule of law.**

##### **4.1 Behaving with Integrity**

4.1.1 Barnsley Metropolitan Borough Council (BMBC) has developed an organisational culture that is based on the principles of its '[Future Council](#)' model. The journey towards Future Council began in 2013 and is intended to shape the organisation into a customer focused, modern, efficient and business minded Council.

4.1.2 Since 2013, there have been large scale innovation and improvements in how the Council operates. This includes a change to community working, with more people getting involved and helping in their local areas. Organisationally, we are stronger, more customer focused and more sustainable in the face of increasing pressures and reducing budgets.

4.1.3 In the next few years, the Council will focus on long term issues including driving growth, helping the people most in need and helping local communities to thrive. This focus on long term planning will assist the Council in understanding and responding to future challenges, such as:

- **Driving growth** – investments to support changes and growth in high priority areas like our town centre development and motorway junction business parks;
- **Early help** - giving people the help they need as early as possible and supporting communities and residents to do more for themselves;
- **Communities working together** – recognising our community assets in our planning, design and delivery arrangements;
- **Brexit** – preparing for Brexit and managing any challenges;
- **Technology** – establishing a digitally confident Council that includes its local communities to ensure Barnsley maximises the opportunities that technology brings; and
- **Improvement and growth fund** – driving change through investment and innovation.

4.1.4 Although financial austerity is very much a challenge for the Council, the opportunities to grow, to do things differently and to use new technology are really positive. The Council is slicker, stronger and more efficient as a result of its Future Council model and these ongoing plans ensure the Council continues with the progress that has already been made in creating a thriving and vibrant economy, helping people to achieve their potential and developing strong, resilient communities.

4.1.5 There are a number of activities that the Council continues to focus on to assist in changing the way we work:

- **Clear Vision and Values** – we have developed these together and they define what we are trying to achieve in our communities and for our customers;
- **Customer Focus** – we will understand all of our customer needs and put them at the heart of everything we do;
- **Commercial and Business Acumen** – we will focus on outcomes and making every penny count, removing bureaucracy and running the organisation really well for our customers and residents;
- **Efficient Delivery of Projects and Programmes** – we have strengthened and standardised our approach to Projects and Programmes and we are better at working together to ensure accountability and value for money;

- **Innovative and Managed Risk Taking** – we will remove barriers to change, encourage, support and empower our employees to develop great new ideas and implement improvements;
- **Learning Organisation** – we will invest in our employees, recognise success and achievement and become stronger from our mistakes;
- **Leaders at every Level** – we will have leaders at every level of the organisation who are highly skilled and able to inspire and empower their teams to respond effectively to local needs;
- **Flexible Workforce** – we will ensure our employees are healthy, agile, skilled and flexible so that we can continue to meet our customer’s needs;
- **Working with our Partners, Communities and Residents** – we will work better together to identify and meet local needs by joining up our work and playing to our different strengths; and
- **Enabling Organisation** – we will enable our partners, communities and residents to do more for themselves, rather than stepping in when we are not needed or where others can do something better than we can.

4.1.6 The Council’s four main values, detailed in the [Councils Performance Management Arrangements](#) are as follows:

- We are Proud;
- We are Honest;
- We will be Excellent; and
- We are a Team.

4.1.7 BMBC has a Whistleblowing Policy which forms an element of the Council’s [Anti-Fraud and Corruption arrangements](#). The Whistleblowing Policy is supported by two senior managers who are designated contact officers. The Councils [Audit Committee](#) oversees the effectiveness of these arrangements on a regular basis. The Council’s Internal Audit Section takes the lead in promoting preventative measures as well as having a role in investigating matters brought to its attention.

## **4.2 Demonstrating a strong commitment to Ethical Values**

4.2.1 BMBC has a Member Panel in place to consider any allegations of misconduct where the [Monitoring Officer](#) determines the need to undertake a formal investigation. The Monitoring Officer exercises their judgement in consultation with three independent persons who have been appointed as part of the 2011 Localism Act. This panel comprises three Elected Members chosen from those Members who comprise the [Appeals, Awards and Standards Panel](#) by the Monitoring officer in consultation with the Chairperson of the Panel. The majority of Members are selected from a political group that is different to that of the Member who is the subject of the complaint.

4.2.2 The Council has developed and adopted formal Codes of Conduct which define the standards for both personal and professional behaviour for [Elected Members](#) and [officers](#). Formal induction training packages have been developed for Members and officers that include mandatory training regarding areas such as information governance and financial and procurement responsibilities. Both Elected Members and officers are required to register relevant interests as required by law, and by the relevant Code of Conduct. The Council maintains a [Register of Councillor Interests](#) and Councillors are obliged to keep their registration up to date and inform the Monitoring Officer of any

changes within 28 days of the relevant event. The need for disclosure of any conflicts of interest is a standard agenda items at all Council meetings and [Standing Orders](#) require a member to withdraw where they have a disclosable pecuniary interest as defined by law.

### **4.3 Respecting the Rule of Law**

- 4.3.1 The Council has designated the Executive Director of Core Services as the Monitoring Officer. It is the function of the Monitoring Officer to ensure compliance with established policies, procedures, laws and regulations and to oversee its arrangements in respect of complaints relating to ethical standards.
- 4.3.2 The Executive Director of Core Services attends, or is represented by a senior lawyer, at all meetings of [Cabinet](#) and [Council](#). A senior lawyer is always in attendance at meetings of the [Planning Regulation Board](#) and [Licensing Regulatory Board](#) and as the Clerk to any Appeal meetings.
- 4.3.3 All decision making reports take account of a number of control factors including risk and ,legal considerations as well as financial, policy and performance implications. The Council's [Senior Management Team](#) (SMT) reviews all significant reports prior to them being included on the Cabinet agenda and discusses the forthcoming Cabinet agenda a week prior to the meeting to address any particular issues arising from the reports on the agenda. As such, any decisions taken by Cabinet Members, under their delegated powers, are subject to prior scrutiny by SMT.
- 4.3.4 All Cabinet decisions are subject to scrutiny by the [Overview and Scrutiny Committee](#).
- 4.3.5 All documents that require execution by the Executive Director of Core Services require evidence of appropriate authority either via a decision made by an Elected Member or delegated approval.
- 4.3.6 Legal implications regarding consultation and statutory quality obligations are addressed specifically as part of the Council's budget setting process. The Monitoring Officer and the Service Director (Finance), who acts as the [Section 151 Officer](#), are aware of the statutory duties to report in respect of concerns and unauthorised activity/ expenditure and consult with each other periodically in relation to their complementary statutory roles.
- 4.3.7 There is a periodic review of decision making and 'authority to act' roles through the role of the Internal Audit section and where appropriate, by external regulators such as the [Information Commissioner](#), the [Surveillance Commissioner](#) and the [Local Government Ombudsman](#).

## **5. Principle B: Ensuring openness and comprehensive stakeholder engagement.**

### **5.1 Openness**

- 5.1.1 The [Council Constitution](#) sets out how the Council makes decisions and the procedures that are followed to ensure that its rules are efficient, effective, transparent and accountable to local people. The Constitution sets out rules governing the manner in which the Council conducts its business.
- 5.1.2 The Constitution includes the [Scheme of Delegation](#) in which functions and decision making responsibilities are allocated between Full Council, Cabinet, individual Cabinet Members, Regulatory Boards, Committees as well as officers.
- 5.1.3 The Council's Officer Code of Conduct and Member Code of Conduct encourages the effective transaction of business by setting out the respective roles of Elected Members and officers and provides guidelines for good working relationships between them.
- 5.1.4 A limited number of items of business (e.g. approving the level of Council Tax) must be approved by Full Council. For other decisions, the [Leader](#) and Cabinet have decision making powers that support the priorities and [structures of Future Council](#).
- 5.1.5 In order to comply with the Government's [Local Government Transparency Code](#) we make sure that local people can see and access data regarding:
- How we spend our money;
  - How we use Council assets;
  - How we make decisions; and
  - General issues that are important to local people.
- 5.1.6 The Council is committed to providing high quality services for all its customers and this is recognised through our vision of working together for a brighter future and a better Barnsley. The Council understands the benefit of listening to all of our customers in order to achieve the above by taking account of their views and learning from their experiences to ensure that the services we provide are developed in accordance with what our customers need. Customers can provide the Council with feedback in a variety of ways but can do this formally through the Customer Feedback, Information and Improvement Team who ensure that a customer's feedback is acknowledged, registered and responded to.
- 5.1.7 The Council advises customers online how they can make a [complaint, compliment or comment](#) and provides information on what will happen with the feedback they make. A copy of the Council's annual customer feedback report is also available and provides information on the customer feedback received and the learning identified from complaints.

## **5.2 Engaging comprehensively with Institutional Stakeholders**

- 5.2.1 When working in partnership with others, the existence of sound governance arrangements helps to ensure that shared goals are achieved and resources are controlled in an effective manner.
- 5.2.2 A governance review was undertaken to identify and agree our key partnership boards. The main partnership boards are the Health and Wellbeing Board, the Barnsley Economic Partnership, the Safer Barnsley Partnership, the Safeguarding Boards and the Children's Trust. The emphasis for these partnership arrangements ensures partner agencies actively contribute towards, and are responsible for the delivery of, shared outcomes for Barnsley. As part of our Community Engagement Strategy work, we also completed a stakeholder mapping exercise and created a log of key stakeholders for consultation purposes.
- 5.2.3 Council officers and Elected Members are nominated as Council representatives when dealing with significant partnering organisations. Partners are encouraged, where appropriate, to align their objectives with the Council's ambitions to ensure a coordinated approach to the delivery of high quality, efficient and effective services that are in accordance with the arrangements of the Council.
- 5.2.4 A practical Partnership Governance Framework is in place to assist Partnership Lead Officers in providing suitable assurances that the partnership is making a valuable contribution to the Council's objectives and priorities and is a well governed and controlled relationship. The development of this document has been driven by the outcomes of previous Annual Governance Review's.
- 5.2.5 A review of Partnership Risk was undertaken in September 2018 and determined that the majority of Business Unit risk registers do include a suitable consideration of partnership risks and that no partnership risk was assessed as being 'red'.
- 5.2.6 The [Sheffield City Region](#) (SCR) benefits from its own governance arrangements that were supported by BMBC during 2018/19. BMBC provided internal control support functions such as meeting's administration, human resources, health and safety and internal audit which are delivered to the SCR via a service level agreement.

## **5.3 Engaging with individual Citizens and Service Users more effectively**

- 5.3.1 All Elected Members must be accountable to their communities for the decisions that they have taken including the rationale behind them. BMBC is subject to review through the annual external audit of its financial statements and by comparing our performance management outcomes against national standards and targets.
- 5.3.2 Elected Members and officers are subject to a code of conduct. Additionally, where maladministration may have occurred, the aggrieved person can appeal to their local Elected Member or directly to the Local Government Ombudsman.
- 5.3.3 The Council has numerous arrangements in place to communicate with its customers and wider stakeholders including the use of social email such as [Facebook](#) and [Twitter](#). The Area Council and Ward Alliance arrangements also encourage community involvement, engagement and participation.
- 5.3.4 Whilst the journey to become a more customer focused, modern and business minded Council began in 2013 with the inception of the 'Future Council' model, the Council remains committed to

the delivery of new, improved ways of working as detailed in the Council's [Corporate Plan 2017 – 2020](#). These include:

- A genuine focus on customers by putting them at the heart of what we do;
- A re-shaped organisation, designed to deliver what we have promised;
- New, innovative ways of working that deliver sustainable services; and
- More people getting involved locally, making their communities stronger.



## 6. Principle C: Defining outcomes in terms of sustainable economic, social and environmental benefits.

### 6.1 Defining outcomes

6.1.1 The Council has identified the following priorities or outcomes, which are detailed in the Corporate Plan 2017 – 2020:

- **Thriving and Vibrant Economy:**

We are inwardly investing in order to build Barnsley's economy to achieve the following outcomes:

- ✓ Create more and better jobs and good business growth;
- ✓ Increase skills to get more people working;
- ✓ Develop a vibrant Town Centre;
- ✓ Strengthen our visitor economy; and
- ✓ Create more and better housing.

- **People Achieving their Potential:**

We are creating a healthier, safer and better educated population to achieve the following outcomes:

- ✓ Every child attends a good school and is successful in learning and work;
- ✓ Reducing demand through access to early help;
- ✓ Children and adults are safe from harm; and
- ✓ People are healthier, happier, independent and active.

- **Strong and Resilient Communities:**

We are helping people get the most out of where they live now and in the future to achieve the following outcomes:

- ✓ People volunteering and contributing towards stronger communities;
- ✓ Protecting the Borough for future generations by recycling and using renewable energy; and
- ✓ Customers can contact us easily and use more services online.

6.1.2 The progress made towards these outcomes are detailed in the [Council's Performance Management reports](#) which include a 'RAG' rating against each outcome and a detailed narrative against each individual area of activity.

6.1.3 The [Council's Medium Term Financial Strategy](#) (MTFS) supports the delivery of the Council's key priorities by setting the financial framework over a three year period. It does this by identifying a number of key assumptions and constraints that are regularly tested to ensure they remain robust and accurate. The Council's MTFS also sets the framework for the compilation of Service Business Plan's. Each Business Plan considers issues such as finance, workforce and equalities to ensure appropriate risks are identified and mitigated to acceptable levels. Under Section 25 of the Local Government Act 2003, the S151 Officer is required to report on the robustness of estimates made for the purposes of setting budgets and the adequacy of the proposed financial reserves which is reviewed through the annual reporting of the [Councils Statement of Accounts](#).

6.1.4 The MTFS also includes a brief section which considers the financial implications relating to relationships with key partners.

## **6.2 Sustainable Economic, Social and Environmental Benefits**

- 6.2.1 The Council ensures that it considers the impact of its decisions in terms of economic, social and environmental consequences and requires all [decision making reports](#) to include an appropriate analysis of issues such as financial , health and safety, consultation, local people / service user, risk management, equality and social inclusion implications.
- 6.2.2 The Council has an [Equality and Diversity Policy](#) which sets out the Councils commitment, together with the specific responsibilities of employees, managers and Elected Members in implementing the policy and meeting our [Public Sector Equality duties](#). Furthermore, the Council's [Equality Strategy](#) sets out how the policy and Public Sector Equality duties are put into practice.

## **7. Principle D: Determining the interventions necessary to optimise the achievement of intended outcomes.**

### **7.1 Determining Outcomes**

7.1.1 The Council ensures its decision makers are able to make informed and evidence-based decisions through the development of objective, decision making reports. These reports include an analysis of available options (including a 'preferred' option) and consider the potential financial, resource and risk implications of any decisions that are to be made.

7.1.2. The Council values feedback from our stakeholders and this is gathered by undertaking service specific consultations and engagement throughout the year. In 2019, a resident engagement exercise is planned which will help shape the Council's future plans.

### **7.2 Planning Interventions**

7.2.1 In terms of strategic planning, the Council has benefitted from two thematic Boards. These are comprised of partners from across the Borough who have an interest in delivering the outcomes associated with the thematic Board as follows:-

- Health and Wellbeing Board seeks to agree Health and Wellbeing related strategies and works with all relevant organisations to join up health and social care across the Borough. The Board is made up of Elected Members and officers of the Council, representatives from Barnsley's Clinical Commissioning Group (CCG) as well as other health providers which represent the interests of patients and service users. Representatives from other organisations that have an impact on Health and Wellbeing, such as South Yorkshire Police, have also attended these meetings; and
- Barnsley Economic Partnership (BEP) brings together a group of high level, influential people from the public and private sectors with the skills and experience to assist with the delivery of Barnsley's [Jobs and Business Plan](#). The BEP looks to contribute towards the rebalancing of the economy by stimulating private sector job growth through enterprise, business growth and inward investment.

7.2.2 The effectiveness of interventions is considered and assessed as part of the Council's Performance Management arrangements. Performance Reports include a brief narrative relating to the activities and outputs of the Health and Wellbeing Board and BEP.

### **7.3 Optimising the achievement of Intended Outcomes**

7.3.1 The Council's activities are considered at a strategic level through the development of the Council's MTFs and complementary [Service and Financial Planning arrangements](#). These set out the context in which the Council operates in terms of significant financial pressures arising from ongoing austerity measures and changes to local government funding arrangements. They also attempt to ensure that the activities of the Council and its key partners are aligned and that appropriate resources are in place to enable the delivery of intended outcomes.

7.3.2 The Council has developed a Business Unit Framework to ensure that it is a sustainable and evolving organisation despite reducing resources. This is complemented by the Council's [Future Council 2020 Plan](#) which sets out the journey towards a more modern, efficient and business minded organisation through planned change, improvement and growth. In response to austerity

measures, the Council has made £92M efficiency savings up to March 2019 with a further efficiency savings still required to deliver a balanced position over the medium term. In order to maintain a balanced, sustainable budgetary position in the context of these challenges, we have also developed a [Commercial Strategy](#) that the Council's Commercial Board are tasked with ensuring is embedded within services.

7.3.3 The Council procures a variety of goods and services in accordance with EU, UK and local regulations which are set out in the [Council's Procurement Policies \(CPR\)](#). The CPR was subject to a robust review during 2018/2019 and this has led to a number of improvements including a revised content and format.

7.3.4 In terms of delivering social value, the Council developed and launched its policy/statement during 2018/2019. Over the next year, 2019/2020, the Council will concentrate on the full adoption and implementation of embedding social value into working practices and decision making including the Council's procurement processes and evaluation.

8. **Principle E: Developing the entity’s capacity, including the capability of its leadership and individuals within it.**

8.1 **Developing Organisational Capacity**

8.1.1 The Organisational Improvement Strategy 2017-2020 sets out plans for the future to ensure that the Council is efficient and effective and is in the best possible position to support the achievement of its priorities. Building on the previous Future Council Strategy, the 2017/20 [strategy](#) is built around ten One Council priorities and focuses on four key areas of improvement. These areas of improvement will enable us to continue to drive changes forward at a pace to ensure we meet the demands required of a modern environment. The areas of improvement are:

- **Culture and behaviour change** – Continue to build and develop a healthy and positive organisational culture to ensure we are a customer focused, modern, efficient and business minded Future Council;
- **Efficient and effective processes and technology** – Ensure our processes and procedures are reflective of a modern Council and provide efficiency and value for money as well as supporting creativity and innovation. Provide reliable and efficient technology to mobilise our workforce and members and enable better and more efficient ways of working;
- **Agile, healthy and engaged workforce** – Ensure our workforce is healthy, resilient and able to work flexibly to meet the needs and expectations of our customers. Ensure our employees and members are engaged, motivated, empowered, able to share ideas and get involved in decision making to shape the future organisation; and
- **Developing the skills of our workforce and Elected Members** – Ensure that our employees and Elected Members take ownership for their own learning and development and have the right skills, knowledge and behaviours to perform effectively in their role in order to support the achievement of our priorities and meet our customers’ needs.

8.1.2 Performance is monitored by the Organisational Improvement Board to ensure we are making sufficient progress and improvements against our priorities.

8.1.3 A number of service areas make use of benchmarking opportunities to measure performance and consider and compare this information to ensure the Service is delivering efficient and effective value for money services.

8.1.4 In order to help inform the next steps on our improvement journey, the Council invited the LGA to carry out a Corporate Peer review.

8.1.5 An expert team was on site late February / early March 2019 and through a set of one to one and group interviews with employees, elected members, partners and our community, sought to explore the following core components:-

- Understanding of the local place and priority setting;
- Leadership of place;
- Financial planning and viability;
- Organisational leadership and governance;
- Capacity to deliver; and
- Specific focus on the council’s approach to children with [special educational needs and disabilities \(SEND\)](#).

8.1.6 The Peer Review findings concluded that:-

**“Barnsley Council is a high performing Council with clear and tangible ambitions for its residents, communities and stakeholders.”**

The Review team also acknowledged challenges facing the Council from 2020 and the change in leadership of the Chief Executive that may result in a change of direction for the organisation.

8.1.7 In terms of potential improvement, the Peer Review also made the following recommendations for the Council to consider:-

- Continue to communicate with staff particularly with changes in leadership;
- Clarify, simplify and re-iterate Council priorities and initiatives;
- Consider rationalising plans post 2020;
- Revisit the corporate risk register;
- Grow the neighbourhood model;
- Make the local economy more inclusive;
- Improve engagement with parents regarding SEND outcomes; and
- Drive forward with digital transformation.

8.1.8 The detailed recommendations from the full report are being transformed into an action plan along with timescales for completion. An overview of this is included within the AGS Action Plan which is attached at Appendix One to this document.

8.1.9 The LGA Corporate Peer Challenge process includes a follow up visit within the next two years. The purpose of the visit is to help the Council assess the impact of the peer challenge and demonstrate the progress it has made against the areas of improvement and development identified by the peer team. The Council's action plan will provide the evidence on how the recommendations have been tackled and resolved, where applicable.

## **8.2 Developing the Capability of the Organisations Leadership and other Individuals**

8.2.1 A robust performance framework has been developed and aligned to the priorities and outcomes included in our Corporate Plan. Performance for all areas of the Council is measured on a regular basis with progress reported into Cabinet quarterly. Areas of performance are subject to further scrutiny through the Council's Overview and Scrutiny Commission.

8.2.2 Individuals are able to identify how they contribute to the Council's priorities and objectives through business plans, team plans and individual performance objectives set during the annual Performance Development Review (PDR) process. Progress against these objectives are reviewed regularly throughout the year at one-to-one and supervision meetings and quarterly against the performance framework. Personal development requirements are also identified and discussed at PDR and one-to-one/ supervision meetings to ensure individuals are able to achieve their potential and contribute to the delivery of Council's priorities.

8.2.3 The Barnsley Leadership Programme continues to develop the leadership skills and behaviours of Council officers with over 650 employees completing the programme to-date. The programme is linked to the Chartered Management Institute Certificate in Leadership and Management enabling employees to formalise their skills with an accredited professional qualification if they wish to do so.

- 8.2.4 A corporate development offer is available to all employees to develop their skills for both now and in the future. Key focus areas for this offer include developing digital skills, commercial awareness and a practical approach to using coaching conversations to support and encourage people to fulfil their potential.
- 8.2.5 Effective two-way communication between employees and the organisation is enabled through regular activities including employee surveys and employee engagement events ('Talkabouts'). These activities provide employees with an opportunity to raise concerns, share ideas and get involved with decision making and improvements to shape the future organisation.
- 8.2.6 A Corporate Health and Safety Committee, chaired by the Head of Corporate Health, Safety and Emergency Resilience, is in place and includes membership from a number of employee representatives. The Committee meets on a regular basis and includes within its terms of reference, consideration of the following activities:
- Accident and incident statistics;
  - Occupational health statistics;
  - Health and Safety Audit Reports;
  - The development, introduction and monitoring of health and safety management systems;
  - The effectiveness of health and safety training; and
  - The adequacy of safety and health communication and publicity within the workplace.

**9. Principle F: Managing risks and performance through robust internal control and strong public financial management.**

**9.1 Managing Risk**

- 9.1.1 The Council's [Risk Management Framework](#) (RMF) does not seek to eliminate risk or adopt a risk averse approach but aims to ensure the Council has the capability and awareness to manage acceptable levels of risk in the pursuit of agreed objectives. The RMF includes the Policy Objective Statement and the Risk Management Strategy which set out how the Council seeks to embed a risk based culture into its normal business activities. The RMF was reviewed and updated in 2018 and approved by the Audit Committee in December 2018. The RMF is a key element in the implementation of good governance arrangements that forms part of the Council's Annual Governance Review (AGR) process.
- 9.1.2 The Council's [Strategic Risk Register](#) (SRR) is intended to be a robust and dynamic document that sets out the culture and tone for risk management across the Council. The engagement of SMT in the risk management process through their ownership and review of the SRR demonstrates a strong commitment to embedding risk management 'from the top'. The risks in the SRR are owned by SMT with the management of individual risks and measures to mitigate risks allocated to specific officers. The SRR is subject to a six-monthly review and the outcomes are reported to the Audit Committee and subsequently, Cabinet.
- 9.1.3 The SRR was updated in October 2018, and again in March 2019, with the Audit Committee and Cabinet approving the outcomes of these reviews. Strategic Risk Management was also considered as part of the 2019 Peer Review and a further review of the current risk arrangements is currently being undertaken with the support of an external consultant to deliver recommended improvements in 2019/20.
- 9.1.4 Individual Business Units also operate and benefit from maintaining Operational Risk Registers (ORR) which relate to the key risks for their services. These risk registers are aligned to individual Business Unit Business Plans. Service Directors are asked to review these risk registers on a bi-annual basis and following each review there is an expectation that 'red' risks (in terms of 'current' and 'target' risk assessments) are escalated to Business Unit Management Teams for further consideration. All Operational Risk Registers are now located in the Council's document management system, SharePoint, with relevant officers able to access these documents electronically.
- 9.1.5 Risk management is an essential part of the Council's decision making report structure and it is expected that all decision making reports include a section on the risk implications of the decision in hand.



## **9.2 Managing Performance**

9.2.1 The Council measures its performance against the key priorities and outcomes included in the Corporate Plan 2017 – 2020. Underpinning this is a performance management framework that consists of three elements:

1. The Corporate Plan Priorities;
2. The Corporate Health of the Organisation; and,
3. Directorate Performance.

9.2.2 Each quarter, the Council produces a [performance report](#), summarising the performance against the priorities and outcomes.

9.2.3 Through effective contract management, the Council is also able to identify and assess the performance of its partners and contractual relationships.

## **9.3 Effective Overview and Scrutiny**

9.3.1 The Overview and Scrutiny Committee (OSC) is responsible for reviewing and challenging the decisions made by the Council's Cabinet and Executive Officers. The Committee meets monthly and consists of 26 Elected Members, 3 members of the public (referred to as co-opted members) and a Parent Governor Representative. It monitors the work and performance of the Council as well as other organisations (e.g. local healthcare providers) to ensure the effective delivery of local services and appropriate safeguarding arrangements are in place to protect vulnerable adults and children in the Borough. The Committee also sets up smaller 'Task and Finish' groups which supports the work of the Committee by undertaking more detailed investigations on specific topics.

## **9.4 Robust Internal Control**

9.4.1 The Council's system of internal controls are designed to support the achievement of corporate objectives and outcomes whilst ensuring that there is an appropriate level of compliance in terms of laws, regulations and internal arrangements. The internal control framework aims to act as a robust control measure against risks such as the loss of assets, fraud, misuse of equipment and the misuse of data and information.

9.4.2 The Council benefits from a [suite of policies](#) in respect of counter fraud and corruption activities including a Whistleblowing Policy, anti-Money Laundering Policy and an anti-Bribery Policy.

9.4.3 The Council's Audit Committee is made up of four Elected Members and five independent people. This ensures that the Council is complying with its rules and regulations for governance and finance, including value for money of Council services.

## **9.5 Managing Data**

9.5.1 The Council has information governance accountabilities that are required to be in place in accordance with legislation and accreditation standards such as the Data Security and Protection toolkit (formally the Information Governance toolkit) and Public Services Network accreditation. The Data Security and Protection toolkit is in use by the Council and is an online self-assessment tool used for publishing the standards of good practice that organisations must comply with regarding information governance.

- 9.5.2 In May 2018 the General Data Protection Regulations (GDPR) came into force alongside the Data Protection Act 2018. Significant work was undertaken to review data protection practices, processes in detail across the Council and develop various forms of training and awareness. Given the nature of the Council's activities, a senior officer was appointed as the statutory Data Protection Officer (DPO) to independently assess the Council's compliance with the GDPR and Data Protection Act.
- 9.5.3 In addition to the DPO, the Council's Information Governance arrangements are overseen by the Council's Senior Information Risk Owner (SIRO), a role undertaken by the Executive Director Core Services. The SIRO also chairs the Council's Information Governance Board which takes the lead in the development of policies, procedures, training arrangements and lessons learned from previous information governance incidents.
- 9.5.4 In his independent role, the DPO undertook a number of assurance reviews to provide assurances to the Information Governance Board and the Audit Committee regarding the Council's compliance with GDPR. The key issues arising from this work are described in Section 11.
- 9.5.4 The Council responds to a significant number of information access requests as a result of the Freedom of Information Act 2000, the Environmental Information Regulation 2004, the Data Protection Act 2018 and General Data Protection Regulations.

Information on how to make a request for information is available online and can be seen below:

- [Non- personal information \(Freedom of Information and Environmental Information\);](#)
- [Personal information \(individual information rights\).](#)

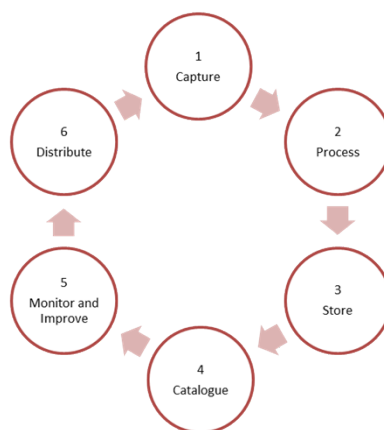
- 9.5.5 During October 2017, the Council welcomed a consensual audit of its personal data processes by the Information Commissioners Office (ICO). The ICO recognised the strong leadership and good practice the Council has embedded and cited the online training provision, comprehensive case management system for processing Freedom of Information requests and the Council's Records Management base, Shortwood, as examples of this good practice. In total, 109 recommendations were made for the Council to act upon, with the majority being classed as medium or low priority. An action plan was developed by the Council and facilitated by Internal Audit, the Information Governance Board and the Audit Committee. The ICO subsequently carried out a follow up audit and concluded that the recommendations had been acted upon satisfactorily. The review is now complete.
- 9.5.6 In preparation for the General Data Protection Regulations (GDPR), which came into effect on the 25th May 2018 (alongside a new UK Data Protection Act), the Council specifically addressed the following issues:-
- The individual rights of our customers;
  - The changes to accountability and governance surrounding information management;
  - The appointment of a Data Protection Officer;
  - Processes relating to breach notifications;
  - Reviewing and updating policies; and
  - Rolling out training and awareness to all employees.

9.5.7 The Council has endorsed a [Data Management Policy](#) that sets out the vision and principles at a strategic level for effectively managing data, and treating data as a critical asset to the organisation.

9.5.8 The policy principles include:-

- Corporate data is owned by Barnsley MBC and, as such, all staff are responsible for appropriately respecting and protecting the data assets generated by the Council;
- Data should be safeguarded according to GDPR / other legislative principles but should otherwise be shared where there is need within the organisation unless there is an explicit legal, commercial or operational reason for restricting access to non-person-identifiable data. Data is an asset which belongs to the Council, not a specific department or individual;
- The Business Improvement and Intelligence team within the Business Improvement and Communications business unit are responsible for defining the corporate policies and procedures governing data management, including this policy;
- The Information Governance Board is the assigned authority for decision-making with respect to the policy and associated practices. Any exceptions to the policy must be approved and documented by the Board;
- The organisational structure and service management supports sustainable improvements in data management practices and is responsible for improving data quality. Services responsible for creating and processing data will play an active role in remedying identified defects and will resource improvement initiatives as a priority;
- Appropriate training and a staff toolkit will be provided but it is the responsibility of service managers to ensure that training is undertaken by relevant staff; and
- Staff are responsible for understanding their own obligations with respect to data management and quality. Staff are also responsible for safeguarding and managing information particularly the quality of data and a critical part of the Data Management framework will be to monitor and improve data quality.

9.5.9 To facilitate the implementation of the policy and principles, the Business Improvement and Intelligence service has a technical team that will guide customers through the practicalities of processing their data through the Data Management Framework:



9.5.10 Through processing key priority data via the framework and adhering to the policy, it is anticipated that the organisation will realise the benefits of managed data including:

- ✓ Increased efficiency within the organisation by reducing redundant effort to collect and source data;
- ✓ Improve the effectiveness of decision making based on a sound evidence base and reduces the potential by others to challenge those decisions legally or otherwise;
- ✓ Provides a means by which to measure the effectiveness of service delivery, operations and strategy;
- ✓ Enables the targeting of limited resources to specific areas of need, and provides the evidence base for doing so;
- ✓ Through the creation of a Data Warehouse, it provides a mechanism for joining and analysing data for business intelligence purposes and opens up the opportunities to re-use data and quickly deploy new digital services;
- ✓ Fulfils statutory and contractual functions; and,
- ✓ Improve opportunity to leverage external funding.

## 9.6 Strong Public Financial Management

9.6.1 The Council has a pragmatic approach to the management of finances and endeavours to ensure that its spend represents value for money. This approach is intended to support the achievement of short term operational performance and longer term strategic outcomes. Strategies including the Council's [Value for Money](#) and Commercial strategies underpin both long and short term objectives.

9.6.2 The Council's Service Director (Finance) acts as the Section 151 officer and ensures that the Council benefits from robust financial advice and is compliant in terms of its accounting and fiduciary responsibilities. This includes ensuring that financial management is embedded within the annual Business and Service Planning processes which includes the control and mitigation of financial risk.

9.6.3 In terms of financial management, the 2019 Peer Review Team concluded that:

**“The Council has a strong financial grip on both its expenditure and performance against its planned savings programme”.**

## **10. Principle G: Implementing good practices in Transparency, Reporting and Audit to deliver Effective Accountability.**

### **10.1 Implementing good practice in Transparency**

10.1.1 The Council's commitment to be a customer focused organisation is underpinned by ensuring that customers are aware of how they can make a request for information from the Council for both personal information and for information about the Council. Information is published on the Council's website which advises customers on how they can make a request:

- Non- personal information ([Freedom](#) of Information and Environmental Information); and
- Personal information (individual information [rights](#)).

10.1.2 The Council is also required to publish information as part of the [Local Government Transparency Code 2015 and Freedom of Information Act 2005](#), which has been designed to make sure that local people can see and access data about:-

- How the Council spends its money;
- How Council assets are used;
- How the Council make decisions; and
- Issues important to local people.

A copy of the information we publish in line with the Local Government Transparency Code 2015 and Freedom of Information Act 2005 can be seen below:

- [Local Government Transparency Code 2015](#); and
- [Freedom of Information Act 2005](#).

10.1.3 The Council benefits from a [Social Media policy](#) which aims to maximise positive engagement with stakeholders by the Council and individual officers whilst protecting its own reputation and ensuring compliance with relevant standards and regulations.

### **10.2 Implementing Good Practice in Reporting**

10.2.1 It is important for the Council to be able to demonstrate that it has been able to deliver on its priorities and ambitions and that it has been able to deliver value for money outcomes. This is achieved through the publication of Performance Reports.

10.2.2 Performance reporting is complemented by the Council's [Statement of Accounts](#) report which is prepared and published in accordance with legislative requirements and the [Code of Practice on Local Authority Accounting in the United Kingdom](#). The External Auditor also provides a value for money opinion in addition to an opinion on the accounts themselves. The Council's Annual Statement of Accounts report is made available for local electors, stakeholders and other interested parties to inspect.

10.2.3 There is a legal responsibility to undertake (at least annually) a full review of the Councils own internal control and corporate governance arrangements and provide details of this review in the [Annual Governance Statement](#). This is complemented by an [improvement Action Plan](#) that is monitored by the Councils Audit Committee. This review is undertaken using the current CIPFA Good Governance Framework for Local Government (2016). It is likely that the findings from major

reports from the National Audit Office and the Committee on Standards in Public Life, due in early 2019, will influence any future frameworks relating to local authority governance reviews.

### **10.3 Assurance and Effective Accountability**

10.3.1 It is important that the Council is challenged, audited and reviewed both internally and externally to ensure that Council services, priorities and outcomes are making a positive impact on the Borough. Following such reviews, the Council ensures recommendations and are translated into operational actions that are achievable, measurable and have suitable accountability built into them. Where appropriate,

10.3.2 In order to deliver the Council's own vision and values, it is important that partnership working is carried out in a way that ensures robust governance arrangements are in place in terms of finance, resources and risk. A practical Partnership Governance Framework is in place to assist Partnership Lead Officers provide suitable assurances that the partnership is making a valuable contribution to the Council's objectives and priorities and that it is a well governed and controlled relationship.

## **11. Review of the Effectiveness of the Governance Framework**

### **11.1 Annual Governance Review**

11.1.1 Barnsley Metropolitan Borough Council has responsibility for conducting (at least annually) a review of the effectiveness of its governance framework, systems of internal control and risk management arrangements. The review of effectiveness is informed by the work of senior managers within the Council who have responsibility for the development and maintenance of the governance environment as well as the Head of Internal Audits (HoIA) annual report and comments made by external auditors and other regulators or inspectors.

### **11.2 Senior Management Team**

11.2.1 The Council's SMT is responsible for ensuring compliance with as well as improvement against the governance, risk and internal control framework. As part of this function, each member of SMT is provided with details of their Directorates assurance information for the year. This assurance information includes:

1. Significant and Fundamental Internal Audit recommendations that have been made to individual Business Units within the Directorate;
2. Significant and Fundamental Internal Audit recommendations that have been identified following 'themed' audits; and
3. Other Sources of Assurance information which has been sourced from Internal Control and Governance lead officers.

11.2.2 Following receipt of this information by each individual Service Director, each SMT member is then asked to provide assurances regarding the overall governance arrangements for their Directorate.

11.2.3 This information is then evaluated and, where appropriate, included in the Annual Governance Statement Action Plan.

### **11.3 Internal Control Arrangements**

11.3.1 The Council has adopted a comprehensive set of internal policies and procedures that govern key aspects of its operations as part of the drive to develop high quality local public services. Collectively, these are referred to as the Internal Control Framework.

11.3.2 Each of these policies, plans and procedures has a senior lead officer with overall responsibility for their maintenance and application.

11.3.3 Each element that makes up the Internal Control Framework is subject to cyclical, risk informed reviews by the Council's Internal Audit Section.

## 11.4 Internal Audit

11.4.1 The Peer Review team concluded that the Council's Internal Audit function is:

**“Well regarded and delivers good assurance for Members officers. The Audit function is regarded as being genuinely independent and is trusted to do the right thing for the Council.”**

11.4.2 The HoIA is responsible for providing assurances in regard to the robustness of the Council's internal control arrangement to the Audit Committee and provides an annual report on Internal Audit activity and performance to the Audit Committee. In terms of the 2018/19 report, the HoIA gave a controls assurance opinion of **adequate** in relation to the Council's systems and confirmed that no fundamental breakdown of any system had occurred.

11.4.3 In his report, the HoIA also outlined the significant pressures that the Council now operates under as a result of austerity and recognised that this has, in turn, prompted a change in the Council's risk appetite. Within this context, Internal Audit reviews continue to confirm that services retain a focus on embedding new operational and governance arrangements and also maintain an appropriate, risk-based and effective framework of controls. It is pleasing to report, therefore, that 73% of the completed audits resulted in a substantial or adequate assurance opinion which is an increase from 50% in 2017/18.

11.4.4 The engagement of senior management across the Council has once again been very good reflecting the positive approach to audit and the openness to invite challenge and support. Where Internal Audit work has highlighted more significant areas for improvement, these have generally been where management have requested an independent review by Internal Audit in order to identify key control, governance and risk issues and assist management in how best to deal with them.

## 11.5 Strategic Risk Management

11.5.1 During 2018/19, the Strategic Risk, Governance and Insurance Manager has supported (and where appropriate challenged) the management and development of the Council's SRR and has prepared a number of reports to SMT, Audit Committee and Cabinet regarding the outcomes of the bi-annual reviews of the SRR. Work has also included the promotion and embedding of good risk management practice throughout the Council and its partners.

11.5.2 Strategic Risk Management was also considered by as part of the 2019 Peer Review and a further review of the current risk arrangements is currently being undertaken with the support of an external consultant to deliver recommended improvements in 2019.

## 11.6 Data Protection Officer (DPO)

11.6.1 The key role of the DPO is to provide the Council with assurances regarding compliance with GDPR and the Data Protection Act 2018. In order to do this, the DPO undertook a range of specific assurance reviews aimed at certain aspects of data protection and information governance activity. These reviews supplemented the work of the DPO during the year which incorporated the following:

- Input to the development of corporate training;
- Advice on policy review;
- Reviewing Data Protection Impact Assessments and signing them off;



- Receiving notifications of data breaches, advising and overseeing investigations and adjudicating upon any reporting to the ICO;
- ICO liaison and correspondence with complainants;
- Providing ad hoc guidance, support, challenge and input to new issues;
- 'Project' input for example into new Personnel files solution and attending the Digital Leadership Team; and
- Reporting to the IG Board and Audit Committee.

11.6.2 The DPO presented this annual assurance report to the Information Governance Board in June 2019 and to the Audit Committee on 22<sup>nd</sup> July. In summary and taking a range of matters into account, the DPO provided an opinion regarding overall compliance and having reliable and embedded good practice in place as 'reasonable'.

## **11.7 External Audit, Assessment and Inspection**

11.7.1 In addition to the annual external audit of the Council's Statement of Accounts, Barnsley Metropolitan Borough Council is also subject to external assessment and regulation by auditors and service inspectorates such as OFSTED and the CQC. Services are responsible for ensuring that relevant findings from external audit or inspection activity informs the annual governance review which in turns underpins the production of the Annual Governance Statement.

11.7.2 In summary, the following principle sources of evidence were considered when carrying out this review:

- Assurances provided from the 2019 Peer Review;
- Assurances provided by Service Directors and Executive Directors regarding the overall governance arrangements for Business Units and Directorates;
- Internal Audit Annual Report;
- Risk Management Annual Report;
- The Annual Audit Letter;
- Key issues arising from the Annual Corporate Health and Safety Annual Report;
- The Local Government Ombudsman Annual Monitoring Report regarding complaints handled by BMBC;
- The independent Internal Audit annual review of Corporate Risk Management arrangements and the annual review of Annual Governance Arrangements; and
- A review of the action taken and progress made in relation to the issues raised in the 2017/18 Annual Governance Statement and Associated Improvement Action Plan.

## **12. Significant Governance Issues**

12.1 Only the more significant and strategic governance and internal control issues should be included in the AGS. The following criteria have been applied when considering and determining if an issue is significant:

- It has seriously prejudiced or prevented the achievement of the Authority's objectives;
- It has resulted in the need to seek additional funding to allow it to be resolved, or has resulted in significant diversion of resources from another aspect of the business;
- It has led to a material impact in the accounts;
- It is identified in the Head of Internal Audit's report;
- The Authority requires progress / action reports;

- It has attracted media or public attention and has seriously affected the reputation of the Authority; and / or,
- It has resulted in formal action by the S151 Officer or Monitoring Officer.

12.2 The annual review of the Council's governance, risk and internal control arrangements for 2018/19 has identified issues relating to:

- The 2019 Peer Review findings; and
- Improving compliance with GDPR and embedding good data protection practice.

12.3 The review has confirmed that the general level of compliance with the Council's governance and internal control framework remains robust and effective.

12.4 The review process has taken into account the action taken against control issues on previous Annual Governance Statements.

12.5 The Action Plan to be monitored during 2019/20 is comprised of the issues that have been carried forward from previous years as well as those identified from the 2018/19 review.

**13. Statement by the Leader of the Council and Chief Executive**

13.1 We are satisfied that the comprehensive review process undertaken has identified the relevant areas for attention over the forthcoming year. The Action Plan that has been put in place will be monitored by the Council's Audit Committee and this will, when implemented, further enhance the Council's governance, risk and internal control framework.

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Councillor Sir Stephen Houghton CBE  
Leader of Barnsley MBC

Date:

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Sarah Norman  
Chief Executive of Barnsley MBC

Date:

## **Glossary**

CIPFA – Chartered Institute of Public Finance and Accountancy  
SOLACE – Society of Local Authority Chief Executives  
BMBC – Barnsley Metropolitan Borough Council  
SMT – Senior Management Team  
SCR – Sheffield City Region  
ICO – Information Commissioners Office  
MTFS – Medium Term Financial Strategy  
H&WB – Health and Wellbeing Board  
BEP – Barnsley Economic Partnership  
CCG – Clinical Commissioning Group  
P&DR – Performance and Development Review  
RMF – Risk Management Framework  
SRR – Strategic Risk Register  
ORR – Operation Risk Register  
OSC – Overview and Scrutiny Commission  
SIRO – Senior Information Risk Owner  
GDPR – General Data Protection Regulations  
DPO – Data Protection Officer  
AGS – Annual Governance Statement  
AGR – Annual Governance Review  
HoIA – Head of Internal Audit  
OFSTED – Office for Standards in Education, Children's Services and Skills  
CQC – Care Quality Commission

Ref	Annual Governance Statement Action	Responsible Executive Director	Timescales	Current Position – Action Taken / Planned
1	Monitoring the implementation of management actions identified by the DPO to further improve compliance with the General Data Protection Regulations and embed good general data protection practice	Executive Director, Core Services	30/09/2019	<p><b>July 2019:</b>                      The Council’s compliance with the Data Protection Act (DPA) 2018 and the General Data Protection Regulations (GDPR) is being monitored through the Information Governance Board alongside other areas of information governance and management.</p> <p>The Council’s Data Protection Officer (DPO) reports to the Board, providing assurances regarding work being undertaken to embed revised procedures and processes to ensure compliance.</p> <p>A programme of independent assurance reviews has been completed that provided the Information Governance Board with information and assurances regarding compliance.</p> <p>The Information Governance Board will oversee the implementation of the agreed management actions to ensure improved compliance and the embedding of good data protection practice.</p> <p>The DPOs annual report has been considered by SMT and the Audit Committee.</p> <p>It is important to stress that it is the responsibility of all senior managers to ensure the personal data they use in the delivery of services is maintained in compliance with the Council’s policies, the DPA 2018 and GDPR.</p>

Ref	Annual Governance Statement Action	Responsible Executive Director	Timescales	Current Position – Action Taken / Planned
2	Delivery of the improvement action noted within the 2019 Peer Review findings specifically to address recommendations relating to governance and risk.	Chief Executive	31/03/2020	<p><b>June 2019:</b> The Peer Review Action plan is currently being revised in response to feedback from SMT.</p> <p>The report and revised action plan is scheduled for Cabinet approval on 24<sup>th</sup> July. This is slightly later than planned to receive input from the new Chief Executive. However, a number of actions are already underway to address the key recommendations and observations in the Peer Review eg the review of the Strategic Risk Register.</p>

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# The Audit Findings (ISA260) Report for Barnsley Metropolitan Borough Council

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## Appendices

- A. Action Plan
- B. Audit adjustments
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- D. Audit Opinion (proposed)

The contents of this report relate only to those matters which came to our attention during the conduct of our normal audit procedures which are designed for the purpose of expressing our opinion on the financial statements. Our audit is not designed to test all internal controls or identify all areas of control weakness. However, where, as part of our testing, we identify control weaknesses, we will report these to you. In consequence, our work cannot be relied upon to disclose all defalcations or other irregularities, or to include all possible improvements in internal control that a more extensive special examination might identify. This report has been prepared solely for your benefit and should not be quoted in whole or in part without our prior written consent. We do not accept any responsibility for any loss occasioned to any third party acting, or refraining from acting on the basis of the content of this report, as this report was not prepared for, nor intended for, any other purpose.

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# 1. Headlines

This table summarises the key findings and other matters arising from the statutory audit of Barnsley Metropolitan Borough Council ('the Council') and the preparation of the group and Council's financial statements for the year ended 31 March 2019 for those charged with governance.

<b>Financial Statements</b>	<p>Under International Standards of Audit (UK) (ISAs) and the National Audit Office (NAO) Code of Audit Practice ('the Code'), we are required to report whether, in our opinion, the group and Council's financial statements:</p> <ul style="list-style-type: none"><li>• give a true and fair view of the financial position of the group and Council and the group and Council's income and expenditure for the year</li><li>• have been properly prepared in accordance with the CIPFA/LASAAC code of practice on local authority accounting and prepared in accordance with the Local Audit and Accountability Act 2014.</li></ul> <p>We are also required to report whether other information published together with the audited financial statements (including the Annual Governance Statement (AGS) and Narrative Report) is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.</p>	<p>Our audit work commenced as planned at the beginning of June and, at the time of this report, remains ongoing July. Our key audit findings are summarised in this report.</p> <p>We have identified a small number of proposed adjustments, including a prior period adjustment of £37m, and these are detailed at Appendix B. We have also raised some recommendations for management as a result of our audit work in the Action Plan at Appendix A.</p> <p>Our work is currently progressing and, at this stage, there are no matters of which we are aware that would require modification of our proposed audit opinion (as set out at Appendix D), subject to the following outstanding matters:</p> <ul style="list-style-type: none"><li>• finalisation of a testing and review of the work done by the engagement lead and manager in the following sections;</li><li>- elements of testing on property, plant and equipment, finishing substantive testing of income streams and operating expenditure, work on the Housing Revenue Account and Collection Fund, completion of audit testing on debtors, creditors and reserves</li><li>• review of the updated pension fund liability and related disclosures in light of the changes required following the McCloud judgement and Guaranteed Minimum Pension (GMP) requirements (we will review the updated accounting entries and disclosures upon receipt from the Council's actuary)</li><li>• completion of work on the group accounts, and disclosures in respect of related party transactions and PFI schemes</li><li>• completion of our audit work on some notes to the accounts not included above in line with our audit approach</li><li>• receipt of the updated Annual Governance Statement (AGS) and Narrative Report taking into account our review of the draft versions of these documents</li><li>• completing our review of management's going concern assessment</li><li>• receipt of management's letter of representation (included as a separate item on the Audit Committee's agenda for 22 July)</li><li>• review of the final set of financial statements.</li></ul> <p>We have concluded that the other information to be published with the financial statements is consistent with our knowledge of your organisation and the financial statements we have audited, subject to satisfactory completion of our review of the Narrative Report and AGS.</p> <p>We expect to issue an unqualified (clean) audit opinion by 31 July 2019.</p>
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# Headlines - continued

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## Value for Money arrangements

Under the National Audit Office (NAO) Code of Audit Practice ('the Code'), we are required to report if, in our opinion, the Council has made proper arrangements to secure economy, efficiency and effectiveness in its use of resources ('the value for money (VFM) conclusion').

Our Audit Plan presented to the Audit Committee on 23 January 2019 identified the following two key areas of focus on the Council's value for money arrangements:

- Financial standing – delivery of 2018-19 budget and savings plan and achievement of Medium Term Financial Strategy (MTFS)
- Arrangements in place for the Glass Works development.

We have completed our risk based review of the Council's value for money arrangements. We have concluded that the Council has proper arrangements to secure economy, efficiency and effectiveness in its use of resources around these two risks. Appropriate arrangements are in place in relation to the management of the Council's financial position and in the governance, risk management and financial management of the Glass Works scheme to date.

We therefore anticipate issuing an unqualified 'clean' value for money conclusion, as detailed at Appendix D. Our findings are summarised in section 3 of this report.

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## Statutory duties

The Local Audit and Accountability Act 2014 ('the Act') also requires us to:

- report to you if we have applied any of the additional powers and duties ascribed to us under the Act; and
- To certify the closure of the audit.

We have not exercised any of our additional statutory powers or duties.

We have completed the majority of work under the Code. We expect to be able to certify the conclusion of the audit once we have completed our review of the Council's Whole of Government Accounts (WGA) return. We anticipate issuing our audit certificate by the NAO's WGA deadline of 31 August 2019.

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## Acknowledgements

We would like to take this opportunity to record our appreciation for the assistance provided by the finance team and other staff during our audit.

## 2. Summary

### Overview of the scope of our audit

This Audit Findings Report presents the observations arising from the audit that are significant to the responsibility of those charged with governance to oversee the financial reporting process, as required by International Standard on Auditing (UK) 260 and the Code of Audit Practice ('the Code'). Its contents have been discussed with management prior to reporting to the Audit Committee.

As auditor we are responsible for performing the audit, in accordance with International Standards on Auditing (UK) and the Code, which is directed towards forming and expressing an opinion on the financial statements that have been prepared by management with the oversight of those charged with governance. The audit of the financial statements does not relieve management or those charged with governance of their responsibilities for the preparation of the financial statements.

### Audit approach

Our audit approach was based on a thorough understanding of the group and Council's business and is risk based, and in particular included:

- An evaluation of the group and Council's internal controls environment, including its IT systems and controls

- An evaluation of the components of the group based on a measure of materiality considering each as a percentage of the group's gross revenue expenditure to assess the significance of the component and to determine the planned audit response
- From this evaluation, we determined that a full ISA(UK) audit of the parent undertaking was required (which is the Council). On the other two components, namely Berneslai Homes Limited and Penistone Grammar Trust, we performed specified audit procedures on material balances and transactions
- Substantive testing on significant transactions and material account balances, including the procedures outlined in this report in relation to the key audit risks

We have not had to significantly alter or change our Audit Plan dated 10 January 2019, as communicated to you on 23 January at the Audit Committee. There was one change noted following our interim audit, which was the inclusion of an additional component in the group accounts (Penistone Grammar Trust), we have taken this into account in our audit work performed on the group.

### Conclusion

Our audit work on your financial statements is currently ongoing. Subject to outstanding work and queries being satisfactorily completed and resolved (previously listed on page 3 of this report), we anticipate issuing an unqualified audit opinion following the Audit Committee on 22 July 2019, as detailed in Appendix D.

### Our approach to materiality

The concept of materiality is fundamental to the preparation of the financial statements and the audit process and applies not only to the monetary misstatements but also to disclosure requirements and adherence to acceptable accounting practice and applicable law.

Materiality calculations remain the same as reported to you in our Audit Plan, presented to the Audit Committee in January. Our determination of materiality is detailed below.

Materiality category	Group Amount (£)	Council Amount (£)	Qualitative factors considered
Materiality for the financial statements	10,000,000	9,900,000	We have determined materiality at 1.8% of gross expenditure from the 2017-18 final accounts. This is in line with the industry standard and reflects the risks associated with the Council's financial performance.
Performance materiality	7,000,000	6,930,000	This is 70% of materiality and reflects any significant findings from the work of the previous external auditor and that 2018-19 is the first year of audit for us as external auditors.
Trivial matters	500,000	500,000	A standard level of five per cent of materiality has been used. This is our reporting threshold for any errors identified.
Materiality for specific transactions, balances or disclosures		5,000	The senior officer remuneration disclosure has been identified as an area requiring specific materiality of £5,000 based on the disclosure bandings, due to its sensitive nature.

# Significant findings – audit risks

Risks identified in our Audit Plan	Commentary
<p><b>1</b> The revenue cycle includes fraudulent transactions</p>	<p><b>Auditor commentary</b></p> <p>Under ISA (UK) 240 there is a rebuttable presumed risk that revenue may be misstated due to the improper recognition of revenue. This presumption can be rebutted if the auditor concludes that there is no risk of material misstatement due to fraud relating to revenue recognition.</p> <p>Having considered the risk factors set out in ISA (UK) 240 and the nature of the revenue streams at the Council, we have determined that the risk of fraud arising from revenue recognition can be rebutted, because:</p> <ul style="list-style-type: none"> <li>• there is little incentive to manipulate revenue recognition</li> <li>• opportunities to manipulate revenue recognition are very limited</li> <li>• the culture and ethical frameworks of local authorities, including Barnsley MBC, mean that all forms of fraud are seen as unacceptable.</li> </ul> <p>We did not consider this to be a significant risk for the Council in our Audit Plan.</p> <p>Therefore we did not undertake any specific work in this area other than our normal audit procedures, including validating total revenues to council tax, non domestic rates and central government grants income.</p> <p>Our audit work has not identified any issues in respect of fraudulent revenue recognition.</p>
<p>Management override of controls</p>	<p><b>Auditor commentary</b></p> <p>Under ISA (UK) 240 there is a non-rebuttable presumed risk that the risk of management over-ride of controls is present in all entities. The Council continues to face financial pressures and this could potentially place management under undue pressure in terms of how they report performance.</p> <p>We therefore identified management override of control, in particular journals, management estimates and transactions outside the course of business as a significant risk, which was one of the most significant assessed risks of material misstatement.</p> <p>As part of our audit, we:</p> <ul style="list-style-type: none"> <li>• evaluated the design effectiveness of management controls over journals</li> <li>• analysed the journals listing and determine the criteria for selecting high risk unusual journals</li> <li>• tested unusual journals recorded during the year and after the draft accounts stage for appropriateness and corroboration</li> <li>• gained an understanding of the accounting estimates and critical judgements applied made by management and consider their reasonableness with regard to corroborative evidence</li> <li>• evaluated the rationale for any changes in accounting policies, estimates or significant unusual transactions</li> </ul> <p>Our audit work to date has not identified any issues in respect of management override of controls. We are currently working through the journals selected for testing, we will provide a verbal update the Audit Committee on 22 July with our final findings on our review of journals.</p>

# Significant findings – audit risks

Risks identified in our Audit Plan	Commentary
<p><b>3 Valuation of the pension fund net liability</b></p> <p>The group's pension fund net liability, as reflected in the group balance sheet as the retirement benefit obligations, represents a significant estimate in the financial statements and group accounts.</p> <p>The group's pension fund net liability is considered a significant estimate due to the size of the numbers involved and the sensitivity of the estimate to changes in key assumptions.</p> <p>The groups £400m net liability as at 31 March 2018 was derived from both the Council's single entity liability of £376m and Berneslai Homes Limited liability of £24m.</p> <p>We therefore identified valuation of the group and Council's pension fund net liability as a significant risk in our Audit Plan, which was one of the most significant assessed risks of material misstatement.</p>	<p><b>Auditor commentary</b></p> <p>As a response to this risk , our audit work included but was not restricted to:</p> <ul style="list-style-type: none"> <li>• updating our understanding of the processes and controls put in place by management to ensure that the group's pension fund net liability is not materially misstated and evaluated the design of the associated controls</li> <li>• evaluating the instructions issued by management to their management expert (an actuary) for this estimate and the scope of the actuary's work</li> <li>• assessing the competence, capabilities and objectivity of the actuary who carried out the group's pension fund valuation</li> <li>• assessing the accuracy and completeness of the information provided to the actuary to estimate the liabilities</li> <li>• testing the consistency of the pension fund assets and liabilities and disclosures in the notes to the core financial statements with the actuarial reports from the actuary</li> <li>• undertaking procedures to confirm the reasonableness of the actuarial assumptions made by reviewing the report of the consulting actuary (as auditor's expert) and performing any additional procedures suggested within the report</li> <li>• obtaining assurances from the auditor of South Yorkshire Pension Fund as to the controls surrounding the validity and accuracy of membership data; contributions data and benefits data sent to the actuary by the pension fund and the fund assets valuation in the pension fund financial statements (currently awaiting this information).</li> </ul> <p><b>Key observations</b></p> <p>Subject to satisfactory receipt of assurances from the auditor of the Pension Fund, we have reviewed this estimate and are satisfied that it is reasonable. Key assumptions have also been reviewed and agreed as reasonable. In the 'significant findings – other issues' on page 9 we set out the potential impact of the McCloud judgement on the pension fund net liability.</p> <p>At the time of producing this report, we have been in discussions with management and we are aware that the Council has requested updated reports from its actuary to take into account the impact on the Council's pension numbers of the McCloud judgement and GMP. We understand the expected impact of these issues would result in an increase of the Authority's £438m pension fund liability of c£12m.</p> <p>We will review the updated actuary reports and resulting changes to the pension figures in the accounts once received. We will verbally update the Committee on 22 July with our findings on this issue.</p>

# Significant findings – audit risks

Risks identified in our Audit Plan	Commentary
<p><b>4 Valuation of land and buildings</b></p> <p>The Council revalues its land and buildings on a rolling five-yearly basis. This valuation represents a significant estimate by management in the financial statements due to the size of the numbers involved (PY: £885m) and the sensitivity of this estimate to changes in key assumptions.</p> <p>Additionally, the Council needs to ensure the carrying value of land and buildings in the Council's financial statements is not materially different from the current value or the fair value at the financial statements date, where a rolling programme is used</p> <p>We therefore identified valuation of land and buildings, particularly revaluations and impairments, as a significant risk, which was one of the most significant assessed risks of material misstatement</p>	<p><b>Auditor commentary</b></p> <p>As a response to this risk, our audit work included but was not restricted to</p> <ul style="list-style-type: none"> <li>evaluating management's processes and assumptions for the calculation of the estimate, the instructions issued to valuation experts and the scope of their work</li> <li>evaluating the competence, capabilities and objectivity of the valuation expert</li> <li>discussing with the valuer the basis on which the valuation was carried out</li> <li>challenging the information and assumptions used by the valuer to assess completeness and consistency with our understanding</li> <li>testing revaluations made during the year to see if they had been accounted correctly in line with applicable accounting guidance and input correctly into the Council's asset register</li> <li>assessing how management have confirmed assets valued at 1 April 2018 have not significantly changed in value by the year end, 31 March 2019</li> <li>evaluating the assumptions made by management for those assets not revalued during the year and how management has satisfied themselves that these are not materially different to current value at year end</li> <li>reviewing the Council's PFI schemes to consider the appropriateness of the accounting entries.</li> </ul> <p>Our audit work to date identified a material issue in relation to accounting for land and buildings, in relation to a requirement for a prior period adjustment (PPA). The PPA is in relation to the Horizon School which had a net book value of £37m at the time it gained Trust status in June 2017. The Council's accounting policy is to treat such transfers as a loss on disposal at the point the transfer takes place. Therefore the transfer and the resulting loss on disposal should have been reflected in the 2017-18 accounts.</p> <p>The Council is to restate the 2017-18 comparative accounts for this issue (which is discussed in more detail alongside other audit adjustments at Appendix B). In addition, in order to mitigate the chances of an issue like this occurring in the future, we have raised a recommendation in the Action Plan at Appendix A, to ensure communication on school transfers is enhanced between finance, estates and legal.</p> <p>This issue is to be corrected by management and therefore the matter will not impact our audit opinion.</p>

# Significant findings - other issues

Issue	Commentary	Auditor view
<p><b>Potential impact of the McCloud judgement</b></p> <p>The Court of Appeal has ruled that there was age discrimination in the judges and firefighters pension schemes where transitional protections were given to scheme members.</p> <p>The Government applied to the Supreme Court for permission to appeal this ruling, but this permission to appeal was unsuccessful. The case will now be remitted back to employment tribunal for remedy.</p> <p>The legal ruling around age discrimination (McCloud - Court of Appeal) has implications not just for pension funds but also for other pension schemes where they have implemented transitional arrangements on ongoing benefits.</p>	<p>Discussion is ongoing in the sector regarding the potential impact of the ruling on the financial statements of Local Government bodies.</p> <p>The Council has requested an estimate from its actuary of the potential impact of the McCloud ruling and GMP. The actuary's estimate suggested a potential impact of these issues would result in an increase of the Council's £437.9m pension fund liability by c£12m.</p> <p>The Council has requested that it's actuary carry out a detailed review of the impact of this issue and will update it's accounts on completion of the Actuary's work.</p> <p>We will review the updated actuary reports and resulting changes to the pension figures in the accounts once received. We will verbally update the Committee on 22 July with our findings on this issue. Management's view is that the impact of this change is material and therefore updating the accounts for this issue is appropriate.</p>	<p>We have reviewed the analysis performed by the actuary, and consider that the approach that has been taken to arrive at this estimate is reasonable.</p> <p>Given the change in liability resulting from the McCloud judgement, management has agreed to process the adjustment of c12m on receipt of the updated IAS19 report. We consider this an appropriate adjustment to the Council's financial statements.</p> <p>We have included this as an adjusted item at Appendix B.</p>




# Significant findings arising from the group audit

Component	Findings	Group audit impact
<b>Berneslai Homes Limited (BHL)</b>	<ul style="list-style-type: none"> <li>We noted in our Audit Plan in January 2019 that there are no specific significant risks associated with BHL other than the group defined benefit pension liability where there was a £24m pension liability associated with BHL as at 31 March 2018. We noted the liability has increased to £32m as at 31 March 2019</li> <li>After reviewing the figures of BHL as at 31 March 2019, we are able to fully confirm that there are no specific significant risks associated with BHL that would relate to a significant risk for the group audit purposes</li> <li>Our audit approach included obtaining sufficient assurances based on group materiality over any material balances and transactions of BHL outside the group boundary based on group materiality. This included the BHL pension fund liability, operating costs and short term investments. Our work to date has not identified any material issues that require reporting to you</li> <li>We completed a review of the group consolidation process and no issues were identified that need reporting to you.</li> </ul>	<ul style="list-style-type: none"> <li>No material or other reporting issues were noted from BHL's inclusion in the group accounts</li> <li>Subject to satisfactory completion of our group audit work, we are satisfied that the group accounts after taking account intercompany transactions, are not materially misstated.</li> </ul>
<b>Stonewall Grammar School (PGT)</b>	<ul style="list-style-type: none"> <li>Our Audit Plan in January 2019, did not include PGT as a component of the group. The Council as part of its' continued assessment of preparation of group accounts have identified that PGT is a material component to the group and therefore , for the first time has included PGT in the group accounts. As a result , the Council restated its' comparative figures for last year to incorporate this.</li> <li>Our audit approach included obtaining sufficient assurances based on group materiality, over any material balances and transactions of PGT outside the group boundary. This included the PGT land and buildings and endowment funds balances. Our work to date has not identified any material issues that require reporting to you</li> <li>We completed a review of the group consolidation process and no issues identified that need reporting to you.</li> </ul>	<ul style="list-style-type: none"> <li>No material or other reporting issues were noted from PGT's inclusion in the group accounts</li> <li>Subject to satisfactory completion of our group audit work, we are satisfied that the group accounts after taking account intercompany transactions, are not materially misstated.</li> </ul>



# Significant findings – key judgements and estimates







Accounting area	Summary of management’s policy	Audit Comments	Assessment
<b>Land and Buildings – Council Housing - £564.6m</b>	<p>The Council owns 18,400 dwellings and is required to revalue these properties in accordance with DCLG’s Stock Valuation for Resource Accounting guidance.</p> <p>The guidance requires the use of beacon methodology, in which a detailed valuation of representative property types is then applied to similar properties. The Council has engaged it’s internally RICS qualified valuers from its’ Estate Department to complete the valuation of these properties. The year end valuation of all Council Housing was £564.6m, a net increase of £21.6m from 2017-18 (£543m).</p>	<p>As part of our audit , we performed the following procedures to ensure the estimates used and key judgements applied when valuing the Council Housing stock and other land and buildings are prudent and reasonable, including:</p> <ul style="list-style-type: none"> <li>• Assessment of management’s expert (the Council’s RICS qualified valuers)</li> <li>• Completeness and accuracy of the underlying information used to determine the estimate</li> <li>• Impact of any changes to valuation method as relevant. There were no significant changes to the valuation method.</li> <li>• Consistency of estimate used</li> <li>• Reasonableness of the movement in the estimate.</li> <li>• Adequacy of disclosure of estimate in the financial statements.</li> </ul>	 <b>Green</b>
<b>Land and Buildings – Other - £280.8m</b>	<p>Other land and buildings comprises specialised assets such as schools and libraries, which are required to be valued at depreciated replacement cost (DRC) at year end, reflecting the cost of a modern equivalent asset necessary to deliver the same service provision.</p> <p>The remainder of other land and buildings are not specialised in nature and are required to be valued at existing use in value (EUV) at year end. The Council has engaged it’s internally RICS qualified valuers from its’ Estate Department to complete the valuation of these properties on a five yearly cyclical basis.</p> <p>Management has considered the year-end value of non-valued properties, and the potential valuation change in the assets revalued at 1 April 2018 comparing the potential changes at the date of valuation and the year end of 31 March 2019 to determine whether there has been a material change in the total value of these properties.</p> <p>Management’s assessment of assets not revalued in year and asset revalued during the year has identified no material change to the properties current value compared to it’s carrying value as at 31 March 2019.</p>		

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**Assessment**

- We disagree with the estimation process or judgements that underpin the estimate and consider the estimate to be potentially materially misstated (red)
- We consider the estimate is unlikely to be materially misstated however management’s estimation process contains assumptions we consider optimistic (amber)
- We consider management’s process is appropriate and key assumptions are neither optimistic or cautious (green)

# Significant findings – key judgements and estimates

Summary of management's policy	Audit Comments	Assessment		
<p><b>Net pension liability:</b> The Council's total net pension liability at 31 March 2019 is £469.8m (PY £400m) comprising the South Yorkshire Local Government and unfunded defined benefit pension scheme obligations.</p> <p><b>£437.9m (Council)</b> The Council uses Mercer, an actuarial firm, to provide actuarial valuations of the Council and group's assets and liabilities derived from this scheme. A full actuarial valuation is required every three years. The latest full actuarial valuation was completed in 2016-17.</p> <p><b>£469.8m (Group)</b> A roll forward approach is used in intervening periods, which utilises key assumptions such as life expectancy, discount rates, salary growth and investment returns.</p> <p>Given the significant value of the net pension fund liability, small changes in assumptions can result in significant valuation movements. There has been a £69.8m net increase in the group's pension fund liability in 2018-19.</p>	<p>As part of our audit , we performed the following procedures to ensure the estimates used and key judgements applied when valuing the Council's pension liability were prudent and reasonable:</p> <ul style="list-style-type: none"> <li>• Assessment of management's expert (for the group and Council this is Mercer)</li> <li>• Assessment of actuary's roll forward approach taken, detail work undertaken to confirm reasonableness of approach</li> <li>• Use of PwC as auditor's expert to assess the actuary's assumptions – see table below for comparison with Actuary assumptions</li> </ul>	<p style="text-align: center;"> <b>Green</b></p>		
	<b>Assumption</b>	<b>Actuary Value</b>	<b>PwC range</b>	<b>Assessment</b>
Discount rate	2.4% -2.5% for most employers	We are comfortable that the methodologies used to establish discount rate will produce a reasonable assumption at 31 March 2019.		 <b>Green</b>
Pension increase rate	Dependent on duration (2.3%-2.20%for most employers	We are comfortable that the methodologies used to establish pension increase rate will produce a reasonable assumption at 31 March 2019.		 <b>Green</b>
Salary growth	Scheme and employer Specific	We are comfortable that the methodologies used to establish salary growth will produce a reasonable assumption at 31 March 2019.		 <b>Green</b>
Life expectancy – Males currently aged 45 in 20 years time	25.3	We are comfortable that the methodologies used to establish life expectancy will produce a reasonable assumption at 31 March 2019.		 <b>Green</b>
Life expectancy – Females currently aged 45 in 20 years time	28.3	We are comfortable that the methodologies used to establish life will produce a reasonable assumption at 31 March 2019.		 <b>Green</b>
<ul style="list-style-type: none"> <li>• Impact of any changes to valuation method</li> <li>• Reasonableness of the Council's share of LGPS pension assets</li> <li>• Reasonableness of the movement in the estimate</li> <li>• Quantifying the impact of the McCloud judgement and GMP on the group and Council's pension fund balance (note work still in progress on this matter at the date of this report)</li> <li>• Adequacy of disclosure of estimate in the financial statements.</li> <li>• Completeness and accuracy of the underlying information used to determine the estimate</li> </ul>				

# Going concern

## Our responsibility

As auditors, we are required to “obtain sufficient appropriate audit evidence about the appropriateness of management's use of the going concern assumption in the preparation and presentation of the financial statements and to conclude whether there is a material uncertainty about the entity's ability to continue as a going concern” (ISA (UK) 570).

## Going concern commentary

### Management's assessment process

- Final outturn for year ending 31 March 2019
- Approved Budget 2019-20
- Medium Term Financial Strategy (MTFS) 2020-21 to 2022-23 and assumptions
- Efficiency savings target 2019-20
- Efficiency savings proposals 2020-21 onwards
- The robustness of the Budget and recommended level of reserves
- Reserves Strategy 2019-20 onwards
- Assessment of going concern basis paper provided management for 2018-19

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### Auditor commentary

Management produced a going concern assessment report as part of their 2018-19 accounts preparation procedures. It is recognised good practice for local authorities to perform an appropriate going concern review. The review covered the guidance from the CIPFA Code 2018-19 on the going concern concept.

In the vast majority of cases, local authorities shall prepare their financial statements on a going concern basis of accounting; that is, the financial statements shall be prepared on the assumption that the functions of the authority will continue in operational existence for the foreseeable future. The Council's going concern report included the Council's thought process in relation to going concern principles and how that specifically applies to the circumstances in place at the Council.

The paper included the following key points:

- the legal basis and reserves position highlighting the Council has working reserves of c10% of the approved net budget for 2019-20 whilst highlighting uncertainties around the Comprehensive Spending review, Fair Funding review and Business Rates Retention
- the Council's relatively strong reserves position (c£130m in the General Fund and c£200m in useable reserves overall) provides a contingency if required to address cash flow demands and emergencies, and reduce the need to borrow on short term cash flow needs for operational matters. We note that the majority of the general fund and usable reserves highlighted above are earmarked for specific future Council priorities.
- the approved MTFS and the 2019-20 balanced budget whilst highlighting the strategy to deal with forecast deficits in 20-21 and 21-22. The MTFS was subsequently updated in May 2019 to roll it forward to 2022-23.

### Work performed

We performed work on the MTFS, held meetings with senior management to discuss the MTFS, budget setting and savings plans.

### Auditor commentary

- Our work indicates that there are no material uncertainties in terms of the going concern assessment by the management and no further disclosures are considered necessary in the Financial Statements.
- We have also carried out further work as part of our Value for Money Conclusion in relation to sustainable resource deployment

### Concluding comments

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Services Director for Finance and Chief Financial Officer use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Services Director for Finance and Chief Financial Officer has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Council's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

We are satisfied with management's assessment that the going concern basis is appropriate for the 2018-19 financial statements.

# Other communication requirements

We set out below details of other matters which we, as auditors, are required by auditing standards and the Code to communicate to those charged with governance.

	Issue	Commentary
1	<b>Matters in relation to fraud</b>	<ul style="list-style-type: none"> <li>We have previously discussed the risk of fraud with the Head of Internal Audit and noted his update to the Audit Committee. We have not been made aware of any material incidents in the period and no other issues have been identified during the course of our audit procedures.</li> </ul>
2	<b>Matters in relation to related parties</b>	<ul style="list-style-type: none"> <li>Based on our review of related party transactions to date, we are not aware of any related parties or related party transactions which have not been disclosed.</li> </ul>
3	<b>Matters in relation to laws and regulations</b>	<ul style="list-style-type: none"> <li>You have not made us aware of any significant incidences of non-compliance with relevant laws and regulations and we have not identified any incidences from our audit work.</li> </ul>
	<b>Written representations</b>	<ul style="list-style-type: none"> <li>A letter of representation has been requested from the Council and will be included as a separate agenda item at the Audit Committee on 22 July 2019.</li> <li>A specific representation has been requested from management in respect of the appropriateness and completeness of the prior period adjustment disclosed in the revised accounts relating to the issue identified in the material disposal of a school building.</li> </ul>
5	<b>Confirmation requests from third parties</b>	<ul style="list-style-type: none"> <li>We requested from management permission to send confirmation requests to the Council's bank, loans and investments counterparties.</li> <li>The majority of these requests were returned with positive confirmations, however, when requests were not received, we carried out appropriate alternative procedures by observing and obtaining copies of online banks statements to confirm the balances as at 31 March 2019.</li> </ul>
6	<b>Disclosures</b>	<ul style="list-style-type: none"> <li>With the exception of the prior period adjustment, our audit to date has found no other material omissions in the financial statements. We have identified some other disclosure amendments to assist in the understanding of the financial statements. These are included at Appendix B.</li> </ul>
7	<b>Significant difficulties</b>	<ul style="list-style-type: none"> <li>We did not encounter any significant difficulties in carrying out our audit, however, we did experience some challenges with regards to the Council's fixed asset register (FAR) to perform our audit work on PPE. As one of the significant risk areas of the audit and a key area of focus, we are required to complete a significant level of audit testing of PPE. This is highly dependent on our ability to understand and interrogate the FAR in order to select our various samples for audit testing and reconciliations back to the accounts. We have raised a recommendation in relation to the FAR in the Action Plan at Appendix A.</li> </ul>

# Other responsibilities under the Code

We set out below details of other matters which we, as auditors, are required by the Code to communicate to those charged with governance.

Issue	Commentary
1 <b>Other information</b>	<p>We are required to give an opinion on whether the other information published together with the audited financial statements (including the Annual Governance Statement and Narrative Report) is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.</p> <p>Our review of the AGS identified a small number of areas for enhanced disclosure. The Council has accepted our findings on the AGS and a revised version is due to be presented to the Audit Committee on 22 July.</p> <p>Our review of the Narrative Report also identified some areas for enhanced disclosure. The Council has agreed to update its Narrative Report to take into account our comments.</p> <p>Subject to satisfactory receipt and review of the revised AGS and Narrative Report taking into account our comments, we plan to issue an unmodified opinion in this respect – please see our proposed audit opinion at Appendix D.</p>
2 <b>Matters on which we report by exception</b>	<p>We are required to report on a number of matters by exception in a number of areas:</p> <ul style="list-style-type: none"> <li>• If the Annual Governance Statement does not meet the disclosure requirements set out in the CIPFA/SOLACE guidance or is misleading or inconsistent with the other information of which we are aware from our audit</li> <li>• If we have applied any of our statutory powers or duties</li> </ul> <p>We have nothing to report on these matters.</p>
3 <b>Specified procedures for Whole of Government Accounts</b>	<p>We are required to carry out specified procedures (on behalf of the NAO) on the Whole of Government Accounts (WGA) consolidation pack under WGA group audit instructions.</p> <p>As the Council exceeds the specified group reporting threshold we examine and report on the consistency of the WGA consolidation pack with the Council's audited financial statements.</p> <p>The deadline for the WGA consolidation audit is 31 August 2019 and we plan to complete our audit work and report by the deadline.</p>
4 <b>Certification of the closure of the audit</b>	<p>As a result of the ongoing WGA work, we do not expect to be able to certify the completion of the 2018-19 audit of the Council in our auditor's report, as detailed in Appendix D. This is in common with a number of local authorities (and what occurred at the Council in 2017-18), where certification on closure of the audit takes place following completion of the WGA review in August.</p>

# 3. Value for Money

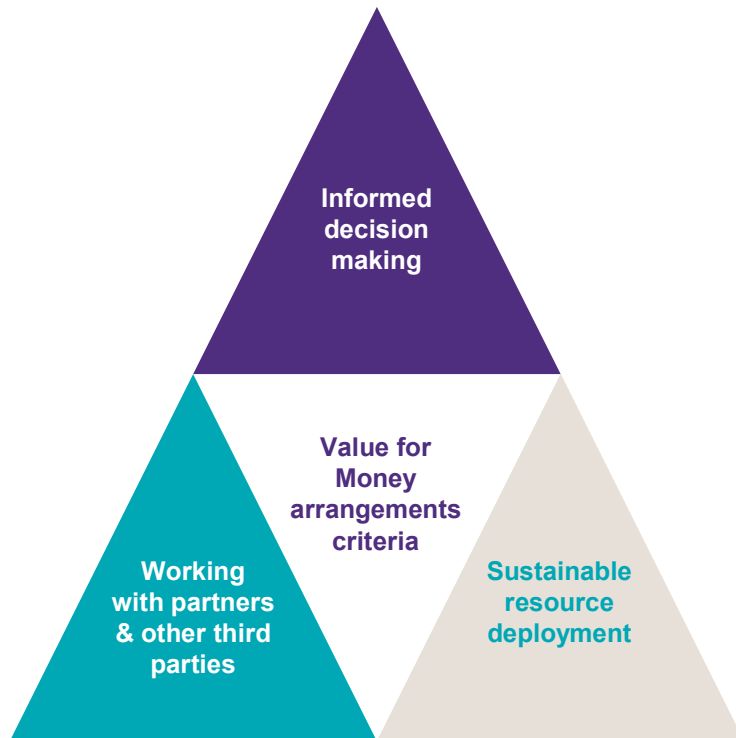
## Background to our VFM approach

We are required to satisfy ourselves that the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. This is known as the Value for Money (VFM) conclusion.

We are required to carry out sufficient work to satisfy ourselves that proper arrangements are in place at the Council. In carrying out this work, we are required to follow the NAO's Auditor Guidance Note 3 (AGN 03) issued in November 2017. AGN 03 identifies one single criterion for auditors to evaluate:

*"In all significant respects, the audited body takes properly informed decisions and deploys resources to achieve planned and sustainable outcomes for taxpayers and local people."*

This is supported by three sub-criteria, as set out below:



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## Risk assessment

We carried out an initial risk assessment in January 2019 and identified two significant risks in respect of specific areas of proper arrangements using the guidance contained in AGN03. We communicated these risks to you in our Audit Plan in January 2019

We have continued our review of relevant documents up to the date of giving our report, and have not identified any further significant risks where we need to perform further work.

We carried out further work only in respect of the significant risks we identified from our initial and ongoing risk assessment. Where our consideration of the significant risks determined that arrangements were not operating effectively, we have used the examples of proper arrangements from AGN 03 to explain the gaps in proper arrangements that we have reported in our VFM conclusion.

# Value for Money

## Our work

AGN 03 requires us to disclose our views on significant qualitative aspects of the Council's arrangements for delivering economy, efficiency and effectiveness.

We have focused our work on the significant risks that we identified in the Council's arrangements. In arriving at our conclusion, our main considerations were:

- Financial standing – delivery of 2018-19 budget and savings plan and achievement of Medium Term Financial Strategy (MTFS)
- Arrangements in place to oversee the Glass Works development

We have set out more detail on the risks we identified, the results of the work we performed, and the conclusions we drew from this work on pages 17 to 18.

## Overall conclusion

Based on the work we performed to address the significant risks, we are satisfied that the Council had proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

The text of our report, which confirms this can be found at Appendix D.

## Recommendations for improvement

We discussed findings arising from our work with management and have agreed a recommendation for continued appropriate governance arrangements in place regarding the Glass Works development.

Our recommendation and management's response to this can be found in the Action Plan at Appendix A.

## Significant difficulties in undertaking our work

We did not identify any significant difficulties in undertaking our work on your arrangements which we wish to draw to your attention.

## Significant matters discussed with management

There were no matters where no other evidence was available or matters of such significance to our conclusion or that we required written representation from management or those charged with governance.



	Significant risk reported in the Audit Plan	Findings	Conclusion
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 72</p>	<p><b>1 Financial standing – delivery of 2018-19 budget and savings plan and achievement of Medium Term Financial Strategy (MTFS)</b></p> <p>The Council, in line with other local authorities, continues to operate under significant financial pressures. For 2018-19, the Council is planning to deliver a balanced outturn position but to achieve this, needs to deliver savings of some £4.4m whilst managing cost pressures within Children’s Social Care and Safeguarding and Adult Social Care (ASC) and Health at a time of reduced funding.</p> <p>The Council’s latest financial projections indicate it is expecting to deliver an underspend of £2.76m by 31 March 2019. We will continue to monitor the Authority’s financial position through regular meetings with senior management and consider how the Authority manages its budget.</p> <p>We will continue to assess progress in the identification and delivery of the future savings required as identified in the current iteration of the MTFS (of some £5.8m 2019-20 and £15.3m 2020-21</p>	<ul style="list-style-type: none"> <li>• The Council achieved it’s 2018-19 budget with an overall underspend of £7.5m after utilisation of £5.8m general fund reserves. As a result, the general fund reserves reduced from £135.8m to £130m as at 31 March 2019. The overall underspend before earmarking to 2019-20 was £47.2m, of which £39.7m of this has been earmarked into 2019-20, leaving the above £7.5m as a general fund underspend. The Council also achieved it’s savings targets of £4.4m for 2018-19.</li> <li>• It has now been agreed that £4m of this will be carried forward to 2019-20 to address social care and future demography pressures and remaining balance of £3.5m will be earmarked for strategic priorities such as mitigating against the impact of Brexit impact. The underspend against the budget was mainly due to one off events during the year and scheme project slippages, mainly in respect of the receipts of one off uncommitted grant funding.</li> <li>• The Council agreed the 2019-20 budget in February 2019. The Council needs to achieve £5.8m of saving efficiencies to deliver a balanced budget for 2019-20. The Council has a track record of achieving its saving plans. However, with continually increasing financial pressures around adult social care and children’s services and reduced government funding the Council will need to continue to be financially resilient. This reflects an increasing pattern across the local authority sector.</li> <li>• The Council’s MTFS was approved in February 2019 covering the 3 years from 2019-20 to 2021-22. The MTFS is in the process of being updated to confirm the assumptions made for 2020-2022 and include a forecast position for 2022-23. For 2020-21, the Council estimates that it requires a further £9.5m savings in addition to £5.8m savings required in 2019-20 to achieve a balanced budget. Draft proposals are already in place to meet this gap. These proposals are currently being reviewed before being approved later in 2019-20. There is a further anticipated budget gap of £4.8m for 2021-22 for which further efficiencies are expected to be required and identified.</li> <li>• This further highlights the challenging financial environment the Council operates. It has to be noted that the Comprehensive Spending Review, Fair Funding Review and outcome of Business Rates Retention have been delayed. This delay has not helped the Council’s budget setting process for the medium term. The MTFS prudently assumes a reduction in grants receivable from the central government to compensate with the increased Business Rates Retention from 50% to 75% in the future.</li> <li>• The Council’s Dedicated School Grant account was in deficit by £8.5m at the year end. As a result, a total of £8.5m was transferred from general fund reserves to ensure the DSG account ultimately achieved a break-even outturn at 31 March 2019.</li> <li>• The Council’s updated reserves strategy from 2019-20 to 2021-22 was approved by the full Council in February 2019. After allocating all the earmarked reserves and commitments, the Council has £15m set aside for contingency and emergency funds. The reserves strategy is currently in the process of being further updated to reflect the 2018-19 outturn position.</li> <li>• We have considered the Council’s arrangements to ensure it is financially resilient to deal with budgetary pressures and, overall, we are satisfied proper arrangements were in place for the delivery of in year and future budget and savings plans.</li> </ul>	<p>We concluded that the Council has proper arrangements in place for ensuring sustainable resource deployment.</p>



	Significant risk reported in the Audit Plan	Findings	Conclusion
<p>2</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 73</p>	<p><b>Arrangements in place for the Glass Works development</b></p> <p>The Glass Works scheme is one of the most significant projects undertaken by the Council in recent history. The development has two phases with an estimated capital cost of £178.1m, with associated revenue running costs of £11.4m over three years up to 2020-21.</p> <p>As part of our Value for Money arrangements work we will consider the Council's arrangements in place in relation to Glass Works project specifically considering the governance and risk management arrangements in relation to the scheme.</p> <p>We will continue to meet with senior management and Internal Audit in relation to Glass Works to obtain the latest information on the progress, cost and governance of the development. We will consider any financial reporting and Prudential Framework implications arising from the Glass Works scheme.</p>	<p>Our focus in this area was around governance and risk management arrangements in place to secure economy, efficiency and effectiveness in Council's use of resources. Our findings were as follows:</p> <ul style="list-style-type: none"> <li>• The Council set up a Glass Works Board in September 2017 with Terms of Reference. The objective of the Board was to provide leadership on strategic governance and decision making for the Glass Works project. The Board included key senior officers from the Council and external project members including the contractors for the scheme.</li> <li>• The remit of the Glass Works Board covered conflict of interests, Key Performance Indicator reporting, health and safety, design and constructions, funding of the project, financial management, risk management and mitigation, change management and other areas that are required for effective management of the project. Monthly meetings have been held since the inception, including throughout 2018-19. The Council's SMT are updated with key matters arising from the Glass Works Board meetings.</li> <li>• Cost plan reports were developed for key stages of the project by the key contractors. These were discussed and action taken before approval at each stage by the Glass Works Board.</li> <li>• Under the remit of Glass Works Board, an Asset Management sub group was set up which comprised of relevant Council officers and external stakeholders. The sub group met on a monthly basis to monitor construction phases of key buildings and assess associated risks which were reported back to the Glass Work Board for further action</li> <li>• A detailed leasing strategy of the glasswork project was also developed by an external consultant with rental income projections upon potential tenants subscribed to take up tenancy. The financial projections in respect of the Glass Works scheme are then acknowledged within the Council's MTFS.</li> <li>• Professional legal advice was obtained from a nationally known legal firm at each key juncture of the project and the Council is continuing to involve relevant and appropriate advisors on an ongoing basis. For example, on key matters including drafting appropriate tenancy agreements for discussion and signing with relevant stakeholders. There was a Terms of Reference agreed with the external legal advisor and they also attend Glass Works Board meetings as relevant. At the time of this report, the Council is in the process of drafting future tenancy agreements for prospective tenants for discussion and finalisation.</li> <li>• In addition to risk identification and management discussions at Glass Works Board meetings on a monthly basis, the Council's strategic Risk Register has a standard risk around glass work project. This risk is discussed at Council, Cabinet and Audit Committee level and monitored and actions taken on a regular basis. We are aware from our review that appropriate actions are taken when significant risks have arisen in 2018-19 in relation to the scheme, including revising financial projections, updating the Cabinet on a timely basis and seeking appropriate re-approvals of elements of the scheme.</li> <li>• We have considered the Council's governance and risk management arrangement in place to secure economy, efficiency and effectiveness in Council's use of resources. Overall, we are satisfied proper arrangements are in place at present in respect of the Glass Works scheme.</li> </ul>	<p>We concluded that the Council has proper arrangements in place for informed decision making in relation to the Glass Works development project.</p>

## 4. Independence and ethics

We confirm that there are no significant facts or matters that impact on our independence as auditors that we are required or wish to draw to your attention. We have complied with the Financial Reporting Council's Ethical Standard and confirm that we, as a firm, and each covered person, are independent and are able to express an objective opinion on the financial statements.

We confirm that we have implemented policies and procedures to meet the requirements of the Financial Reporting Council's Ethical Standard and we as a firm, and each covered person, confirm that we are independent and are able to express an objective opinion on the financial statements.

Further, we have complied with the requirements of the National Audit Office's Auditor Guidance Note 01 issued in December 2017 which sets out supplementary guidance on ethical requirements for auditors of local public bodies.

Details of fees charged are detailed at Appendix C.

### Audit and Non-audit services

For the purposes of our audit we have made enquiries of all Grant Thornton UK LLP teams providing services to the Council. The following non-audit services were identified:

Service	£	Threats	Safeguards
<b>Audit related:</b>			
Using Benefit Certification	16,400	Self-Interest (because this is a recurring fee)	The level of this recurring fee taken on its own is not considered a significant threat to independence as the fee for this work is £16,400 (on the basis that we complete the HB workbooks) in comparison to the total fee for the audit of £104,718 and in particular relative to Grant Thornton UK LLP's turnover overall.
Certification of Teachers' Pension Return	4,200	Self-Interest (because this is a recurring fee)	The level of this recurring fee taken on its own is not considered a significant threat to independence as the fee for this work is £4,200 in comparison to the total fee for the audit of £104,718 and in particular relative to Grant Thornton UK LLP's turnover overall.
Pooling of Housing Capital Receipts Return Certification	3,000	Self-Interest (because this is a recurring fee)	The level of this recurring fee taken on its own is not considered a significant threat to independence as the fee for this work is £3,000 in comparison to the total fee for the audit of £104,718 and in particular relative to Grant Thornton UK LLP's turnover overall.
<b>Non-Audit related:</b>			
None	-		

The amounts detailed are fees agreed to-date for audit related and non-audit services to be undertaken by Grant Thornton UK LLP in the current financial year. These services are consistent with the Council's policy on the allotment of non-audit work to your auditors. Any changes and full details of all fees charged for audit related and non-audit related services by Grant Thornton UK LLP and by Grant Thornton International Limited network member Firms will be included in our Audit Findings (ISA260) report at the conclusion of the audit.

None of the services provided are subject to contingent fees.

We have not provided any other services to the Council in 2017-18 prior to our appointment as external auditors to the Council on 1 April 2018.

# Appendix A: Action Plan

We have identified the recommendations for the Council as a result of issues identified during the course of our audit. We have agreed our recommendations with management and we will report on progress on these recommendations during the course of the 2019-20 audit. The matters reported here are limited to those deficiencies that we have identified during the course of our audit and that we have concluded are of sufficient importance to merit being reported to you in accordance with auditing standards.

Rec	Issue and risk	Recommendations
1	<p><b>Fixed Asset Register (FAR):</b></p> <p>The Council has a manual excel based spreadsheet FAR operated and maintained by one key finance officer. Due to the value and volume of Property, Plant and Equipment recorded in the FAR (over £1.1bn), the spread sheet management is complex, with a significant number of tabs and manually input formulae. There is a risk to the accuracy of the FAR should anything happen to the officer responsible for it and should any manual inputs be included in error.</p> <p>Our audit work also highlighted some complexities when trying to identify and sample additions, disposals, valuations and also when validating the depreciation charge for individual assets. This resulted in considerable additional audit time spent on the FAR and wider PPE audit testing.</p> <p>The spreadsheet based FAR is relying on various formulas manually inputted to obtain appropriate outputs and considering the amount of assets recorded in the FAR, such manually inputted formulas may increase the risk of error.</p>	<p>Whilst we understand this manual FAR has been in use for a considerable number of years, capital accounting is becoming increasingly complex and is likely to continue to be a key area of focus for external audits in the future. We recommend management considers the feedback we have provided in our audit work this year and considers what options can be put in place to reduce the risks around the FAR and reduce the level of audit queries raised on the FAR in 2019-20.</p> <p>This could include:</p> <ul style="list-style-type: none"> <li>• Ensuring other colleagues in finance are trained to use and update the FAR</li> <li>• Meeting with external audit once the 2018-19 audit is concluded to further understand our interrogation requirements of the FAR in order to generate our various samples on PPE for testing, and how the Council can support with this in 2019-20</li> <li>• Consider whether other FARs may enhance the existing asset management and asset record keeping at the Council given the significant value and volume of the asset base</li> </ul> <p><b>Management response:</b></p> <ul style="list-style-type: none"> <li>• We acknowledge the External Auditor's response on the Council's FAR. Other officers within the Council do have an understanding of the Council's FAR, though we accept that the fixed asset accounting process is predominantly led by one experienced individual. We have commenced a review of the FAR processes to ensure a wider knowledge transfer across the finance function to help prevent any single point of failure.</li> <li>• We will arrange a workshop with the External Auditor as part of the post audit lessons learnt exercise to improve any processes where necessary moving forwards.</li> <li>• Management has and continues to invest in and review the Council's Asset Management recording arrangements. This work will continue but is currently limited due to resource availability.</li> </ul>

# Action Plan

Rec	Issue and risk	Recommendations
2	<p><b>Prior period adjustment: communication between estates, legal and finance departments</b></p> <p>Our audit work identified a material prior period adjustment relating to an asset disposal. Our work and discussions with the senior finance team indicated that there had been a lapse of communication between the estate, legal and finance departments and, as a result, the disposal of a school was not recognised in the year ended 31 March 2018.</p> <p>The Council has a significant asset base with numerous transactions taking place each year, which need to be appropriately accounted for. Whilst we recognise this matter may have been a one-off issue, it is important for the Council to further strengthen and document the communication processes to mitigate the risk of such an event occurring again in the future. This is particularly important considering the significant capital expenditure taking place at the Council in the coming years</p>	<p>We recommend the Council further strengthens and documents the communication and co-ordination between estates, legal and finance departments to ensure that significant capital transactions are accounted for in the appropriate financial reporting period. This should reduce the risk of material misstatements in the accounts.</p> <p><b>Management response</b></p> <ul style="list-style-type: none"> <li>• Management accepts that there has been a minor breakdown in communication between all departments within the Council involved in the Asset management process. Work has already commenced on reviewing and tightening these processes and procedures to help prevent such an event occurring in the future.</li> </ul>
	<p><b>Glassworks Development Project:</b></p> <p>Our value for money review in this area indicated the Council has proper arrangement in place for informed decision making around the Glass Works development Project in 2018-19.</p> <p>Any lack of informed decisions being taken, omitted due diligence reviews and cost evaluations, failing to obtain appropriate legal advice and imprudent projections of future rental income could all result in financial losses to the Council.</p> <p>Therefore, continuation of the existing governance arrangements in relation to this project, including appropriate reporting to Members and key stakeholders at key points in the development, is paramount.</p>	<p>Although we have not noted any specific areas for concern at this point in time, given the capital investment involved, uncertainty around returns, and the significance for the Council, it is important that strong governance controls are maintained in relation to the Glassworks project.</p> <p>Considering this is one of the largest and most challenging projects that the Council has ever undertaken, the Council should continue to maintain appropriate governance, risk management and financial management arrangements in place to continue to make informed decision making regarding the Glassworks Project in 2019-20 and beyond. The Council should also consider ensuring the Audit Committee is kept up to date with governance arrangements on the scheme.</p> <p><b>Management response</b></p> <ul style="list-style-type: none"> <li>• Governance, Risk Management and Financial Management of the Glassworks development remains one of the highest priority for the Council's SMT and Senior Elected Members (Cabinet).</li> <li>• A representative of the Council's Internal Audit function (which is now responsible for Governance &amp; Risk Management) attends the Glassworks board in an advisory capacity and the appointment of external cost control consultants in February 2019 has further strengthen the transparency and financial management for the development.</li> <li>• The Glassworks Board is scheduled to meet on a monthly basis throughout the construction of the development and 12 months post completion (until March 2023 at the earliest). Beyond this, the board will migrate to become a new Glassworks (ongoing) management board.</li> <li>• Regular reports/updates will continue to be made to the Audit Committee on the progress of the development and ongoing management arrangement moving forwards.</li> </ul>

# Action Plan – IT general controls audit

We have identified the recommendations for the Council as a result of issues identified during the course of our IT General controls audit. We have agreed our recommendations with management and we will report on progress on these recommendations during the course of the 2019-20 audit. The matters reported here are limited to those deficiencies that we have identified during the course of our IT audit and that we have concluded are of sufficient importance to merit being reported to you in accordance with auditing standards.

Rec	Issue and risk	Recommendations
4	<p><b>Dialogue users with access to [REDACTED]</b></p> <ul style="list-style-type: none"> <li>During our review, we noted four dialogue users with access to the [REDACTED] profile.</li> <li>The [REDACTED] profile contains [REDACTED] system rights and should not be used with any dialogue type accounts within the production environment. [REDACTED]</li> </ul>	<p>The [REDACTED] profile should be reserved for use within an emergency or fire-fighter type ID that can be locked when not in use since most day to day administrative activities do not require such wide-ranging access as provided by [REDACTED].</p> <p><b>Management Response:</b></p> <p>The Council has a number of specialised users that have access to the [REDACTED]. One of these accounts specifically relates to when the Council requires external SAP technical expertise and a connection is opened in the SAP Support Portal and therefore is controlled and managed. The remaining user accounts relate to Council officers who have the [REDACTED] profile as a requirement to fulfil their SAP support roles. Transaction history is recorded on a daily Profile Tailor report to allow for review and investigation (where appropriate). [REDACTED]. This report is automatically submitted to the ICT Manager (SAP) for review and sample checking to mitigate associated risks.</p> <p>In conjunction with the above, the Council will review these roles and respective responsibilities on an individual basis to assess whether new roles are to be subsequently designed.</p> <p>In addition to the IT system controls, the wider control framework gives management further assurance around the identification of any potential financial misstatements e.g. through regular budget monitoring activity with finance professionals.</p>
5	<p><b>Generic test account with access to sensitive SAP t-codes</b></p> <ul style="list-style-type: none"> <li>During review, we noted that a test account [REDACTED] was created for testing purposes by one of the SAP IT Internal team. This account was granted access to sensitive t-codes</li> <li>Access to sensitive t-codes and authorisation objects by generic test accounts increases the risk of account misuse and processing of unauthorised transactions. Considering that account activity is not logged and reviewed, any misuse will also go undetected by management.</li> </ul>	<p>We recommend that [REDACTED] dialogue account should be removed. If there is business need, access and authorisation objects should be limited to the specific test functions for which the account was created. Additionally, activities of this account should be logged and reviewed.</p> <p><b>Management Response</b></p> <p>This account (used by a designated SAP specialist) was provided with temporary additional access to rule out authorisation issues while diagnosing a problem faced by a user during the year. If such test accounts are required again in future, then this account will include a (as an essential requirement) populated end date to automatically remove access.</p> <p>The [REDACTED] account has been 'locked' and [REDACTED] has since been removed.</p> <p>These t-codes are now picked up on a daily Profile Tailor report which is auto submitted to the ICT Manager (SAP) for review and action as appropriate.</p>

# Action Plan – IT general controls Audit

Rec	Issue and risk	Recommendations
6	<p><b>Access to data and altering utilities not properly restricted</b></p> <ul style="list-style-type: none"> <li>During our review, we noted that there were five dialogue accounts with inappropriate access to modify SAP table data via t-code SM30.</li> <li>Unauthorised access to customised or standard data tables increases the risk of data being edited directly potentially resulting in unauthorised entries or database integrity problems.</li> </ul>	<p>Management should ensure that customisable tables are adequately protected by preventing users from using the SM30 or SM31 transaction code. Where this is not possible due to business requirements SAP customisable tables should be protected via authorisation groups and users restricted in their access to those authorisation groups.</p> <p>As a minimum, no user with access to SM30 and SM31 should have a wild card entry (*) in the DICBERCLS field of the S_TABU_DIS authorisation object. In all cases where users (both IT and end user) have access to SM30 and SM31, management should consider logging the use of these transactions and should review them periodically.</p> <p><b>Management response</b></p> <p>Of the accounts identified, two have already had this access removed and the other three are no longer set as dialog users [which effectively means their accounts are “dormant” and cannot be accessed]. These individuals access accounts were also removed from the corporate network (Active Directory) as part of the leavers process. These accounts are not deleted as they are attached to historical processes configured over time within SAP that cannot be transferred to an active user.</p> <p>Ongoing monitoring of the use of SM30/SM31 is considered as part of the Profile Tailor report (within 1 hour of access) which is automatically submitted to the ICT Manager (SAP) for review and action as appropriate.</p>

# Action Plan – IT general controls Audit

Rec	Issue and risk	Recommendations
8	<p><b>Programmers have the ability to transport changes from development to production via STMS</b></p> <ul style="list-style-type: none"> <li>During our review, we noted Programmers have the ability to transport changes made in the development environment directly to the production environment via STMS transport tools</li> <li>[Redacted]</li> </ul>	<p>Programmers should not have access to any SAP transport utilities. This should be achieved by removing all user records for programmers. Furthermore, programmers should not have any privileged access to the operating system on the SAP server or have the ability to remotely call the SAP transport program 'tp'.</p> <p><b>Management response</b></p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>
9	<p><b>Programmers have access to production environment with associated development keys</b></p> <ul style="list-style-type: none"> <li>During our review, we noted [Redacted] with access to production environment with associated development keys</li> <li>Access to both live data and system programming utilities are incompatible user permissions. [Redacted]</li> </ul>	<p>Management should ensure that programmers do not have more than view access to the production environment. Where it is necessary for a [Redacted] to replicate a problem in the production environment, this should be done under very strict emergency/firefighter conditions using a system ID that is checked out especially for the purpose of resolving the emergency. All actions taken by this firefighter ID should be logged in SM21 and independently reviewed by management.</p> <p><b>Management response</b></p> <p>[Redacted] of the users identified do not have live accounts on the SAP system; they are historic users that performed development work in previous periods and therefore their entries within the Development User tables exist. They were removed from the corporate network (Active Directory) as part of the Council's leaver's process.</p> <p>The recommendation provided is contradictory to SAP Best Practice Guidance. SAP Note 1710320 states that SAP does not provide a method of maintaining this table and that they do not recommend performing manual maintenance of the table. The remaining [Redacted] are SAP Specialists.</p> <p>To segregate these two abilities, transactions will be assessed and new roles created to split these functions and remove the highlighted risk. These new roles will then be allocated to named users to replace their current authorisations / roles.</p> <p>In the interim, Profile Tailor auto reports (see below) will be utilised to alert / inform the ICT Manager (SAP) of activity in these areas.</p> <p>In addition to the IT system controls, the wider control framework gives management further assurance around the identification of any potential financial misstatements e.g. through regular budget monitoring activity with finance professionals.</p>



# Action plan – IT general controls Audit

Rec	Issue and risk	Recommendations
10	<p><b>Excessive number of dialogue accounts with access to SM37 and SM36</b></p> <ul style="list-style-type: none"> <li>During our review, we noted that the number of dialogue accounts with access to SM37 and SM36 was excessive, as detailed below: SM37 – 3413 dialogue active accounts SM36 – 3413 dialogue active accounts</li> <li>[Redacted]</li> </ul>	<p>Management should ensure that batch administration utilities are restricted to appropriate users. Access to SM37 and SM36 should be reviewed and restricted to authorised users in line with their job responsibilities.</p> <p><b>Management response</b> Restrictions are already imposed on the authorisation object S_BTCH_JOB to only allow Delete, List, Display Processing Log and Display Job Queue. It does not allow Releasing of Jobs or Modifying Other Users' Jobs.</p>
	<p><b>Review and monitor of SM21 logs</b></p> <ul style="list-style-type: none"> <li>During our review, we noted that logging was enabled, [Redacted]. The SAP System logs all system errors, warnings, user locks due to failed logon attempts from known users, and process messages in the system log. The system log output screen is accessed via transaction SM21</li> <li>[Redacted]</li> </ul>	<p>Management should identify changes made to the production environment using the various SAP utilities available such as logs maintained in ST03, SM20 and SM21 or SCC4.</p> <p>Management should consider review the use of certain sensitive transactions which can be logged using the rsau/enable parameter in RSPARAM or via ST03. The appropriate measures should be taken to ensure that the logs are stored off line and the relevant transactions to control the logging are disabled for users who are being logged.</p> <p><b>Management response</b> Monitoring the use of ST03, SM20, SM21 and SCC4 is considered via Profile Tailor report (within 1 hour of access) which is auto submitted to the ICT Manager (SAP). The ICT Manager (SAP) will continue to undertake a spot check of these reports (see below) on a monthly basis. These will be documented within an audit log evidence report with the outcomes recorded as appropriate.</p> <p>SM21 logs are reviewed daily and stored as read only. Daily checks are undertaken to evidence that the audit logs have been checked on SAP for audit trail purposes.</p> <p>For SCC4 changes would go through IT Services O-CAB (ITIL) process for approval.</p> <p>In addition to the IT system controls, the wider control framework gives management further assurance around the identification of any potential financial misstatements e.g. through regular budget monitoring activity with finance professionals.</p>





# Appendix B: Audit Adjustments

We are required to report all non trivial misstatements to those charged with governance, whether or not the accounts have been adjusted by management.

## Impact of adjusted misstatements

All adjusted misstatements are set out in detail below along with the impact on the key statements and the reported net expenditure for the year ending 31 March 2019.

Detail	Comprehensive Income and Expenditure Statement £'000	Statement of Financial Position £'000	Impact on the Council's useable reserves
<p><b>1 Prior Period Adjustment – disposal of Horizon school building</b></p> <p>We identified a material prior period adjustment regarding the disposal of Horizon Community College to the Horizon Archbishop Holgate Foundation Trust in June 2017. The asset was legally disposed of in June 2017 however, it was not accounted for in the 2017-18 accounts but was instead included in the 2018-19 accounts.</p> <p>Considering the disposal related to the prior period and was also material, it met the definition of a prior period adjustment under accounting standards and the CIPFA Code.</p>	<p>37,725</p> <p>2017-18 loss on disposal</p> <p>(697)</p> <p>2017-18 Depreciation</p> <p>&amp;</p> <p>Reverse out from 2018-19 loss on disposal</p>	<p>(37,028)</p> <p>2017-18 reduction in PPE</p> <p>&amp;</p> <p>No change to 2018-19 PPE</p>	<p>This increases the loss on disposal in the 2017-18 comparative accounts and reduced the loss on disposal shown for 2018-19.</p> <p>It is important to note that this adjustment does not impact on the Council's level of useable reserves.</p>
<p><b>Pension Liabilities – McCloud legal case</b></p> <p>As a result of Supreme Court's decision on 27 June 2019 denying the Government to appeal against the 'McCloud case' gave rise to reassess the Council's IAS19 liabilities and associated disclosures. The Council is responsible for making the estimates included in the financial statements and for ensuring that the financial statements are not materially misstated which also includes IAS19 entries.</p> <p>Due to significant amounts involved under pension liabilities, Council made a decision and instructed its actuary to run a revised IAS19 report incorporating the impact of McCloud and GMP Judgement.</p> <p>The assessment is expected to result in a material change to the previously reported pension liabilities in the draft accounts (up to a maximum of c£12m).</p> <p>We anticipate the Council will incorporate the revised figures into the financial statements once received from the actuary.</p>	<p>12,573</p> <p>Increase in Surplus / Deficit on Provision of Services</p> <p>(172)</p> <p>Decrease in Actuarial Gains / Losses</p>	<p>(12,401)</p> <p>Increase in pension liability</p> <p>12,401</p> <p>Increase in pension reserve deficit</p>	<p>There is no impact on the Authority's useable reserves arising from this adjustment.</p>
<b>Overall impact</b>			<b>No impact on useable reserves</b>

# Audit Adjustments

We are required to report all non trivial misstatements to those charged with governance, whether or not the accounts have been adjusted by management.

## Misclassification and disclosure changes

The table below provides details of misclassification and disclosure changes identified during the audit which have been made in the final set of financial statements.

No.	Adjustment Type	Description and value	Account Balance	Updated in the revised accounts?
1.	Disclosure	Fees to Grant Thornton regarding Housing Benefit, Teachers Pension and Pooling Capital Housing Receipts were updated to reflect all non audit related services	External Audit Costs Note 14	✓
2.	Disclosure	This note was updated to reflect required disclosures in line with accounting guidance for all Senior Officers' remuneration in respect of 2018-19.	Officers' Remuneration Note 13	✓
3.	Disclosure	Minor presentational adjustments were made to the Narrative Report to ensure the content was consistent with the financial information and the activities during year ended 31 March 2019.	Narrative Report	✓
5	Disclosure	Minor updates were made to Related Party Disclosure note to further reflect the nature and essence of this note.	Related Parties Note 17	✓
6	Disclosure	The revaluations table was updated to reflect that it shows cost or valuations rather than the Net Book Value	Revaluations Note 19	✓
7	Disclosure	Group Accounts notes were updated and additional narrative was added to further reflect the restatement of the accounts due to inclusion of Penistone Grammar Trust being consolidated in the group accounts for the first time.	Group accounts	✓
8	Disclosure	Accounting Policies were reviewed and the following changes were agreed with management: <ul style="list-style-type: none"> <li>AUC are not depreciated. Draft accounts indicated that they are reported at 'depreciated historical cost'</li> <li>The depreciation table which indicated Council Houses have 15-50 years economic life was updated to reflect the correct banding for buildings</li> </ul>	Accounting polices	✓
9	Disclosure	A brief note was added to explain why the pension liability is not equal to the pension reserve as at 31 March 2019 due to advance payments made in the prior year.	Defined Benefit Pension Schemes Note 38	✓
10	Disclosure	A correction for an original typo which stated that the basic amount of council tax for a band D property in 2018-19 was £1,660.90M – now updated without the "M".	Collection Fund Note B	✓

# Audit Adjustments

## Impact of unadjusted misstatements

At the time of this report, there are no unadjusted errors identified in our 2018-19 audit. All identified adjustments have been processed by the management.

## Other matters

During our work on Property Plant and Equipment, we identified that some elements of the Council's land had been depreciated incorrectly in 2017-18 accounts. Land has infinite life and should not be depreciated in line with the Council's accounting policy on depreciation and standard accounting practices.

The depreciation charged against land has been quantified as £2.2m. The error is not material and, unlike the Horizon school building, does not warrant a prior period adjustment under the CIPFA Code and accounting standards.

The Council has corrected this matter within the 2018-19 accounts.

# Appendix C: Fees

We confirm below our final fees charged for the audit and provision of non-audit services.

## Audit Fees

	Proposed fee	Final fee	2017-18 fee (to predecessor auditor)
Authority Audit	£104,718	£104,718*	£135,998
<b>Total audit fees (excluding VAT)</b>	<b>£104,718</b>	<b>£104,718*</b>	<b>£135,998</b>

\* We wish to note that in light of the additional audit work to be performed on the Pension balances and entries in the Authority's accounts (as a result of the McCloud judgement and GMP), and the additional work performed on PPE, there is likely to be an additional fee proposed for this audit work. We will discuss any additional fees with the S151 Officer and the Audit Committee. We will provide an update on this in our Annual Audit Letter, due to be presented to the Audit Committee in September 2019.

The audit fees reconcile to note 14 in the financial statements.

## Non Audit Fees

Fees for other services	Fees £
<b>Audit related services:</b>	
• Housing Benefit Certification	16,400
• Certification of Teachers' Pension Return	4,200
• Pooling of Housing Capital Receipts	3,000
<b>Total audit related services</b>	<b>23,600</b>
<b>Non-audit services:</b>	
• None	-

# Appendix D: Audit opinion (proposed)

We anticipate we will provide the Group and Council with an unmodified 'clean' audit opinion by 31 July 2019

## Independent auditor's report to the members of Barnsley Metropolitan Borough Council

### Report on the Audit of the Financial Statements Opinion

We have audited the financial statements of Barnsley Metropolitan Borough Council (the 'Authority') and its subsidiaries (the 'group') for the year ended 31 March 2019 which comprise the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement, the Balance Sheet, the Cash Flow Statement, Notes to the Core Financial Statements, Housing Revenue Account Comprehensive Income and Expenditure Statement, the Movement on the Housing Revenue Account Balance Statement, the Collection Fund Statement, the Group Movement in Reserves

Statement, the Group Comprehensive Income and Expenditure Statement, the Group Balance Sheet and the Group Cash Flow Statement, Notes to the Group Accounts, Annex A comprising the Authority's Accounting Policies, Annex B comprising Critical Judgements, Assumptions, Estimations made within the accounts. The financial reporting framework that has been applied in their preparation is applicable law and the CIPFA/LASAAC code of practice on local authority accounting in the United Kingdom 2018-19.

In our opinion, the financial statements:

- give a true and fair view of the financial position of the group and of the Authority as at 31 March 2019 and of the group's expenditure and income and the Authority's expenditure and income for the year then ended
- have been prepared properly in accordance with the CIPFA/LASAAC code of practice on local authority accounting in the United Kingdom 2018/19
- have been prepared in accordance with the requirements of the Local Audit and Accountability Act 2014.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial statements' section of our report. We are independent of the group and the Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Service Director for Finance, Chief Financial Officer's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate
- the Service Director for Finance, Chief Financial Officer has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the Authority's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue

#### Other information

The Service Director for Finance, Chief Financial Officer is responsible for the other information. The other information comprises the Narrative Report included in the Statements of Accounts and the 2018-19 Annual Governance Statement published separately to the Statement of Accounts. Other information excludes the Authority and group financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge of the group and Authority obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# Audit opinion (proposed)

## Other information we are required to report on by exception under the Code of Audit Practice

Under the Code of Audit Practice published by the National Audit Office on behalf of the Comptroller and Auditor General (the Code of Audit Practice) we are required to consider whether the Annual Governance Statement does not comply with the 'Delivering Good Governance in Local Government: Framework (2016)' published by CIPFA and SOLACE or is misleading or inconsistent with the information of which we are aware from our audit. We are not required to consider whether the Annual Governance Statement addresses all risks and controls or that risks are satisfactorily addressed by internal controls.

We have nothing to report in this regard

## Opinion on other matter required by the Code of Audit Practice

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Our opinion, based on the work undertaken in the course of the audit of the financial statements and our knowledge of the Authority gained through our work in relation to the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources, the other information, which is the Narrative Report and the Annual Governance Statement for the financial year for which the financial statements are prepared is consistent with the financial statements.

## Matters on which we are required to report by exception

Under the Code of Audit Practice, we are required to report to you if:

- we issue a report in the public interest under section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we make a written recommendation to the Authority under section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we make an application to the court for a declaration that an item of account is contrary to law under Section 28 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or;
- we issue an advisory notice under Section 29 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we make an application for judicial review under Section 31 of the Local Audit and Accountability Act 2014, in the course of, or at the conclusion of the audit.

We have nothing to report in respect of the above matters.

## Responsibilities of the Authority, the Service Director for Finance, Chief Financial Officer and Those Charged with Governance for the financial statements

As explained more fully in the Statement of Responsibilities for the Statement of Accounts, the Authority is required to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this Authority, that officer is the Service Director for Finance, Chief Financial Officer. The Service Director for Finance, Chief Financial Officer is responsible for the preparation of the Statement of Accounts, which includes the financial statements, in accordance with proper practices as set out in the CIPFA/LASAAC code of practice on local authority accounting in the United Kingdom 2018-19, for being satisfied that they give a true and fair view, and for such internal control as the Service Director for Finance, Chief Financial Officer's determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Service Director for Finance, Chief Financial Officer is responsible for assessing the group's and the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless there is an intention by government that the services provided by the Authority will no longer be provided

The *full Council* is Those Charged with Governance. Those charged with governance are responsible for overseeing the Authority's financial reporting process.

## Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at:

[www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

# Audit opinion (proposed)

## Report on other legal and regulatory requirements - Conclusion on the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources

### Conclusion

On the basis of our work, having regard to the guidance on the specified criterion issued by the Comptroller and Auditor General in November 2017, we are satisfied that the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2019.

### Responsibilities of the Authority

The Authority is responsible for putting in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

### Auditor's responsibilities for the review of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources

We are required under Section 20(1)(c) of the Local Audit and Accountability Act 2014 to be satisfied that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We are not required to consider, nor have we considered, whether all aspects of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

We have undertaken our review in accordance with the Code of Audit Practice, having regard to the guidance on the specified criterion issued by the Comptroller and Auditor General in November 2017, as to whether in all significant respects the Authority had proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people. The Comptroller and Auditor General determined this criterion as that necessary for us to consider under the Code of Audit Practice in satisfying ourselves whether the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2019. We planned our work in accordance with the Code of Audit Practice. Based on our risk assessment, we undertook such work as we considered necessary to be satisfied that the Authority has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

## Report on other legal and regulatory requirements - Delay in certification of completion of the audit

We cannot formally conclude the audit and issue an audit certificate in accordance with the requirements of the Local Audit and Accountability Act 2014 and the Code of Audit Practice until we have completed the work necessary to issue our Whole of Government Accounts (WGA) Component Assurance statement for the Authority for the year ended 31 March 2019. We are satisfied that this work does not have a material effect on the financial statements or on our conclusion on the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2019.

### Use of our report

This report is made solely to the members of the Authority, as a body, in accordance with Part 5 of the Local Audit and Accountability Act 2014 and as set out in paragraph 43 of the Statement of Responsibilities of Auditors and Audited Bodies published by Public Sector Audit Appointments Limited. Our audit work has been undertaken so that we might state to the Authority's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Authority and the Authority's members as a body, for our audit work, for this report, or for the opinions we have formed.

### TO BE SIGNED

#### Gareth Mills, Key Audit Partner

for and on behalf of Grant Thornton UK LLP, Local Auditor

Leeds

Date: TBC





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# **BARNSLEY MBC**

# **AUDITED STATEMENT OF ACCOUNTS**

# **2018/19**



# STATEMENT OF ACCOUNTS 2018/19

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# **SECTION 1 - INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BARNSELY METROPOLITAN BOROUGH COUNCIL**

## **Report on the Audit of the Financial Statements**

### **Opinion**

We have audited the financial statements of Barnsley Metropolitan Borough Council (the 'Authority') and its subsidiaries (the 'group') for the year ended 31 March 2019 which comprise the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement, the Balance Sheet, the Cash Flow Statement, Notes to the Core Financial Statements, Housing Revenue Account Comprehensive Income and Expenditure Statement, the Movement on the Housing Revenue Account Balance Sheet, the Collection Fund Statement, the Group Movement in Reserves Statement, the Group Comprehensive Income and Expenditure Statement, the Group Balance Sheet and the Group Cash Flow Statement, Notes to the Group Accounts, Annex A comprising the Authority's Accounting Policies, Annex B comprising Critical Judgements, Assumptions, Estimations made within the accounts. The financial reporting framework that has been applied in their preparation is applicable law and the CIPFA/LASAAC code of practice on local authority accounting in the United Kingdom 2018-19.

In our opinion, the financial statements:

- give a true and fair view of the financial position of the group and of the Authority as at 31 March 2019 and of the group's expenditure and income and the Authority's expenditure and income for the year then ended
- have been prepared properly in accordance with the CIPFA/LASAAC code of practice on local authority accounting in the United Kingdom 2018/19
- have been prepared in accordance with the requirements of the Local Audit and Accountability Act 2014.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial statements' section of our report. We are independent of the group and the Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Service Director for Finance, Chief Financial Officer's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate
- the Service Director for Finance, Chief Financial Officer has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the Authority's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The Service Director for Finance, Chief Financial Officer is responsible for the other information. The other information comprises the Narrative Report included in the Statements of Accounts and the 2018-19 Annual Governance Statement published separately to the Statement of Accounts. Other information excludes the Authority and group financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge of the group and Authority obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Other information we are required to report on by exception under the Code of Audit Practice**

Under the Code of Audit Practice published by the National Audit Office on behalf of the Comptroller and Auditor General (the Code of Audit Practice) we are required to consider whether the Annual Governance Statement does not comply with the 'Delivering Good Governance in Local Government: Framework (2016)' published by CIPFA and SOLACE or is misleading or inconsistent with the information of which we are aware from our audit. We are not required to consider whether the Annual Governance Statement addresses all risks and controls or that risks are satisfactorily addressed by internal controls.

# **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BARNSELY METROPOLITAN BOROUGH COUNCIL**

We have nothing to report in this regard.

## **Opinion on other matter required by the Code of Audit Practice**

In our opinion, based on the work undertaken in the course of the audit of the financial statements and our knowledge of the Authority gained through our work in relation to the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources, the other information, which is the Narrative Report and the Annual Governance Statement for the financial year for which the financial statements are prepared is consistent with the financial statements.

## **Matters on which we are required to report by exception**

Under the Code of Audit Practice, we are required to report to you if:

- we issue a report in the public interest under section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we make a written recommendation to the Authority under section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we make an application to the court for a declaration that an item of account is contrary to law under Section 28 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or;
- we issue an advisory notice under Section 29 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we make an application for judicial review under Section 31 of the Local Audit and Accountability Act 2014, in the course of, or at the conclusion of the audit.

We have nothing to report in respect of the above matters.

## **Responsibilities of the Authority, the Service Director for Finance, Chief Financial Officer and Those Charged with Governance for the financial statements**

As explained more fully in the Statement of Responsibilities for the Statement of Accounts, the Authority is required to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this Authority, that officer is the Service Director for Finance, Chief Financial Officer. The Service Director for Finance, Chief Financial Officer is responsible for the preparation of the Statement of Accounts, which includes the financial statements, in accordance with proper practices as set out in the CIPFA/LASAAC code of practice on local authority accounting in the United Kingdom 2018-19, for being satisfied that they give a true and fair view, and for such internal control as the Service Director for Finance, Chief Financial Officer's determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Service Director for Finance, Chief Financial Officer is responsible for assessing the group's and the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless there is an intention by government that the services provided by the Authority will no longer be provided.

The full Council is Those Charged with Governance. Those charged with governance are responsible for overseeing the Authority's financial reporting process.

## **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered

material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BARNSELY METROPOLITAN  
BOROUGH COUNCIL**

**Report On Other Legal and Regulatory Requirements - Conclusion on the Authority's  
Arrangements for Securing Economy, Efficiency and Effectiveness in its Use of Resources**

**Conclusion**

On the basis of our work, having regard to the guidance on the specified criterion issued by the Comptroller and Auditor General in November 2017, we are satisfied that the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2019.

**Responsibilities of the Authority**

The Authority is responsible for putting in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

**Auditor's responsibilities for the review of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources**

We are required under Section 20(1)(c) of the Local Audit and Accountability Act 2014 to be satisfied that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We are not required to consider, nor have we considered, whether all aspects of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

We have undertaken our review in accordance with the Code of Audit Practice, having regard to the guidance on the specified criterion issued by the Comptroller and Auditor General in November 2017, as to whether in all significant respects the Authority had proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people. The Comptroller and Auditor General determined this criterion as that necessary for us to consider under the Code of Audit Practice in satisfying ourselves whether the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2019.

We planned our work in accordance with the Code of Audit Practice. Based on our risk assessment, we undertook such work as we considered necessary to be satisfied that the Authority has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

**Report on other legal and regulatory requirements - Delay in certification of completion of the audit**

We cannot formally conclude the audit and issue an audit certificate in accordance with the requirements of the Local Audit and Accountability Act 2014 and the Code of Audit Practice until we have completed the work necessary to issue our Whole of Government Accounts (WGA) Component Assurance statement for the Authority for the year ended 31 March 2019. We are satisfied that this work does not have a material effect on the financial statements or on our conclusion on the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2019.

**Use of our report**

This report is made solely to the members of the Authority, as a body, in accordance with Part 5 of the Local Audit and Accountability Act 2014 and as set out in paragraph 43 of the Statement of Responsibilities of Auditors and Audited Bodies published by Public Sector Audit Appointments Limited. Our audit work has been undertaken so that we might state to the Authority's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Authority and the Authority's members as a body, for our audit work, for this report, or for the opinions we have formed.

.....  
**Gareth Mills, Key Audit Partner**

for and on behalf of Grant Thornton UK LLP, Local Auditor

Leeds

**Date:**

**Barnsley  
Metropolitan  
Borough  
Council**

**2018/19  
Narrative  
Report**



# Introduction and Contents

This narrative report aims to outline the Authority's performance for the 2018/19 financial year in context with the financial information contained within this Statement of Accounts.

The report will cover:

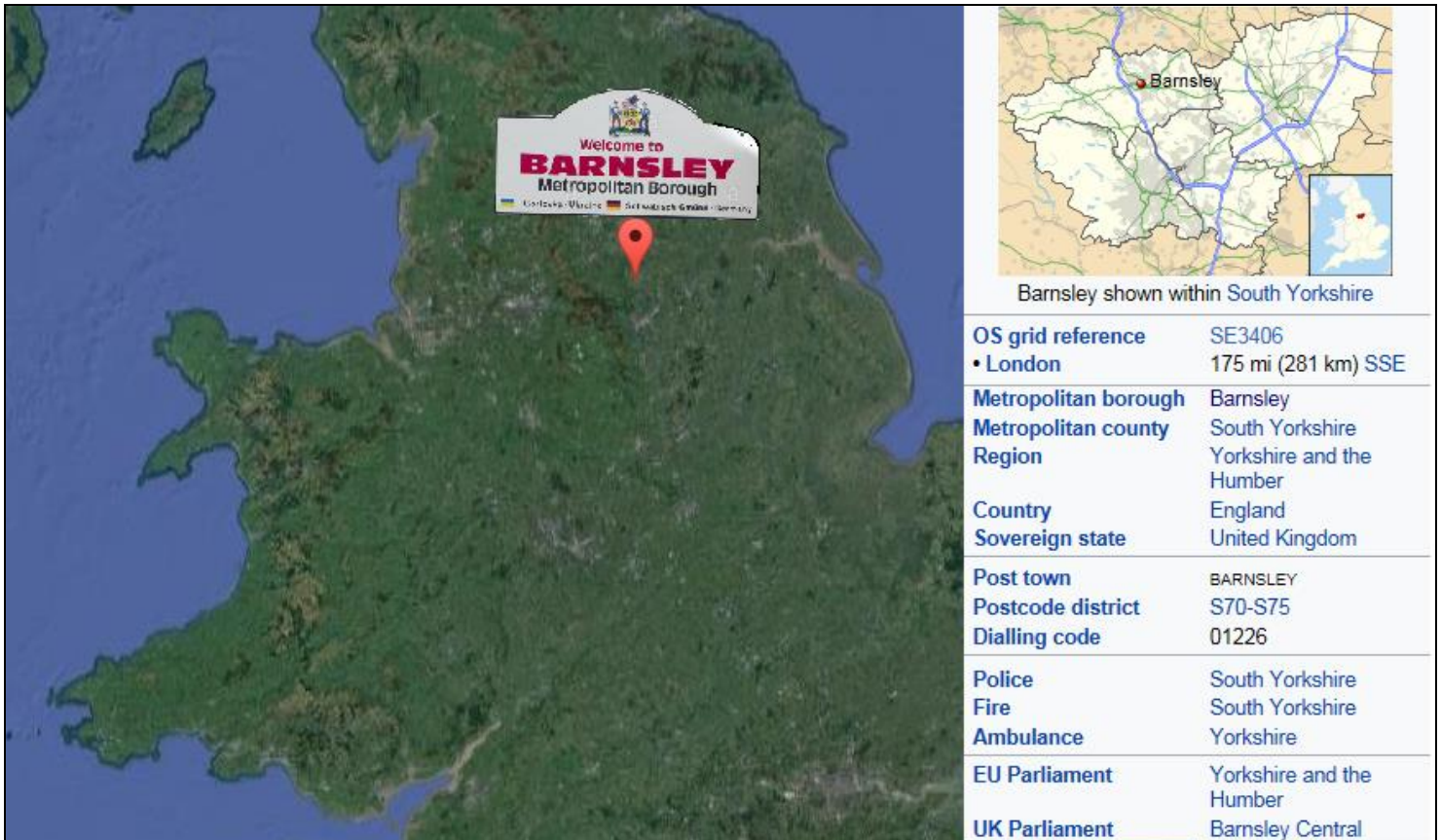
<b>Introduction &amp; Contents</b>
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<a href="#">Change of Accounting Policies in 2018/19</a>
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# Introducing Barnsley

## Where is Barnsley?

**Barnsley** is a large town in **South Yorkshire**, located approximately halfway between Leeds and Sheffield. The **town centre** lies on the west bank of the Dearne Valley.

**Barnsley** is surrounded by several smaller settlements which together form the **Metropolitan Borough of Barnsley**. The **borough** is dissected by the M1 motorway.



OS grid reference		SE3406
• London		175 mi (281 km) SSE
Metropolitan borough	Barnsley	
Metropolitan county	South Yorkshire	
Region	Yorkshire and the Humber	
Country	England	
Sovereign state	United Kingdom	
Post town	BARNLSLEY	
Postcode district	S70-S75	
Dialling code	01226	
Police	South Yorkshire	
Fire	South Yorkshire	
Ambulance	Yorkshire	
EU Parliament	Yorkshire and the Humber	
UK Parliament	Barnsley Central	

## Demographic Profile of Barnsley

The latest data indicates that in 2015 there were 239,300 people living in Barnsley.

The Office for National Statistics (ONS) Mid-2014 based Population Projections for Barnsley show that the total population is expected to rise to **246,900** by **2021**.

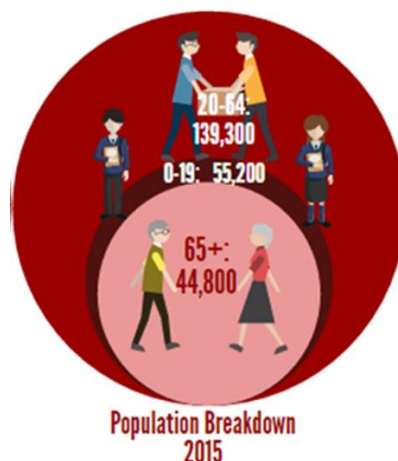
According to the 2011 Census, **97.9%** of the Barnsley resident population were from a **white** ethnic background, **0.7%** of **mixed** group, **0.7% Asian** or **Asian**

**British**, **0.5%** were **Black/African/Caribbean** or **Black British** with **0.2% other**.

However the latest National Insurance figures show that the demographics of Barnsley are changing due to the arrival of new foreign nationals to the area, particularly from Romania and Poland.

# STATEMENT OF ACCOUNTS 2018/19

## Population Breakdown in Barnsley 2015



Source: Office for National Statistics mid 2015 population estimates

### Economy, Education and Health

The Annual Population Survey (Oct 17 to Sept 18), suggests that **nearly three quarters** (70.7%) of those aged 16 – 64 years old are **in employment** and 5.4% are **unemployed**. A further **23.9%** are economically inactive. Almost **24.4%** of those who are economically inactive are long-term sick.

Just over half (**55.2%**) of children achieved five or more GCSEs (grades A\* - C including English and Maths) in 2018.

In 2018, **61%** of young people achieved a basic pass grade 4-9 in English and Maths at Key Stage 4 and **39.2%** achieved a strong pass 5-9.

From the Annual Population Survey (Jan 17-Dec 17), the proportion of residents aged 16 to 64 with no qualifications was **8.8%**.

Significant health inequalities remain in Barnsley. Life expectancy at birth for Barnsley men is **78.1 years** (2015-2017); lower than the England rate of **79.6 years**. However, since 2001-2003, life expectancy at birth for men in

Barnsley has increased by **3.5 years** (from 74.6 years to 78.1 years).

Life expectancy at birth in Barnsley for women is **81.9 years** (2015-2017); lower than the England rate of **83.1 years**. However, since 2001-2003, life expectancy at birth for women in Barnsley has increased by **2.3 years** (from 79.6 years to 81.9 years).

At birth, men in Barnsley could expect to live **59.7 years** in 'good' health. This is **3.7 years less** than men in England overall, but an increase of **2.1 years** from the 2012-2014 rate for Barnsley (the regional rate increased by **0.4 years** and the national rate remained static). The gap for males between Barnsley and England has decreased by **1.8 years** during the period 2009-2011 to 2015-2017.

At birth, women in Barnsley could expect to live **61.0 years** in 'good' health. This is **2.8 years less** than women in England overall, but an increase of **4.6 years** from the 2012-2014 rate (regional and national rates declined during the same period). The gap for females between Barnsley and England has decreased by **3.6 years** during the period 2009-11 to 2015-17.



# STATEMENT OF ACCOUNTS 2018/19

## Interactive Maps of the Borough



These interactive maps give key information about both the Borough in general and more specifically about the Council's functions. The interactive maps that can be viewed from the link below include:

<ul style="list-style-type: none"> <li>Administration                     <ul style="list-style-type: none"> <li>Area Councils</li> <li>Safer Neighbourhood Teams</li> <li>Parishes</li> <li>Polling Districts</li> <li>Wards</li> </ul> </li> <li>Education                     <ul style="list-style-type: none"> <li>Advanced Learning Centres</li> <li>Nursery</li> <li>Pre School</li> <li>Primary Schools</li> <li>Secondary Schools</li> <li>Special Schools</li> </ul> </li> <li>Childcare                     <ul style="list-style-type: none"> <li>Breakfast Clubs</li> <li>Childrens Centre</li> <li>Out of School Clubs</li> </ul> </li> <li>Services                     <ul style="list-style-type: none"> <li>Customer Service Centres</li> <li>Bring It Recycling</li> <li>Household Waste Recycling</li> </ul> </li> <li>Transport                     <ul style="list-style-type: none"> <li>Bus Stops</li> <li>Car Parks</li> <li>Train Stations</li> <li>Variable Message Signs</li> </ul> </li> <li>Healthcare                     <ul style="list-style-type: none"> <li>Dentist</li> <li>GP Surgery</li> <li>Hospital</li> <li>Opticians</li> <li>Pharmacy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Leisure                     <ul style="list-style-type: none"> <li>Leisure Centre</li> <li>Library</li> </ul> </li> <li>Winter Maintenance                     <ul style="list-style-type: none"> <li>Primary Gritting Route</li> <li>Grit Bins</li> </ul> </li> <li>English Heritage                     <ul style="list-style-type: none"> <li>Listed Buildings</li> <li>Historic Parks &amp; Gardens</li> </ul> </li> <li>Residential                     <ul style="list-style-type: none"> <li>Area to Remain Free From Development Due To Impact On Historic Environment</li> <li>Housing Allocation</li> <li>Site for Travellers</li> </ul> </li> <li>Commercial / Retail                     <ul style="list-style-type: none"> <li>District or Local Centre</li> <li>Primary Shopping Area</li> <li>Primary Shopping Frontage</li> <li>Retail Park</li> <li>Secondary Shopping Frontage</li> </ul> </li> <li>Employment                     <ul style="list-style-type: none"> <li>Employment Allocation</li> <li>Land Reserved for Employment</li> <li>Land Proposed for Mixed Use</li> <li>Proposed School Site</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Resources                     <ul style="list-style-type: none"> <li>Area of Search for New Minerals</li> <li>Site Safeguarded for Mineral Extraction</li> <li>Site with Planning Permission for Mineral Extraction</li> </ul> </li> <li>Town Centre                     <ul style="list-style-type: none"> <li>Town Centre: Landmark Building</li> <li>Town Centre: Gateway</li> <li>Town Centre: The Green Sprint</li> <li>Town Centre: Junction Improvement</li> <li>Town Centre: Primary Shopping Area</li> <li>Town Centre: Shopping Frontages</li> <li>Town Centre: Proposed Cycle Route</li> <li>Town Centre: Development Site</li> <li>Town Centre: Priority Site Public Space Improvement</li> <li>Town Centre: Other Public Space Improvement</li> <li>Town Centre: Gateway Site for Public Open Space Improvement</li> </ul> </li> <li>Water                     <ul style="list-style-type: none"> <li>Canal - Historic Route</li> <li>Canal - Safeguarded Route</li> <li>Functional Floodplain (Floodzone 3b)</li> </ul> </li> <li>Area of Search (Wind Turbines)                     <ul style="list-style-type: none"> <li>Industrial / Business Parks</li> <li>Moorland Fringes / Upland Pastures</li> <li>Rolling Wooded Farmland</li> <li>Settled Arable Slopes</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Green Belt, Greenspace &amp; Conservation                     <ul style="list-style-type: none"> <li>Greenspace</li> <li>Allotment</li> <li>Biodiversity or Geological Interest Site</li> <li>Conservation Area</li> <li>Green Belt</li> <li>Green Way</li> <li>Nature Improvement Area</li> <li>Park and Garden of Historic Interest</li> <li>Scheduled Ancient Monument</li> <li>Peak District National Park</li> <li>School Grounds</li> <li>Safeguarded Strategic Waste Management Site</li> <li>Settlement</li> <li>Town Centre</li> <li>Urban Fabric</li> <li>Approved Planning Applications</li> <li>Undetermined Planning Applications</li> <li>Refused Planning Applications</li> <li>Planning Applications (All)</li> <li>Planning Constraints</li> </ul> </li> <li>Public Rights of Way                     <ul style="list-style-type: none"> <li>Bridleway</li> <li>Footpath</li> <li>Restricted byway</li> </ul> </li> </ul>
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The link to all of the above maps is here:  
<https://www.barnsley.gov.uk/barnsley-maps/>

# Introducing Barnsley Metropolitan Borough Council

## Who Are We

**Barnsley Metropolitan Borough Council**, created on **1 April 1974**, is the local authority of the Metropolitan Borough of Barnsley in **South Yorkshire**, England. It is a **Metropolitan District Council**, one of four in South Yorkshire and one of 36 in the metropolitan counties of England, and provides the majority of **local government services** in Barnsley.

Further information on the Council's **Constitution** can be found on the Council's website and via the link below:

[Council's Constitution](#)

## Local Councillors (The Council)

**Local Councillors** are elected by the community to decide how the **Council** should carry out its various activities. They represent **public interest** as well as individuals living within the ward in which he or she has been **elected** to serve a term of office.


They have regular contact with the **general public** through council meetings, telephone calls or surgeries. **Surgeries** provide an opportunity for any ward resident to go and talk to their **Councillor** face to face and these take place on a regular basis.

A list of current **Councillors** can be found on the Council's website and via the link below:


[Councillors](#)

**Barnsley Metropolitan Borough Council**

Third of council elected three years out of four



Type	
Type	Metropolitan district
History	
Founded	1 April 1974
Structure	
Seats	63 councillors
Meeting place	



## The Cabinet

**The Cabinet** is composed of the **Leader** and seven other **Councillors**, who are all members of the **biggest political group** of the Council. It has overall responsibility for the services that the Council provides and works within the **agreed policies** and

**approved budget** of the Council.

Recommendations on major items of **policy** and on the **annual budget** and **capital programme** are passed to the Council for consideration and **approval**.

Details of **Council, Cabinet** and **other committees**, including decisions / reports can be found on the Council's website and via the link below:

[Committee Details](#)

## Council Structure & Senior Management Team

During 2018/19, the Council was structured into three main service directorates:

**Communities, Place, and People**, which are supported by a central suite of **Core Services** including:

- > Business Improvement & Communications;
- > Human Resources;
- > Governance & Business Support;
- > Finance; and
- > Legal Services.

**Public Health** services are also part of the Council structure.

The latest **management structure** can be found on the Council's website and via the link below:

[Management Structure](#)

## Our Corporate Plan

**The Corporate Plan 2017 – 2020 sets out what Barnsley Council aims to achieve over this period for our customers and the community. It explains what we want to do, how we are going to do it and how we will measure that we are on track to achieve it.**

Our organisation has changed **significantly** over the last three years as we have commenced our Future Council Strategy and programme. This has challenged us to **change** our culture or 'the way we do things around here' and deliver services in **more innovative** ways, whilst also delivering the planned **savings and efficiencies**.

We now have a **new, inspiring** and **forward looking** vision developed by our employees, 'working together for a brighter future, a better Barnsley'. We want to work **more** with our communities, **support** people to achieve their potential and we want our residents to think and feel we are making a real **difference** together.

Like many other public sector bodies, we face many further challenges and changes over the next three years. We remain **committed** to responding to these **positively** as well as making a real difference to people's lives. Our Corporate Plan enables us to be **clear** about our priorities, **how** we are going to work, and what **differences** we are going to **achieve** with the reducing amount of resources available to us.

We continue to have a **high** level of ambition and aspiration and will do our **very best** to support Barnsley, its people, communities, partners and businesses to thrive and achieve. Residents, communities and customers of Barnsley continue to be our **number one priority**.

**OUR**  
**CORPORATE**  
**PLAN**

<https://www.barnsley.gov.uk/media/4264/corporate-plan-2017-20.pdf>

**Our Vision**

**We have developed a new and inspiring vision for Barnsley, supported by values that will help us to drive change and improvement and to achieve our priorities and outcomes.**





Our Values

**Our core values are the 'way we do things around here' and will help pull the organisation in the same direction towards achieving our vision and priorities.**

<p><b>We're Proud</b> <i>We're dedicated to making Barnsley a better place. We take pride in our work</i></p>	<p><b>We're Honest</b> <i>We always say what we mean. Most of all we're reliable, fair and true</i></p>
<p><b>We'll be Excellent</b> <i>We work really hard to provide the best quality and value for money for the people of Barnsley. Only our best is good enough</i></p>	<p><b>We're a Team</b> <i>We all work together towards the same goal – to make Barnsley a better place for the people who live, work and visit here</i></p>



**Our Priorities**

**Our three main priorities are considered to be the areas that warrant greater attention, emphasis and possibly resources, in order to influence other areas of activity and make the greatest impact overall. This is where we will focus our performance management and reporting arrangements to keep a closer eye on how well we are doing.**

**THRIVING &  
VIBRANT ECONOMY**

We have developed a long-term plan to grow the economy for the borough. We are keen to work with and support the private sector, supporting them to create better conditions and infrastructure, helping to safeguard existing jobs and businesses and stimulate the growth of more and better jobs and homes. We want to make sure there are more job opportunities for Barnsley residents, to help the local economy, provide positive role models for young people, and reduce the extent of worklessness and poverty across the borough.

We will achieve this through delivering the following outcomes:

- Create more and better jobs and good business growth
- Increase skills to get more people working
- Develop a vibrant Town Centre
- Strengthen our visitor economy
- Create more and better housing

**PEOPLE ACHIEVING  
THEIR  
POTENTIAL**

It is important for the future of the borough that we help children, young people and families to achieve their potential and have the right skills and qualifications to access better education, employment or training. We also want to encourage young people to make a positive contribution in their communities. We have a crucial role in protecting and safeguarding the most vulnerable and at risk of harm. We will continue to challenge and raise our standards whilst looking at how we can manage and reduce demand more effectively. For people to achieve their potential we need to create a healthier, happier, independent and more active population.

We will achieve this through delivering the following outcomes:

- Every child attends a good school
- Early, targeted support for those that need it
- Children and adults are safe from harm
- People are healthier, happier, independent and active

**STRONG &  
RESILIENT COMMUNITIES**

We need to ensure better use of the physical assets, skills and knowledge that are in every community in Barnsley, so that we can utilise these resources more efficiently. Working together with the community, customers and partners becomes more important as we try to reduce the dependency on council services by creating stronger communities and designing innovative and different services.

We will achieve this through delivering the following outcomes:

- People volunteering and contributing towards stronger communities
- Protecting the Borough for future generations
- Customers can contact us easily and use more services online

## Our Approach

**People are at the heart of helping us to improve and achieve our priorities. Whether this is through strong leadership, governance and accountability, skilling up and learning new things, displaying the values in everything we do, recognising and celebrating success or being supported to learn from things that don't go so well. This is cultural change and organisational health, which we have described as One Council.**



To deliver our vision, priorities and outcomes we need to continue to **change** and **improve** our organisation and its culture. To do this, we have identified ten things that we need to continue to develop, improve and embed across the organisation:

- **Clear vision and values** – we will make sure our employees, partners, customers and the community are aware of our vision and values and what we are trying to achieve.
- **Customer focus** – we will understand all our customers and put them at the centre of everything we do.
- **Commercial and business acumen** – we will focus on outcomes and making every penny count.
- **Effective delivery of projects and programmes** – we will strengthen and standardise our approach to ensure integrity, accountability and value for money.
- **Innovative and managed risk taking** – we will remove barriers and bureaucracy and encourage, support and empower our employees to identify and implement suggestions and improvements.
- **Learning organisation** – we will invest in our people, recognise success and achievement and become stronger from our failures.
- **Leaders at every level** – we will have leaders at every level of the organisation who are highly skilled, motivated and empowered to respond effectively to local needs.
- **Flexible workforce** – we will ensure our workforce is healthy, agile, flexible and supportive of change with skills that can be deployed in different ways to meet our customers needs.
- **Working with our partners, communities and residents** – we will work together to identify and meet local needs through joint and informed planning and decision making.
- **Enabling organisation** – we will enable our partners, communities and residents to do more for themselves.

## STATEMENT OF ACCOUNTS 2018/19

# Our 2018/19 Corporate Performance

## 2018/19 Revenue Budget Monitoring Overview

### General Fund Executive Overview:

The Authority's overall General Fund Service outturn, prior to any earmarking of revenue resources, is an underspend of £26.078M. However, it should be noted that after adjusting this position for slippage and service specific earmarkings, the actual service outturn is an **operational underspend of £4.145M**.

This takes into account one-off funding and non-recurrent savings dropping out as well as the assumptions that have already been factored into the Council's Medium Term Financial Strategy.

There is also an operational underspend against corporate budgets, levies and provisions of **£3.392M** (after proposed earmarkings). This underspend is largely resulting from savings on debt costs and the receipt of one off grant provisions which remained unspent at year end.

This brings the total underspend to **£7.537M**. Cabinet have previously approved that **£2.800M** of the underspend be included within the Council's updated 2019-22 MTFS, and that a further **£4.000M** be earmarked to support specific commitments previously identified.

Therefore, the final overall position on the Authority's General Fund shows an underspend of **£0.737M** which will be considered as part of the Medium Term Financial Strategy.

Individual quarterly revenue monitoring reports for 2018/19 can be accessed via the links below:

Quarter	Date Presented to Cabinet	Cabinet Reference	Link to Cabinet Meeting
1	5 <sup>th</sup> September 2018	Cab.5.9.2018/10	<a href="#">Quarter 1 Cabinet</a>
2	28 <sup>th</sup> November 2018	Cab.28.11.2018/7	<a href="#">Quarter 2 Cabinet</a>
3	6 <sup>th</sup> March 2019	Cab.6.3.2019/10	<a href="#">Quarter 3 Cabinet</a>
<b>Final Accounts</b>	24th June 2019	Cab.24.06.2019/8	<a href="#">Final Accounts Cabinet</a>

## STATEMENT OF ACCOUNTS 2018/19

### Net Revenue Expenditure 2018/19

The table and charts below show the management accounts per the reporting structure (directorates) of the Authority including the **amounts earmarked** into 2019/20:

<u>Management Accounts</u>	<u>Year End Budget</u>	<u>Actual Spend</u>	<u>Over / (Under) Spend</u>	<u>Earmarked Into 2019/20</u>	<u>Operational Over / (Under) Spend</u>
	£M	£M	£M	£M	£M
People	81.593	71.257	(10.336)	6.989	(3.347)
Place	39.448	36.836	(2.612)	2.610	(0.002)
Communities	22.214	17.089	(5.125)	4.807	(0.318)
Public Health	4.260	(0.369)	(4.629)	4.629	-
Core Services	(11.218)	(14.594)	(3.376)	2.898	(0.478)
<b>Total Services</b>	<b>136.297</b>	<b>110.219</b>	<b>(26.078)</b>	<b>21.933</b>	<b>(4.145)</b>
Corporate Budgets	32.691	11.493	(21.198)	17.806	(3.392)
<b>Total Against 18/19 Budget</b>	<b>168.988</b>	<b>121.712</b>	<b>(47.276)</b>	<b>39.739</b>	<b>(7.537)</b>
Use of Reserves	52.955	52.955	-	-	-
<b>Total</b>	<b>221.943</b>	<b>174.667</b>	<b>(47.276)</b>	<b>39.739</b>	<b>(7.537)</b>
<b>Corporate Earmarkings</b>					<b>6.800</b>
<b>Final Position</b>					<b>(0.737)</b>

Actual total net expenditure, including that funded from earmarked reserves, for the year was **£174.7M** against a base budget of **£169.0M**, giving an overall **decrease** in general fund balances of **£5.7M**. This is comprised of a decrease in **General Fund Balances** of **£5.1M** and a decrease in **School Balances** of **£0.6M**.

The overall decrease in General Fund Balances is comprised of the Authority's total **in year surplus of £47.3M**, net of **reserves utilised in the year totalling £53.0M**.

It should be noted that a large proportion of this total 'surplus' **does not** represent spare cash as the majority of the in-year surplus is a consequence of one-off events during the year and scheme / project slippage. Therefore, it has been necessary to earmark **£46.5M** of this balance to fund schemes (including schools' balances) continuing to completion in future financial years.

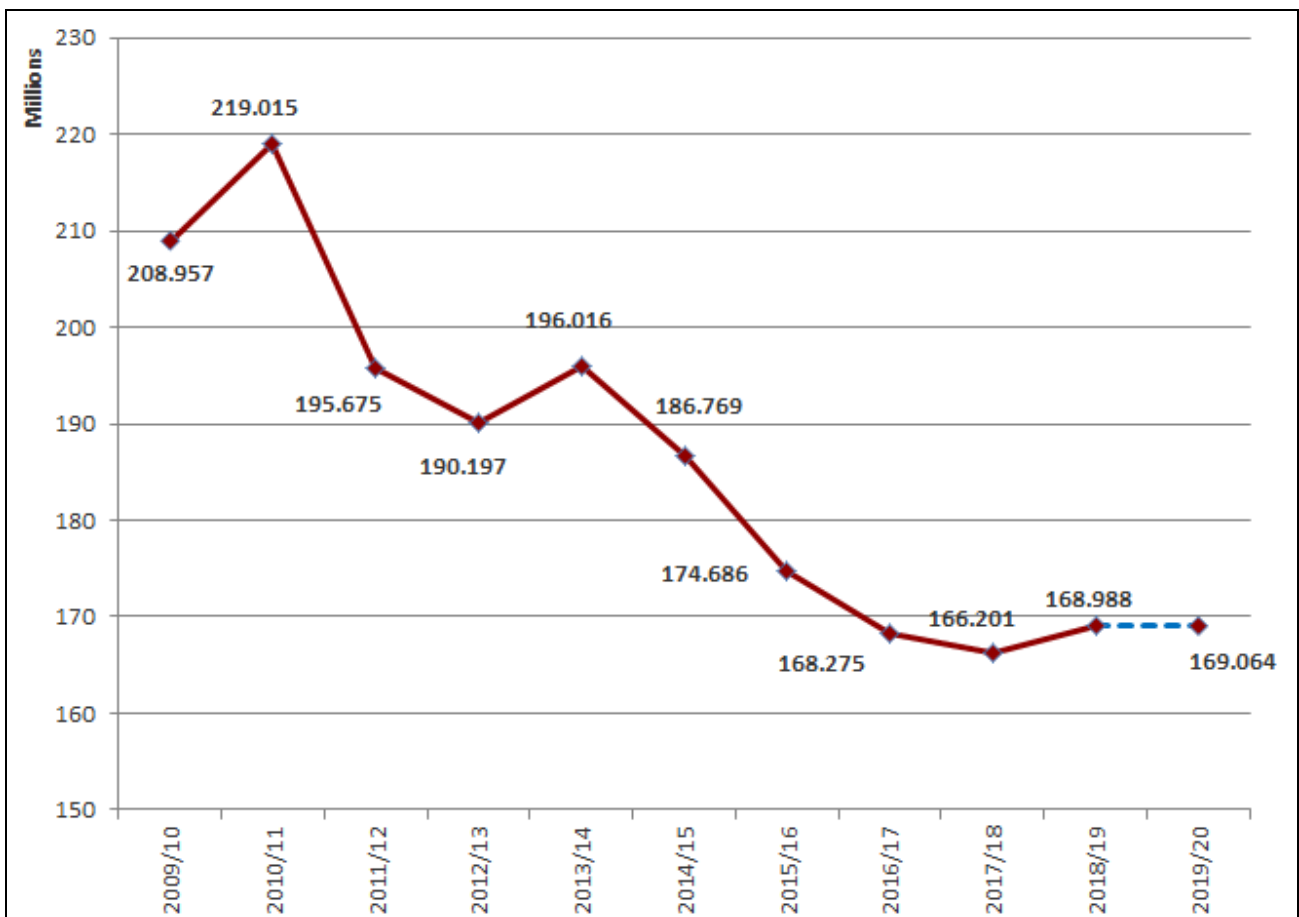
## STATEMENT OF ACCOUNTS 2018/19

### Approved Revenue Budget

The table and chart below shows the historical trend in respect of Council's revenue expenditure budget since 2010.

Financial Year	Approved Revenue Budget
	£M
2009/10	208.957
2010/11	219.015
2011/12	195.675
2012/13	190.197
2013/14	196.016
2014/15	186.769
2015/16	174.686
2016/17	168.275
2017/18	166.201
2018/19	168.988
2019/20	169.064

**Net revenue expenditure** budget for Barnsley MBC since 2009/10.



## STATEMENT OF ACCOUNTS 2018/19

### Corporate Funding 2018/19

The Authority set a net revenue expenditure budget of **£169.0M** for 2018/19 which was funded from grants from Central Government including Revenue Support Grant (RSG) and business rate top up grant, the locally retained element of the business rates retention scheme, Section 31 Grants and income from Council Tax payers.

The table below analyses the **proportion** of income received by the Authority from these sources during the year. The level of RSG is determined by Central Government whereas income from business rates and Council Tax is determined locally.

<b>2018/19 Revenue Budget – Corporate Funding:</b>	<b>£M</b>
Revenue Support Grant	19.022
Business Rates Retained Share including Collection Fund Surplus	22.312
Business Rates Top Up	31.641
Council Tax including Collection Fund Surplus	92.426
Section 31 Grants	3.587
<b>Total Net Revenue Expenditure Budget</b>	<b>168.988</b>

### General Fund Reserves Analysis

The table below shows the movement on the **General Fund Reserves** in the 2018/19 financial year:

	<b>£M</b>
2018/19 Actual Net Revenue Expenditure	174.668
2018/19 Revenue Budget – Corporate Funding	(168.988)
<b>(Increase) / Decrease in General Fund Reserves</b>	<b>5.680</b>

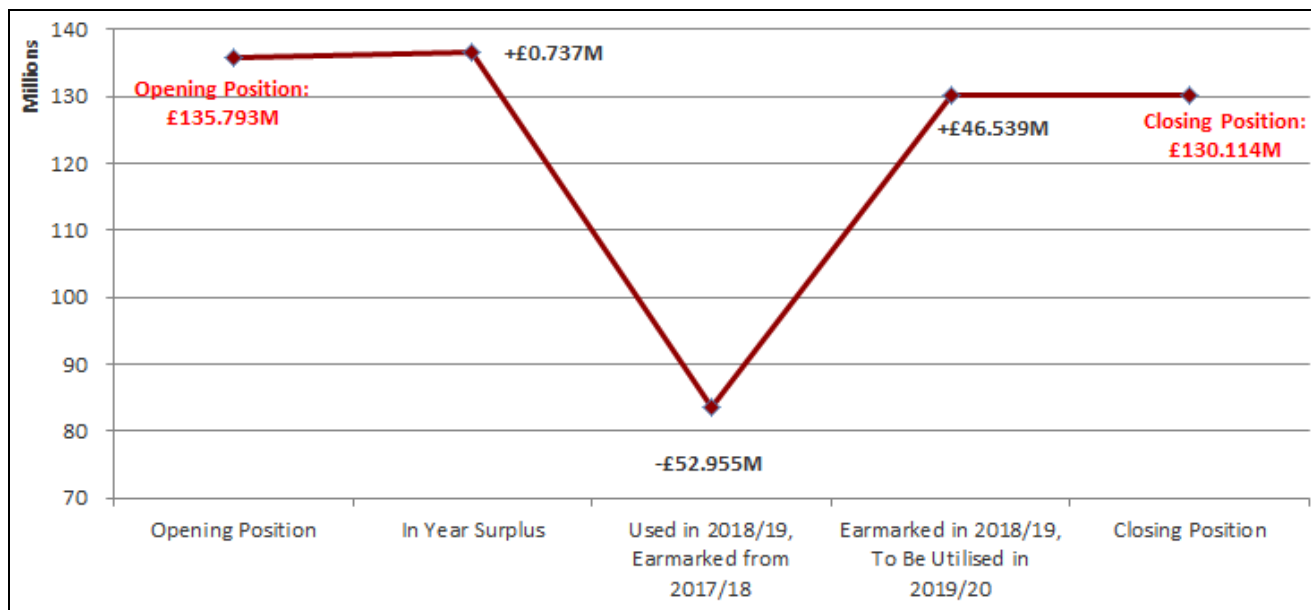
Each year, the Authority submits 'earmarking' requests to Cabinet in respect of specific projects which are to be carried in to the forthcoming financial year.

A further breakdown relating to the **utilisation / earmarking** of the Authority's reserves is shown below:

	<b>£M</b>
<b>General Fund – General Reserves:</b>	
In Year Surplus	(0.737)
	<b>(0.737)</b>
<b>General Fund – Earmarked Reserves:</b>	
Used in 2018/19, Earmarked from 2017/18	52.956
Earmarked in 2018/19, To Be Utilised in 2019/20	(46.539)
	<b>6.417</b>
<b>(Increase) / Decrease in General Fund Reserves</b>	<b>5.680</b>

## STATEMENT OF ACCOUNTS 2018/19

Movement on **General Fund Reserves** for Barnsley MBC in 2018/19:



The Authority holds a level of general reserves as a **contingency for unforeseen events**. The amount in respect of these minimum working balance reserves as at 31<sup>st</sup> March 2019 totals **£15M** (£15M as at 31<sup>st</sup> March 2018).

This is presented within [Note 4](#) of this statement of accounts.

## STATEMENT OF ACCOUNTS 2018/19

### Housing Revenue Account (HRA) Executive Overview:

The Authority's overall Housing Revenue Account outturn, prior to any earmarking of revenue resources, is an underspend of £4.403M. However, it should be noted that after adjusting this position for slippage and service specific earmarkings, the actual service outturn is an **operational underspend of £1.247M.**

This takes into account one-off funding and non-recurrent savings dropping out as well as the assumptions that have already been factored into the Council's 30 Year HRA Business Plan.

Individual quarterly revenue monitoring reports for 2018/19 can be accessed via the links below:

Quarter	Date Presented to Cabinet	Cabinet Reference	Link to Cabinet Meeting
<b>1</b>	5 <sup>th</sup> September 2018	Cab.5.9.2018/10	<a href="#">Quarter 1 Cabinet</a>
<b>2</b>	28 <sup>th</sup> November 2018	Cab.28.11.2018/7	<a href="#">Quarter 2 Cabinet</a>
<b>3</b>	6 <sup>th</sup> March 2019	Cab.6.3.2019/10	<a href="#">Quarter 3 Cabinet</a>
<b>Final Accounts</b>	24th June 2019	Cab.24.06.2019/10	<a href="#">Final Accounts Cabinet</a>



## STATEMENT OF ACCOUNTS 2018/19

### Net Revenue Expenditure 2018/19

The table and charts below show the management accounts as per the prescribed format stipulated in legislation for HRAs, including the **amounts earmarked** into 2019/20:

<b>Management Accounts</b>	<b>Year End Budget</b>	<b>Actual</b>	<b>Over / (Under) Spend</b>	<b>Earmarked Into 2019/20</b>	<b>Operational Over / (Under) Spend</b>
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
<b>Income</b>					
Dwellings Rent	(68,891)	(69,340)	(449)	-	(449)
Non Dwellings Rent	(361)	(367)	(6)	-	(6)
Heating Charges	(525)	(505)	20	-	20
Other Charges for Services & Facilities	(465)	(464)	1	-	1
Contributions Towards Expenditure	(1,107)	(1,095)	12	-	12
<b>Total Income</b>	<b>(71,349)</b>	<b>(71,771)</b>	<b>(422)</b>	<b>-</b>	<b>(422)</b>
<b>Expenditure</b>					
Repairs & Maintenance (Including Fees)	20,149	19,411	(738)	757	19
Supervision and Management	16,446	16,339	(107)	200	93
Rents Rates Taxes & Other Charges	250	180	(70)	-	(70)
Provision for Bad and Doubtful Debts	1,033	530	(503)	-	(503)
Depreciation of Fixed Assets	12,383	12,383	-	-	-
Debt Management Costs	96	96	-	-	-
<b>Total Expenditure</b>	<b>50,357</b>	<b>48,939</b>	<b>(1,418)</b>	<b>957</b>	<b>(461)</b>
<b>Total Net Cost of Services</b>	<b>(20,992)</b>	<b>(22,832)</b>	<b>(1,840)</b>	<b>957</b>	<b>(883)</b>
<b>Other Expenditure / (Income)</b>					
Interest Payable and Similar Charges	10,630	10,300	(330)	-	(330)
Voluntary MRP	-	-	-	-	-
Repayment of Debt	2,110	-	(2,110)	2,199	89
Amortised Premiums and Discounts	79	117	38	-	38
Investment Income	(89)	(250)	(161)	-	(161)
Transfer from the Major Repairs Reserve	8,944	8,944	-	-	-
Revenue Contribution to Capital	8,164	8,164	-	-	-
<b>Total Other Expenditure / (Income)</b>	<b>29,838</b>	<b>27,275</b>	<b>(2,563)</b>	<b>2,199</b>	<b>(364)</b>
<b>Total Services</b>	<b>8,846</b>	<b>4,443</b>	<b>(4,403)</b>	<b>3,156</b>	<b>(1,247)</b>
Use of Reserves	(8,846)	-	-	-	-
<b>Total</b>	<b>-</b>	<b>4,443</b>	<b>(4,403)</b>	<b>3,156</b>	<b>(1,247)</b>

The overall decrease in HRA Balances is comprised of the Authority's total **in year surplus of £4.4M**, net of **reserves utilised in the year totalling £8.8M**.

It should be noted that a large proportion of this total 'surplus' **does not** represent spare cash as the majority of the in-year surplus is a consequence of one-off events during the year and scheme / project slippage. Therefore, it has been necessary to earmark **£3.2M** of this balance to fund schemes continuing to completion in future financial years.

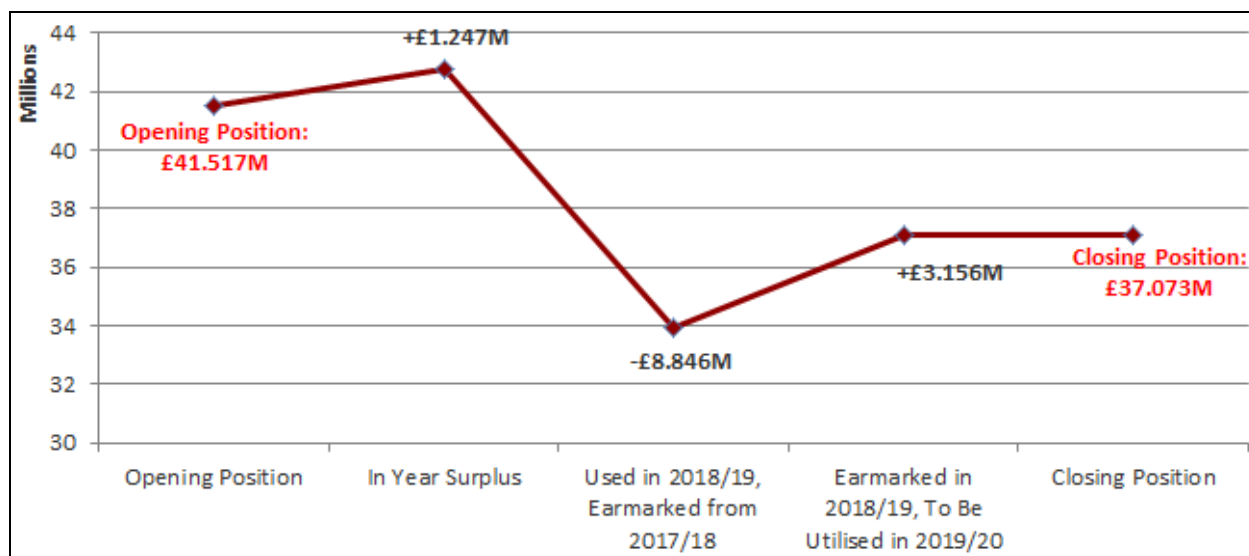
## STATEMENT OF ACCOUNTS 2018/19

### Housing Revenue Account Reserves Analysis

The table below shows the movement on the **Housing Revenue Account Reserves** in the 2018/19 financial year:

	<b>£000s</b>
<b>HRA – General Reserves:</b>	
In Year Surplus	(1.247)
	<b>(1.247)</b>
<b>HRA – Earmarked Reserves:</b>	
Used in 2018/19, Earmarked from 2017/18	8.846
Earmarked in 2018/19, To Be Utilised in 2019/20	(3.156)
	<b>5.690</b>
<b>(Increase) / Decrease in HRA Reserves</b>	<b>4.443</b>

Movement on **Housing Revenue Account Reserves** for Barnsley MBC in 2018/19:



The Authority holds a level of general HRA reserves as a **contingency for unforeseen events**. The amount in respect of these minimum working balance reserves as at 31<sup>st</sup> March 2019 totals **£5.2M**, equivalent to 7.5% of total expected rental income (£3.5M as at 31<sup>st</sup> March 2018).

This is presented within [Note 4](#) of this statement of accounts.

## STATEMENT OF ACCOUNTS 2018/19

### 2018/19 Capital Programme Monitoring Overview

#### Executive Overview:

In 2018/19, the Council spent **£93.4M** through its capital programme. The majority of the expenditure incurred related to the Council's operational land & buildings and its Council Dwellings.

The **capital expenditure** was funded from **£84.9M** worth of the Council's own resources and **£8.5M** of prudential borrowing / leasing.

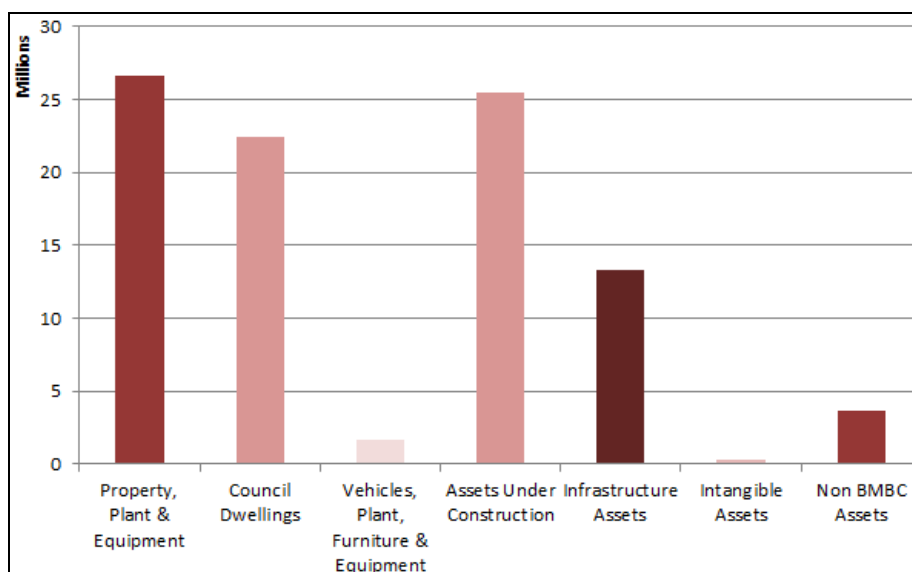
Individual quarterly capital programme monitoring reports for 2018/19 can be accessed via the links below:

Quarter	Date Presented to Cabinet	Cabinet Reference	Link to Cabinet Meeting
<b>1</b>	5 <sup>th</sup> September 2018	Cab.5.9.2018/11	<a href="#">Quarter 1 Cabinet</a>
<b>2</b>	28 <sup>th</sup> November 2018	Cab.28.11.2018/8	<a href="#">Quarter 2 Cabinet</a>
<b>3</b>	6 <sup>th</sup> March 2019	Cab.6.3.2019/11	<a href="#">Quarter 3 Cabinet</a>
<b>Final Accounts</b>	24th June 2019	Cab.24.06.2019/7	<a href="#">Final Accounts Cabinet</a>

#### Asset Expenditure

**Capital expenditure** during the year amounted to £93.4M (£69.4M in 2017/18), including Private Finance Initiative and other finance lease purchases. The table and chart below analyses the capital expenditure against the Council asset categories.

<b>Asset Categories</b>	<b>2018/19 £000s</b>
Property, Plant & Equipment	26,612
Council Dwellings	22,387
Vehicles, Plant, Furniture & Equipment	1,660
Assets Under Construction	25,467
Infrastructure Assets	13,337
Intangible Assets	293
Heritage Assets	-
Non BMBC Assets	3,650
<b>Total</b>	<b>93,406</b>



## STATEMENT OF ACCOUNTS 2018/19

### Details of Material Asset Groups Acquired / Enhanced

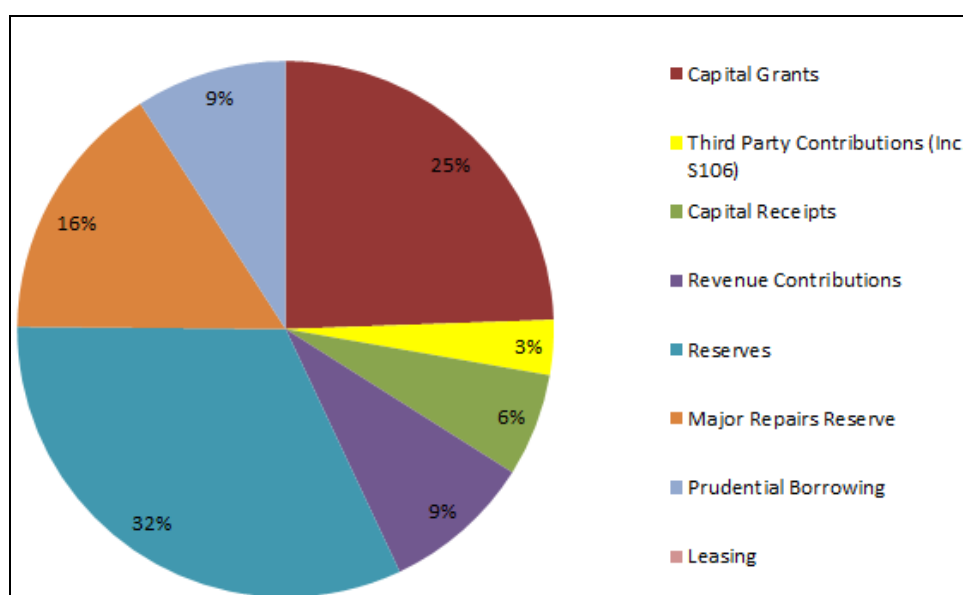
Below shows the **material assets/groups** that the Authority has spent its capital expenditure on in 2018/19, together with a high level description of what the expenditure relates to:

<b><u>Asset Group</u></b>	<b><u>Description</u></b>	<b>2018/19 Expenditure £000s</b>
Highways Maintenance	Expenditure on maintaining the Borough's highways	7,057
Glassworks Development	Expenditure on the Town Centre – Glassworks Development including Market Gate Bridge	35,540
Council Dwellings	Expenditure on maintaining the Council's dwelling stock to Decency Standard	22,387
Purchase of Dwelling Properties	Expenditure on the purchase of dwellings	3,269
Purchase of Core Building	Expenditure on the purchase of the Core Building at County Way	1,275
Blenheim View Development	Expenditure on the housing development at Longcar Lane	3,099

### Sources of Capital Finance

The chart below shows the major sources of **financing** capital expenditure:

<b><u>Funding Source</u></b>	<b>2018/19 £000s</b>
Capital Grants	22,831
Third Party Contributions (Inc. S106)	3,097
Capital Receipts	5,805
Revenue Contributions	8,432
Reserves	30,015
Major Repairs Reserve	14,718
Prudential Borrowing	8,508
Leasing	-
<b>Total</b>	<b>93,406</b>



## STATEMENT OF ACCOUNTS 2018/19

### Details of Material Assets Disposals

The Council disposed of a number of assets during 2018/19. The **material disposals** are shown in the table below.

<b><u>Asset</u></b>	<b><u>Description</u></b>	<b>2018/19 Asset Value Disposed £000s</b>
School Academy Transfers	Authority Schools Converted to Academy in 2018/19	33,304
School Transferred into Trust	Schools Held in Trust	36,655
Council House Sales	Council Dwellings Sold	5,581

## **2018/19 Performance Monitoring Overview**

### Executive Overview:

A set of performance indicators have been developed and aligned to our priorities in the Corporate Plan. This allows us to monitor the delivery of outcomes. At the end of the 2018/19 reporting period, we reported on 100 Corporate Plan Performance Indicators. 59 indicators achieved their target, 3 did not have a target set, and 38 did not achieve the annual target – however, of those 38, 20 were within 10% of achieving their target.

The chart below shows the breakdown of Performance by priority:

<b>Priority</b>	<b>Achieved</b>	<b>Not Achieved</b>	<b>No Target Set</b>	<b>Total</b>
Thriving & Vibrant Economy	21	3	-	<b>24</b>
People Achieving Their Potential	24	24	3	<b>51</b>
Strong and Resilient Communities	11	6	-	<b>17</b>
One Council	3	5	-	<b>8</b>
<b>Total</b>	<b>59</b>	<b>38</b>	<b>3</b>	<b>100</b>

Individual quarterly performance reports for 2018/19 can be accessed via the links below:

<b>Quarter</b>	<b>Date Presented to Cabinet</b>	<b>Cabinet Reference</b>	<b>Link to Cabinet Meeting</b>
<b>1</b>	5 <sup>th</sup> September 2018	Cab.5.9.2018/9	<a href="#">Quarter 1 Cabinet</a>
<b>2</b>	28 <sup>th</sup> November 2018	Cab.28.11.2018/6	<a href="#">Quarter 2 Cabinet</a>
<b>3</b>	6 <sup>th</sup> March 2019	Cab.6.3.2019/9	<a href="#">Quarter 3 Cabinet</a>
<b>Final Accounts</b>	24th June 2019	Cab.24.06.2019/6	<a href="#">Final Accounts Cabinet</a>

# STATEMENT OF ACCOUNTS 2018/19

## 2018/19 Treasury Management Overview

### Executive Overview:

Facing continued economic uncertainty, the focus of the Council's Treasury Management Strategy for 2018/19 was on **managing risk**:

- The focus of the Council's borrowing strategy was on reducing its exposure to **interest rate** and **refinancing risk**, whilst being mindful of the impact on the capital financing budget.
- The purpose of the Council's investment strategy was to ensure that its cash balances were **invested prudently** and were **available when needed** to meet the Council's spending commitments. This reflects the recommended investment priorities of **security, liquidity** and **yield** (in that order).

### Borrowing Overview

The Council fixed out a large proportion of its borrowing requirement during the year including **£148M** from the **Public Works Loan Board** (at an average rate of **2.57%**), and as a result has reduced its exposure to interest rate risk by around **20%**.

In addition, the Council secured a second **deferred loan** of **£20M** which has reduced its exposure to refinancing risk whilst minimising the short term burden on its capital financing budget. This loan is due to be drawn down in 2019/20.

The Council recently took the opportunity to repay an **£8M Lender Option, Borrower Option (LOBO) loan**, increasing long term budget certainty whilst generating a small annual saving on its capital financing costs.

### Investment Overview

The Council's investment balances increased significantly during the year as a result of new borrowing. To ensure that it could safely accommodate these balances going forwards, the Council approved several changes to its counterparty limits in quarter 2.

In line with the Council's investment priorities, the majority of new investments were placed in secure **Money Market Funds** (MMFs) and **instant access accounts**. However to reflect the temporary increase in cash balances, the Council took further advantage of the competitive rates offered on **short-term local authority deposits** (whilst the cash was needed to meet its spending commitments). This helped to boost the Council's investment returns whilst preserving the capital invested.

### Treasury Reporting

Individual quarterly treasury management reports for 2018/19 can be accessed via the links below:

Quarter	Date Presented to Cabinet	Cabinet Reference	Link to Cabinet Meeting
<b>1</b>	5 <sup>th</sup> September 2018	Cab.5.9.2018/12	<a href="#">Quarter 1 Cabinet</a>
<b>2</b>	28 <sup>th</sup> November 2018	Cab.28.11.2018/9	<a href="#">Quarter 2 Cabinet</a>
<b>3</b>	6 <sup>th</sup> March 2019	Cab.6.3.2019/12	<a href="#">Quarter 3 Cabinet</a>
<b>Final Accounts</b>	24th June 2019	Cab.24.06.2019/9	<a href="#">Final Accounts Cabinet</a>

# Other Key Components of our 2018/19 Balance Sheet

### Summary of the Authority's Borrowing Position as at 31<sup>st</sup> March 2019

The Authority's **total debt outstanding** as at 31st March 2019 stood at **£875.6M**, including PFI / finance lease liabilities of **£215.4M** but **excluding** accrued interest of **£4.4M** and other LA Debt of **£3.7M**.

The Authority's borrowing is undertaken in accordance with the Prudential System which provides the regulatory framework to ensure that **all borrowing is prudent, affordable and sustainable**. This comprises a suite of indicators to be adopted within the Authority's treasury management strategy and performance reports, including an authorised limit for the absolute level of debt which cannot be exceeded. For 2018/19 this **limit** was set at **£997.3M** [including PFI / finance lease liabilities] with the Authority's **maximum debt** in year being some **£88.6M** lower.

### Summary of the Authority's Pension Fund Position as at 31<sup>st</sup> March 2019

The Authority accounts for its pension fund position in accordance with IAS 19, which means that it accounts for the costs of retirement benefits when entitlement to those benefits has been earned rather than when they are actually paid to employees, which may be many years into the future. These future liabilities are to be met by fund assets which are acquired from employer and employee contributions and subsequently invested for a return. As at 31<sup>st</sup> March 2019, fund liabilities **exceeded** fund assets by **£450M, on an accounting basis**.

The Pension Fund position, when assessed **on a funding basis**, is calculated in a different way to the accounting methodology and ultimately reflects the actual performance of the Authority's Pension Fund. It is the pension fund position on a funding basis that informs the Authority's ongoing contribution rate and the employees' contribution rate. Any pension deficit on this funding basis has to be made good over time. A triennial actuarial review assesses key assumptions and agrees any changes, including any increase in employer contributions, for a subsequent 3 year period with the aim of having a **100% funded scheme** over the longer term. The latest review applies to the period 1st April 2018 to 31st March 2020.

The Authority paid the deficit payment relating to the above triennial period as a lump sum in 2017/18 to benefit from the discount offered by the Pension Fund, as opposed to paying on a monthly or annual basis. A proportion of this is charged to the revenue accounts in 2018/19.

### Summary of the Authority's Key Provisions as at 31<sup>st</sup> March 2019

The Authority accounts for the uncertain nature of particular transactions through provisions on its balance sheet, in accordance with the Accounting Code of Practice. The Authority has two significant provisions on its balance sheet, which are summarised below:

- Insurance Fund: The Authority sets aside a provision to account for the uncertain nature in both value and timing of insurance claims that may be brought against it. The value of this provision is based on the estimated outstanding claims currently lodged with the Authority, which as at 31<sup>st</sup> March 2019 totalled **£3.578M**;
- Business Rates Appeals & Amendments to The Ratings List: The Authority makes provision for any potential appeals, including backdated appeals, in relation to the business rates it levies on to businesses in the Borough. The provision is based on the estimated successful appeals that are likely to be lodged with the Authority, which as at 31<sup>st</sup> March 2019 totalled **£6.116M**.

[Note 35](#) provides further analysis of all the Authority's provisions.

## STATEMENT OF ACCOUNTS 2018/19

### Summary of Key Risks Faced by the Authority

The **embedding of a culture** where Risk Management is considered a part of normal business process is **crucial** to the delivery of the Risk Management Policy and Strategy and the implementation of good governance arrangements.

A robust and dynamic **Strategic Risk Register** (SRR) sets the culture and tone for Risk Management across and throughout the Council. The engagement of the **Senior Management Team** (SMT) in the Risk Management process through their **ownership and review** of the SRR demonstrates a strong **commitment** to lead and champion Risk Management 'from the top' and to further reinforce the **continuing development** of a Risk Management culture.

The risks in the SRR are **owned by SMT**, with the management of individual risks being allocated to a Risk Manager (a member of SMT) and measures to mitigate risks allocated to **Risk Mitigation Action Managers** (being those senior managers best placed to take responsibility to drive the implementation of those actions).

SMT is also responsible for ensuring that the SRR continues to express those **high level risks** which have a **significant** bearing upon the overall achievement of corporate objectives and that they are being appropriately managed.

In order to provide assurances that the SRR is being appropriately managed, **reviews** of the register are facilitated by the Risk and Governance Manager on a six monthly cycle. The results of these reviews are then presented to the **Council's Directorate Risk Champions**, and reported to SMT for further consideration and **challenge**. The outcomes of these processes are then reported to the Audit Committee, and subsequently, Cabinet.

The outcomes of the review are reported to Cabinet to provide a summary of the recent review, and the report highlights **specific issues and actions for consideration**. This ensures Senior Elected Members are aware of the SRR and can contribute to its **development**. The consideration of the SRR by Cabinet also contributes towards the role of Elected Members in assisting in the **development of strategy** and contributing to the identification of high level strategic risks, rather than simply monitoring the management of the Risk Management process.

#### Key Documents

Title	Description	Date Presented to Cabinet	Cabinet Reference	Link to Cabinet Meeting
Strategic Risk Register – 6 Monthly Review	Review of the Authority's risk register	16 <sup>th</sup> May 2018	Cab.16.5.2018/8	<a href="#">Cabinet Meeting</a>
Strategic Risk Register – 6 Monthly Review	Review of the Authority's risk register	9 <sup>th</sup> January 2019	Cab.9.1.2019/10	<a href="#">Cabinet Meeting</a>



## STATEMENT OF ACCOUNTS 2018/19

# Future Spending Plans & Assessment of the Future Economic Climate

### Key Documents

Title	Description	Date Presented to Cabinet	Cabinet Reference	Link to Cabinet Meeting
Services & Financial Planning 2019/20	Budget proposals for 2019/20	6 <sup>th</sup> February 2019	Cab.6.2.2019/6	<a href="#">Budget Cabinet</a>
Housing Revenue Account – 2019/20	HRA Budget proposals for 2019/20	9 <sup>th</sup> January 2019	Cab.9.1.2019/11	<a href="#">Cabinet Meeting</a>
Treasury Management Policy & Strategy 2019/20	The Authority’s strategy with regards Borrowing & Investing	6 <sup>th</sup> February 2019	Cab.6.2.2019/6	<a href="#">Budget Cabinet</a>
Capital & Investment Strategy 2019/20	The Authority’s strategy with regards Capital Investment	6 <sup>th</sup> February 2019	Cab.6.2.2019/6	<a href="#">Budget Cabinet</a>
Council Tax Base Report 2019/20	The Authority’s approved Council Tax base	9 <sup>th</sup> January 2019	Cab.9.1.2019/7	<a href="#">Cabinet Meeting</a>
Business Rates – Calculation of Local Share 2019/20	The Authority’s approved Business Rate Tax base	9 <sup>th</sup> January 2019	Cab.9.1.2019/8	<a href="#">Cabinet Meeting</a>
Council Tax Leaflet 2019/20	The Authority’s Council Tax leaflet for 2019/20	N/A	N/A	<a href="#">Council Tax Leaflet</a>

The Council’s Corporate Plan which runs to 2020 is currently in the process of being updated. To complement this, in February 2019 the Council agreed an updated Medium Term Financial Strategy for the period 2019 – 2022. This included presenting balanced budget proposals for 2019/20 and 2020/21 with a relatively small funding gap in 2021/22.

However to achieve the balanced position over the next two years a lot of hard work is required. It is also the case that this has only been possible by taking a number of **tough decisions** and changes to the way we deliver some of our services. Over the next two years alone the Council needs to save over £15 million on top of over £100 million saved since 2010.

The forecast budgetary positions for 2020/21 – 2021/22 are also presented against the backdrop of significant uncertainty in Local Government Finance. The ongoing negotiations surrounding BREXIT have resulted in the Government’s Comprehensive Spending Review (CSR) being delayed.

Additionally, the Ministry for Housing, Communities and Local Government (MHCLG) is currently in the process of undertaking a “fair funding” review of the formula used to determine baseline funding levels for all local authorities. The 2018/19 Local Government Settlement also confirmed Government’s intention to press ahead with increasing the percentage of business rates retained by local authorities from **50% to 75%**.

Government also intends to publish a green paper on Adult Social Care. This paper was originally due to be published in the summer 2017, but the publication has been delayed several times. The most recent commitment was made in January 2019 by Health and Social Care Secretary stated that he intended that this paper would be published by April 2019, but again, this has not been met.

And finally, Government have yet to announce their intentions for the long term funding solution for Children’s Social Care to meet the ever increasing demands in this area.

Considering the above, the **Future Council** model, which runs to 2020, was further adapted during 2018/19 to ensure it remains robust to deal with the **financial and social challenges** that the

## STATEMENT OF ACCOUNTS 2018/19

Council faces. Most notably, “**Town Spirit**” has been introduced during 2018/19. This builds on the Council’s vision of **Working together for a brighter future , a better Barnsley**, by using 8 different themes to show how the Council and its partners will work with communities to make Barnsley a better place to live, work, invest in and visit.

For example, under the **Build It** theme the Council and its partners have continued with construction of the **Glassworks** redevelopment in the town centre. As part of the redevelopment during 2018/19, the new Barnsley Markets opened together with elements of the town centre public realm. **The Library@ the Lightbox** is also due to open in early summer 2019.

## Our 2018/19 Statement of Accounts

### The Form of the Statement of Accounts

The Statement of Accounts is a statutory publication required under the Accounts and Audit Regulations and prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2018/19 (the Code), published by the Chartered Institute of Public Finance and Accountancy (CIPFA). The Code specifies the principles and practices of accounting required to give a true and fair view of the Authority’s financial position at the end of the year and the transactions of the Authority during the year.

The information contained in the various statements and notes are of a highly technical nature. To aid readers of the accounts, some of the technical areas around the accounting policies have been provided in [Annex A](#) through [Annex E](#), with links to the individual areas of the accounts that they relate to.

The layout of the 2018/19 Statement of Accounts is comprised of:

- Statement of Responsibilities for the Statement of Accounts;
- The Core Financial Statements;
- The Expenditure & Funding Analysis;
- Notes to the Core Financial Statements;
- The Supplementary Financial Statements and Notes including the Housing Revenue Account and the Collection Fund; and
- The Group Accounts

These are explained in more detail below.

### [Statement of Responsibilities for the Statement of Accounts](#)

This section explains the respective responsibilities of the Authority and the Chief Finance Officer (CFO) in relation to the Statement of Accounts. The Authority is responsible for ensuring that there are proper arrangements in place for financial administration, ensuring that value for money is achieved and approving the annual Statement of Accounts. The CFO is responsible for selecting and applying accounting policies, keeping accurate and timely accounting records, taking reasonable steps for the prevention and detection of fraud and complying with proper accounting practice as defined by the Code.

### The Core Financial Statements

[The Movement in Reserves Statement \(MIRS\)](#) – This statement shows the movement in the year on the different reserves held by the Authority, analysed into ‘useable reserves’ (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves.

## STATEMENT OF ACCOUNTS 2018/19

The surplus or deficit on the Provision of Services line shows the accounting / economic cost of providing the Authority's services, more details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the General Fund balance and the Housing Revenue Account for Council Tax setting and dwellings rent setting purposes. The Net Increase / Decrease before Transfers to Earmarked Reserves line shows the statutory General Fund balance and Housing Revenue Account balance before any discretionary transfers to or from earmarked reserves undertaken by the Authority.

[The Comprehensive Income and Expenditure Statement \(CI&ES\)](#) – This statement shows the accounting cost in the year, of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; this is different to the accounting cost. The taxation position is shown in the Movement in Reserves Statement.

[The Balance Sheet](#) – The Balance Sheet shows the value of the assets and liabilities recognised by the Authority, as at 31<sup>st</sup> March 2019. The net assets of the Authority (assets less liabilities) are matched by the reserves held by the Authority.

Reserves are reported in two categories. The first category of reserves is useable reserves, i.e. those reserves that the Authority may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve that may only be used to fund capital expenditure or repay debt). The second category of reserves is those that the Authority is not able to use to provide services. This includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets were sold; and reserves that hold timing differences shown in the Movement in Reserves Statement line 'adjustments between accounting basis and funding basis under regulations'.

[The Cash Flow Statement](#) – The Cash Flow Statement shows the changes in cash and cash equivalents of the Authority during the reporting period. The statement shows how the Authority generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Authority are funded by way of taxation and grant income, or from the recipients of services provided by the Authority. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the Authority's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the Authority.

### **Notes to the Core Financial Statements**

[The Expenditure and Funding Analysis](#) is designed to demonstrate to council tax and rent payers, how the funding available to the authority (i.e. government grants, rents, council tax and business rates) for the year has been used in providing services, in comparison with those resources consumed or earned by authorities in accordance with generally accepted accounting practices. The Expenditure and Funding Analysis also shows how this expenditure is allocated for decision making purposes between the Authority's directorates. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

There are a number of disclosure notes that present further detail behind the figures in the Core Financial Statements, categorised by the predominant statement that they support.

- [Notes Relating to the Expenditure & Funding Analysis;](#)

## STATEMENT OF ACCOUNTS 2018/19

- [Notes Relating to the Movement in Reserves Statement](#);
- [Notes Relating to the Comprehensive Income & Expenditure Statement](#);
- [Notes Relating to the Balance Sheet](#);
- [Notes Relating to the Cash Flow Statement](#);
- [Notes Relating to Other Disclosures](#).

### **The Supplementary Financial Statements**

[The Housing Revenue Account Comprehensive Income and Expenditure Statement](#) - Local authorities are required by law to account separately for all transactions relating to the cost of local authority housing by way of the Housing Revenue Account (HRA). This account shows in more detail where the resources are spent in maintaining and managing the Authority's council houses, and the sources of income to meet these costs.

[The Collection Fund](#) - The Collection Fund is an agent's statement that reflects the statutory obligation for billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the Authority in relation to the collection from taxpayers and distribution to local authorities and Central Government of Council Tax and Non-Domestic Rates.

### **The Group Accounts**

[The Group Accounts](#) - The Group Accounts are a consolidated set of financial statements that represent the overall activities of the companies that the Council has an interest in, where deemed material.

### **Changes of Accounting Policies in 2018/19**

A change to the Code of Practice for 2018/19 has enforced two changes to the Council's accounting policies and are outlined below:

#### Financial Instruments

The Code has adopted IFRS 9 for the 2018/19 financial year, which means two key changes to how the Council accounts for its investments:

- The first change is around the classification of the investments which ultimately determines how they are valued and therefore accounted for;
- The second change is to introduce a model for recognising potential losses on the Council's investments earlier by looking at the historical default and applying a judgement around this probably happening, based on the individual investment and counter party organisation.

The transitional impact of this change is described in [Note 27](#) to the accounts.

#### Revenue Recognition

The Code has adopted IFRS 15 for the 2018/19 financial year, which means that the way the Council recognises its revenues from contractual arrangements. In summary:

- Any contract that the Council is party to as supplier of goods / services needs to be assessed in terms of the performance obligations within those contracts;
- Where there are separate performance obligations, material in nature, then the contract price is to be allocated to these performance obligations and recognised as they are satisfied;
- There are also additional disclosures around the Council's revenues from contracts.

## **STATEMENT OF ACCOUNTS 2018/19**

The transitional impact of this change is described in [Note 7](#) to the accounts.

The Code stipulates that both of these changes are implemented as at the 1<sup>st</sup> April 2018, which means, where applicable, an adjustment to the Council's opening balances.

### **Post Balance Sheet Events**

#### Brexit

The United Kingdom was scheduled to leave the European Union on the 29<sup>th</sup> March 2019 but due to delays in the agreement of the exit arrangements, this date has been postponed a number of times during April and May 2019 with the departure date now expected to be later in 2019/20.

[Note 18](#) details the post balance sheet events in more depth including the potential impact on the Authority.

## STATEMENT OF ACCOUNTS 2018/19

### **SECTION 3 - STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS**

#### The Authority's Responsibilities

The Authority is required to:

- ◆ Make arrangements for the proper administration of its financial affairs and to secure that one of its Officers has the responsibility for the administration of those affairs. In this Authority, that Officer is the Service Director for Finance (Chief Finance Officer);
- ◆ Manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets; and
- ◆ Approve the Statement of Accounts.

Signed:

Date:

COUNCILLOR A. GARDINER

CABINET SPOKESPERSON FOR CORPORATE SERVICES

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#### The Chief Finance Officer's Responsibilities

The Chief Finance Officer is responsible for the preparation of the Authority's Statement of Accounts in accordance with proper practices as set out in the CIPFA / LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code').

In preparing this Statement of Accounts, the Chief Finance Officer has:

- ◆ Selected suitable accounting policies and then applied them consistently;
- ◆ Made judgements and estimates that were reasonable and prudent;
- ◆ Complied with the Local Authority Code;
- ◆ Kept proper accounting records which were up to date;
- ◆ Taken reasonable steps for the prevention and detection of fraud and other irregularities;
- ◆ Assessed the Authority's and the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern;
- ◆ Used the going concern basis of accounting on the assumption that the functions of the Authority and the Group will continue in operational existence for the foreseeable future; and
- ◆ Maintained such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In conclusion, the Chief Finance Officer certifies that this Statement of Accounts presents a true and fair view of the financial position of the Authority as at 31st March 2019.

Signed:

Date:

N COPLEY BA (HONS), CPFA.

SERVICE DIRECTOR FOR FINANCE, CHIEF FINANCIAL OFFICER

**STATEMENT OF ACCOUNTS 2018/19**  
**SECTION 4 – CORE FINANCIAL STATEMENTS**

**THE MOVEMENT IN RESERVES STATEMENT**

<b><u>Movement in Reserves During 2018/19</u></b>	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied Reserve	Total Useable Reserves	Total Unusable Reserves	Total Authority Reserves	
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>Balance of Reserves at 1st April 2018</b>	<b>135,793</b>	<b>41,517</b>	<b>12,186</b>	<b>4,198</b>	<b>4,262</b>	<b>197,956</b>	<b>(177,467)</b>	<b>20,489</b>	<a href="#">Balance Sheet</a>
Total Comprehensive Expenditure & Income	(35,258)	(10,047)	-	-	-	(45,305)	4,677	(40,628)	<a href="#">CI&amp;ES</a>
Adjustments Between Accounting Basis & Funding Basis Under Regulations	29,579	5,604	2,885	6,609	1,534	46,211	(46,211)	-	<a href="#">Note 3</a>
<b>Net Increase / (Decrease) in 2018/19</b>	<b>(5,679)</b>	<b>(4,443)</b>	<b>2,885</b>	<b>6,609</b>	<b>1,534</b>	<b>906</b>	<b>(41,534)</b>	<b>(40,628)</b>	<a href="#">Note 4 &amp; HRA</a>
<b>Balance of Reserves at 31st March 2019</b>	<b>130,114</b>	<b>37,074</b>	<b>15,071</b>	<b>10,807</b>	<b>5,796</b>	<b>198,862</b>	<b>(219,001)</b>	<b>(20,139)</b>	<a href="#">Balance Sheet</a>
	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet / Note 5</a>	<a href="#">Balance Sheet</a>	
<b><u>Movement in Reserves During 2017/18</u></b>	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied Reserve	Total Useable Reserves	Total Unusable Reserves	Total Authority Reserves	
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>Balance of Reserves at 1st April 2017</b>	<b>122,025</b>	<b>42,294</b>	<b>11,408</b>	<b>84</b>	<b>3,780</b>	<b>179,591</b>	<b>(169,836)</b>	<b>9,755</b>	<a href="#">Balance Sheet</a>
Total Comprehensive Expenditure & Income	(95,329)	(5,715)	-	-	-	(101,044)	111,778	10,734	<a href="#">CI&amp;ES</a>
Adjustments Between Accounting Basis & Funding Basis Under Regulations	109,097	4,938	778	4,114	482	119,409	(119,409)	-	<a href="#">Note 3</a>
<b>Net Increase / (Decrease) in 2017/18</b>	<b>13,768</b>	<b>(777)</b>	<b>778</b>	<b>4,114</b>	<b>482</b>	<b>18,365</b>	<b>(7,631)</b>	<b>10,734</b>	<a href="#">Note 4 &amp; HRA</a>
<b>Balance of Reserves at 31st March 2018</b>	<b>135,793</b>	<b>41,517</b>	<b>12,186</b>	<b>4,198</b>	<b>4,262</b>	<b>197,956</b>	<b>(177,467)</b>	<b>20,489</b>	<a href="#">Balance Sheet</a>
	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet / Note 5</a>	<a href="#">Balance Sheet</a>	

# STATEMENT OF ACCOUNTS 2018/19

## THE COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

2017/18				2018/19			Note / Statement
Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s		Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	
			<b>Net Cost of Services:</b>				
235,850	(139,866)	95,984	People	232,634	(140,631)	92,003	
75,340	(23,491)	51,849	Place	99,946	(29,061)	70,885	
69,319	(72,870)	(3,551)	Housing Revenue Account	70,965	(71,783)	(818)	<a href="#">HRA</a>
36,447	(15,885)	20,562	Communities	38,836	(16,277)	22,559	
7,899	(7,342)	557	Public Health	10,307	(9,937)	370	
120,806	(128,081)	(7,275)	Core Services	99,890	(110,304)	(10,414)	
14,376	(21,467)	(7,091)	Corporate Services	9,081	(21,398)	(12,317)	
<b>560,037</b>	<b>(409,002)</b>	<b>151,035</b>	<b>Net Cost of Services</b>	<b>561,659</b>	<b>(399,391)</b>	<b>162,268</b>	<a href="#">EFA</a>
			<b>Other Operating Income &amp; Expenditure:</b>				
468	-	468	Parish Council Precepts	431	-	431	
1,678	-	1,678	Payments to Central Government Housing Capital Receipts Pool	1,671	-	1,671	
7,060	(9,397)	(2,337)	(Gains) / Losses on The Disposal of Non-Current Assets	9,070	(11,197)	(2,127)	
91,621	-	91,621	Exceptional Item – Loss on Disposal of Non-Current Assets Relating to School Transfers	33,304	-	33,304	<a href="#">8</a>
<b>100,827</b>	<b>(9,397)</b>	<b>91,430</b>	<b>Total Other Operating Expenditure</b>	<b>44,476</b>	<b>(11,197)</b>	<b>33,279</b>	
			<b>Financing &amp; Investment Income &amp; Expenditure:</b>				
19,138	-	19,138	Interest Payable on Debt	20,765	-	20,765	
91	-	91	Interest Element of Finance Leases	76	-	76	
21,588	-	21,588	Interest Payable on PFI Unitary Payments	20,857	-	20,857	
10,796	-	10,796	Net Interest on The Defined Benefit Liability / Asset	9,455	-	9,455	<a href="#">38</a>
-	-	-	Movement in Fair Value of Financial Assets	-	-	-	
-	-	-	Expected Credit Loss Model	326	-	326	
-	-	-	Premium Incurred on Early Redemption of Debt	2,075	-	2,075	
-	(674)	(674)	Investment Interest Income	-	(1,718)	(1,718)	
-	(399)	(399)	Dividends Receivable	-	(52)	(52)	
-	(10)	(10)	Interest Received on Finance Leases	-	(11)	(11)	
5,517	(6,367)	(850)	(Surplus) / Deficit of Trading Undertakings or Other Operations	4,683	(5,332)	(649)	<a href="#">9</a>
<b>57,130</b>	<b>(7,450)</b>	<b>49,680</b>	<b>Total Financing &amp; Investment Income &amp; Expenditure</b>	<b>58,237</b>	<b>(7,113)</b>	<b>51,124</b>	



## STATEMENT OF ACCOUNTS 2018/19

### THE COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT (CONTINUED)

2017/18				2018/19			Note / Statement
Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s		Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	
			<b>Taxation &amp; Non Specific Grant Income:</b>				
-	(21,456)	(21,456)	Recognised Capital Grants & Contributions	-	(27,841)	(27,841)	
-	(2,354)	(2,354)	Section 31 Grant – Small Business Rate Relief (SBRR)	-	(4,758)	(4,758)	
-	(25,261)	(25,261)	Revenue Support Grant (RSG)	-	(19,022)	(19,022)	
-	(89,394)	(89,394)	Council Tax	-	(94,898)	(94,898)	
-	(22,294)	(22,294)	Business Rates Retention Scheme – Locally Retained	-	(23,130)	(23,130)	
-	(30,342)	(30,342)	Business Rates Retention Scheme – Top Up Grant	-	(31,717)	(31,717)	
-	<b>(191,101)</b>	<b>(191,101)</b>	<b>Total Taxation &amp; Non Specific Grant Income</b>	-	<b>(201,366)</b>	<b>(201,366)</b>	
<b>717,994</b>	<b>(616,950)</b>	<b>101,044</b>	<b>(Surplus) / Deficit on Provision of Services</b>	<b>664,372</b>	<b>(619,067)</b>	<b>45,305</b>	<a href="#">6</a>
			<b>Other Comprehensive Income &amp; Expenditure:</b>				
-	(25,702)	(25,702)	(Gains) / Losses on Revaluation of Property, Plant & Equipment Assets	5,068	(53,797)	(48,729)	<a href="#">5</a>
40	-	40	(Gains) / Losses on Revaluation of Financial Instruments	263	-	263	<a href="#">5</a>
-	(86,116)	(86,116)	Actuarial (Gains) / Losses on Pension Assets / Liabilities	43,789	-	43,789	<a href="#">38</a>
<b>40</b>	<b>(111,818)</b>	<b>(111,778)</b>	<b>Other Comprehensive Income &amp; Expenditure</b>	<b>49,120</b>	<b>(53,797)</b>	<b>(4,677)</b>	
<b>718,034</b>	<b>(728,768)</b>	<b>(10,734)</b>	<b>Total Comprehensive Income &amp; Expenditure</b>	<b>713,492</b>	<b>(672,864)</b>	<b>40,628</b>	

# STATEMENT OF ACCOUNTS 2018/19

## BALANCE SHEET AS AT 31<sup>st</sup> MARCH 2019

2017/18 (Restated) £000s		2018/19 £000s	2018/19 £000s	Note / Statement
	<b>NON-CURRENT ASSETS</b>			
	<b>Property Plant and Equipment:</b>			
543,003	- Council Dwellings	564,595		<a href="#">19</a>
304,635	- Other Land & Buildings	280,804		<a href="#">19</a>
5,979	- Vehicles, Plant, Furniture & Equipment	5,709		<a href="#">19</a>
252,227	- Infrastructure Assets	257,291		<a href="#">19</a>
-	- Community Assets	-		<a href="#">19</a>
15,909	- Assets Under Construction	36,876		<a href="#">19</a>
4,884	- Surplus Assets	3,665		<a href="#">19</a>
<b>1,126,637</b>			<b>1,148,940</b>	
10,427	Heritage Assets	10,427		<a href="#">21</a>
1,383	Intangible Assets	1,109		<a href="#">22</a>
4,767	Long Term Investments	4,537		<a href="#">28</a>
2,728	Long Term Debtors	2,333		<a href="#">28</a>
<b>19,305</b>			<b>18,406</b>	
<b>1,145,942</b>	<b>Total Non-Current Assets</b>		<b>1,167,346</b>	
	<b>CURRENT ASSETS</b>			
4,918	Assets 'Held for Sale'	5,330		<a href="#">23</a>
35,059	Short Term Investments	156,926		<a href="#">28</a>
1,154	Inventories	1,069		<a href="#">30</a>
10,350	Local Taxation Debtors	9,676		<a href="#">31</a>
(8,536)	Impairment of Local Taxation Debtors	(7,311)		<a href="#">31</a>
42,613	Other Short Term Debtors	40,647		<a href="#">32</a>
(5,127)	Impairment of Short Term Debtors	(5,675)		<a href="#">32</a>
34,562	Cash & Cash Equivalents	35,391		<a href="#">Cash Flow</a>
<b>114,993</b>	<b>Total Current Assets</b>		<b>236,053</b>	
<b>1,260,935</b>	<b>TOTAL ASSETS</b>		<b>1,403,399</b>	
	<b>CURRENT LIABILITIES</b>			
(45,567)	Short Term Borrowing	(94,707)		<a href="#">28</a>
(8,852)	Other Short Term Liabilities	(8,851)		<a href="#">28</a>
(41,643)	Short Term Creditors	(54,362)		<a href="#">33</a>
(4,790)	Provisions	(7,184)		<a href="#">35</a>
(14,272)	Capital Grants Receipts in Advance	(19,724)		<a href="#">34</a>
(2,252)	Revenue Grants Receipts in Advance	(2,230)		<a href="#">34</a>
<b>(117,376)</b>	<b>Total Current Liabilities</b>		<b>(187,058)</b>	
	<b>LONG TERM LIABILITIES</b>			
(522,837)	Long Term Borrowing	(571,563)		<a href="#">28</a>
(219,788)	Other Long Term Liabilities	(210,922)		<a href="#">28</a>
(4,348)	Long Term Provisions	(3,736)		<a href="#">35</a>
(376,097)	Retirement Benefit Obligations	(450,259)		<a href="#">38</a>
<b>(1,123,070)</b>	<b>Total Long Term Liabilities</b>		<b>(1,236,480)</b>	
<b>(1,240,446)</b>	<b>TOTAL LIABILITIES</b>		<b>(1,423,538)</b>	
<b>20,489</b>	<b>NET ASSETS / (LIABILITIES)</b>		<b>(20,139)</b>	

Continued overleaf

# STATEMENT OF ACCOUNTS 2018/19

## BALANCE SHEET AS AT 31<sup>st</sup> MARCH 2019 (CONTINUED)

2017/18 (Restated) £000s		2018/19 £000s	2018/19 £000s	Note / Statement
	<b>USEABLE RESERVES:</b>			
135,793	- General Fund	130,114		<a href="#">4 / MIRS</a> <a href="#">4 / MIRS / HRA</a> <a href="#">MIRS</a> <a href="#">MIRS</a> <a href="#">MIRS</a>
41,517	- Housing Revenue Account	37,074		
12,186	- Useable Capital Receipts Reserve	15,071		
4,198	- Major Repairs Reserve	10,807		
4,262	- Capital Grant Unapplied Reserve	5,796		
<b>197,956</b>	<b>TOTAL USEABLE RESERVES</b>		<b>198,862</b>	
	<b>UNUSABLE RESERVES:</b>			
18,222	- Capital Adjustment Account	(2,714)		<a href="#">5</a> <a href="#">5</a> <a href="#">5</a> <a href="#">5</a> <a href="#">5</a> <a href="#">5</a> <a href="#">5</a>
62	- Deferred Capital Receipts Reserve	61		
(11,588)	- Financial Instruments Adjustment Account	(12,693)		
(393,603)	- Pensions Reserve	(458,793)		
	- Financial Instrument Revaluation Reserve	(263)		
197,137	- Revaluation Reserve	240,484		
(2,900)	- Accumulated Absences Account	(3,145)		
15,203	- Collection Fund Adjustment Account	18,062		
<b>(177,467)</b>	<b>TOTAL UNUSABLE RESERVES</b>		<b>(219,001)</b>	
<b>20,489</b>	<b>TOTAL RESERVES</b>		<b>(20,139)</b>	

I certify that these accounts were approved by the full Council at its meeting on 25<sup>th</sup> July 2019. These statements replace the unaudited financial statements placed on account with the Authority's external auditors, Grant Thornton (UK) LLP on 31st May 2019.

.....  
Mayor Cllr. Pauline Markham

Date: 25<sup>th</sup> July 2019

# STATEMENT OF ACCOUNTS 2018/19

## CASH FLOW STATEMENT

2017/18		2018/19	2018/19	Note
£000s		£000s	£000s	
<b>101,044</b>	<b>Net (Surplus) / Deficit on Provision of Services</b>		<b>45,305</b>	<a href="#">CI&amp;ES</a>
	<b><u>Adjustments to Net Surplus or Deficit on The Provision of Services for Non-Cash Movements:</u></b>			
(72,459)	- Depreciation & Impairment	(73,986)		
(20,488)	- Pension Fund Adjustments	(30,374)		
(98,681)	- Carrying Amount of Non-Current Assets Sold	(42,374)		
(1,326)	- (Increase) / Decrease in Provisions	(1,782)		
(231)	- Increase / (Decrease) in Inventories	(85)		
1,155	- Increase / (Decrease) in Debtors	(8,605)		
4,089	- (Increase) / Decrease in Creditors	(7,879)		
715	- Other Non-Cash Adjustments	1,075		
<b>(187,226)</b>			<b>(164,010)</b>	
	<b><u>Adjustments for Items Included in the Net (Surplus) or Deficit on the Provision of Services that are Investing &amp; Financing Activities:</u></b>			
21,456	- Capital Grants Recognised Through Comprehensive Income & Expenditure Statement	27,841		
-	- Premiums Paid on Early Settlement of Debt	(2,075)		
9,635	- Proceeds From The Sale of Property, Plant & Equipment, Investment Property & Intangible Assets	11,196		
<b>31,091</b>			<b>36,962</b>	
	<b><u>Adjustments for Items Not Included in the Net (Surplus) or Deficit on the Provision of Services that are Operating Activities:</u></b>			
26,485	- Pension Deficit Upfront Payment	-		
<b>26,485</b>			-	
<b>(28,606)</b>	<b>Net Cash (Inflow) / Outflow From Operating Activities</b>		<b>(81,743)</b>	
41,471	<b>Net Cash (Inflow) / Outflow From Investing Activities</b>		172,029	<a href="#">40</a>
(4,824)	<b>Net Cash (Inflow) / Outflow From Financing Activities</b>		(91,115)	<a href="#">41</a>
<b>8,041</b>	<b>Net (Increase) / Decrease in Cash &amp; Cash Equivalents</b>		<b>(829)</b>	
<b>42,603</b>	<b>Cash &amp; Cash Equivalents as at 1<sup>st</sup> April</b>		<b>34,562</b>	
(8,041)	Net Increase / (Decrease) in Cash & Cash Equivalents		829	
<b>34,562</b>	<b>Cash &amp; Cash Equivalents as at 31<sup>st</sup> March</b>		<b>35,391</b>	<a href="#">Balance Sheet</a>
	<b>Made Up Of The Following Elements:</b>			
2	Cash Held By The Authority		2	
(8,424)	Cash in Transit *		(6,420)	
6,971	Bank Current Accounts		3,687	
36,013	Short Term Deposits With Financial Institutions		38,122	
<b>34,562</b>	<b>Total Cash &amp; Cash Equivalents</b>		<b>35,391</b>	

\* Cash in Transit represents the timing difference between payments being made by the Authority to its creditors and receipts received from its debtors, which have been accounted for in the Authority's Statement of Accounts and the clearing of those payments in the year end bank balance.

[Accounting Policy 5](#) defines the Council's policy with regards classification of financial instruments as cash equivalents.

**STATEMENT OF ACCOUNTS 2018/19**  
**SECTION 5 – NOTES TO THE CORE FINANCIAL STATEMENTS**

**THE EXPENDITURE AND FUNDING ANALYSIS**

2017/18				2018/19		
Net Expenditure Chargeable to the General Fund and HRA Balances	Adjustments Between the Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement		Net Expenditure Chargeable to the General Fund and HRA Balances	Adjustments Between the Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement
£000s	£000s	£000s		£000s	£000s	£000s
76,288	19,696	95,984	People	71,265	20,738	92,003
31,582	20,267	51,849	Place	37,560	33,325	70,885
(20,570)	17,019	(3,551)	HRA	(22,830)	22,012	(818)
16,813	3,749	20,562	Communities	17,231	5,328	22,559
360	197	557	Public Health	(369)	739	370
(10,526)	3,251	(7,275)	Core Services	(14,499)	4,085	(10,414)
(10,320)	3,229	(7,091)	Corporate Services	(12,187)	(130)	(12,317)
<b>83,627</b>	<b>67,408</b>	<b>151,035</b>	<b>Net Cost of Services</b>	<b>76,171</b>	<b>86,097</b>	<b>162,268</b>
468	90,962	91,430	Other Operating Income & Expenditure	431	32,848	33,279
38,884	10,796	49,680	Financing & Investment Income & Expenditure	41,669	9,455	51,124
(166,697)	(24,404)	(191,101)	Taxation & Non Specific Grant Income	(170,666)	(30,700)	(201,366)
<b>(43,718)</b>	<b>144,762</b>	<b>101,044</b>	<b>(Surplus) / Deficit on Provision of Services</b>	<b>(52,395)</b>	<b>97,700</b>	<b>45,305</b>
30,727	(30,727)	-	Below the Line Items	62,517	(62,517)	-
<b>(12,991)</b>	<b>114,035</b>	<b>101,044</b>	<b>TOTAL</b>	<b>10,122</b>	<b>35,183</b>	<b>45,305</b>
<a href="#">Note 1 / MIRS</a>	<b>Split Between:</b>	<a href="#">CI&amp;ES</a>		<a href="#">Note 1 / MIRS</a>	<b>Split Between:</b>	<a href="#">CI&amp;ES</a>
General Fund	109,097			General Fund	29,579	
HRA	4,938			HRA	5,604	
	<b>114,035</b>				<b>35,183</b>	
	<a href="#">Note 2 / Note 3 / MIRS</a>				<a href="#">Note 2 / Note 3 / MIRS</a>	

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2017/18			Movement on Reserves:	2018/19		
General Fund	Housing Revenue Account	Total		General Fund	Housing Revenue Account	Total
£000s	£000s	£000s		£000s	£000s	£000s
<b>122,025</b>	<b>42,294</b>	<b>164,319</b>	<b>Opening Balances as at 1<sup>st</sup> April</b>	<b>135,793</b>	<b>41,517</b>	<b>177,310</b>
13,768	(777)	12,991	Plus/(Less) Surplus or (Deficit) on General Fund & HRA Balances in Year	(5,679)	(4,443)	(10,122)
<b>135,793</b>	<b>41,517</b>	<b>177,310</b>	<b>Closing Balances as at 31<sup>st</sup> March</b>	<b>130,114</b>	<b>37,074</b>	<b>167,188</b>
<a href="#">Note 4 / MIRS</a>	<a href="#">Note 4 / MIRS</a>	<a href="#">Note 4 / MIRS</a>		<a href="#">Note 4 / MIRS</a>	<a href="#">Note 4 / MIRS</a>	<a href="#">Note 4 / MIRS</a>

# STATEMENT OF ACCOUNTS 2018/19

## NOTES PRIMARILY RELATING TO THE EXPENDITURE & FUNDING ANALYSIS

### Note 1 – Reconciliation Between Management Accounts and Expenditure & Funding Analysis

Description:	This note provides a reconciliation between the Council's Management Accounts and the first column of the Expenditure & Funding Analysis. The respective adjustments are outlined in the explanatory notes in the pages overleaf.
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<b>Adjustments from Management Accounts to Financial Reporting Format</b>	<b>2018/19</b>				
	Management Accounts as Per Final Accounts Report (Note 1)	Items Not Included in Net Cost of Services (Note 2)	Items Not Included Within The CI&ES (Note 3)	Corporate Funding / Expenditure (Note 4)	Net Expenditure Chargeable to the General Fund and HRA Balances (Note 5)
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
People	71,256	9	-	-	71,265
Place	36,836	724	-	-	37,560
HRA	-	(11,094)	(11,736)	-	(22,830)
Communities	17,089	142	-	-	17,231
Public Health	(369)	-	-	-	(369)
Core Services	(14,593)	109	(15)	-	(14,499)
Corporate Services	64,447	(30,312)	(46,322)	-	(12,187)
<b>Net Cost of Services</b>	<b>174,666</b>	<b>(40,422)</b>	<b>(58,073)</b>	<b>-</b>	<b>76,171</b>
Other Operating Income & Expenditure	-	-	-	431	431
Financing & Investment Income & Expenditure	-	41,669	-	-	41,669
Taxation & Non Specific Grant Income	-	(1,247)	-	(169,419)	(170,666)
<b>(Surplus) / Deficit on Provision of Services</b>	<b>174,666</b>	<b>-</b>	<b>(58,073)</b>	<b>(168,988)</b>	<b>(52,395)</b>
Below the Line Items	-	-	58,073	4,444	62,517
<b>TOTAL NET EXPENDITURE</b>	<b>174,666</b>	<b>-</b>	<b>-</b>	<b>(164,544)</b>	<b>10,122</b>

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## STATEMENT OF ACCOUNTS 2018/19

<b>Adjustments from Management Accounts to Financial Reporting Format</b>	<b>2017/18</b>				
	Management Accounts as Per Final Accounts Report (Note 1)	Items Not Included in Net Cost of Services (Note 2)	Items Not Included Within The CI&ES (Note 3)	Corporate Funding / Expenditure (Note 4)	Net Expenditure Chargeable to the General Fund and HRA Balances (Note 5)
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
People	76,278	10	-	-	76,288
Place	30,686	896	-	-	31,582
HRA	-	(10,172)	(10,398)	-	(20,570)
Communities	16,859	(46)	-	-	16,813
Public Health	360	-	-	-	360
Core Services	(10,859)	348	(15)	-	(10,526)
Corporate Services	39,109	(29,892)	(19,537)	-	(10,320)
<b>Net Cost of Services</b>	<b>152,433</b>	<b>(38,856)</b>	<b>(29,950)</b>	<b>-</b>	<b>83,627</b>
Other Operating Income & Expenditure	-	87	-	381	468
Financing & Investment Income & Expenditure	-	38,884	-	-	38,884
Taxation & Non Specific Grant Income	-	(115)	-	(166,582)	(166,697)
<b>(Surplus) / Deficit on Provision of Services</b>	<b>152,433</b>	<b>-</b>	<b>(29,950)</b>	<b>(166,201)</b>	<b>(43,718)</b>
Below the Line Items	-	-	29,950	777	30,727
<b>TOTAL NET EXPENDITURE</b>	<b>152,433</b>	<b>-</b>	<b>-</b>	<b>(165,424)</b>	<b>(12,991)</b>

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### Adjustments From Management Accounts to Financial Reporting Format – Explanatory Notes

#### Note 1: Management Accounts as Per Final Accounts Report

This column represents the net revenue expenditure (management accounts) of the Council's directorates, as reported to Cabinet throughout the financial year.

#### Note 2: Items Not Included in Net Cost of Services

Adjustments for items that are not deemed, as per the Accounting Code of Practice, as service specific income and expenditure but which represent other corporate items:

- **Other Operating Income & Expenditure** – generally relates to precepts / levies that are accounted for within service budgets from a management accounts perspective but a corporate cost as per the financial reporting requirements;
- **Financing & Investment Income & Expenditure** – generally relates to corporate income and expenditure such as interest payments servicing the Council's debt and interest receivable from its financial investments and dividends from its interests in companies. Also included within this are the external element of services that are accounted for as trading undertakings;

## STATEMENT OF ACCOUNTS 2018/19

**Taxation & Non-Specific Grant Income & Expenditure** – relates to non-specific grant received and accounted for within service budgets from a management accounts perspective.

### Note 3: Items Not Included Within The CI&ES

Adjustments that, under the Accounting Code of Practice, are not reported from a financial reporting point of view within the Comprehensive Income & Expenditure Statement:

- These adjustments generally relate to capital items such as the statutory charges for capital financing i.e. Minimum Revenue Provision and capital funded by revenue / reserves. Also included is the accounting recognition of the element of the pension deficit payment and the adjustment in relation to financial instruments.

### Note 4: Corporate Funding / Expenditure

This column brings in the Council's corporate, non-specific funding for the year together with other corporate items of expenditure:

- **Other Operating Income & Expenditure** – generally relates to the precept payments collected by the Council and paid over to the parish councils;
- **Taxation & Non-Specific Grant Income & Expenditure** – relates to the non-specific income that the Council receives in year to fund its net expenditure, including Revenue Support Grant (RSG), Council Tax, Business Rates and S31 Grants.

### Note 5: Net Expenditure Chargeable to the General Fund and HRA Balances

This column shows the Council's financial position in terms of its in-year movement in general fund and housing revenue account reserve positions. These can be seen in terms of both types of reserves in [Note 3](#).



## STATEMENT OF ACCOUNTS 2018/19

### Note 2 - Adjustments between Funding and Accounting Basis per Directorate

Description:	This note provides an analysis of the adjustments between the accounting basis as stipulated by the Code of Practice and the funding basis as stipulated by Legislation, per directorate. The respective adjustments are outlined in the explanatory notes in the pages overleaf.
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<b><u>Adjustments from General Fund / HRA to Arrive at the Comprehensive Income and Expenditure Statement Amounts</u></b>	<b>2018/19</b>			
	Adjustments for Capital Purposes (Note 1)	Net Change for the Pensions Adjustments (Note 2)	Other Differences (Note 3)	Total Adjustments
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
People	7,374	12,674	690	<b>20,738</b>
Place	30,179	3,262	(116)	<b>33,325</b>
HRA	22,012	-	-	<b>22,012</b>
Communities	3,267	2,151	(90)	<b>5,328</b>
Public Health	-	749	(10)	<b>739</b>
Core Services	2,101	2,062	(78)	<b>4,085</b>
Corporate Services	-	21	(151)	<b>(130)</b>
<b>Net Cost of Services</b>	<b>64,933</b>	<b>20,919</b>	<b>245</b>	<b>86,097</b>
Other Operating Income & Expenditure	32,848	-	-	<b>32,848</b>
Financing & Investment Income & Expenditure	-	9,455	-	<b>9,455</b>
Taxation & Non Specific Grant Income	(27,841)	-	(2,859)	<b>(30,700)</b>
<b>Difference Between General Fund /HRA Surplus or Deficit and Comprehensive Income &amp; Expenditure Statement Surplus or Deficit on the Provision of Services</b>	<b>69,940</b>	<b>30,374</b>	<b>(2,614)</b>	<b>97,700</b>
Below the Line Items	(54,652)	(8,970)	1,105	<b>(62,517)</b>
<b>TOTAL NET EXPENDITURE</b>	<b>15,288</b>	<b>21,404</b>	<b>(1,509)</b>	<b>35,183</b>

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## STATEMENT OF ACCOUNTS 2018/19

<b><u>Adjustments from General Fund / HRA to Arrive at the Comprehensive Income and Expenditure Statement Amounts</u></b>	<b>2017/18</b>			
	Adjustments for Capital Purposes (Note 1)	Net Change for the Pensions Adjustments (Note 2)	Other Differences (Note 3)	<b>Total Adjustments</b>
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
People	16,727	6,094	(1,224)	<b>21,597</b>
Place	19,259	1,448	10	<b>20,717</b>
HRA	17,019	-	-	<b>17,019</b>
Communities	3,048	918	68	<b>4,034</b>
Public Health	-	237	33	<b>270</b>
Core Services	2,635	987	(63)	<b>3,559</b>
Corporate Services	224	9	(21)	<b>212</b>
<b>Net Cost of Services</b>	<b>58,912</b>	<b>9,693</b>	<b>(1,197)</b>	<b>67,408</b>
Other Operating Income & Expenditure	90,962	-	-	<b>90,962</b>
Financing & Investment Income & Expenditure	-	10,796	-	<b>10,796</b>
Taxation & Non Specific Grant Income	(21,456)	-	(2,948)	<b>(24,404)</b>
<b>Difference Between General Fund /HRA Surplus or Deficit and Comprehensive Income &amp; Expenditure Statement Surplus or Deficit on the Provision of Services</b>	<b>128,418</b>	<b>20,489</b>	<b>(4,145)</b>	<b>144,762</b>
Below the Line Items	(21,090)	(8,979)	(658)	<b>(30,727)</b>
<b>TOTAL NET EXPENDITURE</b>	<b>107,328</b>	<b>11,510</b>	<b>(4,803)</b>	<b>114,035</b>

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### **Adjustments between Funding and Accounting Basis per Directorate – Explanatory Notes**

#### **1: Adjustments for Capital Purposes**

Adjustments for capital purposes – this column adds in depreciation and impairment and revaluation gains and losses in the services line and for:

- **Other Operating Income & Expenditure** – adjusts for capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets.
- **Financing & Investment Income & Expenditure** – the statutory charges for capital financing i.e. Minimum Revenue Provision and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices.
- **Taxation & Non-Specific Grant Income & Expenditure** – capital grants are adjusted for income not chargeable under generally accepted accounting practices. Revenue grants are adjusted from those receivable in the year to those receivable without conditions or for which conditions were satisfied throughout the year. The Taxation and Non Specific Grant Income and Expenditure line is credited with capital grants receivable in the year without conditions or for which conditions were satisfied in the year.

## STATEMENT OF ACCOUNTS 2018/19

### Note 2: Net Change for the Pensions Adjustments

Net change for the removal of pension contributions and the addition of IAS 19 *Employee Benefits* pension related expenditure and income:

- For **Net Cost of Services** this represents the removal of the employer pension contributions made by the authority as allowed by statute and the replacement with current service costs and past service costs. The change also includes the recognition of the pension deficit payment, relating to the year.
- For **Financing & Investment Income & Expenditure** – the net interest on the defined benefit liability is charged to the CIES.

### Note 3: Other Differences

Other differences between amounts debited/credited to the Comprehensive Income and Expenditure Statement and amounts payable/receivable to be recognised under statute:

- For **Financing & Investment Income & Expenditure** the other differences column recognises adjustments to the General Fund for the timing differences for premiums and discounts.
- The charge under **Taxation & Non-Specific Grant Income & Expenditure** represents the difference between what is chargeable under statutory regulations for Council Tax and NDR that was projected to be received at the start of the year and the income recognised under generally accepted accounting practices in the Code. This is a timing difference as any difference will be brought forward in future Surpluses or Deficits on the Collection Fund.

# STATEMENT OF ACCOUNTS 2018/19

## NOTES PRIMARILY RELATING TO THE MOVEMENT IN RESERVES STATEMENT

<b>Note 3 – Adjustments Between Accounting Basis and Funding Basis Under Regulations</b>	
Description:	This note details the adjustments that are made to the Comprehensive Income and Expenditure Statement, in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Authority to meet future capital and revenue expenditure.

The following sets out a description of the reserves that the adjustments are made against:

### General Fund Balances

The General Fund is the statutory fund into which all the receipts of an Authority are required to be paid and out of which all liabilities of the Authority are to be met, except to the extent that statutory rules might provide otherwise. These rules can also specify the financial year in which liabilities and payments should impact on the General Fund balance, which is not necessarily in accordance with proper accounting practice. The General Fund balance therefore summarises the resources that the Authority is statutorily empowered to spend on its services or on capital investment (or the deficit of resources that the Authority is required to recover) at the end of the financial year. However, the balance is not available to be applied to fund HRA Services.

There are two types of General Fund balances as detailed below:

- Non-Specific Reserves – these reserves are general in nature and are not earmarked for a specific use in the future. Included within this balance are the Minimum Working Balance which is retained for unforeseen circumstances and Strategic Reserves that are held with consideration towards the Authority's Medium Term Financial Strategy; and
- Earmarked Reserves – these reserves have a specific use on a particular activity / scheme.

[Note 4](#) identifies the movement between the two types of General Fund Reserves.

### Housing Revenue Account (HRA) Balances

The Housing Revenue Account Balance reflects the statutory obligation to maintain a revenue account for local authority council housing provision in accordance with Part IV of the Local Government and Housing Act 1989. It contains the balance of income and expenditure as defined by the 1989 Act that is available to fund future expenditure in connection with the Authority's landlord function or, where in deficit, that is required to be recovered from tenants in future years.

The services provided by the HRA include; Council house management, rent collection, letting, tenant participation, repairs and maintenance, estate management, caretaking and other tenant related services.

### Useable Capital Receipts Reserve

The Useable Capital Receipts Reserve holds the proceeds from the disposal of land or other assets, which are restricted by statute from being used other than to fund new capital expenditure or to be set aside to finance historical capital expenditure. The balance on the reserve shows the resources that have yet to be applied for these purposes at year end.

### Major Repairs Reserve

The Authority is required to maintain the Major Repairs Reserve, which controls the application of the notional Major Repairs Allowance (MRA). The MRA is restricted to being applied to new capital investment in HRA assets or the financing of historical capital expenditure by the HRA. The balance shows the notional MRA that has yet to be applied at year end.

### Capital Grants Unapplied Reserve

The Capital Grants Unapplied Reserve holds the grants and contributions received towards capital projects for which the Authority has met the conditions that would otherwise require repayment of the monies but which have yet to be applied to meet expenditure.

## STATEMENT OF ACCOUNTS 2018/19

**Note 3**

	Useable Reserves					Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied Reserve	Movement in Unusable Reserves
<b>2018/19 Adjustments</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
<b>Adjustments to Revenue Resources</b>						
Amounts by which Income and Expenditure Included in the Comprehensive Income and Expenditure Statement are Different from Revenue for the Year Calculated in Accordance with Statutory Requirements:						
Pensions Costs ( <i>Transferred to (or from) the Pensions Reserve</i> )	21,404	-	-	-	-	(21,404)
Financial Instruments ( <i>Transferred to the Financial Instruments Adjustments Account</i> )	177	928	-	-	-	(1,105)
Council Tax and NDR ( <i>Transfers to or from Collection Fund</i> )	(2,859)	-	-	-	-	2,859
Holiday Pay ( <i>Transferred to the Accumulated Absences Reserve</i> )	245	-	-	-	-	(245)
Reversal of Entries Included in the Surplus or Deficit on the Provision of Services in Relation to Capital Expenditure ( <i>These Items are Charged to the Capital Adjustment Account</i> )	79,257	28,050	-	12,383	-	(119,690)
<b>Sub Total – Adjustments to Revenue Resources</b>	<b>98,224</b>	<b>28,978</b>	<b>-</b>	<b>12,383</b>	<b>-</b>	<b>(139,585)</b>
<b>Adjustments Between Revenue and Capital Resources</b>						
Transfer of Non-Current Asset Sale Proceeds from Revenue to the Capital Receipts Reserve	(4,931)	(6,461)	11,392	-	-	-
Administrative Costs of Non-Current Asset Disposals ( <i>Funded by a Contribution from the Capital Receipts Reserve</i> )	-	195	(195)	-	-	-
Payments to the Government Housing Receipts Pool ( <i>Funded by a Transfer from the Capital Receipts Reserve</i> )	1,671	-	(1,671)	-	-	-
Posting of HRA Resources from Revenue to the Major Repairs Reserve	-	(8,944)	-	8,944	-	-
Statutory Provision for the Repayment of Debt ( <i>Transfer from the Capital Adjustment Account</i> )	(7,261)	-	-	-	-	7,261
Capital Expenditure Financed from Revenue Balances ( <i>Transfer to the Capital Adjustment Account</i> )	(30,283)	(8,164)	-	-	-	38,447
<b>Sub Total – Adjustments Between Revenue &amp; Capital Resources</b>	<b>(40,804)</b>	<b>(23,374)</b>	<b>9,526</b>	<b>8,944</b>	<b>-</b>	<b>45,708</b>
<b>Adjustments to Capital Resources</b>						
Use of the Capital Receipts Reserve to Finance Capital Expenditure	-	-	(5,805)	-	-	5,805
Use of the Major Repairs Reserve to Finance Capital Expenditure	-	-	-	(14,718)	-	14,718
Application of Capital Grants to Finance Capital Expenditure	(25,531)	-	-	-	(776)	26,307
Capital Grants Recognised, Not Yet Applied	(2,310)	-	-	-	2,310	-
Use of Resources to Write Down Debt	-	-	(837)	-	-	837
Receipts Received Relating to Loans/Investments Repaid in Year, Originally Funded From Capital Resources	-	-	-	-	-	-
Cash Payments in Relation to Deferred Capital Receipts	-	-	1	-	-	(1)
<b>Sub Total – Adjustments to Capital Resources</b>	<b>(27,841)</b>	<b>-</b>	<b>(6,641)</b>	<b>(14,718)</b>	<b>1,534</b>	<b>47,666</b>
<b>Total Adjustments</b>	<b>29,579</b>	<b>5,604</b>	<b>2,885</b>	<b>6,609</b>	<b>1,534</b>	<b>(46,211)</b>

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## STATEMENT OF ACCOUNTS 2018/19

**Note 3**

	Useable Reserves					Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied Reserve	Movement in Unusable Reserves
<b>2017/18 Adjustments</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
<b><u>Adjustments to Revenue Resources</u></b>						
Amounts by which Income and Expenditure Included in the Comprehensive Income and Expenditure Statement are Different from Revenue for the Year Calculated in Accordance with Statutory Requirements:						
Pensions Costs ( <i>Transferred to (or from) the Pensions Reserve</i> )	11,512	-	-	-	-	(11,512)
Financial Instruments ( <i>Transferred to the Financial Instruments Adjustments Account</i> )	(580)	(78)	-	-	-	658
Council Tax and NDR ( <i>Transfers to or from Collection Fund</i> )	(2,948)	-	-	-	-	2,948
Holiday Pay ( <i>Transferred to the Accumulated Absences Reserve</i> )	(1,197)	-	-	-	-	1,197
Reversal of Entries Included in the Surplus or Deficit on the Provision of Services in Relation to Capital Expenditure ( <i>These Items are Charged to the Capital Adjustment Account</i> )	134,480	23,111	-	16,556	-	(174,147)
<b>Sub Total – Adjustments to Revenue Resources</b>	<b>141,267</b>	<b>23,033</b>	<b>-</b>	<b>16,556</b>	<b>-</b>	<b>(180,856)</b>
<b><u>Adjustments Between Revenue and Capital Resources</u></b>						
Transfer of Non-Current Asset Sale Proceeds from Revenue to the Capital Receipts Reserve	(2,399)	(7,237)	9,636	-	-	-
Administrative Costs of Non-Current Asset Disposals ( <i>Funded by a Contribution from the Capital Receipts Reserve</i> )	-	239	(239)	-	-	-
Payments to the Government Housing Receipts Pool ( <i>Funded by a Transfer from the Capital Receipts Reserve</i> )	1,678	-	(1,678)	-	-	-
Posting of HRA Resources from Revenue to the Major Repairs Reserve	-	(4,379)	-	4,379	-	-
Statutory Provision for the Repayment of Debt ( <i>Transfer from the Capital Adjustment Account</i> )	(5,968)	(2,029)	-	-	-	7,997
Capital Expenditure Financed from Revenue Balances ( <i>Transfer to the Capital Adjustment Account</i> )	(4,025)	(4,689)	-	-	-	8,714
<b>Sub Total – Adjustments Between Revenue &amp; Capital Resources</b>	<b>(10,714)</b>	<b>(18,095)</b>	<b>7,719</b>	<b>4,379</b>	<b>-</b>	<b>16,711</b>
<b><u>Adjustments to Capital Resources</u></b>						
Use of the Capital Receipts Reserve to Finance Capital Expenditure	-	-	(3,116)	-	-	3,116
Use of the Major Repairs Reserve to Finance Capital Expenditure	-	-	-	(16,821)	-	16,821
Application of Capital Grants to Finance Capital Expenditure	(19,065)	-	-	-	(1,909)	20,974
Capital Grants Recognised, Not Yet Applied	(2,391)	-	-	-	2,391	-
Use of Resources to Write Down Debt	-	-	(3,985)	-	-	3,985
Receipts Received Relating to Loans/Investments Repaid in Year, Originally Funded From Capital Resources	-	-	159	-	-	(159)
Cash Payments in Relation to Deferred Capital Receipts	-	-	1	-	-	(1)
<b>Sub Total – Adjustments to Capital Resources</b>	<b>(21,456)</b>	<b>-</b>	<b>(6,941)</b>	<b>(16,821)</b>	<b>482</b>	<b>44,736</b>
<b>Total Adjustments</b>	<b>109,097</b>	<b>4,938</b>	<b>778</b>	<b>4,114</b>	<b>482</b>	<b>(119,409)</b>

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Note 4 – General Fund and Housing Revenue Account Reserves	
Description:	This note sets out the amounts set aside from the General Fund and HRA balances in earmarked reserves to provide financing for future expenditure plans.
Relevant Accounting Policies:	<a href="#">Accounting Policy 26</a>

	Balance at 31 <sup>st</sup> March 2017	Transfers Out 2017/18	Transfers In 2017/18	Balance at 31 <sup>st</sup> March 2018	Transfers Out 2018/19	Transfers In 2018/19	Balance at 31 <sup>st</sup> March 2019
General Fund :	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>Earmarked Reserves :</b>							
<u>Capital Programme:</u>							
Glassworks Scheme	34,084	(1,456)	-	32,628	(25,279)	11,775	19,124
Future Council Priorities	23,582	(1,903)	8,161	29,840	(11,059)	3,590	22,371
<u>People Directorate:</u>							
School Balances	3,583	(3,583)	2,894	2,894	(2,894)	2,335	2,335
Centrally Retained DSG Budgets	(1,626)	1,626	(5,178)	(5,178)	5,178	-	-
CCG Funding	850	(850)	169	169	(169)	2,205	2,205
Future Demography / Social Care Pressures	-	-	2,863	2,863	(616)	7,753	10,000
Other People Directorate Earmarkings	1,342	(822)	988	1,508	(1,008)	3,838	4,338
<u>Place Directorate:</u>							
Jobs & Growth Plan (Tranche 2)	967	(333)	-	634	(90)	-	544
Moorland Plastics	470	(470)	-	-	-	-	-
Waste Disposal - Transfer Loading Station	-	-	891	891	(891)	651	651
Other Place Directorate Earmarkings	2,191	(2,191)	1,742	1,742	(1,592)	4,624	4,774
<u>Communities Directorate:</u>							
Transformational Funding	219	(219)	97	97	(97)	62	62
Area Council Funding	1,379	(1,379)	1,145	1,145	(1,145)	1,100	1,100
Healthier Communities - Think Family	815	(815)	1,067	1,067	(1,067)	-	-
Libraries Review	-	-	1,000	1,000	-	-	1,000
Other Communities Directorate Earmarkings	1,128	(832)	1,996	2,292	(2,157)	4,055	4,190
<u>Public Health Directorate:</u>							
Public Health Grant	848	(848)	1,868	1,868	(1,868)	2,629	2,629
Other Public Health Earmarkings	-	-	-	-	-	2,000	2,000
<u>Core Services Directorate:</u>							
PFI / BSF Programme	5,200	(735)	1,569	6,034	(591)	204	5,647
Town Centre Management	-	-	1,000	1,000	-	250	1,250
Other Core Services Directorate Earmarkings	2,459	(2,459)	2,565	2,565	(2,433)	4,516	4,648
<u>Corporate Earmarkings:</u>							
Future Council – Downsizing Costs / KLOE Mitigation	19,589	(3,589)	-	16,000	(6,392)	-	9,608
Future Council – Implementation	301	(301)	-	-	-	-	-
Insurance Fund Reserve	3,497	(787)	2,614	5,324	-	876	6,200
Invest to Improve Fund (Future Council 2020)	2,745	(1,189)	-	1,556	(792)	293	1,057
MRP Future Years	-	-	2,356	2,356	-	1,691	4,047
Other Corporate Earmarkings	638	(638)	3,575	3,575	(2,595)	3,617	4,597
<b>Sub Total – G/F Earmarked Reserves</b>	<b>104,261</b>	<b>(23,773)</b>	<b>33,382</b>	<b>113,870</b>	<b>(57,557)</b>	<b>58,064</b>	<b>114,377</b>
<b>Non-Earmarked Reserves :</b>							
Minimum Working Balances (Contingency for Unforeseen Events)	15,000	-	-	15,000	-	-	15,000
In Year Surplus / (Deficit)	2,764	(2,764)	6,923	6,923	(6,923)	737	737
<b>Sub Total – G/F Non-Earmarked Reserves</b>	<b>17,764</b>	<b>(2,764)</b>	<b>6,923</b>	<b>21,923</b>	<b>(6,923)</b>	<b>737</b>	<b>15,737</b>
<b>Total – General Fund Reserves</b>	<b>122,025</b>	<b>(26,537)</b>	<b>40,305</b>	<b>135,793</b>	<b>(64,480)</b>	<b>58,801</b>	<b>130,114</b>
<b>Total General Fund Movement</b>		<b>13,768</b>			<b>(5,679)</b>		<a href="#">Balance Sheet</a>
		<a href="#">EFA</a> / <a href="#">MIRS</a>			<a href="#">EFA</a> / <a href="#">MIRS</a>		

## STATEMENT OF ACCOUNTS 2018/19

	Balance at 31 <sup>st</sup> March 2017	Transfers Out 2017/18	Transfers In 2017/18	Balance at 31 <sup>st</sup> March 2018	Transfers Out 2018/19	Transfers In 2018/19	Balance at 31 <sup>st</sup> March 2019
<b>Housing Revenue Account :</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
<b>Earmarked Reserves :</b>							
Capital Reserve	13,392	(4,085)	-	9,307	(5,722)	-	3,585
Housing Growth	14,344	(233)	-	14,111	(1,741)	6,293	18,663
Welfare Reform	3,000	-	-	3,000	-	-	3,000
Impairment	2,000	(2,000)	-	-	-	-	-
Higher Value Sales Levy	2,501	-	-	2,501	(2,501)	-	-
Budget Developments 2018/19	-	-	500	500	(500)	-	-
New Build Bungalows	-	-	2,306	2,306	(884)	-	1,422
Held Pending Review of 30 Year Business Plan	-	-	-	-	-	3,000	3,000
Homelessness Act Team	-	-	-	-	-	200	200
Repairs & Maint Slippage 2018/19	-	-	-	-	-	120	120
Electrical Testing	-	-	-	-	-	452	452
Legionella Testing	-	-	-	-	-	185	185
Support For the Council's Strategic Objectives	3,557	(3,557)	-	-	-	-	-
<b>Sub Total – HRA Earmarked Reserves</b>	<b>38,794</b>	<b>(9,875)</b>	<b>2,806</b>	<b>31,725</b>	<b>(11,348)</b>	<b>10,250</b>	<b>30,627</b>
<b>Non-Earmarked Reserves :</b>							
General Contingency	3,500	-	-	3,500	-	1,700	5,200
Unallocated Reserves	-	-	4,895	4,895	(4,895)	-	-
Surplus / (Deficit)	-	-	1,397	1,397	(1,397)	1,247	1,247
<b>Sub Total – HRA Non-Earmarked Reserves</b>	<b>3,500</b>	<b>-</b>	<b>6,292</b>	<b>9,792</b>	<b>(6,292)</b>	<b>2,947</b>	<b>6,447</b>
<b>Total – HRA Reserves</b>	<b>42,294</b>	<b>(9,875)</b>	<b>9,098</b>	<b>41,517</b>	<b>(17,640)</b>	<b>13,197</b>	<b>37,074</b>
<b>Total HRA Movement</b>		<b>(777)</b>			<b>(4,443)</b>		<b>Balance Sheet / HRA</b>
		<a href="#">EFA / MIRS</a>			<a href="#">EFA / MIRS</a>		

### Note 5 – Unusable Reserves

Description:	This note provides an analysis of the Council's unusable reserves. These reserves cannot be used to reduce Council Tax or Rents and ordinarily represent statutory accounting requirements.
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31 <sup>st</sup> March 2017 £000s	31 <sup>st</sup> March 2018 £000s		31 <sup>st</sup> March 2019 £000s
40	-	Available for Sale Financial Instruments Reserve	-
122,498	18,222	Capital Adjustment Account	(2,714)
63	62	Deferred Capital Receipts Reserve	61
(12,246)	(11,588)	Financial Instruments Adjustment Account	(12,693)
(468,206)	(393,603)	Pensions Reserve	(458,793)
-	-	Financial Instrument Revaluation Reserve	(263)
179,857	197,137	Revaluation Reserve	240,484
(4,097)	(2,900)	Accumulated Absences Account	(3,145)
12,255	15,203	Collection Fund Adjustment Account	18,062
<b>(169,836)</b>	<b>(177,467)</b>	<b>Total Unusable Reserves</b>	<b>(219,001)</b>

[Balance Sheet](#)



## STATEMENT OF ACCOUNTS 2018/19

### Available for Sale Financial Instruments Reserve

The Available for Sale Financial Instruments Reserve contains gains made by the Authority arising from increases in the value of its investments that have quoted market prices or otherwise do not have fixed or determinable payments. The balance is reduced when investments with accumulated gains are:

- Revalued downwards or impaired and the gains are lost; and
- Disposed of and the gains are realised.

This account is no longer used as a result of the implementation of IFRS 9 and has been effectively replaced by the Financial Instruments Revaluation Reserve.

2017/18		2018/19	
£000s		£000s	£000s
40	<b>Balance at 1<sup>st</sup> April</b>		-
-	Upward Revaluation of Investments		
-	Downward Revaluation in Investments not Charged to the Surplus/Deficit on the Provision of Services	-	
(40)	Accumulated Gains on Assets Sold and Maturing Assets Written Out to the Comprehensive Income & Expenditure Statement as Part of Other Investment Income	-	-
(40)			
-	<b>Balance at 31<sup>st</sup> March</b>		-

### Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The Account is debited with the cost of acquisition, construction or enhancement as charges for depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert fair value figures to an historical cost basis). The Account is credited with the amounts set aside by the Authority as finance for the costs of acquisition, construction and enhancement.

The Account contains accumulated gains and losses on Investment Properties and gains on donated assets that have yet to be consumed by the Authority.

The Account also contains revaluation gains accumulated on Property, Plant and Equipment before 1<sup>st</sup> April 2007, the date that the Revaluation Reserve was created to hold such gains.

[Note 3](#) provides details of the source of all transactions posted to the Account, apart from those involving the Revaluation Reserve.

## STATEMENT OF ACCOUNTS 2018/19

2017/18		2018/19	
£000s		£000s	£000s
122,498	<b>Balance at 1<sup>st</sup> April</b>		18,222
(71,422)	<b>Reversal of Items Relating to Capital Expenditure Debited or Credited to the Comprehensive Income &amp; Expenditure Statement :</b>		
(815)	- Charges for Depreciation & Impairment of Non-Current Assets	(73,118)	
(3,226)	- Amortisation of Intangible Assets	(550)	
(98,681)	- Revenue Expenditure Funded From Capital Under Statute	(3,649)	
	- Amounts of Non-Current Assets Written Off on Disposal or Sale as Part of Gain / Loss on Disposal to the Comprehensive Income & Expenditure Statement	(42,374)	
<b>(174,144)</b>			<b>(119,691)</b>
<b>8,422</b>	Adjusting Amount Written Out to the Revaluation Reserve		<b>5,383</b>
<b>(165,722)</b>	<b>Net Written Out Amount of the Cost of Non-Current Assets Consumed in Year</b>		<b>(114,308)</b>
	<b>Capital Financing Applied in Year :</b>		
3,116	- Use of the Capital Receipts Reserve to Finance New Expenditure	5,805	
3,984	- Use of the Capital Receipts Reserve to Write Down Debt Requirement	901	
19,065	- Capital Grants & Contributions Credited to the Comprehensive Income & Expenditure Statement That Have Been Applied to Capital Financing	25,530	
16,821	- Use of Major Repairs Reserve to Finance New Capital Expenditure	14,718	
1,909	- Application of Grants to Capital Financing From Capital Grants Unapplied Account	775	
7,996	- Statutory Provision for the Financing of Capital Investment Charged Against the General Fund & HRA Balances	7,261	
8,714	- Capital Expenditure Charged Against the General Fund & HRA Balances	38,447	
<b>61,605</b>			<b>93,437</b>
-	Movement in the Market Value of Investment Properties Debited / Credited to the Comprehensive Income & Expenditure Statement	-	
(159)	Receipts Received Relating to Loans, Advances & Investments Made By The Authority, Originally Funded From Capital Resources, Thus Reducing The Ongoing Requirement to Borrow	(65)	
<b>(159)</b>			<b>(65)</b>
<b>18,222</b>	<b>Balance at 31<sup>st</sup> March</b>		<b>(2,714)</b>

### Deferred Capital Receipts Reserve

The Deferred Capital Receipts Reserve holds the gains recognised on the disposal of non-current assets but for which cash settlement has yet to take place. Under statutory arrangements, the Authority does not treat these gains as useable for financing new capital expenditure until they are received. When the deferred cash settlement eventually takes place, amounts are transferred to the Capital Receipts Reserve.

2017/18		2018/19
£000s		£000s
63	<b>Balance at 1<sup>st</sup> April</b>	62
-	Transfer of Deferred Sale Proceeds Credited as Part of the Gain / Loss on Disposal to the Comprehensive Income & Expenditure Statement	-
(1)	Transfer to the Capital Receipts Reserve Upon Receipt of Cash	(1)
<b>62</b>	<b>Balance at 31<sup>st</sup> March</b>	<b>61</b>

### Financial Instruments Adjustment Account

The Financial Instruments Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for income and expenses relating to certain financial instruments and for bearing losses or benefiting from gains per statutory provisions. The Authority uses the Account to manage premiums paid on the early redemption of loans. Premiums are debited to the Comprehensive Income and Expenditure Statement when they are incurred, but reversed out of the General Fund balance to the Account in the Movement in Reserves Statement. Over time, the expense is posted back to the General Fund balance in accordance with statutory arrangements for spreading the burden on Council Tax. The balance on the Account as at 31<sup>st</sup> March 2019 will be charged to the General Fund over the next 38 years.

## STATEMENT OF ACCOUNTS 2018/19

2017/18		2018/19	
£000s		£000s	£000s
(12,246)	<b>Balance at 1<sup>st</sup> April</b>		<b>(11,588)</b>
-	Premiums Incurred in the Year & Charged to the Comprehensive Income & Expenditure Statement	(2,075)	
658	Proportion of Premiums Incurred in Previous Financial Years to be Charged Against the General Fund Balance in Accordance With Statutory Requirements	970	
<b>658</b>	<b>Amount by Which Finance Costs Charged to the Comprehensive Income &amp; Expenditure Statement are Different from Finance Costs Chargeable in the Year in Accordance with Statutory Requirements</b>		<b>(1,105)</b>
<b>(11,588)</b>	<b>Balance at 31<sup>st</sup> March</b>		<b>(12,693)</b>

### Financial Instruments Revaluation Reserve

The Financial Instruments Revaluation Reserve contains the gains made by the Authority arising from increases in the value of its investments that are measured at fair value through other comprehensive income and expenditure. The balance is reduced when investments with accumulated gains are:

- revalued downwards or impaired and the gains are lost; and
- disposed of and the gains are realised.

2017/18		2018/19	
£000s		£000s	£000s
-	<b>Balance at 1<sup>st</sup> April</b>		-
-	Upward Revaluation of Investments	-	
-	Downward Revaluation in Investments Provision of Services	(263)	
-	Change in Impairment Loss Allowance	-	
			<b>(263)</b>
-	Accumulated Gains or Losses on Assets Sold and Maturing Assets Written Out to the Comprehensive Income & Expenditure Statement as Part of Other Investment Income	-	
-	Accumulated Gains or Losses on Assets Sold and Maturing Assets Written Out to the General Fund Balance for Financial Assets Designated to Fair Value Through Other Comprehensive Income	-	
-			-
-	<b>Balance at 31<sup>st</sup> March</b>		<b>(263)</b>

## STATEMENT OF ACCOUNTS 2018/19

### Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. The Authority accounts for post-employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service. The liabilities recognised are updated to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed, as the Authority makes employer's contributions to pension funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pension's Reserve therefore shows a substantial shortfall in benefits earned by past and current employees and the resources the Authority has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

<b>2017/18</b>		<b>2018/19</b>
<b>£000s</b>		<b>£000s</b>
<b>(468,206)</b>	<b>Balance at 1<sup>st</sup> April</b>	<b>(393,603)</b>
86,116	Actuarial Gains or (Losses) on Pensions Assets & Liabilities	(43,789)
(36,757)	Reversal of Items Relating to Retirement Benefits Debited or Credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income & Expenditure Statement	(47,433)
25,244	Employer's Pensions Contributions	26,032
<b>(393,603)</b>	<b>Balance at 31<sup>st</sup> March</b>	<b>(458,793)</b>

[CI&ES](#)

### Revaluation Reserve

The Revaluation Reserve contains the gains made by the Authority arising from increases in the value of its Property, Plant and Equipment. The balance is reduced when assets with accumulated gains are:

- Revalued downwards or impaired and the gains are lost;
- Used in the provision of services and the gains are consumed through depreciation or;
- Disposed of and the gains are realised.

The Reserve contains only revaluation gains accumulated since 1<sup>st</sup> April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

<b>2017/18</b>		<b>2018/19</b>	
<b>£000s</b>		<b>£000s</b>	<b>£000s</b>
<b>179,857</b>	<b>Balance at 1<sup>st</sup> April</b>		<b>197,137</b>
38,071	Upward Revaluation of Assets	54,764	
(9,079)	Downward Revaluation of Assets & Impairment Losses Not Charged to the Surplus / Deficit on the Provision of Services	(5,067)	
(3,290)	Reversal Of Revaluation Loss (Net of Depreciation)	(967)	
<b>25,702</b>	<b>Surplus or Deficit on Revaluation of Non-Current Assets Not Posted to The Surplus or Deficit on the Provision of Services</b>		<b>48,730</b>
(5,757)	Difference Between Fair Value Depreciation & Historical Cost Depreciation	(5,175)	
-	Revaluation Reserve Balances of Investment Properties Written Out on Transfer of Asset Category	-	
(2,665)	Accumulated Gains on Assets Sold or Scrapped	(208)	
<b>(8,422)</b>	<b>Amount Written Off to the Capital Adjustment Account</b>		<b>(5,383)</b>
<b>197,137</b>	<b>Balance at 31<sup>st</sup> March</b>		<b>240,484</b>

[CI&ES](#)

## STATEMENT OF ACCOUNTS 2018/19

### Accumulated Absences Account

The Accumulated Absences Account absorbs the differences that would otherwise arise on the General Fund balance from accruing for compensated absences earned but not taken in the year, e.g. annual leave entitlement carried forward at 31<sup>st</sup> March 2019. Statutory arrangements require that the impact on the General Fund balance is neutralised by transfer to or from the Account.

2017/18		2018/19	
£000s		£000s	£000s
(4,097)	<b>Balance at 1<sup>st</sup> April</b>		<b>(2,900)</b>
4,097	Settlement or Cancellation of Accrual Made at the End of the Preceding Year	2,900	
(2,900)	Amounts Accrued at the End of the Current Year	(3,145)	
<b>1,197</b>	<b>Amount By Which Officer Remuneration Charged to the Comprehensive Income &amp; Expenditure Statement on an Accruals Basis is Different from Remuneration Chargeable in the Year in Accordance With Statutory Requirements</b>		<b>(245)</b>
<b>(2,900)</b>	<b>Balance at 31<sup>st</sup> March</b>		<b>(3,145)</b>

### Collection Fund Adjustment Account

The Collection Fund Adjustment Account manages the differences arising from the recognition of Council Tax income in the Comprehensive Income and Expenditure Statement as it falls due from Council Tax payers compared with the statutory arrangements for paying across amounts to the General Fund from the Collection Fund.

2017/18		2018/19	
£000s		£000s	
<b>12,255</b>	<b>Balance at 1<sup>st</sup> April</b>		<b>15,203</b>
2,948	Amount By Which Council Tax Income Credited to the Comprehensive Income & Expenditure Statement is Different from Council Tax Income Calculated for the Year in Accordance with Statutory Requirements	2,859	
<b>15,203</b>	<b>Balance at 31<sup>st</sup> March</b>	<b>18,062</b>	<a href="#">Collection Fund</a>

# STATEMENT OF ACCOUNTS 2018/19

## NOTES PRIMARILY RELATING TO THE COMPREHENSIVE INCOME & EXPENDITURE STATEMENT

### Note 6 – Expenditure & Income Analysed By Nature

Description:	This note shows the Surplus or Deficit on the Provision of Services within the CIES on both a subjective and segmental basis.
Relevant Accounting Policies:	<a href="#">Accounting Policy 2</a>

The Authority's expenditure and income is analysed as follows:

<b>Expenditure / Income</b>	<b>2017/18</b>	<b>2018/19</b>
	<b>£000s</b>	<b>£000s</b>
<b>Expenditure:</b>		
Employee Benefits Expenses	183,285	194,852
Other Services Expenses	306,803	294,500
Support Service Recharges	-	-
Depreciation, Amortisation, Impairment	75,466	77,316
Interest Payments	51,613	53,228
Precepts & Levies	468	431
Payments to Housing Capital Receipts Pool	1,678	1,671
Write Out NBV Relating to the Disposal of Assets	98,681	42,374
<b>Total Expenditure</b>	<b>717,994</b>	<b>664,372</b>
<b>Income:</b>		
Fees, Charges & Other Service Income	(135,484)	(137,463)
Interest & Investment Income	(781)	(1,772)
Income From Council Tax & Non-Domestic Rates	(111,688)	(118,028)
Government Grants & Contributions	(359,600)	(350,607)
Sale Proceeds Relating to the Disposal of Assets	(9,397)	(11,197)
<b>Total Income</b>	<b>(616,950)</b>	<b>(619,067)</b>
<b>Surplus or Deficit on the Provision of Services</b>	<b>101,044</b>	<b>45,305</b>
	<a href="#">CI&amp;ES</a>	<a href="#">CI&amp;ES</a>

### Segmental Expenditure & Income

The table above has been analysed between reporting segments of the Council (Directorates) and the non-directorate specific entries which predominately relates to the adjustments of a corporate nature, not included within the Net Cost of Services.

<b>TOTAL EXPENDITURE</b>	<b>2018/19</b>							<b>TOTAL</b>
	Employee Benefits Expenses	Other Services Expenses	Depreciation, Amortisation, Impairment	Interest Payments	Precepts & Levies	Payments to Housing Capital Receipts Pool	Write Out NBV Relating to the Disposal of Assets	
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
People	105,021	120,238	7,374	-	-	-	-	<b>232,633</b>
Place	33,760	38,311	30,179	-	-	-	-	<b>102,250</b>
HRA	805	35,767	34,395	11,344	-	-	-	<b>82,311</b>
Communities	21,901	16,047	3,267	-	-	-	-	<b>41,215</b>
Public Health	6,968	3,339	-	-	-	-	-	<b>10,307</b>
Core Services	20,597	77,192	2,101	2	-	-	-	<b>99,892</b>
Corporate Services	5,800	3,606	-	32,427	-	-	-	<b>41,833</b>
Non Directorate	-	-	-	9,455	431	1,671	42,374	<b>53,931</b>
<b>Total</b>	<b>194,852</b>	<b>294,500</b>	<b>77,316</b>	<b>53,228</b>	<b>431</b>	<b>1,671</b>	<b>42,374</b>	<b>664,372</b>

## STATEMENT OF ACCOUNTS 2018/19

<b>TOTAL INCOME</b>	2018/19					
	Fees, Charges & Other Service Income	Interest & Investment Income	Income From Council Tax & Non-Domestic Rates	Government Grants & Contributions	Sale Proceeds Relating to the Disposal of Assets	<b>TOTAL</b>
	£000s	£000s	£000s	£000s	£000s	£000s
People	(14,947)	-	-	(125,693)	-	<b>(140,640)</b>
Place	(19,751)	(94)	-	(12,244)	-	<b>(32,089)</b>
HRA	(71,273)	(250)	-	(508)	-	<b>(72,031)</b>
Communities	(8,349)	(123)	-	(10,327)	-	<b>(18,799)</b>
Public Health	(272)	-	-	(9,665)	-	<b>(9,937)</b>
Core Services	(18,117)	(111)	-	(92,187)	-	<b>(110,415)</b>
Corporate Services	(4,754)	(1,194)	-	(17,892)	-	<b>(23,840)</b>
Non Directorate	-	-	(118,028)	(82,091)	(11,197)	<b>(211,316)</b>
<b>Total</b>	<b>(137,463)</b>	<b>(1,772)</b>	<b>(118,028)</b>	<b>(350,607)</b>	<b>(11,197)</b>	<b>(619,067)</b>

<b>TOTAL EXPENDITURE</b>	2017/18							
	Employee Benefits Expenses	Other Services Expenses	Depreciation, Amortisation Impairment	Interest Payments	Precepts & Levies	Payments to Housing Capital Receipts Pool	Write Out NBV Relating to the Disposal of Assets	<b>TOTAL</b>
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
People	101,272	119,751	16,724	-	-	-	-	<b>237,747</b>
Place	29,766	28,718	19,259	-	-	-	-	<b>77,743</b>
HRA	811	34,932	33,575	10,288	-	-	-	<b>79,606</b>
Communities	20,489	16,760	3,048	-	-	-	-	<b>40,297</b>
Public Health	4,761	3,212	-	-	-	-	-	<b>7,973</b>
Core Services	20,659	97,822	-	7	-	-	-	<b>118,488</b>
Corporate Services	5,527	5,608	-	30,522	87	-	-	<b>41,744</b>
Non Directorate	-	-	59,607	10,796	381	1,678	98,681	<b>111,536</b>
<b>Total</b>	<b>183,285</b>	<b>306,803</b>	<b>75,466</b>	<b>51,613</b>	<b>468</b>	<b>1,678</b>	<b>98,681</b>	<b>717,994</b>

<b>TOTAL INCOME</b>	2017/18					
	Fees, Charges & Other Service Income	Interest & Investment Income	Income From Council Tax & Non-Domestic Rates	Government Grants & Contributions	Sale Proceeds Relating to the Disposal of Assets	<b>TOTAL</b>
	£000s	£000s	£000s	£000s	£000s	£000s
People	(9,882)	-	-	(129,995)	-	<b>(139,877)</b>
Place	(15,312)	-	-	(11,028)	-	<b>(26,340)</b>
HRA	(72,244)	(116)	-	(626)	-	<b>(72,986)</b>
Communities	(7,919)	-	-	(11,484)	-	<b>(19,403)</b>
Public Health	(202)	-	-	(7,141)	-	<b>(7,343)</b>
Core Services	(23,491)	(355)	-	(104,589)	-	<b>(128,435)</b>
Corporate Services	(6,434)	(310)	-	(15,439)	-	<b>(22,183)</b>
Non Directorate	-	-	(111,688)	(79,298)	(9,397)	<b>(200,383)</b>
<b>Total</b>	<b>(135,484)</b>	<b>(781)</b>	<b>(111,688)</b>	<b>(359,600)</b>	<b>(9,397)</b>	<b>(616,950)</b>

## STATEMENT OF ACCOUNTS 2018/19

### Note 7 – Revenue From Contracts With Service Recipients

Description:	This note shows the level of revenue received by the Council from its contractual arrangements.
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#### IFRS 15 Transition

The Authority has reviewed the Fees, Charges & Other Service Income against the new criteria. The definition of a contractual arrangement that has been used is one of which commits both parties to their respective obligations, even if the contract is not a written one e.g. a verbal contract. The majority of contractual revenue is already accounted for upon performance of an agreed obligation – therefore there is no restatement of prior year balances.

Amounts included in the Comprehensive Income & Expenditure Statement for contracts with service recipients are as follows:

2017/18 £000s		2018/19 £000s
(117,506)	Revenue From Contracts With Service Recipients	(110,698)
<b>(117,506)</b>	<b>Total Included in Comprehensive Income &amp; Expenditure Statement</b>	<b>(110,698)</b>

There are no amounts included in the Balance Sheet for contracts with service recipients as the material contractual arrangements relate to the specific financial year.

### Note 8 – Material Items of Income and Expense & Exceptional Items

Description:	The first part of this note identifies any material items of income or expense that occurred during 2018/19, defined as any individual transaction exceeding £10 Million to / from a single vendor or customer.
	The second part of the note identifies any exception items which are items of income or expenditure which are material in terms of the Authority's overall expenditure and are not expected to recur frequently or regularly.
Relevant Accounting Policies:	<a href="#">Accounting Policy 6</a>

For the purposes of this note, there were no material items of income or expense during 2018/19.

The exceptional items within the 'Other Operating Income & Expenditure' section of the [Comprehensive Income & Expenditure Statement](#) relate to the following:

#### Schools Held in Trust

During 2017/18, the land, buildings and equipment associated with the Horizon School was transferred freehold to the Horizon Archbishop Holgate Foundation Trust. The value written out of the accounts in connection with this transaction was £37.725M.

#### School Academy Conversions

Where a maintained school transfers to Academy status, the Council's assets are leased to the respective academy trust. In accounting terms, the trust controls these assets; therefore the transfer is accounted for a disposal (see arrangements at [Note 25](#)). The amounts written out of the Authority's Balance Sheet are as follows:

2018/19	Other Land & Buildings	Vehicles, Plant, Furniture & Equipment	Total
Assets Relating To:	£000s	£000s	£000s
Dearne ALC	16,875	-	<b>16,875</b>
Darton College	16,429	-	<b>16,429</b>
			-
<b>Total</b>	<b>33,304</b>	<b>-</b>	<b>33,304</b>



## STATEMENT OF ACCOUNTS 2018/19

2017/18	Other Land & Buildings	Vehicles, Plant, Furniture & Equipment	Total
<b>Assets Relating To:</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
Worsborough Bank End Primary	1,590	2	<b>1,592</b>
Netherwood ALC	49,233	-	<b>49,233</b>
Hunningley Primary	3,071	-	<b>3,071</b>
<b>Total</b>	<b>53,894</b>	<b>2</b>	<b>53,896</b>

### Note 9 – Trading Operations

Description:	This note outlines the Council's trading units which operates in a commercial environment by charging service users or internal customers.
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Details of those units are as follows:

2017/18		<u>Trading Service</u>	2018/19	
£000s	£000s		£000s	£000s
(1,084)	<b>(426)</b>	<b>Waste &amp; Recycling</b>	Turnover	(1,130)
658			Expenditure	697
			<b>(Surplus)/Deficit</b>	<b>(433)</b>
(10,555)	<b>(2,264)</b>	<b>Engineering Services</b>	Turnover	(12,523)
8,291			Expenditure	9,361
			<b>(Surplus)/Deficit</b>	<b>(3,162)</b>
(5,831)	<b>6,159</b>	<b>Building Services</b>	Turnover	(6,715)
11,990			Expenditure	11,732
			<b>(Surplus)/Deficit</b>	<b>5,017</b>
(2,010)	<b>1,658</b>	<b>Fleet Services</b>	Turnover	(2,155)
3,668			Expenditure	3,840
			<b>(Surplus)/Deficit</b>	<b>1,685</b>
(3,949)	<b>(299)</b>	<b>Schools Catering</b>	Turnover	(3,675)
3,650			Expenditure	3,581
			<b>(Surplus)/Deficit</b>	<b>(94)</b>
(1,386)	<b>5,522</b>	<b>Information Services (Other)</b>	Turnover	(1,123)
6,908			Expenditure	7,221
			<b>(Surplus)/Deficit</b>	<b>6,098</b>
(1,151)	<b>(109)</b>	<b>Markets</b>	Turnover	(1,034)
1,042			Expenditure	1,203
			<b>(Surplus)/Deficit</b>	<b>169</b>
(1,667)	<b>1,790</b>	<b>Neighbourhood Services</b>	Turnover	(1,824)
3,457			Expenditure	3,498
			<b>(Surplus)/Deficit</b>	<b>1,674</b>
(12,212)	<b>965</b>	<b>The Consolidated Results of the Other Trading Units</b>	Turnover	(11,969)
13,177			Expenditure	12,798
			<b>(Surplus)/Deficit</b>	<b>829</b>
<b>(39,845)</b>		<b>TOTALS</b>	<b>Turnover</b>	<b>(42,148)</b>
<b>52,841</b>			<b>Expenditure</b>	<b>53,931</b>
	<b>12,996</b>	<b>Net (Surplus) / Deficit on Trading Operations</b>		<b>11,783</b>

Trading operations are incorporated into the Comprehensive Income and Expenditure Statement. Some are an integral part of the Authority's services to the public (e.g. refuse collection), whilst others are support services to those services (e.g. Information Services). The internal expenditure of these operations is allocated or recharged to headings in the Net Cost of Services. Only a residual amount of the net surplus / deficit on trading operations is charged as Financing and Investment Income and Expenditure (see [Comprehensive Income & Expenditure Statement](#)) relating to trading with external organisations:

## STATEMENT OF ACCOUNTS 2018/19

2017/18 £000s		2018/19 £000s	
12,996	Net Deficit on Trading Operations	11,783	
2,076	Services to the Public Included in the Net Cost of Services	2,128	
(15,922)	Support Services Recharged to Net Cost of Services	(14,560)	
<b>(850)</b>	<b>Net Deficit / (Surplus) Posted to Financing &amp; Investment Income &amp; Expenditure</b>	<b>(649)</b>	<a href="#">CI&amp;ES</a>

### Note 10 – Impairment / Revaluation Losses

Description:	The Comprehensive Income & Expenditure Statement is charged with any revaluation / impairment losses, over and above the balance on the revaluation reserve. These charges are reversed out and have no impact on the Council Tax payer as per statute.
Relevant Accounting Policies:	<a href="#">Accounting Policy 8</a>

During 2018/19, the Authority has recognised revaluation losses of £10.281M (£8.858M in 2017/18) through the Comprehensive Income & Expenditure Statement as shown below:

2017/18 £000s	Asset Categories:	2018/19 £000s
	<b>Charged to Net Cost of Services:</b>	
-	Council Dwellings	-
8,529	Other Land & Buildings	9,255
329	Surplus Assets	1,026
-	Assets Held for Sale	-
<b>8,858</b>	<b>Total Charged to Net Cost of Services</b>	<b>10,281</b>
	<b>Charged to Financing &amp; Investment Income &amp; Expenditure:</b>	
-	Investment Properties	-
<b>-</b>	<b>Total Charged to Financing &amp; Investment Income &amp; Expenditure</b>	<b>-</b>
<b>8,858</b>	<b>Total Charged to Comprehensive Income &amp; Expenditure Statement</b>	<b>10,281</b>

## STATEMENT OF ACCOUNTS 2018/19

### Note 11 – Pooled Budgets

Description:	Pooled Budgets are non-entity arrangements where two or more bodies contribute towards achieving a joint set of outcomes. This note describes the arrangements that the Council is party to in respect of pooled budgets.
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### **Children & Young People Service Aligned Budget Arrangement**

The Authority has continued with the Children & Young People service aligned budget arrangement with Barnsley Clinical Commissioning Group (BCCG) which applies the flexibilities under Section 75 of the NHS Act, through a formal partnership agreement, hosted by the Authority.

The aligned budget arrangement has been subsumed within the Children’s Trust arrangement and is managed by the Executive Commissioning Group (ECG), which is a sub-body of the Trust Executive Group (TEG).

The ECG, on behalf of the TEG, agrees the respective aligned budgets of both organisations and the funding allocations for the provision of integrated social & community health care services.

2017/18 Total £000s		People Directorate £000s	Revenue Account £000s	2018/19 Total £000s
	<b>Value of Aligned Budgets:</b>			
	Opening Balance at 1 <sup>st</sup> April			
(6,328)	BCCG	(6,002)	-	(6,002)
(30,128)	Barnsley MBC	(31,570)	-	(31,570)
(36,456)	<b>Total</b>	(37,572)	-	(37,572)
	<b>Value of Commissioned Services:</b>			
4,017	SWYPFT*	3,943	-	3,943
30,918	Barnsley MBC	32,406	-	32,406
1,521	BCCG	1,223	-	1,223
(909)	Balance on Revenue Account	-	(138)	(138)
35,547	<b>Total</b>	37,572	(138)	37,434
(909)	<b>Balance as at 31<sup>st</sup> March</b>	-	(138)	(138)

\*SWYPFT – South & West Yorkshire Partnership Foundation Trust.

2017/18 Total £000s		2018/19 Total £000s
	<b>Distribution of Over / (Under) Spend:</b>	
(474)	BCCG	(80)
(435)	Barnsley MBC	(58)
(909)	<b>Total</b>	(138)

### Income & Expenditure Account

2017/18 Total £000s		2018/19 Total £000s
	<b>Income from Pooled Budget:</b>	
(62)	Balance Brought Forward	-
(36,393)	Pooled Budget Income	(37,572)
-	Other Funding	-
(36,455)	<b>Total</b>	(37,572)
	<b>Provider Expenditure:</b>	
1,047	Barnsley CCG	1,143
30,482	Barnsley MBC (CYP&F / PH)	32,348
4,017	SWYPFT	3,943
35,546	<b>Total</b>	37,434
(909)	<b>Over / (Under) Spend</b>	(138)
-	Ring-Fenced & Carried Forward	-
(909)	<b>NET EXPENDITURE</b>	(138)

# STATEMENT OF ACCOUNTS 2018/19

## Governance Arrangements

The changing architecture of the NHS, particularly with the demise of the PCT has led to some changes in the Children Services partnership arrangements in Barnsley. The decision was made in 2013/14 to move from a pooled budget arrangement to one of alignment, underpinned by principles of partnership working and service integration at point of delivery. From a financial viewpoint, the move to aligned budgets does not pose any significant financial risk to the Authority as the funding / budget arrangement in the past is clearly separated and reflects the statutory functions of both organisations. The following are some of the structural changes to the arrangements:

1. BMBC will continue to act as the lead commissioner for all community health services (on behalf of the NHS Barnsley Clinical Commissioning Group (CCG)).
2. Children's community health services are delivered by South West Yorkshire Partnership NHS Foundation Trust (SWYPFT) under contract with clear accountability (in terms of performance and clinical risk) to the CCG for delivering improved outcomes. These health services include Children and Adolescent Mental Health Services (CAMHS), Children's Therapy (including physiotherapy, occupational and speech & language therapies), etc.

## The Better Care Fund Pooled Arrangement

The CCG has entered into a 'pooled' budget arrangement with Barnsley Metropolitan Borough Council (BMBC) with effect from 1 April 2015. The aims of the BCF are to improve outcomes for the population of Barnsley by improving integration of health and social care services. This was underpinned by a Section 75 agreement between the commissioners. Governance arrangements are in place through the Barnsley Health and Wellbeing Board. The CCG is the host organisation of the pooled arrangement during the 2018/19 financial year. A summary of the pooled budget is shown below:

2017/18 £000s	<u>BCF Pooled Account</u>	2018/19 £000s
-	<b>Balance as at 1<sup>st</sup> April</b>	<b>(2,776)</b>
	<b>Contribution to the BCF Pool:</b>	
(18,590)	Barnsley Clinical Commissioning Group	(18,944)
(9,348)	Barnsley Metropolitan Borough Council	(12,153)
<b>(27,938)</b>	<b>Total</b>	<b>(31,097)</b>
	<b>Value of Commissioned Services:</b>	
8,676	Barnsley Clinical Commissioning Group	8,846
16,486	Barnsley Metropolitan Borough Council	23,639
<b>25,162</b>	<b>Total</b>	<b>32,485</b>
<b>(2,776)</b>	<b>Balance as at 31<sup>st</sup> March</b>	<b>(1,388)</b>

## Explanation of Above Tables

- **Value of Aligned Budgets** – Represents the resources made available by both organisations to the arrangement from which services are commissioned.
- **Value of Commissioned Services** – Represents the value of the various services commissioned from the arrangement or pool resources and forms the budget figures against the individual client groups in the Income and Expenditure Account. This table also brings in any over or under-spends from the Income and Expenditure Account.
- **Balance at 31<sup>st</sup> March 2019** – Represents the net shortfall of funding across the pool, based on actual expenditure incurred against the resources made available by both organisations.
- **Distribution of Over-spend** – Represents the additional contribution required from both organisations in order to fund the over-spend and hence balance the pool.
- **Income and Expenditure Account** – Represents the value of services commissioned from the pool (budget) and the actual costs incurred by the providers in delivering those services, resulting in a net over / under-spend across the pool. This net over / under-spend is reflected in the Services Commissioned from Pooled Budget table.

## STATEMENT OF ACCOUNTS 2018/19

### Note 12 – Members’ Allowances

Description: This note shows the cost to the Council of its elected Members.

The Authority paid the following amounts to members of the Authority during the year:

2017/18 £000s		2018/19 £000s
696	Basic Allowances	712
241	Special Responsibility Allowances	245
10	Expenses	11
<b>947</b>	<b>Total</b>	<b>968</b>

### Note 13 – Officers’ Remuneration & Exit Packages

Description: This note shows:

- The Senior Management Team remuneration;
- An analysis of other Council employees with remuneration of greater than £50k;
- The cost to the Council of exit packages given.

Relevant Accounting Policies: [Accounting Policy 9](#)

The table below sets out the remuneration disclosures for Senior Officers of the Authority (as defined in Local Authority Accounting Panel Bulletin 85) whose salary is equal to or more than £50,000 per year:

Post	2018/19				
	Salary £000s	Redundancy / Severance £000s	Expenses / Allowances £000s	Pension Contributions £000s	Total Remuneration £000s
Diana Terris – Chief Executive <b>C</b>	159	-	1	89	249
Rachel Dickinson - Executive Director – People	140	-	1	21	162
Executive Director – Place	122	-	1	18	141
Executive Director – Communities	118	-	-	17	135
Executive Director – Public Health	110	-	-	16	126
Executive Director – Core Services	118	-	-	17	135
Former Director - Finance, Assets & IT <b>A</b>	-	-	-	146	146
Former Director – Human Resources, Performance & Communications <b>B</b>	-	-	-	17	17

Post	2017/18				
	Salary £000s	Redundancy / Severance £000s	Expenses / Allowances £000s	Pension Contributions £000s	Total Remuneration £000s
Diana Terris – Chief Executive	156	-	1	23	180
Executive Director – People	137	-	1	20	158
Executive Director – Place	120	-	1	18	139
Executive Director – Communities	116	-	-	17	133
Executive Director – Public Health	105	-	-	15	120
Executive Director – Core Services	116	-	2	17	135
Former Director - Finance, Assets & IT <b>A</b>	-	-	-	146	146
Former Director – Human Resources, Performance & Communications <b>B</b>	-	-	-	12	12

#### Notes:

- A** Post holder left post on 31st March 2017. Pension costs relate to pre-agreed pension strain costs of £0.146M in 2018/19 (£0.146M in 2017/18).
- B** Post holder left post on 31st December 2016. Pension costs relate to pre-agreed pension strain costs of £0.017M in 2018/19 (£0.012M in 2017/18).

The number of other employees whose remuneration, excluding pension contributions, was £50,000 or more, in bands of £5,000, is shown in the table below. The total number of employees falling within the various bands is affected by termination / redundancy payments made to certain employees who left the Authority during the year (in accordance with the Authority and Pension Authority’s retirement schemes)

## STATEMENT OF ACCOUNTS 2018/19

Total Including One Off Payments (Redundancy, Equal Pay Claims, and Expenses etc.)		Salary Only			Total Including One Off Payments (Redundancy, Equal Pay Claims, and Expenses etc.)		Salary Only	
2017/18 Council Officers Total	2017/18 Schools Total	2017/18 Council Officers Total		<u>Remuneration Band</u>	2018/19 Council Officers Total	2018/19 Schools Total	2018/19 Council Officers Total	
25	23	19		£50,000 - £54,999	29	22	27	
19	22	28		£55,000 - £59,999	14	22	15	
4	12	7		£60,000 - £64,999	10	17	9	
10	6	9		£65,000 - £69,999	11	4	11	
14	9	10		£70,000 - £74,999	9	6	8	
7	3	7		£75,000 - £79,999	7	2	7	
3	1	4		£80,000 - £84,999	5	1	6	
1	2	3		£85,000 - £89,999	4	1	4	
4	-	-		£90,000 - £94,999	2	1	2	
-	1	-		£95,000 - £99,999	1	1	1	
4	1	-		£100,000 - £119,999	1	-	-	
-	1	-		£120,000 - £124,999	-	-	-	
-	1	-		£125,000 - £134,999	1	1	-	
<b>91</b>	<b>82</b>	<b>87</b>			<b>94</b>	<b>78</b>	<b>90</b>	

The numbers of exit packages with total cost per band and total cost of the redundancies and other departures are set out in the table below:

Exit Package Cost Band	Number of Redundancies		Number of Other Departures		Total Number of Exit Packages		Total Cost of Exit Packages	
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	£000s	£000s
							2017/18	2018/19
£0 - £20,000	57	60	13	15	<b>70</b>	<b>75</b>	663	766
£20,001 - £40,000	5	6	6	4	<b>11</b>	<b>10</b>	289	242
£40,001 - £60,000	-	-	2	2	<b>2</b>	<b>2</b>	103	97
£60,001 - £80,000	-	-	1	-	<b>1</b>	-	62	-
£80,001 - £100,000	-	-	-	-	-	-	-	-
£100,001 - £150,000	-	-	-	-	-	-	-	-
<b>Total Number of Exit Packages</b>	<b>62</b>	<b>66</b>	<b>22</b>	<b>21</b>	<b>84</b>	<b>87</b>		
<b>Total Cost Included In Bandings</b>							<b>1,117</b>	<b>1,105</b>
Add: Amounts Provided For in CI&ES Not Included In Bandings							-	-
<b>Total Cost Included In The CI&amp;ES</b>							<b>1,117</b>	<b>1,105</b>

The exit packages relating to Senior Officers are not included in the exit packages table above as they are shown in the Senior Officers table.

### Note 14 – External Audit Costs

Description: This note shows the cost to the Council of services provided by external audit.

2017/18 £000s		2018/19 £000s
136	Fees Payable for External Audit Services Carried Out by the Appointed Auditor for the Year	105
17	Fees Payable for the Certification of Grant Claims and Returns carried out by the Appointed Auditor for the year	24
8	Fees Payable in Respect of Other Services Provided by Other Audit Companies During the Year	9
(20)	Fees (Refundable) in Respect of Other Services Provided by Other Audit Companies	-
<b>141</b>	<b>Total</b>	<b>138</b>

The Council's external auditors in 2018/19 were Grant Thornton UK LLP. In 2017/18, the Council's external auditors were KPMG UK LLP.

## STATEMENT OF ACCOUNTS 2018/19

### Note 15 – Grant Income Recognised Through The Comprehensive Income & Expenditure Statement

Description:	Grants are recognised through the Comprehensive Income & Expenditure Statement when the specific conditions of the grants are satisfied. This note details these grants in respect of the Council.
Relevant Accounting Policies:	<a href="#">Accounting Policy 12</a>

All specific income relating to grants, contributions and donations that are significant in value are listed individually in the table below:

2017/18 £000s		2018/19 £000s
	<b>Credited to Taxation &amp; Non-Specific Grant Income</b>	
(25,261)	Revenue Support Grant	(19,022)
(30,342)	Business Rates Retention Scheme – Top Up Grant	(31,641)
(2,354)	Section 31 Grant – SBRR	(3,587)
(18,367)	Other Grants	(22,204)
(3,089)	Other Contributions	(3,380)
<b>(79,413)</b>	<b>Total</b>	<b>(79,834)</b>
	<b>Credited to Services</b>	
(67,223)	Housing Benefit Subsidy	(56,475)
(100,026)	Dedicated Schools Grant	(98,522)
(32,195)	PFI Grant	(32,195)
(494)	Education Support Grant	-
(17,447)	Public Health Grant	(16,998)
(40,345)	Other Grants	(42,676)
(19,470)	Other Contributions	(22,615)
<b>(277,200)</b>	<b>Total</b>	<b>(269,481)</b>

### Note 16 – Dedicated Schools Grant (DSG)

Description:	The Dedicated Schools Grant is a grant given to local education authorities from the Department for Education. This note details the level of Dedicated Schools Grant that the Council is in receipt of.
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DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools' Budget. The Schools' Budget includes elements for a range of educational services provided on an Authority-wide basis and for the Individual Schools Budget, which is divided into a budget share for each maintained school. Over and under spends on the two elements are required to be accounted for separately.

Details of the deployment of DSG receivable are as follows:

2017/18		2018/19		
Total		Central Expenditure	Individual Schools' Budget (ISB)	Total
£000s		£000s	£000s	£000s
<b>(164,286)</b>	Final DSG for 2018/19 before academy recoupment			<b>(173,597)</b>
<b>63,730</b>	Academy Figure Recouped for 2018/19			<b>74,953</b>
<b>(100,556)</b>	<b>Total DSG After Academy Recoupment For 2018/19</b>			<b>(98,644)</b>
1,626	Plus: Brought Forward From 2017/18			5,178
-	Less: Carry Forward To 2018/19 Agreed in Advance			-
<b>(98,930)</b>	<b>Agreed Initial Budgeted Distribution in 2018/19</b>	<b>(15,194)</b>	<b>(78,272)</b>	<b>(93,466)</b>
<b>505</b>	In Year Adjustments	781	(810)	<b>(29)</b>
<b>(98,425)</b>	<b>Final Budgeted Distribution For Year</b>	<b>(14,413)</b>	<b>(79,082)</b>	<b>(93,495)</b>
<b>19,769</b>	Less Actual Central Expenditure	22,968	-	<b>22,968</b>
<b>84,834</b>	Less Actual ISB Deployed To Schools	-	79,082	<b>79,082</b>
<b>(1,000)</b>	Plus Local Authority Contribution For Year	(8,555)	-	<b>(8,555)</b>
<b>5,178</b>	<b>Total Carry Forward To Following Year</b>	-	-	-

## STATEMENT OF ACCOUNTS 2018/19

<b>Note 17 – Related Parties</b>	
Description:	This note explains the relationships that the Council is party to including companies that the Council has an interest in.
Relevant Accounting Policies:	<a href="#">Accounting Policy 15</a> / <a href="#">Accounting Policy 18</a>
Areas of Critical Judgements Made:	<a href="#">Judgement 3</a> / <a href="#">Judgement 4</a> / <a href="#">Judgement 8</a>

The Authority is required to disclose material transactions with related parties which are defined as bodies or individuals that have the potential to control or influence the Authority or to be controlled or influenced by the Authority. Disclosure of these transactions allows readers to assess the extent to which the Authority might have been constrained in its ability to operate independently or might have been able to limit another party's ability to bargain freely with the Authority.

### **The Public Sector**

#### Central Government

Central Government has effective control over the general operations of the Authority – it is responsible for providing the statutory framework within which the Authority operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions with other parties (e.g. Council Tax bills, housing benefits). Grants received from Government Departments are set out in the subjective analysis in [Note 6](#). Grant receipts outstanding at 31<sup>st</sup> March 2019 are shown in [Note 34](#) and Grants recognised through the Comprehensive Income & Expenditure statement during the year are shown in [Note 15](#).

#### Local Authorities

All local authorities are subject to common control by Central Government. They often work in partnership with each other to provide services to the public. The Authority has a number of specific relationships / partnerships with different local authorities including where it is a member of a City Region and other joint authorities such as South Yorkshire Fire & Rescue Authority, South Yorkshire Police & Crime Commissioner, and South Yorkshire Pensions Authority.

#### NHS Bodies

The Authority has pooled budget arrangements with NHS Barnsley Clinical Commissioning Group (CCG) for both the provision of Children's Care Services within Barnsley and the Better Care Fund (BCF). Transactions and balances outstanding specifically related to the pooling arrangements are detailed in [Note 11](#).

### **Related Individuals**

#### Members

Members of the Authority have direct control over the Authority's financial and operating policies. The total of members' allowances paid in 2018/19 is shown in [Note 12](#).

During 2018/19, no works or services were commissioned from companies with which a Member had an interest.

#### Senior Officers

Senior Officers within the Authority's Senior Management Team (SMT) are responsible for ensuring that policies approved and decisions made by members are implemented effectively. The remuneration of senior officers is shown in [Note 13](#).

During 2018/19, no senior officers of the Authority have declared a material interest in any companies.

### **Subsidiaries**

The Authority has interests in a number of wholly owned subsidiaries, details of which are shown below:

#### Berneslai Homes Ltd

Berneslai Homes Ltd is an Arm's Length Management Organisation responsible for managing homes on behalf of the Authority. Specifically, it is responsible for managing all the landlord services for the Authority's 18,400 homes including rent collection, arrears recovery, repairs and maintenance, dealing with empty properties and all tenancy matters.



## STATEMENT OF ACCOUNTS 2018/19

Berneslai Homes Ltd is an independent company committed to working in partnership with the Authority and the communities in which it works to deliver high quality housing services to local people. The company came into existence in December 2002 and is a wholly owned subsidiary of the Authority but overseen by a Board of Directors rather than a Committee of the Authority.

The Authority guarantees the full amount of the pension fund deficit of Berneslai Homes. The actuary has assessed this deficit at £31.893M as at 31<sup>st</sup> March 2019 (£23.969M as at 31<sup>st</sup> March 2018). However, as the Authority considers it unlikely that this guarantee will be exercised, the £31.893M is disclosed as a contingent liability in the Authority's own accounts.

The Authority's [group accounts](#) consolidate Berneslai Homes' financial position into the overall group position.

Berneslai Homes' accounting year runs parallel to the Council's (April – March).

The latest two sets of Berneslai Homes' financial statements are summarised below:

<b>Profit / Loss Account:</b>	<b>2017/18 £000s</b>	<b>2018/19 £000s</b>
Income	(35,348)	(34,311)
Expenditure	36,297	36,174
<b>(Profit) / Loss</b>	<b>949</b>	<b>1,863</b>

<b>Balance Sheet:</b>	<b>2017/18 £000s</b>	<b>2018/19 £000s</b>
Assets	17,375	16,887
Liabilities	(28,354)	(35,160)
<b>Net Assets</b>	<b>(10,979)</b>	<b>(18,273)</b>
Retained Surplus / (Deficit)	12,990	13,620
Pension Deficit	(23,969)	(31,893)
<b>Net Reserves</b>	<b>(10,979)</b>	<b>(18,273)</b>

An analysis of both Berneslai Homes' income and expenditure for the accounting periods above and asset and liability balances at the end of those accounting periods is shown in the table below, specifically showing:

- Of the income and expenditure amounts above, the amounts that relate to the Council; and
- Of the assets and liabilities position above, the amounts that relate to the Council.

<b>Related Party Transactions:</b>	<b>2017/18 £000s</b>	<b>2018/19 £000s</b>
Income	(35,260)	(34,009)
Expenditure	4,759	5,061
Assets	4,937	4,871
Liabilities	(996)	(135)

### BMBC Services Ltd

BMBC Services Ltd is a 100% wholly owned subsidiary of the Authority that commenced trading in September 2014.

BMBC Services Ltd's accounting year runs parallel to the Council's (April – March).

The latest two sets of BMBC Services Ltd's financial statements are summarised below:

<b>Profit / Loss Account:</b>	<b>2017/18 £000s</b>	<b>2018/19 £000s</b>
Income	(2,932)	(2,207)
Expenditure	2,522	1,956
<b>(Profit) / Loss</b>	<b>(410)</b>	<b>(251)</b>

<b>Balance Sheet:</b>	<b>2017/18 £000s</b>	<b>2018/19 £000s</b>
Assets	1,158	2,059
Liabilities	(593)	(1,593)
<b>Net Assets</b>	<b>565</b>	<b>466</b>
Retained Surplus / (Deficit)	<b>565</b>	<b>466</b>
<b>Net Reserves</b>	<b>565</b>	<b>466</b>

## STATEMENT OF ACCOUNTS 2018/19

An analysis of both BMBC Services Ltd's income and expenditure for the accounting periods above and asset and liability balances at the end of those accounting periods is shown in the table below, specifically showing:

- Of the income and expenditure amounts above, the amounts that relate to the Council; and
- Of the assets and liabilities position above, the amounts that relate to the Council.

<b>Related Party Transactions:</b>	<b>2017/18 £000s</b>	<b>2018/19 £000s</b>
Income	(180)	(123)
Expenditure	2,407	1,900
Assets	9	20
Liabilities	(451)	(1,369)

## STATEMENT OF ACCOUNTS 2018/19

### Joint Ventures

The Council holds shareholdings in a number of joint ventures but does not hold overall control of those entities. The tables below show the individual entities, their financial performance and the relationship with the Council.

	<b>Oakwell Community Assets Ltd (OCAL)</b>		<b>NPS Barnsley Ltd</b>		<b>Burleigh Court (Barnsley) Management Ltd</b>		<b>Barnsley Community Solutions Ltd</b>	
Incorporation Date	30 <sup>th</sup> September 2003		16 <sup>th</sup> September 2010		20 <sup>th</sup> May 1992		23 <sup>rd</sup> June 2003	
Council Share	50% of the share capital of the company		20% of the share capital of the company		Ownership of shares – More than 25% but not more than 50%		10% of the share capital of the company	
Nature of the Activities	The purchase of land and buildings at Oakwell which are subsequently leased to Barnsley Football Club 2002 Ltd		Delivers professional property consultants to its long-term joint venture partner, Barnsley Metropolitan Borough Council		Residents' property management		To provide management services to its subsidiaries, Barnsley Community Solutions Limited (Tranches 1, 2 and 3)	
<b>Financials (P&amp;L):</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2016</b>	<b>2017</b>	<b>Nov 2016</b>	<b>Nov 2017</b>	<b>2016/17</b>	<b>2017/18</b>
Income	(139)	(150)	(9,637)	(10,443)	(5)	(3)	(1,244)	(1,138)
Expenditure	45	40	9,401	10,282	4	2	883	838
<b>(Profit) / Loss</b>	<b>(94)</b>	<b>(110)</b>	<b>(236)</b>	<b>(161)</b>	<b>1</b>	<b>1</b>	<b>(361)</b>	<b>(300)</b>
<b>Financials (Bal. Sheet):</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2016</b>	<b>2017</b>	<b>Nov 2016</b>	<b>Nov 2017</b>
Assets	5,704	5,790	3,371	3,767	42	45	5,271	5,148
Liabilities	(1,589)	1,590	(2,151)	(3,011)	(42)	(45)	(5,237)	(5,089)
<b>Net Assets</b>	<b>4,115</b>	<b>4,200</b>	<b>1,220</b>	<b>756</b>	-	-	<b>34</b>	<b>59</b>
Reserves	4,115	4,200	1,220	756	-	-	34	59
<b>Total Reserves</b>	<b>4,115</b>	<b>4,200</b>	<b>1,220</b>	<b>756</b>	-	-	<b>34</b>	<b>59</b>
	<b>Barnsley Local Education Partnership Ltd</b>		<b>Modern Schools Barnsley</b>		<b>BDR (Property) Limited</b>		<b>Municipal Bonds Agency</b>	
Incorporation Date	11 <sup>th</sup> March 2009		14 <sup>th</sup> October 2004		3 <sup>rd</sup> May 1998		3 <sup>rd</sup> June 2014	
Council Share	10% of the share capital of the company		Has significant influence on the company		6.66% of the share capital of the company		£0.010M shareholding	
Nature of the Activities	The construction and operations of 3 schools in the Barnsley area and ICT services on 11 schools		Finance, design, develop, construct and then maintain and part operate thirteen schools		Management of the joint Waste disposal at Manvers		To provide the Local Government bodies an alternative for borrowing	
<b>Financials (P&amp;L):</b>	<b>2017</b>	<b>2018</b>	<b>2016</b>	<b>2017</b>	<b>2016</b>	<b>2017</b>	<b>Nov 2016</b>	<b>Nov 2017</b>
Income	(3,029)	(2,572)	(7,300)	(6,081)	(131)	(139)	-	-
Expenditure	3,035	2,534	6,659	5,299	64	3,089	1,594	1,151
<b>(Profit) / Loss</b>	<b>6</b>	<b>(38)</b>	<b>(641)</b>	<b>(782)</b>	<b>(67)</b>	<b>2,950</b>	<b>1,594</b>	<b>1,151</b>
<b>Financials (Bal. Sheet):</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2016/17</b>	<b>2017/18</b>	<b>Nov 2016</b>	<b>Nov 2017</b>
Assets	3,147	5,317	31,675	29,249	4,697	1,911	2,139	1,005
Liabilities	(2,850)	(5,029)	(37,195)	(33,966)	(11)	(175)	(193)	(210)
<b>Net Assets</b>	<b>297</b>	<b>288</b>	<b>(5,520)</b>	<b>(4,717)</b>	<b>4,686</b>	<b>1,736</b>	<b>1,946</b>	<b>795</b>
Reserves	297	288	(5,520)	(4,717)	4,686	1,736	1,946	795
<b>Total Reserves</b>	<b>297</b>	<b>288</b>	<b>(5,520)</b>	<b>(4,717)</b>	<b>4,686</b>	<b>1,736</b>	<b>1,946</b>	<b>795</b>

# STATEMENT OF ACCOUNTS 2018/19

## Arrangements Where The Council Is Trustee

### Barnsley Business and Innovation Centre Limited

The company began trading in 1987. The main activities of the company are to offer flexible managed work space to businesses together with targeted business support. The private company is jointly owned by the Authority and GLE Enterprise Partners Ltd and is limited by guarantee without share capital.

*Enquiries regarding obtaining copies of the accounts should be made to BBIC, Innovation Way, Wilthorpe Road, Barnsley, South Yorkshire, S75 1JL*

### Barnsley Premier Leisure

The charity began trading in 1999. The main activities of the charity are to provide or assist in the provision of facilities for recreation or other leisure time occupation for the general public. The charitable company has a board of trustees made up of 15 members of which the Authority is one.

*Enquiries regarding obtaining copies of the accounts should be made to The Metrodome Leisure Complex, Queens Road, Queens Ground, Barnsley, South Yorkshire, S71 1AN*

### Penistone Grammar School Foundation Trust

The charity was originally incorporated in 1957, but started operating on 24<sup>th</sup> August 1965. The main activities of the charity are to give grants to individuals or organisations that benefit the ancient Parish of Penistone. The Authority is the only trustee of the charity with 7 volunteers making up the rest of the board.

*Enquiries regarding obtaining copies of the accounts should be made to Barnsley MBC, Financial Services, PO Box 14, Level 3, Westgate Plaza, Barnsley, S70 2AQ*

## Joint Arrangements:

### Waste Private Finance Initiative (PFI)

BDR is a partnership of Barnsley, Doncaster and Rotherham councils that jointly manage waste generated in the three boroughs. The Partnership secured PFI funding from Central Government towards a new facility to deal with treatment of leftover household waste, turning it into a valuable resource rather than sending to landfill. The facility at Bolton Road Manvers is part of a further partnership of BDR, Renewi and Scottish Southern Energy (3SE) which became operational in July 2015. This arrangement is explained further in [Note 26](#).

## Other Arrangements:

### Agency Arrangements

The Authority also acts as an agent for other Government departments, local precepting authorities and Local Parish Councils, in the collection of Council Tax and National Non-Domestic Rates. The expenditure incurred and income received in relation to these arrangements is shown within the [Collection Fund Statement](#).

## NOTES PRIMARILY RELATING TO THE BALANCE SHEET

<b>Note 18 – Events After The Balance Sheet Date</b>	
Description:	This note explains any significant event that occurs following the balance sheet date.
Relevant Accounting Policies:	<a href="#">Accounting Policy 10</a>

The draft Statement of Accounts was authorised for issue by the Section 151 Officer, the Service Director for Finance, on 31st May 2019. Events taking place after this date are not reflected in the financial statements or notes. Where events taking place before this date provided information about conditions existing at 31<sup>st</sup> March 2019, the figures in the financial statements and notes have been adjusted in all material aspects to reflect the impact of this information.

### Brexit

The United Kingdom was scheduled to leave the European Union on the 29<sup>th</sup> March 2019 but due to delays in the agreement of the exit arrangements, this date has been postponed a number of times during April and May 2019 with the departure date now expected to be later in 2019/20.

## STATEMENT OF ACCOUNTS 2018/19

### Note 19 – Property, Plant and Equipment

Description:	Property, Plant & Equipment are assets that the Council uses to provide services to the public. This note shows the value and movement in those assets together with the valuation methodology.
Relevant Accounting Policies:	<a href="#">Accounting Policy 21</a>
Areas of Uncertainty:	<a href="#">Uncertainty Statement 1</a> / <a href="#">Uncertainty Statement 5</a>

2018/19	Council Dwellings	Other Land and Buildings	Vehicles, Plant, Furniture & Equipment	Infrastructure Assets	Assets Under Construction	Surplus Assets	Total	PFI Assets included in Property, Plant & Equipment
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>Cost or Valuation</b>								
<b>At 1<sup>st</sup> April 2018</b>	<b>558,575</b>	<b>333,897</b>	<b>13,183</b>	<b>346,504</b>	<b>15,909</b>	<b>4,904</b>	<b>1,272,972</b>	<b>53,304</b>
Additions / Enhancements	361	16,585	1,660	13,338	25,467	-	57,411	-
Additions / Enhancements – Non-Value Adding	22,028	10,026	-	-	-	-	32,054	-
Revaluation Increases / (Decreases) Recognised in the Revaluation Reserve	17,988	6,296	-	-	-	675	24,959	(1,453)
Revaluation Increases / (Decreases) Recognised in the Surplus / Deficit on the Provision of Services	325	(8,613)	-	-	-	(1,026)	(9,314)	(164)
Impairments – Non-Value Adding Expenditure	(22,028)	(10,026)	-	-	-	-	(32,054)	-
De-recognition – Disposals	(5,720)	(84,048)	(3,248)	(1,852)	-	-	(94,868)	(13,615)
Assets Reclassified (To) / From Held for Sale	-	-	-	-	-	(899)	(899)	-
Transfer	4,509	(19)	-	-	(4,500)	10	-	-
<b>At 31<sup>st</sup> March 2019</b>	<b>576,038</b>	<b>303,348</b>	<b>11,595</b>	<b>357,990</b>	<b>36,876</b>	<b>3,664</b>	<b>1,289,511</b>	<b>38,072</b>
<b>Accumulated Depreciation</b>								
<b>At 1<sup>st</sup> April 2018</b>	<b>(15,572)</b>	<b>(29,262)</b>	<b>(7,204)</b>	<b>(94,277)</b>	<b>-</b>	<b>(20)</b>	<b>(146,335)</b>	<b>(5,702)</b>
Depreciation Charge	(11,579)	(9,539)	(1,930)	(8,274)	-	(2)	(31,324)	(1,789)
Depreciation Written Out to the Revaluation Reserve	15,645	7,726	-	-	-	23	23,394	1,175
De-recognition – Disposals	139	8,455	3,248	1,852	-	-	13,694	1,686
Transfers	(76)	76	-	-	-	-	-	-
<b>At 31<sup>st</sup> March 2019</b>	<b>(11,443)</b>	<b>(22,544)</b>	<b>(5,886)</b>	<b>(100,699)</b>	<b>-</b>	<b>1</b>	<b>(140,571)</b>	<b>(4,630)</b>
<b>Net Book Value</b>								
<b>At 31<sup>st</sup> March 2018</b>	<b>543,003</b>	<b>304,635</b>	<b>5,979</b>	<b>252,227</b>	<b>15,909</b>	<b>4,884</b>	<b>1,165,887</b>	<b>47,602</b>
<b>At 31<sup>st</sup> March 2019</b>	<b>564,595</b>	<b>280,804</b>	<b>5,709</b>	<b>257,291</b>	<b>36,876</b>	<b>3,665</b>	<b>1,148,940</b>	<b>33,442</b>
	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>

## STATEMENT OF ACCOUNTS 2018/19

Comparative Movements in 2017/18	Council Dwellings	Other Land and Buildings	Vehicles, Plant, Furniture & Equipment	Infrastructure Assets	Assets Under Construction	Surplus Assets	Total	PFI Assets included in Property, Plant & Equipment
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>Cost or Valuation</b>								
<b>At 1<sup>st</sup> April 2017</b>	<b>561,313</b>	<b>434,314</b>	<b>13,881</b>	<b>337,338</b>	<b>-</b>	<b>5,559</b>	<b>1,352,405</b>	<b>157,581</b>
Additions / Enhancements	35	7,497	4,049	11,468	15,909	-	38,958	-
Additions / Enhancements - Non-Value Adding	18,117	8,737	-	-	-	-	26,854	-
Revaluation Increases / (Decreases) Recognised in the Revaluation Reserve	311	3,180	-	-	-	458	3,949	(2,647)
Revaluation Increases / (Decreases) Recognised in the Surplus / Deficit on the Provision of Services	1,018	(6,341)	-	-	-	(244)	(5,567)	(7,905)
Impairments - Non-Value Adding Expenditure	(18,117)	(8,737)	-	-	-	-	(26,854)	-
De-recognition - Disposals	(6,262)	(100,406)	(4,747)	(2,302)	-	(156)	(113,873)	(93,725)
Assets Reclassified (To) / From Held for Sale	-	3	-	-	-	(2,903)	(2,900)	-
Transfer	2,160	(4,350)	-	-	-	2,190	-	-
<b>At 31<sup>st</sup> March 2018</b>	<b>558,575</b>	<b>333,897</b>	<b>13,183</b>	<b>346,504</b>	<b>15,909</b>	<b>4,904</b>	<b>1,272,972</b>	<b>53,304</b>
<b>Accumulated Depreciation</b>								
<b>At 1<sup>st</sup> April 2017</b>	<b>(13,557)</b>	<b>(34,084)</b>	<b>(9,120)</b>	<b>(88,500)</b>	<b>-</b>	<b>(270)</b>	<b>(145,531)</b>	<b>(13,684)</b>
Depreciation Charge	(15,838)	(11,819)	(2,829)	(8,079)	-	(22)	(38,587)	(2,513)
Depreciation Written Out to the Revaluation Reserve	13,584	8,473	-	-	-	270	22,327	3,729
De-recognition - Disposals	268	8,139	4,745	2,302	-	2	15,456	6,766
Transfers	(29)	29	-	-	-	-	-	-
<b>At 31<sup>st</sup> March 2018</b>	<b>(15,572)</b>	<b>(29,262)</b>	<b>(7,204)</b>	<b>(94,277)</b>	<b>-</b>	<b>(20)</b>	<b>(146,335)</b>	<b>(5,702)</b>
<b>Net Book Value</b>								
<b>At 31<sup>st</sup> March 2017</b>	<b>547,756</b>	<b>400,230</b>	<b>4,761</b>	<b>248,838</b>	<b>-</b>	<b>5,289</b>	<b>1,206,874</b>	<b>143,897</b>
<b>At 31<sup>st</sup> March 2018</b>	<b>543,003</b>	<b>304,635</b>	<b>5,979</b>	<b>252,227</b>	<b>15,909</b>	<b>4,884</b>	<b>1,126,637</b>	<b>47,602</b>
	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>

### Depreciation:

Please see [Annex A](#), the Statement of Accounting Policies for details regarding depreciation methods and the useful lives of each asset type.

### Capital Commitments:

As at 31st March 2019, the Council had contractually committed to £20.876M of capital works within its capital programme. The corresponding amount contractually committed as at 31st March 2018 was £47.631M. The major commitments are:

- Town Centre Regeneration - £7.4M; \*
- M1 Junction 36 Phase 1 Hoyland - £6.9M;
- HRA Kier Contract - £1.7M
- Other - £4.9M

\* A statement of intent has been issued for phase 2 of the Town Centre Regeneration scheme but as at 31<sup>st</sup> March 2019, no formal contract has been signed. Once this has been agreed / signed, this will increase the capital contract commitments significantly (£94.359M).

## STATEMENT OF ACCOUNTS 2018/19

### Effects of Changes in Estimates:

There have been no changes to the depreciation methodologies used during 2018/19.

### Revaluations:

The Authority carries out a rolling programme that ensures that all Property, Plant and Equipment required to be measured at fair value, is revalued at least every five years. All valuations are certified by Tim Hartley, MRICS (Strategic Asset Manager), an employee of the Authority.

The basis for valuation is set out in [Annex A](#) – Statement of Accounting Policies.

	Council Dwellings	Other Land and Buildings	Vehicles, Plant, Furniture & Equipment	Infrastructure Assets	Assets Under Construction	Surplus Assets	Total
	£000s	£000s	£000s	£000s	£000s	£000s	£000s
Carried at Historical Cost	-	-	11,595	357,990	36,876	-	406,461
Valued at Fair Value:							
2018/19	576,038	145,609	-	-	-	3,277	<b>724,924</b>
2017/18	-	52,669	-	-	-	22	<b>52,691</b>
2016/17	-	56,396	-	-	-	-	<b>56,396</b>
2015/16	-	37,503	-	-	-	365	<b>37,868</b>
2014/15	-	11,171	-	-	-	-	<b>11,171</b>
<b>Gross Book Value</b>	<b>576,038</b>	<b>303,348</b>	<b>11,595</b>	<b>357,990</b>	<b>36,876</b>	<b>3,664</b>	<b>1,289,511</b>

### Fair Value Measurement of Surplus Assets:

Details of the Authority's Surplus Assets and information about the fair value hierarchy are as follows:

Recurring Fair Value Measurements Using:	Quoted Prices in Active Markets for Identical Assets (Level 1) £000s	Other Significant Observable Inputs (Level 2) £000s	Significant Unobservable Inputs (Level 3) £000s	Fair Value as at 31 <sup>st</sup> March 2019 £000s	Accumulated Depreciation £000s	Net Book Value as at 31 <sup>st</sup> March 2019 £000s
Surplus Buildings	-	44	-	44	(3)	41
Surplus Land – Allotment	-	-	-	-	-	-
Surplus Land – Amenity Land	-	-	-	-	-	-
Surplus Land – Commercial	-	300	-	300	-	300
Surplus Land – Garage Site	-	-	-	-	-	-
Surplus Land – Garden Land	-	3	-	3	-	3
Surplus Land – Grazing Land	-	42	-	42	-	42
Surplus Land – Residential	-	3,279	-	3,279	-	3,279
<b>Net Book Value</b>	<b>-</b>	<b>3,668</b>	<b>-</b>	<b>3,668</b>	<b>(3)</b>	<b>3,665</b>

[Balance Sheet](#)

## STATEMENT OF ACCOUNTS 2018/19

Prior Year Comparator:

Recurring Fair Value Measurements Using:	Quoted Prices in Active Markets for Identical Assets (Level 1) £000s	Other Significant Observable Inputs (Level 2) £000s	Significant Unobservable Inputs (Level 3) £000s	Fair Value as at 31 <sup>st</sup> March 2018 £000s	Accumulated Depreciation £000s	Net Book Value as at 31 <sup>st</sup> March 2018 £000s
Surplus Buildings	-	41	-	41	(20)	21
Surplus Land – Allotment	-	-	-	-	-	-
Surplus Land – Amenity Land	-	-	-	-	-	-
Surplus Land – Commercial	-	300	-	300	-	300
Surplus Land – Garage Site	-	-	-	-	-	-
Surplus Land – Garden Land	-	4	-	4	-	4
Surplus Land – Grazing Land	-	42	-	42	-	42
Surplus Land – Residential	-	4,517	-	4,517	-	4,517
<b>Net Book Value</b>	-	<b>4,904</b>	-	<b>4,904</b>	<b>(20)</b>	<b>4,884</b>

[Balance Sheet](#)

Valuation Techniques used to Determine Level 2 Fair Values for Surplus Assets

Significant Observable Inputs – Level 2 – Market Approach

The fair value for the areas of land or buildings, both Commercial and Residential, have been based on the market approach using current market conditions and recent sales evidence and other relevant information for similar assets in the local authority area. Market conditions are such that similar areas of land or buildings are actively purchased and sold and the level of observable inputs are significant, leading to the properties being categorised at Level 2 in the fair value hierarchy.

Significant Observable Inputs – Level 2 – Income Approach

Where the income approach has been adopted the fair value has been based on observable rental evidence and then capitalised based on observable yields derived from market transactions.

### Note 20 – Investment Properties

Description:	Investment Properties are Council assets that are held purely for return and capital appreciation. This note shows the value and movement in those assets.
Relevant Accounting Policies:	<a href="#">Accounting Policy 17</a>
Areas of Critical Judgements Made:	<a href="#">Judgement 7</a>

A fundamental review was undertaken during 2015/16 around the definition and criteria for investment properties against the Council's asset base, with consideration given towards the Council's revised operating model of 'Future Council'. The outcome of this review was that the assets that were previously held as investment properties no longer met the definition, thus they have been transferred to operational Property, Plant & Equipment as these assets were now contributing to the Council's overall vision of a Better Barnsley and assisting in achieving the Corporate Outcomes of the Council.



## STATEMENT OF ACCOUNTS 2018/19

<b>Note 21 – Heritage Assets</b>	
Description:	Heritage Assets are Council assets that have historical, artistic, scientific, technological, geophysical or environmental qualities. This note shows the value and movement in those assets.
Relevant Accounting Policies:	<a href="#">Accounting Policy 13</a>

Reconciliation of the Carrying Value of Heritage Assets Held by the Authority:

	Ceramics £000s	Art Collections £000s	Other £000s	Total Assets £000s	
<b><u>Cost or Valuation</u></b>					
<b>At 1<sup>st</sup> April 2017</b>	594	8,355	1,478	10,427	
Additions / Enhancements	-	-	-	-	
Disposals	-	-	-	-	
<b>At 31<sup>st</sup> March 2018</b>	594	8,355	1,478	10,427	<a href="#">Balance Sheet</a>
Additions / Enhancements	-	-	-	-	
Disposals	-	-	-	-	
<b>At 31<sup>st</sup> March 2019</b>	594	8,355	1,478	10,427	<a href="#">Balance Sheet</a>
<b><u>Net Book Value</u></b>					
<b>At 31<sup>st</sup> March 2018</b>	594	8,355	1,478	10,427	
<b>At 31<sup>st</sup> March 2019</b>	594	8,355	1,478	10,427	

### Detail of Movements in Heritage Assets: Additions / Enhancements

There were no additions / enhancements of heritage assets during 2018/19 (nil in 2017/18).

### Detail of Movements in Heritage Assets: Disposals

There were no disposals of heritage assets during 2018/19 (nil in 2017/18).

### Intangible Heritage Assets

There are no intangible heritage assets held by the Authority as at 31<sup>st</sup> March 2019 (nil as at 31<sup>st</sup> March 2018).

### Further Details of Heritage Assets

#### Ceramics, Porcelain Work and Figurines

The collection of ceramics, porcelain work and figurines includes some 766 pieces held on display by the Cannon Hall Museum and the Town Hall, dating back to the late 17<sup>th</sup> century. Most of the collection was acquired in the 18<sup>th</sup> and 19<sup>th</sup> century from local benefactors. This is a diverse collection of figurines, decorated porcelain vases and dinner service pieces.

The Authority's collection of ceramics, porcelain work and figurines at Cannon Hall totals £0.443M and Civic Regalia totals £0.151M. The Cannon Hall pieces were valued by Bonhams in August 2009 and the Civic Regalia pieces were valued by Douglas Brill Associates in October 2006. The assets were valued, based on insurance valuations as a proxy for open market valuations.

#### Art Collection

The collection consists of 479 paintings dating from over the last 500 years. Approximately £1.838M of the collection was provided by Cooper Bequest and £0.912M by Sadler Gifts. The arts collection is housed in the Authority's Cannon Hall and Cooper Gallery Museums. The collection also contains a landscape painting by Giovanni Antonio Canaletto.

## STATEMENT OF ACCOUNTS 2018/19

The Authority's art collection consists of paintings held at Cooper Gallery totalling £3.661M and Cannon Hall totalling £4.694M. The Cooper Gallery paintings were valued by Bonhams in April 2010 and the Cannon Hall pieces were valued by Bonhams in August 2009. The assets have been valued, based on insurance valuations as a proxy for open market valuations.

### Other

The remaining Heritage Assets held by the Authority totals £1.478M mainly relating to the Mining Artwork sculpture, The Newcomen Beam Engine, Civic Regalia pieces, furniture and metal work pieces. The assets have been valued, based on insurance valuations as a proxy for open market valuations.

Details in respect of the records held by the Authority on its Heritage Assets, together with information relating to access of those assets can be obtained by contacting the Authority.

<b>Note 22 – Intangible Assets</b>	
Description:	Intangible Assets are non-physical assets, used by the Council. This note shows the value and movement in those assets.
Relevant Accounting Policies:	<a href="#">Accounting Policy 13</a>

The Authority accounts for its software as intangible assets, to the extent that the software is not an integral part of a particular IT system, in which case it would be accounted for as part of the hardware item of Property, Plant and Equipment. The intangible assets include both purchased licenses and internally generated software.

All software is given a finite useful life, based on assessments of the period that the software is expected to be of use to the Authority. The economic useful life assigned to the major software suites is ordinarily 7 years.

The carrying amount of intangible assets are amortised on a straight-line basis. The amortisation of £0.568M has been charged to the Net Cost of Services within the Comprehensive Income and Expenditure Statement.

The movement of Intangible Asset balances during the year are as follows:

2017/18		2018/19	
Purchased Software		Purchased Software	
£000s		£000s	
	<b>Balance at 1<sup>st</sup> April :</b>		
4,221	- Gross Carrying Amounts	4,227	
(2,323)	- Accumulated Amortisation	(2,844)	
<b>1,898</b>	<b>Net Carrying Amount at 1<sup>st</sup> April</b>	<b>1,383</b>	
	<b>Additions:</b>		
316	Purchases	294	
	<b>Disposals:</b>		
(310)	Other Disposals – Gross Carrying Amounts	(1,384)	
310	Other Disposals – Accumulated Amortisation	1,384	
	<b>Amortisation:</b>		
(831)	Amortisation for the Period	(568)	
<b>1,383</b>	<b>Net Carrying Amount at 31<sup>st</sup> March</b>	<b>1,109</b>	<a href="#">Balance Sheet</a>
	<b>Comprising :</b>		
4,227	Gross Carrying Amounts	3,137	
(2,844)	Accumulated Amortisation	(2,028)	
<b>1,383</b>		<b>1,109</b>	

There is one item of capitalised software that is individually material to the financial statements:

Description	Carrying Amount		Remaining Amortisation Period
	2017/18	2018/19	
	£000s	£000s	
Customer Services Software	792	593	£0.064M – 4 years £0.197M – 5 years £0.183M – 6 years £0.149M – 7 years

## STATEMENT OF ACCOUNTS 2018/19

### Note 23 – Assets Held for Sale

Description:	Assets Held for Sale are Council assets that are: <ul style="list-style-type: none"> <li>• Being actively marketed for sale;</li> <li>• Expected to sell in the next 12 months.</li> </ul> This note shows the value and movement in those assets.
Areas of Uncertainty:	<a href="#">Uncertainty Statement 5</a>

2017/18 £000s	<b>Current Assets</b>	2018/19 £000s
<b>3,028</b>	<b>Balance Outstanding at 1<sup>st</sup> April</b>	<b>4,918</b>
2,903	Assets Newly Classified as Held for Sale : - Surplus Assets	898
16	Revaluation Gains	448
(761)	Revaluation Losses	(484)
(3)	Assets Declassified as Held for Sale : - Property, Plant & Equipment	-
-	- Surplus Assets	-
(265)	Assets Sold	(450)
<b>4,918</b>	<b>Balance Outstanding at 31<sup>st</sup> March</b>	<b>5,330</b>

[Balance Sheet](#)

#### Fair Value Measurement of Assets Held for Sale:

Details of the Authority's Assets Held for Sale and information about the fair value hierarchy are as follows:

Recurring Fair Value Measurements Using:	Quoted Prices in Active Markets for Identical Assets (Level 1) £000s	Other Significant Observable Inputs (Level 2) £000s	Significant Unobservable Inputs (Level 3) £000s	Fair Value / Net Book Value as at 31 <sup>st</sup> March 2018 £000s
Surplus Buildings	-	273	-	273
Surplus Land – Amenity Land	-	-	-	-
Surplus Land – Commercial	-	2,394	-	2,394
Surplus Land – Garage Site	-	-	-	-
Surplus Land – Garden Land	-	-	-	-
Surplus Land – Residential	-	2,663	-	2,663
<b>Net Book Value</b>	-	<b>5,330</b>	-	<b>5,330</b>

[Balance Sheet](#)

#### Prior Year Comparator:

Recurring Fair Value Measurements Using:	Quoted Prices in Active Markets for Identical Assets (Level 1) £000s	Other Significant Observable Inputs (Level 2) £000s	Significant Unobservable Inputs (Level 3) £000s	Fair Value / Net Book Value as at 31 <sup>st</sup> March 2017 £000s
Surplus Buildings	-	280	-	280
Surplus Land – Amenity Land	-	-	-	-
Surplus Land – Commercial	-	2,371	-	2,371
Surplus Land – Garage Site	-	-	-	-
Surplus Land – Garden Land	-	-	-	-
Surplus Land – Residential	-	2,267	-	2,267
<b>Net Book Value</b>	-	<b>4,918</b>	-	<b>4,918</b>

[Balance Sheet](#)

# STATEMENT OF ACCOUNTS 2018/19

## Valuation Techniques used to Determine Level 2 Fair Values for Assets Held for Sale

### Significant Observable Inputs – Level 2 – Market Approach

The fair value for the areas of land or buildings, both Commercial and Residential, have been based on the market approach using current market conditions and recent sales evidence and other relevant information for similar assets in the local authority area. Market conditions are such that similar areas of land or buildings are actively purchased and sold and the level of observable inputs are significant, leading to the properties being categorised at Level 2 in the fair value hierarchy.

### Significant Observable Inputs – Level 2 – Income Approach

Where the income approach has been adopted the fair value has been based on observable rental evidence and then capitalised based on observable yields derived from market transactions.

### Note 24 – Capital Expenditure and Capital Financing

Description:	This note shows the Council's capital financing requirement (CFR), which is the underlying requirement to borrow, and how that has changed during the year.
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The total amount of capital expenditure incurred in the year is shown in the table below (including the value of assets acquired under finance leases and PFI / PPP Contracts), together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Authority, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the Authority that has yet to be financed. The CFR is analysed in the second part of this note.

2017/18				2018/19		
General Fund	HRA	Total		General Fund	HRA	Total
£000s	£000s	£000s		£000s	£000s	£000s
<b>663,489</b>	<b>277,096</b>	<b>940,585</b>	<b>Opening Capital Financing Requirement</b>	<b>678,170</b>	<b>271,734</b>	<b>949,904</b>
			<i>Capital Investment:</i>			
-	18,152	18,152	Council Dwellings	285	24,108	24,393
12,226	4,008	16,234	Other Land & Buildings	14,596		14,596
3,417	632	4,049	Vehicles, Plant, Furniture & Equipment	757	1,141	1,898
11,468	-	11,468	Infrastructure Assets	12,606	-	12,606
15,711	198	15,909	Assets Under Construction	35,540	406	35,946
-	-	-	Heritage Assets			-
310	7	317	Intangible Assets	338	1	339
-	-	-	Long Term Investment	-	-	-
-	-	-	Long Term Debtors	-	-	-
3,226	-	3,226	Revenue Expenditure Funded from Capital Under Statute	3,629	-	3,629
<b>46,358</b>	<b>22,997</b>	<b>69,355</b>	<b>Total Capital Investment</b>	<b>67,751</b>	<b>25,656</b>	<b>93,407</b>
			<i>Sources of Finance – For Capital Expenditure Purposes:</i>			
(2,289)	(827)	(3,116)	Capital Receipts	(4,038)	(1,767)	(5,805)
(19,816)	(659)	(20,475)	Government Grants & Other Contributions	(24,922)	(1,006)	(25,928)
(4,024)	(21,511)	(25,535)	Other Revenue Funding	(30,283)	(22,883)	(53,166)
<b>(26,129)</b>	<b>(22,997)</b>	<b>(49,126)</b>	<b>Total Resources Utilised to Fund In Year Capital Expenditure</b>	<b>(59,243)</b>	<b>(25,656)</b>	<b>(84,899)</b>
<b>20,229</b>	<b>-</b>	<b>20,229</b>	<b>Increase in Capital Financing Requirement as a Result of In Year Capital Expenditure</b>	<b>8,508</b>	<b>-</b>	<b>8,508</b>
			<i>Sources of Finance – Set Aside to Repay Debt:</i>			
(493)	(3,333)	(3,826)	Capital Receipts	(836)	-	(836)
-	(2,029)	(2,029)	Other Revenue Funding			-
(500)	-	(500)	Other	(378)	-	(378)
(159)	-	(159)	Repayment of Long Term Debtors / Investments	(65)	-	(65)
(4,396)	-	(4,396)	MRP	(5,590)	-	(5,590)
<b>(5,548)</b>	<b>(5,362)</b>	<b>(10,910)</b>	<b>Total Set Aside to Repay Debt</b>	<b>(6,869)</b>	<b>-</b>	<b>(6,869)</b>
<b>678,170</b>	<b>271,734</b>	<b>949,904</b>	<b>Closing Capital Financing Requirement</b>	<b>679,809</b>	<b>271,734</b>	<b>951,543</b>

## STATEMENT OF ACCOUNTS 2018/19

An explanation of the movement in the Authority's capital financing requirement is summarised in the table below:

2017/18			Explanation of Movements in Year	2018/19		
General Fund	Housing Revenue Account	Total		General Fund	Housing Revenue Account	Total
£000s	£000s	£000s	£000s	£000s	£000s	
18,198	-	18,198	Increase / (Decrease) in Underlying Need to Borrow (Funded from Authority's Own Base Resources)	8,508	-	8,508
2,031	-	2,031	Assets Acquired Under Finance Leases	-	-	-
-	-	-	Assets Acquired Under PFI / PPP Contracts	-	-	-
(4,396)	-	(4,396)	Amounts Set Aside to Repay Debt - Statutory	(5,590)	-	(5,590)
(1,152)	(5,362)	(6,514)	Amounts Set Aside to Repay Debt - Voluntary	(1,279)	-	(1,279)
<b>14,681</b>	<b>(5,362)</b>	<b>9,319</b>	<b>Increase / (Decrease) in Capital Financing Requirement</b>	<b>1,639</b>	<b>-</b>	<b>1,639</b>

### Note 25 – Leases

Description:	A lease is a contractual arrangement that allows the lessee the use of an asset, in exchange for consideration to the lessor. This note details the arrangements that the Council is party to which are classed as leases
Relevant Accounting Policies:	<a href="#">Accounting Policy 19</a>
Areas of Critical Judgements Made:	<a href="#">Judgement 1</a> / <a href="#">Judgement 2</a> / <a href="#">Judgement 10</a>

### Authority as Lessee

#### Finance Leases

Other Land and Buildings – There are currently 5 buildings recognised within the Authority's Balance Sheet acquired via finance lease. The first relates to a 50 year lease in respect to a sports centre. The primary phase of this lease has now expired and is now in the secondary phase. The Authority paid a peppercorn rental, £0.006M in 2018/19 (£0.006M in 2017/18).

The second relates to a 15 year lease in respect of a residential bungalow. The rentals payable in 2018/19 were £0.030M (£0.030M in 2017/18) – accounted for as £0.013M principal payment and £0.017M finance costs.

The third lease relates to a 999 year lease in respect of the town centre museum, The Cooper Art Gallery. The rentals payable for the duration of the term are nil.

During 2013/14, the Authority entered into two further leases that were accounted for as finance leases. The leases of both Royston Meadstead Children's Centre and Hoyland Common Children's Centre are both for 125 years with the rentals payable for the duration of the term being nil. Both properties relate to Authority maintained community schools that transferred to Academy status during 2013/14. Thus, these leases represent the Authority leasing back the children's centre element of those respective assets. Each respective asset was recognised as an acquisition at £1 and then subsequently revalued during the year.

Vehicle, Plant, Furniture and Equipment – The Authority has 9 agreements in place in 2018/19 for various types of assets including wheeled bins and vehicles, accounted for as finance leases. The rentals payable in 2018/19 were £0.457M (£0.457M in 2017/18) – accounted for as £0.377M principal payment and £0.080M finance costs.

The assets acquired under these leases are carried as Property, Plant and Equipment in the Balance Sheet at the following net amounts:

31 <sup>st</sup> March 2018 £000s		31 <sup>st</sup> March 2019 £000s
21,489	Other Land & Buildings	21,489
2,876	Vehicles, Plant, Furniture & Equipment	2,876
<b>24,365</b>	<b>Total</b>	<b>24,365</b>

The Authority is committed to making minimum payments under these leases, comprising settlement of the long term liability for the interest in the property acquired by the Authority and finance costs that will be payable by the Authority in future years, while the liability remains outstanding.

## STATEMENT OF ACCOUNTS 2018/19

The minimum lease payments are made up of the following amounts:

31 <sup>st</sup> March 2018 £000s		31 <sup>st</sup> March 2019 £000s
502	Finance Lease Liabilities (Net Present Value of Minimum Lease Payments):	
2,221	- Current	426
	- Non-Current	1,795
248	Finance Costs Payable in Future Years	171
<b>2,971</b>	<b>Minimum Lease Payments</b>	<b>2,392</b>

The minimum lease payments will be payable over the following periods:

31 <sup>st</sup> March 2018			31 <sup>st</sup> March 2019	
Minimum Lease Payments £000s	Finance Lease Liabilities £000s		Minimum Lease Payments £000s	Finance Lease Liabilities £000s
578	502	Not later than one year	487	426
1,720	1,558	Later than one year and not later than five years	1,531	1,421
673	663	Later than five years	374	374
<b>2,971</b>	<b>2,723</b>		<b>2,392</b>	<b>2,221</b>

The above minimum lease payments did not include any rents that are contingent on events taking place after the lease was entered into.

### Operating Leases

*Other Land and Buildings* – The Authority leases 49 properties, which have been accounted for as operating leases. The length of each lease varies with the maximum lease being 125 years. Total amounts paid under these leases in 2018/19 was £2.776M (£2.908M in 2017/18).

*Vehicles, Plant, Furniture and Equipment* – The Authority uses cars and wheeled waste bins financed under the terms of an operating lease. The amount paid under these arrangements in 2018/19 was £0.865M (£0.849M in 2017/18). The Code requires charges to be made evenly throughout the period of the lease.

*Commitments Under Operating Leases* – The Authority was committed at 31st March 2019 to making payments of £45.103M under operating leases (£49.024M as at 31st March 2018), comprising of the following elements:

The future minimum lease payments due under non-cancellable leases in future years are:

31 <sup>st</sup> March 2018 (Restated) £000s		31 <sup>st</sup> March 2019 £000s
3,501	Not Later Than One Year	2,700
11,249	Later Than One Year & Not Later Than Five Years	10,682
34,274	Later Than Five Years	31,721
<b>49,024</b>		<b>45,103</b>

The expenditure charged to the Net Cost of Services in the Comprehensive Income and Expenditure Statement during the year in relation to these leases was:

2017/18 (Restated) £000s		2018/19 £000s
3,758	Minimum Lease Payments	3,640
-	Contingent Rents	-
-	Sub-Lease Payments Receivable	-
<b>3,758</b>		<b>3,640</b>

# STATEMENT OF ACCOUNTS 2018/19

## Authority as Lessor

### Finance Leases

The Authority leases a number of properties to Housing Associations over long periods (50 to 99 years). These leases meet the finance lease criteria of IAS 17 but are not accounted for fully in accordance with the standard.

At the commencement of the lease, the assets have been de-recognised within the Authority's Balance Sheet with a corresponding debtor recognised representing the sale proceeds due from the asset.

The minimum lease payments expected to be received comprise of settlement of the long term debtor for the interest in the property acquired and finance income to be received over the life of the lease. In the majority of cases, a premium payment is received at commencement of the lease which is used to immediately write down the debtor recognised. In addition to this premium payment, an annual peppercorn rent is often receivable for the property let. However, due to the immateriality of these payments (total undiscounted) of £0.282M due over their remaining lives as at 31st March 2019 and the length over which they are payable, no debtor is recognised in respect of these residual lease payments and the full amount received is accounted for as trade income in the year in which it is received.

The Authority also leases an outdoor activity centre which has been identified as a finance lease. The element of the lease relating to the building is accounted for as a finance lease and the element relating to the land is accounted for as an operating lease (see section below). At the commencement of the lease the building was de-recognised from within the Authority's Balance Sheet with a corresponding debtor recognised totalling £0.066M representing the sale proceeds due from the asset. The agreement of the lease states that the property will be let rent free for a period of 5 years. 2012/13 represented the first year where income had been received (£0.013M). The rentals received in 2018/19 were £0.025M. This income is split between the land and buildings element of the lease and then for the buildings element, split between principal and interest paid. The amount relating to the building element equates to £0.011M with the principal element being £0.001M. Therefore the debtor is reduced to £0.061M.

### Operating Leases

The Authority leases out a number of properties to Community Organisations, Public Bodies and Housing Associations for an ongoing rental. Included within these leases are a number of properties that are classified as Investment Properties on the Authority's Balance Sheet.

Total amounts received under these leases in 2018/19 was £2.385M (£2.411M in 2017/18).

The future minimum lease payments receivable under non-cancellable lease in future years are:

<b>31<sup>st</sup> March 2018 £000s</b>		<b>31<sup>st</sup> March 2019 £000s</b>
2,196	Not Later Than One Year	2,163
6,815	Later Than One Year & Not Later Than Five Years	6,671
32,683	Later Than Five Years	31,342
<b>41,694</b>		<b>40,176</b>

None of the above minimum lease payments are contingent on events taking place after the lease was entered into.

In addition to the operating leases above, the Authority has entered into a number of arrangements with housing associations for periods ranging from 60 years to 999 years, which are premium operating leases. Premium leases are where the lessee makes an upfront payment for the full term of the lease rather than paying an annual rental. Accounting rules dictate that those leases should be accounted for as a receipt in advance on the Balance Sheet and should be spread equally across the full term of the lease, recognising an amount into the revenue account each year.

Premium leases that were entered into prior to the conversion to IFRS, pre 2010/11, were treated under the UK GAAP compliant SORP and accounted for in the year of receipt, which was permitted at that time. Leases entered into since then have also been accounted for in the year of receipt due to the materiality of the amounts involved.

The amount released to the Comprehensive Income & Expenditure Account in 2018/19 was £0.003M.

## STATEMENT OF ACCOUNTS 2018/19

The release of the lease premiums to the Comprehensive Income & Expenditure Account in future years are as follows:

31 <sup>st</sup> March 2018 £000s		31 <sup>st</sup> March 2019 £000s
3	Not Later Than One Year	3
12	Later Than One Year & Not Later Than Five Years	12
686	Later Than Five Years	683
<b>701</b>		<b>698</b>

### Academies

#### Community Schools

The Authority also leases a number of schools to charitable trusts. Using powers derived from the Academies Act 2010, two community schools (two secondaries, Darton College and Dearne ALC) converted to Academy status during 2018/19. As part of those agreements, the school and associated land is leased from the Authority to the Academy Trust, over a period of 125 years. The lease of the school buildings has been treated as a finance lease whereas the lease of the school land has been treated as an operating lease.

In 2008, the Authority granted a 125 year lease of a land asset to a charitable trust to allow Barnsley Academy to be built. This arrangement has been treated as an operating lease in the Authority's accounts since this time.

The building assets relating to the schools outlined above have been de-recognised from within the Authority's Balance Sheet as a disposal for nil consideration in the year of transfer. Due to the nature of the agreements, no rental payments are due and therefore no long term debtor is recognised. The land assets in respect of the schools outlined above are treated as operating leases and remain on the Authority's Balance Sheet.

#### Voluntary Aided (VA) / Voluntary Controlled (VC) Schools

No Voluntary Aided Primary Schools have converted during 2018/19.

Prior to conversion to Academy status, VA / VC school building assets were already held by the respective dioceses, therefore no lease exists for the building element. The Authority does still hold some land in respect of some of these schools, usually in the form of playing fields. Again, the individual arrangements are dictated by the respective circumstances. Where such arrangements exist, the lease of the land is treated as an operating lease and remains on the Authority's Balance Sheet.

### Academy Summary

The tables below summarises the Authority's Academy conversion thus far:

School	Conversion Year	Lease Arrangements
<b>Community Schools:</b>		
Barnsley Academy	2008/09	Lease of Land Only
Oakhill Primary	2011/12	Lease of Land & Buildings
Dearne Carrfield Primary	2012/13	Lease of Land & Buildings
Gooseacre Primary	2012/13	Lease of Land & Buildings
The Hill Primary	2012/13	Lease of Land & Buildings
Darfield Upperwood Primary	2012/13	Lease of Land & Buildings
Dearne Highgate Primary	2012/13	Lease of Land & Buildings
St Helen's Primary	2012/13	Lease of Land & Buildings
Shafton Primary	2012/13	Lease of Land & Buildings
Darton Primary	2013/14	Lease of Land & Buildings
West Meadows Primary	2013/14	Lease of Land & Buildings
Littleworth Grange Primary	2013/14	Lease of Land & Buildings
Kendray Primary	2013/14	Lease of Land & Buildings
Royston Meadstead Primary	2013/14	Lease of Land & Buildings
Hoyland Common Primary	2013/14	Lease of Land & Buildings
Piper's Grove Primary	2013/14	Lease of Land & Buildings
Darfield Valley Primary	2013/14	Lease of Land & Buildings
Heather Garth Primary	2013/14	Lease of Land & Buildings
Kirk Balk Community College	2014/15	Lease of Land & Buildings
Shafton ALC	2014/15	Lease of Land & Buildings
Springwell Special School / PRU	2014/15	Lease of Land & Buildings
The Edmunds Primary	2014/15	Lease of Land & Buildings



## STATEMENT OF ACCOUNTS 2018/19

School	Conversion Year	Lease Arrangements
<b>Community Schools (Continued):</b>		
Carlton Community College	2015/16	Lease of Land & Buildings
Greenacre Special School	2015/16	Lease of Land & Buildings
Richard Newman Primary	2015/16	Lease of Land & Buildings
Hoyland Springwood Primary	2015/16	Lease of Land & Buildings
High View Primary	2015/16	Lease of Land & Buildings
Wombwell Park Street	2015/16	Lease of Land & Buildings
Sandhill Primary	2015/16	Lease of Land & Buildings
Ward Green Primary	2016/17	Lease of Land & Buildings
Doncaster Road Primary	2016/17	Lease of Land & Buildings
Kexborough Primary	2016/17	Lease of Land & Buildings
Wellgate Primary	2016/17	Lease of Land & Buildings
Worsborough Bank End Primary	2017/18	Lease of Land & Buildings
Hunningley Primary	2017/18	Lease of Land & Buildings
Netherwood ALC	2017/18	Lease of Land & Buildings
Dearne ALC	2018/19	Lease of Land & Buildings
Darton College	2018/19	Lease of Land & Buildings

School	Conversion Year	Lease Arrangements
<b>VA / VC Schools:</b>		
St Mary's Primary	2011/12	Lease of Land Only
Darfield All Saints Primary	2012/13	Lease of Land Only
Carlton Primary	2012/13	No Lease – Freehold Transfer to Diocese
Royston Parkside Primary	2012/13	No Lease – Freehold Transfer to Diocese
Royston Summerfields Primary	2012/13	No Lease – Freehold Transfer to Diocese
Dodworth St John's Primary	2013/14	Lease of Land & Caretaker's Bungalow
Elsecar Trinity C of E Primary	2015/16	Lease of Land Only
Royston St John The Baptist C of E Primary	2015/16	Lease of Land Only

### Note 26 – Private Finance Initiatives and Similar Contracts

Description:	PFI arrangements are contractual arrangements which utilise the use of private financing for major capital projects. This note details the arrangements that the Council is party to.
Relevant Accounting Policies:	<a href="#">Accounting Policy 22</a>

The Authority has recognised assets on its Balance Sheet relating to three arrangements that constitute a PFI arrangement or similar contract which are outlined below.

#### Primary Schools PFI

The contract binds the contractor to design, build, maintain and operate thirteen primary schools across the Borough, for a concession period of 25 years. At the end of the concession, the legal ownership of the assets transfers to the Authority, without consideration. The table below shows the PFI Primary schools and their respective operational dates:

PFI Primary Schools	Opened
High View Primary Learning Centre *	2006/07
Kings Oak Primary Learning Centre	2006/07
Littleworth Grange Primary *	2006/07
Wombwell Park Street Primary *	2006/07
Darfield Valley Primary *	2006/07
Hoyland Common Primary *	2006/07
Springvale Primary	2006/07
Lacewood Primary	2006/07
Darton Primary *	2007/08
Joseph Locke Primary	2007/08
Sandhill Primary *	2007/08
Cherry Dale Primary	2007/08
Piper's Grove Primary *	2007/08

\* These schools have since converted to Academy status and have been de-recognised from the Authority's balance sheet in the year of conversion. A further explanation can be found in [Note 25](#).

## STATEMENT OF ACCOUNTS 2018/19

### Local Improvement Financial Trusts (LIFT) Schemes

The contract binds the contractor to design, build, maintain and operate an asset where healthcare and Authority services can be provided to the public, for a concession period of 25 years. The schemes are joint arrangements between the Authority and Barnsley CCG. At the end of the concession, the Authority holds an option to purchase the assets.

LIFT Buildings	Opened
Cudworth LIFT	2008/09
Darton LIFT	2011/12

### Building Schools for the Future (BSF) Programme

The overall BSF contract binds the contractor to design, build, maintain and operate eleven secondary schools / advanced learning centres across the Borough, over three phases. The concession period of the respective phases is 25 years, at the end of which, the legal ownership of the assets transfers to the Authority without consideration. Eight of the eleven schools were procured by way of Private Finance Initiative. The table below shows the BSF schools, their respective operational dates and the pre-existing schools that they replaced:

BSF School	Pre-Existing School(s)	Procurement Vehicle	Opened
Darton College ****	Darton High	PFI	2010/11
Dearne ALC ****	The Dearne High	Design & Build	2010/11
Carlton Community College ****	Edward Sheerien, Royston High	Design & Build	2010/11
Kirk Balk Community College ****	Kirk Balk High	PFI	2011/12
Penistone Grammar ALC **	Penistone Grammar	PFI	2011/12
Shafton ALC ****	Priory School & Sports College, Willowgarth High	PFI	2011/12
Greenacre Special School ****	Greenacre School	Design & Build	2011/12
Springwell Community Special School ****	Springwell School	PFI	2011/12
Netherwood ALC ****	Darfield Foulstone, Wombwell High	PFI	2012/13
Horizon Community College ***	Holgate & Kingstone	PFI	2012/13
Holy Trinity ALC *	St Michael's High, St Dominic's Primary, Holy Cross Catholic Primary	PFI	2012/13

\* Holy Trinity ALC is a voluntary aided school and consequently sits with the Diocese of the respective areas. Therefore, the school was transferred to the Diocese during 2012/13 and has been subsequently de-recognised from the Authority's Balance Sheet.

\*\* The old Penistone Grammar School, which was replaced by the Penistone Grammar ALC when it became operational in 2011/12, was originally held in trust by Penistone Grammar Trust, as part of an agreement that has existed since 1957. This agreement still legally stands and therefore during 2011/12, the new Penistone Grammar ALC was transferred to the Trust and was subsequently de-recognised from the Authority's Balance Sheet.

\*\*\* Horizon Community College, which replaced Kingstone Secondary and Holgate Secondary schools, was transferred into Horizon Archbishop Holgate Foundation Trust during 2017/18 and has been subsequently de-recognised from the Authority's Balance Sheet.

\*\*\*\* These schools have since converted to Academy status and have been de-recognised from the Authority's balance sheet in the year of conversion. A further explanation can be found in [Note 25](#).

The remainder of these schools are shown within the Authority's Balance Sheet.

### Waste PFI

The Authority's Waste PFI facility became fully operational on the 3<sup>rd</sup> July 2015. This scheme involves a joint arrangement with the Authority, Doncaster Metropolitan Borough Council and Rotherham Metropolitan Borough Council which will see operation of new Waste facilities to deal with the treatment of leftover waste rather than send it to landfill.

The contract is with 3SE (Barnsley, Doncaster & Rotherham) Limited which is owned 75% by Shanks PFI Investments Limited and 25% by SSE Generation Limited. It is for 25 years from the service commencement date and the local authorities have the option to extend the service element of the contract by a further 5 years, to the end of the new facility's design life of 30 years. If this option is not exercised, the facility reverts to the ownership of the local authorities at the end of the 25 year contract at nil consideration; otherwise it will revert after 30 years.

## STATEMENT OF ACCOUNTS 2018/19

The assets in respect of the Authority's share of the facility, which equates to 30% of the total value, are recognised on the Authority's balance sheet.

### Property, Plant and Equipment

The assets used to provide services at the primary schools, LIFT buildings, the secondary schools and the Waste facility are recognised on the Authority's Balance Sheet, with the exception of Penistone Grammar ALC and Holy Trinity ALC. Movements in their value over the year are detailed in the analysis of the movement on Property, Plant and Equipment in [Note 19](#).

### Payments

The Authority makes an agreed payment each year which is increased by inflation and can be reduced if the contractor fails to meet availability and performance standards in any year, but which is otherwise fixed. Payments remaining to be made under the PFI and similar contracts at 31<sup>st</sup> March 2019 (excluding any estimation of inflation and availability / performance deductions) are as follows:

	Payment for Services £000s	Reimbursement of Capital Expenditure £000s	Interest £000s	Total £000s
Payable in 2019/20	19,544	6,604	20,014	<b>46,162</b>
Payable Within Two to Five Years	84,816	31,538	74,602	<b>190,956</b>
Payable Within Six to Ten Years	125,519	50,830	76,263	<b>252,612</b>
Payable Within Eleven to Fifteen Years	132,990	69,391	51,133	<b>253,514</b>
Payable Within Sixteen to Twenty Years	88,265	52,841	17,949	<b>159,055</b>
Payable Within Twenty One to Twenty Five Years	12,538	1,969	40	<b>14,547</b>
<b>Total</b>	<b>463,672</b>	<b>213,173</b>	<b>240,001</b>	<b>916,846</b>

Although the payments made to the contractor are described as unitary payments, they have been calculated to compensate the contractor for the fair value of the services they provide, the capital expenditure incurred and interest payable whilst the capital expenditure remains to be reimbursed.

The liability outstanding to pay to the contractor for capital expenditure incurred is as follows:

2017/18 £000s		2018/19 £000s
<b>226,814</b>	<b>Balance As At 1<sup>st</sup> April</b>	<b>219,862</b>
(6,952)	Payments During the Year	(6,689)
-	Capital Expenditure Incurred in the Year	-
<b>219,862</b>	<b>Balance As At 31<sup>st</sup> March</b>	<b>213,173</b>

## STATEMENT OF ACCOUNTS 2018/19

### Note 27 – Financial Instruments – Transitional Arrangements

Description:	There has been a revision to the accounting standard (IFRS 9) that concerns financial instruments. This note explains the impact of the implementation of IFRS 9 on the Council's accounts.
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#### Reclassification and Remeasurement of Financial Assets as at 1<sup>st</sup> April 2018

The following tables show the impact of reclassification and remeasurement on the Council's financial assets as at 1<sup>st</sup> April 2018, following the adoption of IFRS 9 Financial Instruments by the Code of Practice on Local Authority Accounting:

Previous Classifications	Carrying Amount Brought Forward as at 31 <sup>st</sup> March 2018 £000s	New Classifications as at 1 <sup>st</sup> April 2018	
		Amortised Cost £000s	Fair Value Through Other Comprehensive Income £000s
Long Term Investments - Loans and Receivables	2,336	2,336	-
Long Term Investments - Unquoted Equity Investment at Cost	2,431	-	2,431
Short Term Investments - Loans and Receivables	35,059	35,059	-
Short Term Investments - Cash Equivalents	36,013	36,013	-
Long Term Debtors - Loans and Receivables	2,728	2,728	-
Short Term Debtors - Loans and Receivables	1,277	1,277	-
<b>Reclassified Amounts as at 1<sup>st</sup> April 2018</b>		<b>77,413</b>	<b>2,431</b>
Remeasurements as at 1 <sup>st</sup> April 2018		-	(263)
<b>Remeasured Carrying Amounts as at 1<sup>st</sup> April 2018</b>		<b>77,413</b>	<b>2,168</b>

	Impact of Remeasurement £000s
General Fund Balance	-
Financial Instruments Revaluation Reserve	(263)
<b>Total</b>	<b>(263)</b>

The following judgements were made in reclassifying and remeasuring the Council's financial assets as at 1<sup>st</sup> April 2018:

- The Council's equity investments have been designated as Fair Value Through Other Comprehensive Income on the basis that:
  - They are not quoted in an active market; and
  - They are not held for trading purposes.
- The Council's equity investments have been revalued down on the basis that:
  - The Council's shareholdings in the UK Municipal Bonds Agency PLC (MBA) were estimated at £nil - following concerns that the organisation may cease operations in the near future;
  - The Council's shareholdings in BDR Property Limited (formerly known as Arpley Gas Limited) were estimated at £0.152M - following a reduction in net worth as at 31<sup>st</sup> December 2017 (from £4.686M to £1.736M).

*Ordinarily these would be measured at Fair Value Through Profit and Loss.*

## STATEMENT OF ACCOUNTS 2018/19

### Effect of Reclassification and Remeasurement on the Balance Sheet

The following table shows how the remeasured carrying amounts as at 1<sup>st</sup> April 2018 are incorporated into the Council's Balance Sheet:

Balance Sheet Heading	New Classifications as at 1 <sup>st</sup> April 2018		Non-Financial Instrument Balances	Carrying Amount Brought Forward as at 1 <sup>st</sup> April 2018
	Amortised Cost	Fair Value Through Other Comprehensive Income		
	£000s	£000s	£000s	£000s
Long Term Investments	2,336	2,168	-	4,504
Long Term Debtors	2,728	-	-	2,728
Short Term Investments	35,059	-	-	35,059
Short Term Debtors	1,277	-	51,686	52,963
Cash & Cash Equivalents	36,013	-	(1,451)	34,562
<b>Remeasured Carrying Amounts as at 1<sup>st</sup> April 2018</b>	<b>77,413</b>	<b>2,168</b>		

### Reclassification and Remeasurement of Impairment Losses as at 1<sup>st</sup> April 2018

The following table shows the adjustments made to impairment loss allowances as a result of the reclassification of financial assets and the change from an incurred losses model to an expected losses model for calculations:

	Loss Allowance as at 1 <sup>st</sup> April 2018
	Amortised cost £000s
Reclassified amounts as at 1 <sup>st</sup> April 2018	-
Remeasurement from Incurred Losses to Expected Losses Basis as at 1 <sup>st</sup> April 2018	523
<b>Impairment Loss Allowance as at 1<sup>st</sup> April 2018</b>	<b>523</b>

The following judgements were made in remeasuring the Council's impairment losses as at 1<sup>st</sup> April 2018:

- The following loans were deemed unlikely to be repaid as at 1<sup>st</sup> April 2018, therefore a loss allowance was made representing 100% of the principal outstanding:
  - Burleigh Court (Barnsley) Management Limited - £0.013M - no repayments had been made since the loans were advanced in 2002/03 through to 2004/05;
  - Sheffield City Region Local Enterprise Partnership (LEP) - £0.188M - no repayments had been made since the loans were advanced in 2012/13 and 2013/14;
  - Groundwork Dearne Valley Limited - £0.115M - no repayments had been made since the loans were advanced in 2013/14 and 2014/15;
  - Athersley Roundhouse Partnership - £0.010M - no repayments had been made since the loan was advanced in 2014/15.
- The loans advanced to Priory Campus had been rescheduled with payments due to recommence in 2018/19. These loans are secured on the property situated at Priory Campus, Pontefract Road, Barnsley, S71 5PN, therefore a loss allowance of £0.197M was deemed appropriate (representing 25% of the principal outstanding as at 1<sup>st</sup> April 2018).

## STATEMENT OF ACCOUNTS 2018/19

<b>Note 28 – Financial Instruments</b>	
Description:	Financial Instruments are any contract that gives rise to a financial asset of one entity and a financial liability of another entity. This note explains the Council's financial instruments and the impact on the accounts.
Relevant Accounting Policies:	<a href="#">Accounting Policy 5</a> / <a href="#">Accounting Policy 11</a>
Areas of Critical Judgements Made:	<a href="#">Judgement 5</a>
Areas of Uncertainty:	<a href="#">Uncertainty Statement 5</a>

The following categories of financial instrument are carried in the Balance Sheet:

31 <sup>st</sup> March 2018			31 <sup>st</sup> March 2019		
Long Term £000s	Short Term £000s		Long Term £000s	Short Term £000s	
2,336	35,059	<b>Investments:</b> Amortised Cost	2,369	156,926	
2,431	-	Fair Value through Other Comprehensive Income - Designated Equity Instruments	2,168	-	
<b>4,767</b>	<b>35,059</b>	<b>Total Investments</b>	<b>4,537</b>	<b>156,926</b>	<a href="#">Balance Sheet</a>
2,728	1,277	<b>Debtors:</b> Amortised Cost	2,333	234	
<b>2,728</b>	<b>1,277</b>	<b>Total Debtors *</b>	<b>2,333</b>	<b>234</b>	<a href="#">Balance Sheet</a>
-	36,013	<b>Cash Equivalents:</b> Amortised Cost	-	38,122	<a href="#">Cash Flow</a>
-	<b>36,013</b>	<b>Total Cash Equivalents **</b>	-	<b>38,122</b>	<a href="#">Balance Sheet</a>
<b>7,495</b>	<b>72,349</b>	<b>Total Financial Assets</b>	<b>6,870</b>	<b>195,282</b>	<a href="#">Balance Sheet</a>
(522,837)	(45,567)	<b>Borrowing:</b> Amortised Cost	(571,563)	(94,707)	
<b>(522,837)</b>	<b>(45,567)</b>	<b>Total Borrowing</b>	<b>(571,563)</b>	<b>(94,707)</b>	<a href="#">Balance Sheet</a>
(219,788)	(8,852)	<b>Other Liabilities:</b> Amortised Cost	(210,922)	(8,851)	
<b>(219,788)</b>	<b>(8,852)</b>	<b>Total Other Liabilities</b>	<b>(210,922)</b>	<b>(8,851)</b>	<a href="#">Balance Sheet</a>
<b>(742,625)</b>	<b>(54,419)</b>	<b>Total Financial Liabilities</b>	<b>(782,485)</b>	<b>(103,558)</b>	<a href="#">Balance Sheet</a>

\* It should be noted that within the Balance Sheet totals for debtors and creditors, there are some amounts that do not meet the definition of financial instruments. As such they have not been disclosed again in the above table. The full Balance Sheet values are analysed in [Note 32](#) and [Note 33](#) respectively.

\*\* It should also be noted that within the Balance Sheet totals for cash and cash equivalents, there are some amounts that do not meet the definition of financial instruments. As such they have not been disclosed again in the above table. The full Balance Sheet values are analysed in the [Cash Flow](#) statement.

In particular, these include debtors and creditors arising from statute, such as Council Tax [£9.142M debtor for bills outstanding & £1.276M creditor for prepayments (£9.711M debtor & £1.194M creditor in 2017/18)], amounts owed in respect of VAT [debtor of £6.572M (debtor of £5.099M in 2017/18)] and PAYE & National Insurance [creditor of £2.836M (creditor of £2.643M in 2017/18)], prepayments [debtor of £4.509M (debtor of £3.384M in 2017/18)] and receipts in advance / deferred income [creditors of £1.685M (creditors of £1.577M in 2017/18)].

### Reclassifications:

A number of financial assets were reclassified following the initial application of IFRS9 Financial Instruments (see [Note 27](#) for further details). This is reflected in the above table.

## STATEMENT OF ACCOUNTS 2018/19

### Impairment:

Also reflected in the above table is the loss allowance recognised of £0.326M - following the transition from an incurred losses model to an expected losses model for impairment calculations - and the reduction in fair value of financial assets of £0.263M following remeasurement (see [Note 27](#) for further details. These amounts are shown separately in the table below:

### Income, Expense, Gains and Losses:

2017/18				2018/19				
Financial Liabilities : Measured at Amortised Cost	Financial Assets : Loans and Receivables	Financial Assets : Available for Sale	Total		Financial Liabilities: Measured at Amortised Cost	Financial Assets: Loans and Receivables at Amortised Cost	Financial Assets: Fair Value Through Other Comprehensive Income	Total
£000s	£000s	£000s	£000s		£000s	£000s	£000s	£000s
19,048	-	-	<b>19,048</b>	Interest Expense	20,659	-	-	<b>20,659</b>
253	-	-	<b>253</b>	Fee Expenses	203	-	-	<b>203</b>
-	-	-	-	Expected Credit Losses *	326	-	-	<b>326</b>
<b>19,301</b>	-	-	<b>19,301</b>	<b>Total Expense in Surplus or Deficit on the Provision of Services</b>	<b>21,188</b>	-	-	<b>21,188</b>
-	(1,073)	-	<b>(1,073)</b>	Interest / Dividend Income	-	(1,718)	(52)	<b>(1,770)</b>
-	<b>(1,073)</b>	-	<b>(1,073)</b>	<b>Total Income in Surplus or Deficit on the Provision of Services</b>	-	<b>(1,718)</b>	<b>(52)</b>	<b>(1,770)</b>
-	-	40	<b>40</b>	(Surplus) / Deficit Arising on Revaluation of Financial Assets in Other Comprehensive Income & Expenditure	-	-	263	<b>263</b>
<b>19,301</b>	<b>(1,073)</b>	<b>40</b>	<b>18,268</b>	<b>Net (Gain) / Loss for the Year</b>	<b>21,188</b>	<b>(1,718)</b>	<b>211</b>	<b>19,681</b>

\* The loss allowance previously recognised in relation to Priory Campus (£0.197M) has been reversed due to agreement in place for the loan to be repaid (see [Note 27](#) for further details).

### Fair Values of Assets: Assets Carried at Fair Value:

Some of the Authority's financial assets have been designated at Fair Value through Other Comprehensive Income following the application of IFRS9, a breakdown of which is included in the table below:

Recurring Fair Value Measurements Using:	Quoted Prices in Active Markets for Identical Assets (Level 1) £000s	Other Significant Observable Inputs (Level 2) £000s	Significant Unobservable Inputs (Level 3) £000s	Fair Value as at 31 <sup>st</sup> March 2019 £000s
<b>Designated Equity Investments</b>				
Oakwell Community Assets Limited	-	<b>2,000</b>	-	<b>2,000</b>
BDR Property Limited (formerly known as Arpley Gas Limited)	-	405	-	405
<b>Less Reduction in Fair Value Following Remeasurement</b>	-	(253)	-	(253)
	-	<b>152</b>	-	<b>152</b>
BSF Programme (Building Schools for the Future)	-	<b>16</b>	-	<b>16</b>
UK Municipal Bonds Agency	-	10	-	10
<b>Less Reduction in Fair Value Following Remeasurement</b>	-	(10)	-	(10)
	-	-	-	-
<b>Carrying Value</b>	-	<b>2,168</b>	-	<b>2,168</b>

## STATEMENT OF ACCOUNTS 2018/19

### Valuation Techniques used to Determine Level 2 Fair Values for Financial Assets

Shares in the above organisations are not traded in an active market; as such the fair values have been assessed using valuation techniques that are not based on observable current market transactions or available market data. The valuation has been made based on an analysis of the assets and liabilities in the company's latest audited accounts. There were no transfers between input levels 1 and 2 or changes in the valuation technique used during the year.

### **Fair Values of Assets: Assets Not Measured at Fair Value**

Except for financial assets carried at fair value (see above), all other financial assets held by the Authority are classified as short term receivables, short term investments and long term debtors are carried in the balance sheet at amortised cost. A breakdown of these assets has been provided in the table below:

	<b>Carrying Value as at 31<sup>st</sup> March 2019 £000s</b>
Fixed Term Local Authority Deposits	146,874
Fixed Term Bank Deposits	10,052
Money Market Funds	31,070
Call and Notice Bank Accounts	7,052
Other Loans and Receivables	4,936
<b>Total Valuation</b>	<b>199,984</b>

[Balance Sheet](#)

Debtors and creditors are measured at amortised cost which is typically the transactional value or invoiced amount. They are low risk in nature and largely comprise of amounts owed by and to the Authority as a result of its day to day business.

### Prior Year Comparator:

	<b>Carrying Value as at 31<sup>st</sup> March 2018 £000s</b>
Fixed Term Local Authority Deposits	20,010
Fixed Term Bank Deposits	15,029
Money Market Funds	33,008
Call and Notice Bank Accounts	3,005
Other Loans and Receivables	6,361
<b>Total Valuation</b>	<b>77,413</b>

[Balance Sheet](#)

### **Fair Values of Liabilities: Liabilities Not Measured at Fair Value**

All financial liabilities are carried in the balance sheet at amortised cost. The fair values of such liabilities are disclosed for comparison purposes. Fair value is the amount for which a liability could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction. There were no transfers between input levels 1 and 2 or changes in the valuation technique used during the year.

Financial liabilities represented by loans are carried in the Balance Sheet at amortised cost. The fair values are calculated as follows:

Recurring Fair Value Measurements Using:	<b>Carrying Value as at 31<sup>st</sup> March 2019 £000s</b>	<b>Quoted Prices in Active Markets for Identical Assets (Level 1) £000s</b>	<b>Other Significant Observable Inputs (Level 2) £000s</b>	<b>Significant Unobservable Inputs (Level 3) £000s</b>	<b>Fair Value as at 31<sup>st</sup> March 2019 £000s</b>
PWLB Borrowings	(577,946)	-	(851,915)	-	(851,915)
LOBOs	(56,725)	-	(105,224)	-	(105,224)
Temporary Loans	(29,840)	-	(33,769)	-	(33,769)
Other	(1,758)	-	(1,758)	-	(1,758)
<b>Total Borrowing</b>	<b>(666,269)</b>	<b>-</b>	<b>(992,666)</b>	<b>-</b>	<b>(992,666)</b>

[Balance Sheet](#)



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Within the Authority's total borrowings are three LOBO (Lender Option, Borrow Option) loans, where the lender has the option to increase the interest rate at any 6 month interval. Should this option be triggered, the Council has the option to repay the loan without penalty. However this would mean having to borrow an additional £55.000M within the next few years to replace the principal repaid. This option is considered unlikely since the rate on these loans (4.75%) is much higher than today's PWLB rates. The Authority replaced one of its LOBOs in year following news that the lender was looking to sell their LOBO portfolio. The principal of £8.000M was replaced with an equivalent loan from the PWLB.

Recurring Fair Value Measurements Using:	Carrying Value as at 31 <sup>st</sup> March 2019 £000s	Quoted Prices in Active Markets for Identical Assets (Level 1) £000s	Other Significant Observable Inputs (Level 2) £000s	Significant Unobservable Inputs (Level 3) £000s	Fair Value as at 31 <sup>st</sup> March 2019 £000s
PFI Liabilities	(213,173)	-	(356,728)		(356,728)
Finance Lease Liabilities	(2,221)	-	(2,221)	-	(2,221)
Other Local Authority Debt	(3,684)	-	(3,684)	-	(3,684)
Other Liabilities	(695)	-	(695)	-	(695)
<b>Total Other Liabilities</b>	<b>(219,773)</b>	<b>-</b>	<b>(363,328)</b>	<b>-</b>	<b>(363,328)</b>

[Balance Sheet](#)

Prior Year Comparator:

Recurring Fair Value Measurements Using:	Carrying Value as at 31 <sup>st</sup> March 2018 £000s	Quoted Prices in Active Markets for Identical Assets (Level 1) £000s	Other Significant Observable Inputs (Level 2) £000s	Significant Unobservable Inputs (Level 3) £000s	Fair Value as at 31 <sup>st</sup> March 2018 £000s
PWLB Borrowings	(433,564)	-	(638,874)	-	(638,874)
LOBOs	(65,027)	-	(117,779)	-	(117,779)
Temporary Loans	(65,915)	-	(70,353)	-	(70,353)
Other	(3,898)	-	(3,898)	-	(3,898)
<b>Total Valuation</b>	<b>(568,404)</b>	<b>-</b>	<b>(830,904)</b>	<b>-</b>	<b>(830,904)</b>

[Balance Sheet](#)

Recurring Fair Value Measurements Using:	Carrying Value as at 31 <sup>st</sup> March 2019 £000s	Quoted Prices in Active Markets for Identical Assets (Level 1) £000s	Other Significant Observable Inputs (Level 2) £000s	Significant Unobservable Inputs (Level 3) £000s	Fair Value as at 31 <sup>st</sup> March 2019 £000s
PFI Liabilities	(219,863)	-	(332,803)	-	(332,803)
Finance Lease Liabilities	(2,724)	-	(2,724)	-	(2,724)
Other Local Authority Debt	(5,355)	-	(5,355)	-	(5,355)
Other Liabilities	(698)	-	(698)	-	(698)
<b>Total Other Liabilities</b>	<b>(228,640)</b>	<b>-</b>	<b>(341,580)</b>	<b>-</b>	<b>(341,580)</b>

[Balance Sheet](#)

The fair value of financial liabilities is higher than the carrying amount because the Authority's portfolio of loans includes a number of loans where the interest rate payable is higher than the rates available for similar loans at the Balance Sheet date.

### Valuation Techniques used to Determine Level 2 Fair Values for Financial Liabilities

The financial liabilities' fair value can be assessed by calculating the present value of cash flows that take place over the remaining life of the instruments using the following assumptions:

- The Authority's Treasury Management Advisors, Link Asset Services, have provided the Authority with Fair Value amounts in relation to its loan portfolio. Link Asset Services have assessed the Fair Values by calculating the amounts the Authority would have had to pay to extinguish the loans on 31<sup>st</sup> March under existing debt redemption procedures;

## STATEMENT OF ACCOUNTS 2018/19

- Market loan fair value calculations have been provided by the Authority's Treasury Advisors, Link Asset Services and have been calculated by discounting the contractual cash flows over the life of the loan based on the equivalent swap rate at the Balance Sheet date;
- No early repayment or impairment is recognised for any financial instrument; and
- The fair value of short term investments, including trade payables and receivables is assumed to be approximate to the carrying amount.

There were no transfers between input levels 1 and 2 or changes in the valuation technique used during the year.

### Note 29 – Nature and Extent of Risks Arising From Financial Instruments

Description:

This note explains the risk of the financial instruments detailed in Note 28 in respect of credit risk, liquidity risk and market risk.

### Financial Instruments – Risks

The Authority's treasury activities expose it to a variety of financial risks. The key risks are:

- Credit Risk – the possibility that other parties might fail to pay amounts due to the Authority;
- Liquidity Risk – the possibility that the Authority might not have funds available to meet its commitments to make payments;
- Market Risk – the possibility that financial loss might arise for the Authority as a result of interest rate movements.

### Overall Procedures for Managing Risk

The Authority has adopted CIPFA's Treasury Management Code which provides a framework for effective treasury management in public sector organisations, including the effective control of risk.

In accordance with the Treasury Management Code, the Authority produces an annual Treasury Management Strategy (approved by Full Council prior to each financial year) which sets out the high level parameters for managing these risks. The Authority also maintains a suite of Treasury Management Practice (TMP) documents which specify the practical arrangements to be followed in each risk area.

The Authority has strong arrangements around the governance and scrutiny of Treasury Management activities, over and above those prescribed in the Treasury Management Code. The Treasury Management Panel, comprising of Elected Members and Senior Officers from within the Authority, meets on a quarterly basis to oversee operations and to make decisions on strategy.

### **Credit Risk**

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the Authority's customers. The effective management of credit risk and safeguarding the security of the Authority's investments was a key Treasury Management priority in 2018/19.

### Regular Treasury Investments

The Treasury Management Strategy includes an Annual Investment Strategy (AIS) in compliance with the MHCLG's Investment Guidance. The AIS aims to reduce credit risk by requiring that deposits are not made with financial institutions unless they meet specified criteria. During 2018/19 the **minimum** criteria for investments has remained as a long term Fitch rating of A-, or the equivalent rating from other agencies.

Whilst credit ratings remain a key source of information, the Authority bases investment decisions on a range of credit indicators and takes account of the following market information:

- GDP;
- Net Debt as a Percentage of GDP;
- Sovereign Support Mechanisms / potential support from parent institution;
- Share Price; and
- Credit Default Swaps.

In accordance with the Authority's AIS, investments were made with the following institution types, none of which were considered to pose an immediate credit risk (further details are available in the Authority's Treasury Final Accounts Report):

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- Local Authorities;
- Banks; and
- AAA Rated Money Market Funds.

The authority recognises expected credit losses on all of its financial assets held at amortised cost, either on a 12-month or lifetime basis. Since the Authority only invests in high quality institutions and products, its regular treasury investments have been measured on a 12-month basis. Based on the historic risk of default data provided by Link Asset Services (the Authority's treasury management advisors), the loss allowance required is immaterial.

### Trade Debtors

In addition to its regular treasury investments, the Authority had £14.024M of trade debt outstanding at the year end. The Authority does not generally allow credit for its trade debtors, such that £6.202M of the outstanding balance is past its due date for payment (£11.082M of £18.912M in 2017/18). The past due amount can be analysed by age as follows:

31 <sup>st</sup> March 2018 £000s	Aged Debt Analysis:	31 <sup>st</sup> March 2019 £000s
5,179	Less Than Three Months	2,522
2,441	Three to Six Months	753
774	Six Months to One Year	888
2,688	More Than One Year	2,039
<b>11,082</b>		<b>6,202</b>

The authority also recognises expected credit losses on its trade debtors on a lifetime basis. Trade debtors are not subject to internal credit rating and have been collectively assessed using provision matrices - based on historical data for defaults adjusted for current and forecast economic conditions. Debt write-off is considered when normal recovery procedures have been unable to secure payment. Prior to write-off, all possible action will have been taken to secure the debt, however the extent to which it is pursued is dependent on the amount of the debt and the financial circumstances of the debtor. Further details are disclosed in [Note 27](#) and [Note 28](#).

### Third Party Loans

The Authority also holds a number of third party loans on its balance sheet, which are assessed on an individual instrument basis. Loss allowances have been assessed using a range of factors such as the purpose of the loan, any amounts past due, any rescheduling that has taken place and whether or not the loan is secured. Where the risk of loss has increased since the loan was made, expected credit losses have been assessed on a lifetime basis. All other loans have been assessed on a 12-month basis. Further details are disclosed in [Note 27](#) and [Note 28](#).

### Liquidity Risk

The Authority has ready access to borrowings from the Money Markets and the Public Works Loan Board. There is no perceived risk that the Authority will be unable to raise finance to meet its commitments.

The Authority maintains a significant debt portfolio and has to ensure that it will not be exposed to refinancing a significant proportion of its borrowing at a time of unfavourable interest rates. The approved prudential indicator for the maturity structure of debt is a key control in managing this risk.

The maturity analysis of the carrying amount of the Authority's borrowing (including accrued interest) as at 31<sup>st</sup> March is as follows:

2017/18 Carrying Value £000s	2017/18 Percentage %	Years	2018/19 Carrying Value £000s	2018/19 Percentage %
(45,565)	8	Less Than 1 Year	(94,703)	14
(88,334)	15	Between One & Two Years	(24,472)	4
(56,744)	10	Between Two & Five Years	(44,277)	7
(38,458)	7	Between Five & Ten Years	(32,613)	5
(21,418)	4	Between Ten & Twenty Years	(15,278)	2
(55,530)	10	Between Twenty & Thirty Years	(55,510)	8
(87,400)	15	Between Thirty & Forty Years	(137,400)	21
(106,030)	19	More Than Forty Years	(203,530)	30
(68,925)	12	Uncertain Date *	(58,486)	9
<b>(568,404)</b>	<b>100</b>	<b>Total</b>	<b>(666,269)</b>	<b>100</b>

A maturity analysis of the Authority's PFI and finance lease liabilities is provided [Note 25](#) and [Note 26](#).

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In addition to the above, the Authority has a number of temporary loans and investments which are exposed to movements in interest rates. Whilst the rate is fixed at the time of arranging, the rate available on maturity will depend on market conditions at the time.

\* The Authority has £55M of "Lender's Option, Borrower's Option" (LOBO) loans where the lender has the option to propose an increase in the rate payable; the Authority will then have the option to accept the new rate or repay the loan without penalty. Due to current low interest rates, in the unlikely event that the lender exercises its option, the Authority is likely to repay these loans. The maturity date is therefore uncertain.

In addition, the Authority has a loan arrangement with the West Yorkshire Combined Authority (£1.757M). Repayment of the loan is directly connected to Business Rate levels and the maturity date is therefore uncertain.

The maturity of investments made with banks and financial institutions is as follows:

2017/18 Carrying Value £000s	2017/18 Percentage %	Years	2018/19 Carrying Value £000s	2018/19 Percentage %
71,050	100	Less Than One Year	195,048	100
-	-	Between One & Two Years	-	-
-	-	Between Two & Three Years	-	-
-	-	More Than Three Years	-	-
-	-	Uncertain Date	-	-
<b>71,050</b>	<b>100</b>	<b>Total</b>	<b>195,048</b>	<b>100</b>

The Authority continued to maintain a short maturity duration for investments, primarily using instant access Call Accounts and Money Market Funds to manage liquidity requirements. Additionally, the Barclays flexible interest bearing current account (FIBCA) continued to be used to move funds between accounts and manage day to day cash requirements.

### **Market Risk**

**Interest Rate Risk:** The Authority is exposed to risks arising from movements in interest rates. Movements in interest rates have a complex impact on the Authority. For instance, a rise in interest rates would have the following effects:

- borrowing at variable levels – the interest expense will rise;
- borrowing at fixed rates – the fair value of the liabilities will fall;
- investments at variable rates – the interest income will rise; and
- investments at fixed rates – the fair value of the assets will fall.

Borrowings and investments classed as 'Loans and Receivables' are not carried at fair value so any nominal changes to their fair value will not have an impact on the Comprehensive Income and Expenditure Statement. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Surplus or Deficit on the Provision of Services. Movements in the fair value of fixed rate investments that have a quoted market price will be reflected in Other Comprehensive Income and Expenditure.

The Authority has a number of strategies for managing interest rate risk which are laid out in the Treasury Management Strategy. The main control is to set an upper limit on variable interest rate exposure. As at 31<sup>st</sup> March 2019 21% of the Authority's debt portfolio (excluding PFI / lease liabilities) was subject to interest rate risk - comfortably within the limit set of 25%. This includes the Authority's temporary loans, where the rate available is dependent on market conditions at the time, and the Authority's LOBO loans where the lender has the option to propose an increase in the rate payable.

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This is illustrated in the table below. If all interest rates had been 1% higher (with all other variables held constant) the financial effect would be:

	£000s
<b>Impact on the Provision of Services (Surplus) / Deficit:</b>	
Increase in Interest Payable on Variable Rate Borrowings	809
Decrease in Interest Payable on Variable Rate Investments	(381)
<b>Impact on the Provision of Services (Surplus) / Deficit</b>	<b>428</b>
Share of Overall Impact Debited / Credited to HRA	462
Share of Overall Impact Debited / Credited to General Fund	(34)
	<b>428</b>
<b>Impact on Other Comprehensive Income &amp; Expenditure:</b>	
Decrease in Fair Value of Fixed Rate Investment Assets	-
<b>Impact on Other Comprehensive Income &amp; Expenditure</b>	<b>-</b>
Decrease in Fair Value of Fixed Rate Borrowings (Premature Repayment Rate)	(169,105)
Decrease in Fair Value of Fixed Rate Borrowings (New Loan Rate)	(126,712)
Decrease in Fair Value of Loans & Receivables	-

The approximate impact of a 1% fall in interest rates would be as above but with the movements being reversed.

Whilst a 1% change in interest rates has a significant impact on the revenue account, the current interest rate environment means such a pronounced change is unlikely in the immediate future. More likely, the interest rate will be adjusted in smaller increments, by 0.25% or 0.5%.

**Price Risk:** The authority does not generally invest in equity shares but does have shareholdings to the value of £2.168M in a number of joint ventures and in local industry. The authority is consequently exposed to losses arising from movements in the prices of the shares. These equity investments have been equity investments have been designated as fair value through other comprehensive income\* on the basis that:

- They're not quoted in an active market
- They're not held for trading

**Foreign Exchange Risk:** The Authority has no financial asset or liabilities denominated in a foreign currency. It therefore has no exposure to loss arising as a result of adverse movements in exchange rates.

### Note 30 – Inventories

Description:	Inventories are assets held by the Council for consumption on rendering services. This note details the level and movement of these assets.
Relevant Accounting Policies:	<a href="#">Accounting Policy 16</a>

2017/18					2018/19			
Consumable Stores	Maintenance Materials	Client Services – Work in Progress	Total		Consumable Stores	Maintenance Materials	Client Services – Work in Progress	Total
£000s	£000s	£000s	£000s		£000s	£000s	£000s	£000s
152	1,233	-	1,385	<b>Balance Outstanding at 1<sup>st</sup> April</b>	133	1,021	-	1,154
2,149	1,280	-	3,429	Purchases	2,119	1,290	-	3,409
(2,168)	(1,490)	-	(3,658)	Recognised as an Expense in the Year	(2,111)	(1,383)	-	(3,494)
-	-	-	-	Transfers	-	-	-	-
-	(2)	-	(2)	Written off Balance	-	-	-	-
<b>133</b>	<b>1,021</b>	<b>-</b>	<b>1,154</b>	<b>Balance Outstanding 31<sup>st</sup> March</b>	<b>141</b>	<b>928</b>	<b>-</b>	<b>1,069</b>

[Balance Sheet](#)

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### Note 31 – Local Taxation Debtors

Description:	Local Taxation Debtors are assets representing the amounts owed to the Council in respect of local taxation (NNDR and Council Tax).
Relevant Accounting Policies:	<a href="#">Accounting Policy 2</a> / <a href="#">Accounting Policy 3</a>
Areas of Uncertainty:	<a href="#">Uncertainty Statement 4</a>

31 <sup>st</sup> March 2018 £000s		31 <sup>st</sup> March 2019 £000s	
5,686	Less Than One Year	4,956	
4,664	More Than One Year	4,720	
<b>10,350</b>	<b>Local Taxation Debtors</b>	<b>9,676</b>	<a href="#">Balance Sheet</a>
(8,536)	Impairment for Bad Debts	(7,311)	<a href="#">Balance Sheet</a>
<b>1,814</b>	<b>Total</b>	<b>2,365</b>	

### Note 32 – Other Short Term Debtors

Description:	Other Short Term Debtors are assets representing the amounts owed to the Council in respect of other debts.
Relevant Accounting Policies:	<a href="#">Accounting Policy 2</a>
Areas of Uncertainty:	<a href="#">Uncertainty Statement 4</a>

31 <sup>st</sup> March 2018				31 <sup>st</sup> March 2019		
Total Debtors	Impairment For Bad Debts	Total		Total Debtors	Impairment For Bad Debts	Total
£000s	£000s	£000s		£000s	£000s	£000s
18,912	(5,127)	<b>13,785</b>	Trade Receivables	13,610	(5,675)	<b>7,935</b>
9,581	-	<b>9,581</b>	Prepayments & Accrued Grant Income	9,443	-	<b>9,443</b>
14,120	-	<b>14,120</b>	Other Receivable Amounts	17,594	-	<b>17,594</b>
<b>42,613</b>	<b>(5,127)</b>	<b>37,486</b>	<b>Total</b>	<b>40,647</b>	<b>(5,675)</b>	<b>34,972</b>
<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>			<a href="#">Balance Sheet</a>	<a href="#">Balance Sheet</a>	

### Note 33 – Short Term Creditors

Description:	Short Term Creditors are financial liabilities arising from the contractual obligation to pay cash in the future for goods or services or other benefits that have been received or supplied and have been invoiced or formally agreed with the supplier.
Relevant Accounting Policies:	<a href="#">Accounting Policy 2</a> / <a href="#">Accounting Policy 3</a>

31 <sup>st</sup> March 2018 £000s		31 <sup>st</sup> March 2019 £000s
(11,351)	Trade Creditors	(14,496)
(7,817)	Other Creditors	(9,959)
(3,738)	Capital Creditors	(7,205)
(1,065)	Receipts in Advance	(1,306)
(4,832)	Payroll Creditors	(6,274)
(6,564)	NNDR	(7,967)
(3,630)	Council Tax	(4,301)
(2,646)	Other Tax & Social Security	(2,854)
<b>(41,643)</b>	<b>Total</b>	<b>(54,362)</b>
<a href="#">Balance Sheet</a>		<a href="#">Balance Sheet</a>

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<b>Note 34 – Grants &amp; Contributions Receipts in Advance</b>	
Description:	Grants and Contributions Receipts in Advance are held on the balance sheet until the specific conditions are satisfied. This note outlines the level of receipts in advance held by the Council.
Relevant Accounting Policies:	<a href="#">Accounting Policy 12</a>

The Authority has received a number of grants, contributions and donations that have yet to be recognised as income as they have conditions attached to them that will require the monies or property to be returned to the transferor if the conditions are not met. All specific income credited in excess of £0.5M is listed individually in the tables below:

31 <sup>st</sup> March 2018 £000s	Current Liabilities - Capital	31 <sup>st</sup> March 2019 £000s
	<b>Capital Grants Receipts in Advance:</b>	
(1,309)	Place - Highways England Grant	(1,838)
(604)	People – Devolved Formula Capital (DFC)	(1,017)
(349)	People – DOH Better Care Fund	-
(2,196)	Communities – Disabled Facilities Grant (DFG)	(3,166)
(1,158)	Other Grants	(2,950)
<b>(5,616)</b>	<b>Total Capital Grants Receipts in Advance</b>	<b>(8,971)</b>
	<b>Capital Contributions Receipts in Advance:</b>	
(7,617)	Section 106 Contributions	(8,194)
-	Place - Network Rail Contribution	(1,582)
(1,039)	Other Contributions	(977)
<b>(8,656)</b>	<b>Total Capital Contributions Receipts in Advance</b>	<b>(10,753)</b>
<b>(14,272)</b>	<b>Total Capital Grants &amp; Contributions Receipts in Advance</b>	<b>(19,724)</b>

[Balance Sheet](#)

31 <sup>st</sup> March 2018 £000s	Current Liabilities - Revenue	31 <sup>st</sup> March 2019 £000s
	<b>Revenue Grants Receipts in Advance:</b>	
-	People - Adoption Support Fund	(157)
(128)	People - SEN Reform Grant	-
(191)	Other	(110)
<b>(319)</b>	<b>Total Revenue Grants Receipts in Advance</b>	<b>(267)</b>
	<b>Revenue Contributions Receipts in Advance:</b>	
(1,403)	Place – Section 278 Contributions	(1,405)
(512)	Place – Maintenance Agreements	(458)
-	People – Children’s Social Work Matters	(81)
(18)	Other	(19)
<b>(1,933)</b>	<b>Total Revenue Contributions Receipts in Advance</b>	<b>(1,963)</b>
<b>(2,252)</b>	<b>Total Revenue Grants &amp; Contributions Receipts in Advance</b>	<b>(2,230)</b>

[Balance Sheet](#)

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<b>Note 35 – Provisions</b>	
Description:	A provision is a liability of uncertain timing or amount. This note details the provisions that the Council has set aside for future obligations.
Relevant Accounting Policies:	<a href="#">Accounting Policy 23</a>
Areas of Critical Judgements Made:	<a href="#">Judgement 6</a> / <a href="#">Judgement 9</a>
Areas of Uncertainty:	<a href="#">Uncertainty Statement 2</a>

	Insurance Fund	Municipal Mutual Insurance	Trading Standards Legal Case	Rating List / NNDR Appeals	LGYH	Carlton CPO Case	Other	Total
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>Balance at 31<sup>st</sup> March 2017</b>	<b>(4,211)</b>	<b>(181)</b>	<b>(388)</b>	<b>(2,919)</b>	<b>(100)</b>	-	<b>(13)</b>	<b>(7,812)</b>
Additional Provisions Made in 2017/18	(3,126)	-	-	(3,931)	-	-	-	<b>(7,057)</b>
Amounts Used in 2017/18	1,440	67	-	2,561	-	-	-	<b>4,068</b>
Unused Amounts Reversed in 2017/18	1,663	-	-	-	-	-	-	<b>1,663</b>
<b>Balance at 31<sup>st</sup> March 2018</b>	<b>(4,234)</b>	<b>(114)</b>	<b>(388)</b>	<b>(4,289)</b>	<b>(100)</b>	-	<b>(13)</b>	<b>(9,138)</b>
Additional Provisions Made in 2018/19	(3,042)	(44)	-	(2,080)	-	(567)	-	<b>(5,733)</b>
Amounts Used in 2018/19	1,012	-	-	253	-	-	-	<b>1,265</b>
Unused Amounts Reversed in 2018/19	2,686	-	-	-	-	-	-	<b>2,686</b>
<b>Balance at 31<sup>st</sup> March 2019</b>	<b>(3,578)</b>	<b>(158)</b>	<b>(388)</b>	<b>(6,116)</b>	<b>(100)</b>	<b>(567)</b>	<b>(13)</b>	<b>(10,920)</b>
Short Term Provisions	-	-	(388)	(6,116)	(100)	(567)	(13)	<b>(7,184)</b>
Long Term Provisions	(3,578)	(158)	-	-	-	-	-	<b>(3,736)</b>

[Balance Sheet](#)

### Insurance Fund

The Authority self-insures part of its insurable financial risk by holding excesses on the various insurance policies that it has in place. These excesses apply to various categories of cover including property, public liability and employer's liability. As such, any claim that falls below the policy excess will be a cost to the Authority.

In order to fund the cost of these claims, a provision has been made by the Authority. The provision included in the 2018/19 accounts is £3.578M (£4.211M in 2017/18) and is based upon 80% of total identified outstanding claims. This level of provision is considered appropriate to fund the cost of claims on the basis of past experience and timescales in resolving outstanding claims.

The Authority also continues to monitor claims experience and has identified an appropriate reserve to meet other potential insurance claims.

### Municipal Mutual Insurance (MMI)

Municipal Mutual Insurance was the Authority's insurer until their demise in 1992. A Scheme of Arrangement was set up with its creditors under which MMI continued to settle all outstanding claims whilst they had sufficient funds to do so. In the eventuality that the company became insolvent, a clawback clause would be triggered with the Authority liable to repay MMI in full or part. This Scheme of Arrangement was triggered in November 2012 and as such the Authority set aside an amount totalling £1.689M in the 2012/13 accounts. This was based on an estimate of its maximum liability at that time.

During 2018/19, a further £0.044M has been provided for, leaving £0.158M remaining on the provision as at 31<sup>st</sup> March 2019.



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## South Yorkshire Trading Standards

The Authority carries a provision for the anticipated losses relating to the alleged financial irregularities in the South Yorkshire Trading Standards Service. As at 31<sup>st</sup> March 2014, this provision remained at £2.300M. In May 2014, the Authority received further information regarding a provisional settlement figure to be paid during 2014/15, equating to £1.912M for its share of the losses. The remaining provision stands at £0.388M.

## Provision for Amendments to The Rating List / NNDR Appeals

On 1<sup>st</sup> April 2013, The Local Government Finance Act 2012 introduced the business rates retention scheme enabling local authorities to retain a proportion of the business rates generated in their area. Under the scheme, billing authorities are required to make provisions for refunding ratepayers who have appealed against the rateable value of their properties on the rating list.

The total provision on the Collection Fund as at 31<sup>st</sup> March 2019 has been set at £12.481M, based on a combination of information provided by Analyse Local (a system developed to calculate the value of outstanding appeals using an extensive range of property and historical rating information, used by a number of local authorities across the country) and local knowledge. The total increase in provision is therefore £4.246M, including the respective preceptors' share. This amount is shown within the [Collection Fund Statement](#). The Authority's share of this provision as at 31<sup>st</sup> March 2019 equated to £6.116M.

## Local Government Yorkshire & Humber

Local Government Yorkshire and Humber (LGYH) was the partnership of local authorities, including Police and Crime Commissioners, fire and national park authorities. It brought local authorities together on key issues, supported the improvement of service delivery, lobbied Government on the future of local government, promoted good employment practices, and worked with local authorities to improve the public perception of local government.

The decision was made by member authorities to dissolve LGYH with effect from 31<sup>st</sup> March 2015 and terminate the LGYH Admission Body Agreement with the West Yorkshire Pension Fund (WYPF).

The respective authorities decided that the exit payment due to WYPF as a result of the termination would be apportioned between each organisation. The estimate of the full exit payment is £2.4M of which £0.1M relates to Barnsley MBC's share.

## Carlton CPO

The Authority has been the subject of a compensation claim relating to an historic Compulsory Purchase Order (CPO) concerning the acquisition of land at Carlton Marsh in 1985. The initial proceedings have been to the Upper Tribunal which had ruled in the claimant's favour, which the Authority is appealed, unsuccessfully. The Authority has therefore set aside £0.567M relating to the expected compensation payable and legal fees.

## Other Provisions – Section 117 Provision

On the 28<sup>th</sup> July 1999, the High Court ruled that local authorities may not charge for services provided under Section 117 of the Mental Health Act 1983. This provision relates to the possible reimbursement of charges where these have previously been levied.

<b>Note 36 – Contingent Liabilities</b>	
Description:	This note outlines the areas by which the Council may incur a potential liability, depending on the outcome of an uncertain future event.
Relevant Accounting Policies:	<a href="#">Accounting Policy 24</a>
Areas of Critical Judgements Made:	<a href="#">Judgement 9</a>

## Municipal Mutual Insurance

As highlighted above, the Authority has set aside a provision relating to a liability for the outstanding insurance claims placed with Municipal Mutual Insurance (MMI) Limited. The amount set aside is higher than the recommended amount set by MMI Ltd's insolvency scheme administrator and is therefore considered prudent to sufficiently settle the Authority's potential liability.

## Termination Benefits

Following the reductions in Government funding to local authorities announced in the Comprehensive Spending Review, the Authority has a recurrent funding shortfall over the period to 2018/19.

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Plans are currently being drawn up by the Authority to mitigate this funding shortfall under the "Future Council" concept.

Given that a large part of the Authority's budget relates to staffing costs, there will clearly be an impact on employee numbers and future redundancy costs. The precise number of employees and related cost is not clear at this stage.

### Pension Guarantee – Berneslai Homes

The Authority guarantees the full amount of the pension fund deficit of Berneslai Homes Ltd estimated at £31.893M as at 31<sup>st</sup> March 2019 (£23.959M as at 31<sup>st</sup> March 2018), although the Authority considers it highly unlikely that this guarantee will be called in.

### Business Rate Appeals

As highlighted above, the Authority has included a provision of £6.116M in relation to business rates appeals outstanding as at 31<sup>st</sup> March 2019. It is difficult to estimate the likelihood of businesses both submitting and being successful with an appeal and the Authority has therefore made no provision in the accounts in relation to un-lodged appeals.

<b>Note 37 – Defined Contribution Pension Schemes</b>	
Description:	A Defined Contribution Pension Scheme is a pension scheme where the Council pays fixed contributions into a separate entity (a fund) and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets.
Relevant Accounting Policies:	<a href="#">Accounting Policy 9</a>

### Teachers' Pensions Scheme

Teachers employed by the Authority are members of the Teachers' Pension Scheme, administered by Capita Business Services Ltd on behalf of the Department for Education (DfE). The scheme provides teachers with specified benefits upon their retirement, and the Authority contributes towards the costs by making contributions based on a percentage of members' pensionable salaries.

The Scheme is a multi-employer defined benefit scheme. The Scheme is technically a defined benefit scheme. However, the Scheme is unfunded and the Department for Education uses a notional fund as the basis for calculating the employers' contribution rate paid by local authorities. Valuations of the notional fund are undertaken every four years.

The Scheme has in excess of 3,700 participating employers and consequently the Authority is not able to identify its share of underlying financial position and performance of the Scheme with sufficient reliability for accounting purposes. For the purposes of this Statement of Accounts, it is therefore accounted for on the same basis as a defined contribution scheme.

In 2018/19, the Council paid £4.988M to Teachers' Pensions in respect of teachers' retirement benefits, representing 16.48% of pensionable pay. The figures for 2017/18 were £5.437M representing 16.48% of pensionable pay. There were no contributions remaining payable at the year end.

The Authority is responsible for the costs of any additional benefits awarded upon early retirement outside of the terms of the teachers' scheme. These costs are accounted for on a defined benefit basis and detailed in [Note 38](#) below.

### NHS Pensions Scheme

As at 1<sup>st</sup> April 2013, the Authority took full responsibility for the Public Health function from the NHS as per The Health and Social Care Act 2012. Public Health employees were transferred to the Authority at this time under The Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE). In addition, from the 1<sup>st</sup> April 2016, the 0-19's group transferred to the Authority.

Public Health employees employed by the Authority are members of the NHS Pension Scheme, administered by the NHS Business Service Authority. The scheme provides employees with specified benefits upon their retirement, and the Authority contributes towards the costs by making contributions based on a percentage of members' pensionable salaries. The Public Health employees that were transferred on the 1<sup>st</sup> April 2014 will remain in the NHS Pension Scheme. All new employees will be enrolled into the Local Government Pension Scheme.

The Scheme is a multi-employer defined benefit scheme. The NHS Pension Scheme is an unfunded occupational scheme backed by the Exchequer. In 2018/19, the Council paid £0.192M to NHS Pensions in respect of Public Health

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employees' retirement benefits, representing 14.38% of pensionable pay, with 0.8% of this being a levy cost. The comparative figures for 2017/18 were £0.090M representing 14% of pensionable pay.

Note 38 – Defined Benefit Pension Schemes	
Description:	A Defined Benefit Pension Scheme is one that is not classed as a Defined Contribution Scheme. This note explains such schemes that the Council has.
Relevant Accounting Policies:	<a href="#">Accounting Policy 9</a>
Areas of Uncertainty:	<a href="#">Uncertainty Statement 3</a>

### Participation in Pension Schemes

As part of the terms and conditions of employment of its officers and other employees, the Authority offers retirement benefits. Although these benefits will not actually be payable until employees retire, the Authority has a commitment to make the payments that need to be disclosed at the time that employees earn their future entitlement.

The Authority participates in the South Yorkshire Pension Fund. This is a funded scheme, meaning that the Authority and employees pay contributions into a fund, calculated at a level intended to balance the pension's liabilities with investment assets.

In addition to the funded element of the scheme, the Authority also accounts for an unfunded element in relation to discretionary benefits. These amounts have been shown as a separate column in the tables below for information.

### Transactions Relating to Post-Employment Benefits

The Authority recognises the cost of retirement benefits in the reported Net Cost of Services in the Comprehensive Income and Expenditure Statement when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge required to be made against Council Tax is based on the cash payable in the year, so the real cost of post-employment / retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund balance via the Movement on Reserves Statement during the year:

2017/18			2018/19	
Total Local Government Pension Scheme	Unfunded Discretionary Benefits Arrangements (Included in Total)		Total Local Government Pension Scheme	Unfunded Discretionary Benefits Arrangements (Included in Total)
£000s	£000s		£000s	£000s
		<b>Comprehensive Income &amp; Expenditure Statement:</b>		
		<i>Cost of Services :</i>		
28,117	-	- Current Service Cost	27,762	-
-	-	- Past Service Costs	12,604	-
(2,504)	-	- Settlements & Curtailments	(2,748)	-
347	-	- Administration Expenses	361	-
		<i>Financing &amp; Investment Income &amp; Expenditure :</i>		
10,796	1,089	- Net Interest Cost	9,455	1,083
<b>36,756</b>	<b>1,089</b>	<b>Total Post Employment Benefit Charged to the Surplus or Deficit on the Provision of Services</b>	<b>47,434</b>	<b>1,083</b>
		<i>Other Post-Employment Benefits Charged to the Comprehensive Income &amp; Expenditure Statement :</i>		
		<i>Re-measurement of The Net Benefit Liability Comprising:</i>		
(23,801)	-	- Return on Plan Assets (Excluding The Amount Included In Net Interest Expense	(31,601)	-
-	-	- Experience (Gains) / Losses	-	-
-	-	- Actuarial (Gains) and Losses On Changes in Demographic Assumptions	-	-
(65,542)	(460)	- Actuarial (Gains) and Losses On Changes in Financial Assumptions	75,390	1,433
3,227	-	- Business Combinations	-	-
<b>(86,116)</b>	<b>(460)</b>	<b>Total Post Employment Benefit Charged to Other Comprehensive Income &amp; Expenditure</b>	<b>43,789</b>	<b>1,433</b>
<b>(49,360)</b>	<b>629</b>	<b>Total Post Employment Benefit Charged to the Comprehensive Income &amp; Expenditure Statement</b>	<b>91,223</b>	<b>2,516</b>

## STATEMENT OF ACCOUNTS 2018/19

The cumulative amount of actuarial gains and losses recognised in the Comprehensive Income and Expenditure Statement to the 31<sup>st</sup> March 2019 is a loss of £197.053M (£153.264M loss as at 31<sup>st</sup> March 2018).

2017/18			2018/19	
Total Local Government Pension Scheme	Unfunded Discretionary Benefits Arrangements (Included in Total)		Total Local Government Pension Scheme	Unfunded Discretionary Benefits Arrangements (Included in Total)
£000s	£000s		£000s	£000s
		<b><u>Movement in Reserves Statement:</u></b>		
(36,756)	(1,089)	- Reversal of Charges Made to the Surplus or Deficit for the Provision of Services for Post-Employment Benefits in Accordance with the Code	(47,434)	(1,083)
		<b><u>Actual Amount Charged Against the General Fund Balance for Pensions for the Year:</u></b>		
25,245	-	Employers' Contributions Payable to Scheme	26,030	
-	2,535	Retirement Benefits Payable to Pensioners	-	2,547
(11,511)	1,446	<b>Net Adjustment to Surplus or Deficit for the Provision of Services</b>	(21,404)	1,464

[Note 3](#)

[Note 3](#)

### Pension Assets and Liabilities Recognised in the Balance Sheet

2017/18			2018/19	
Total Liabilities: Local Government Pension Scheme	Unfunded Liabilities: Discretionary Benefits Arrangements (Included in Total)		Total Liabilities: Local Government Pension Scheme	Unfunded Liabilities: Discretionary Benefits Arrangements (Included in Total)
£000s	£000s		£000s	£000s
(1,383,978)	(42,912)	Present Value of The Defined Benefit Obligation	(1,495,686)	(42,881)
1,007,881		Fair Value of Plan Assets	1,045,427	-
(376,097)	(42,912)	<b>Net Liability Arising From Defined Benefit Obligation</b>	(450,259)	(42,881)

[Balance Sheet](#)

[Balance Sheet](#)

The difference between the net pension liability and the pension reserve as at 31<sup>st</sup> March 2019 totalling £8.534M represents the final year of recognition, due in 2019/20, of the pension deficit payment that was prepaid upfront in 2017/18.

### Reconciliation of Fair Value of the Scheme (Plan) Assets

2017/18			2018/19	
Total Local Government Pension Scheme	Assets: Discretionary Benefits Arrangements (Included in Total)		Total Local Government Pension Scheme	Assets: Discretionary Benefits Arrangements (Included in Total)
£000s	£000s		£000s	£000s
944,133	-	<b>Opening Balance at 1<sup>st</sup> April</b>	1,007,881	-
24,139	-	Interest Income	25,938	-
23,801	-	<i>Re-measurement Gains and (Losses):</i>		
(347)	-	- The Return on Plan Assets, Excluding the Amount Included in Net Interest Expense	31,601	-
8,269	-	Administration Expenses	(361)	-
(515)	-	Business Combinations	-	-
42,750	2,572	Settlements	(1,345)	-
5,662	-	Employer Contributions	17,061	2,547
(40,011)	(2,572)	Contributions by Scheme Participants	5,895	-
		Benefits Paid	(41,243)	(2,547)
1,007,881	-	<b>Closing Balance at 31<sup>st</sup> March</b>	1,045,427	-

## STATEMENT OF ACCOUNTS 2018/19

Local Government Pension Scheme Assets Comprised:

2017/18			2018/19	
Fair Value of Scheme Assets	Percentage of Total		Fair Value of Scheme Assets	Percentage of Total
£000s	%		£000s	%
48,781	4.84	Cash & Cash Equivalents	34,604	3.31
<b>48,781</b>	<b>4.84</b>	<b>Total Cash &amp; Cash Equivalents</b>	<b>34,604</b>	<b>3.31</b>
		<u>Equity Instruments:</u>		
149,873	14.87	UK Quoted	149,078	14.26
-	-	UK Unquoted	-	-
413,231	41.00	Overseas Quoted	382,522	36.59
-	-	Overseas Unquoted	-	-
<b>563,104</b>	<b>55.87</b>	<b>Total Equity Instruments</b>	<b>531,600</b>	<b>50.85</b>
		<u>Bonds:</u>		
-	-	UK Government Fixed	-	-
114,294	11.34	UK Government Indexed	135,592	12.97
26,003	2.58	Overseas Government Fixed	28,436	2.72
-	-	Overseas Government Indexed	-	-
47,673	4.73	UK Other	49,971	4.78
26,709	2.65	Overseas Other	27,704	2.65
<b>214,679</b>	<b>21.30</b>	<b>Total Bonds</b>	<b>241,703</b>	<b>23.12</b>
		<u>Property:</u>		
79,925	7.93	UK Direct	91,370	8.74
-	-	Overseas	-	-
12,195	1.21	Property Funds	9,722	0.93
<b>92,120</b>	<b>9.14</b>	<b>Total Property</b>	<b>101,092</b>	<b>9.67</b>
		<u>Other Investment Funds:</u>		
89,197	8.85	Pooled Investment Vehicles	136,428	13.05
<b>89,197</b>	<b>8.85</b>	<b>Total Other Investment Funds</b>	<b>136,428</b>	<b>13.05</b>
<b>1,007,881</b>	<b>100.00</b>	<b>Total Scheme Assets</b>	<b>1,045,427</b>	<b>100.00</b>

Reconciliation of Present Value of the Scheme Liabilities (Defined Benefit Obligation)

2017/18			2018/19	
Total Liabilities: Local Government Pension Scheme	Unfunded Liabilities: Discretionary Benefits Arrangements (Included in Total)		Total Liabilities: Local Government Pension Scheme	Unfunded Liabilities: Discretionary Benefits Arrangements (Included in Total)
£000s	£000s		£000s	£000s
<b>(1,412,339)</b>	<b>(44,818)</b>	<b>Opening Balance at 1<sup>st</sup> April</b>	<b>(1,383,978)</b>	<b>(42,912)</b>
(28,118)	-	Current Service Cost	(27,762)	-
-	-	Past Service Cost	(12,604)	-
(34,935)	(1,089)	Interest Cost	(35,393)	(1,083)
(5,662)	-	Contributions by Scheme Participants	(5,895)	-
		<i>Re-measurement Gains and (Losses):</i>		
-	-	- Experience Gains / (Losses)	-	-
-	-	- Actuarial Gains / (Losses) Arising From Changes in Demographic Assumptions	-	-
65,542	460	- Actuarial Gains / (Losses) Arising From Changes in Financial Assumptions	(75,390)	(1,433)
(1,102)		Gains / (Losses) Curtailments	(1,962)	
40,011	2,535	Benefits Paid	41,243	2,547
4,121	-	Liabilities Extinguished on Settlements	6,055	-
(11,496)	-	Business Combinations	-	-
<b>(1,383,978)</b>	<b>(42,912)</b>	<b>Closing Balance at 31<sup>st</sup> March</b>	<b>(1,495,686)</b>	<b>(42,881)</b>

## STATEMENT OF ACCOUNTS 2018/19

### Basis for Estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit cost method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. The liabilities have been assessed by Mercer Human Resource Consulting Ltd, an independent firm of actuaries with estimates for the Authority fund being based on the latest full valuation of the scheme which took place on 31<sup>st</sup> March 2015 for the period 1<sup>st</sup> April 2015 to 31<sup>st</sup> March 2019.

The principal assumptions used by the actuary have been:

2017/18		2018/19
Years	Mortality Assumptions:	Years
23.0	Longevity at 65 for Current Pensioners (Male)	23.1
25.8	Longevity at 65 for Current Pensioners (Female)	25.9
25.2	Longevity at 65 for Future Pensioners (Male)	25.3
28.1	Longevity at 65 for Future Pensioners (Female)	28.3
%	Other:	%
2.1	Rate of CPI	2.2
3.4	Rate of Increase in Salaries	3.5
2.2	Rate of Increase in Pensions	2.3
2.6	Discount Rate	2.4

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out in the table above. The sensitivity analysis below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all other assumptions remain constant. The assumptions in longevity, for example, assume that life expectancy increases or decreases for men and women. In practice, this is unlikely to occur and changes in some of the assumptions may be interrelated. The estimations in the sensitivity analysis have followed the accounting policies for the scheme I.E. on an actuarial basis using the projected unit credit method. The methods and types of assumptions used in preparing the sensitivity analysis below did not change from those used in the previous period.

2017/18		2018/19
Increase in Assumption £000s	Impact on the Defined Benefit Obligation in the Scheme *	Increase in Assumption £000s
(27,398)	- Longevity (Increase or Decrease in 1 Year)	(29,609)
(24,583)	- Rate of Inflation (Increase or Decrease by 0.1%)	(26,566)
(3,332)	- Rate of Increase in Salaries (Increase or Decrease by 0.1%)	(3,335)
24,153	- Rate of Discounting Scheme Liabilities (Increase or Decrease by 0.1%)	26,103

\* A negative figure represents an increase to the obligation whereas a positive figure represents a decrease to the obligation.

### Impact on the Authority's Cash Flows

The objectives of the scheme are to keep employers' contributions at a as constant rate as possible. The Authority has agreed a strategy with the scheme's actuary to achieve a funding level of 100% over the next 22 years. Funding levels are monitored on an annual basis. The latest triennial valuation was completed on 31<sup>st</sup> March 2017 in respect of the 3 year period 2017/18 – through 2019/20.

The scheme will need to take account of the national changes to the scheme under the Public Pensions Act 2013. Under the Act, the Local Government Pension Scheme in England and Wales and the other main existing public service schemes may not provide benefits in relation to service after 31<sup>st</sup> March 2015. The Act provides for scheme regulations to be made within a common framework, to establish new career average revalued earning schemes to pay pensions and other benefits to certain public servants.

The Authority anticipates to pay £15.820M expected contributions to the scheme in 2019/20.

The weighted average duration of the defined benefit obligation for scheme members is 18 years during 2018/19.

# STATEMENT OF ACCOUNTS 2018/19

## NOTES PRIMARILY RELATING TO THE CASHFLOW STATEMENT

### **Note 39 – Cash Flow Statement – Operating Activities**

Description:	Operating activities are the activities of the Council that are not investing or financing activities.
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Included within the cash flows for operating activities include the following items:

2017/18 £000s		2018/19 £000s
41,060	Interest Paid	40,512
685	Interest Received	1,301
(399)	Dividends Received	52

### **Note 40 – Cash Flow Statement – Investing Activities**

Description:	Investing activities are the acquisition and disposal of long-term assets and other investments not included in cash equivalents.
--------------	---

2017/18 £000s		2018/19 £000s
66,042	Purchase of Property, Plant & Equipment, Investment Property & Intangible Assets	86,037
979	Other Payments for Investing Activities	13
(9,636)	Proceeds From The Sale of Property, Plant & Equipment, Investment Property & Intangible Assets	(11,197)
8,676	Net (Receipts) / Payments From Short Term & Long Term Investments	123,950
(24,590)	Other Receipts From Investing Activities	(26,774)
<b>41,471</b>	<b>Net Cash (Inflows) / Outflows From Investing Activities</b>	<b>172,029</b>

[Cash Flow](#)

### **Note 41 – Cash Flow Statement – Financing Activities**

Description:	Financing activities are activities that result in changes in the size and composition of the principal, received from or repaid to external providers of finance.
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2017/18 £000s		2018/19 £000s
(9,223)	Net (Receipts) / Payments From Short Term & Long Term Borrowing	(95,357)
(2,948)	Council Tax & NNDR Adjustment	(2,859)
7,347	Cash Payments for the Reduction of the Outstanding Liabilities Relating to Finance Leases & On-Balance Sheet PFI Contracts	7,101
<b>(4,824)</b>	<b>Net Cash (Inflows) / Outflows From Financing Activities</b>	<b>(91,115)</b>

[Cash Flow](#)

## STATEMENT OF ACCOUNTS 2018/19

### Note 42 – Cash Flow Statement – Reconciliation of Liabilities Arising from Financing Activities

Description:	This note provides reconciliation of outstanding liabilities which have arisen from financing activities.
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	2018/19				
	Long Term Borrowing	Short Term Borrowing	Finance Lease Liabilities	On Balance Sheet PFI Liabilities	Total Liabilities from Financing Activities
	£000s	£000s	£000s	£000s	£000s
<b>Opening Balance at 1<sup>st</sup> April</b>	(526,534)	(47,225)	(2,724)	(219,863)	(796,346)
Financing Cash Flows	(46,894)	(48,463)	411	6,690	(88,256)
Non Cash Changes:					
- <i>Acquisition</i>	-	-	-	-	-
- <i>Other Non-Cash Changes</i>	-	(838)	92	-	(746)
<b>Closing Balance at 31<sup>st</sup> March</b>	(573,428)	(96,526)	(2,221)	(213,173)	(885,348)

	2017/18				
	Long Term Borrowing	Short Term Borrowing	Finance Lease Liabilities	On Balance Sheet PFI Liabilities	Total Liabilities from Financing Activities
	£000s	£000s	£000s	£000s	£000s
<b>Opening Balance at 1<sup>st</sup> April</b>	(484,962)	(78,712)	(1,088)	(226,814)	(791,577)
Financing Cash Flows	(41,572)	29,209	396	6,951	(5,016)
Non Cash Changes:					
- <i>Acquisition</i>	-	-	(2,031)	-	(2,031)
- <i>Other Non-Cash Changes</i>	-	2,275	-	-	2,275
<b>Closing Balance at 31<sup>st</sup> March</b>	(526,534)	(47,228)	(2,723)	(219,863)	(796,349)



# STATEMENT OF ACCOUNTS 2018/19

## NOTES RELATING TO OTHER DISCLOSURES

### Note 43– Trust Funds & Other Third Party Funds

Description:	Trust Funds are charity funds that the Council is trustee for. This note explains the purpose of those major funds.
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The Authority acts as sole or custodian trustee for 13 trust funds and as one of several trustees for a further 24 funds. In neither case do the funds represent assets of the Authority and they have not been included in the Authority's Balance Sheet.

2017/18 £000s	Trust Funds / Charities	Details	2018/19 £000s
	<b>Sole / Custodian Trustees:</b>		
158	Hoyland Nether Recreation Ground	Land left in trust to benefit the residents of Hoyland	159
281	Captain Allots	Assist groups / clubs in Hemingfield & Jump	285
35	Amenity Funds	Monies for residents of Social Services Residential Homes	46
10	Cutlers Charity	Relief of financial hardship within the Barnsley Borough	10
30,938	Penistone Grammar School – Foundation Fund	Provide special benefits not normally provided by the LEA for Penistone Grammar School	30,101
-	Others		-
<b>31,422</b>			<b>30,601</b>
	<b>Other Funds:</b>		
143	Prisoner of War Fund	Grants / Loans for the benefit of ex-service personnel	133
83	Goldthorpe Recreation Ground	Benefits the community of Goldthorpe	80
71	Others	Other Funds	111
<b>297</b>			<b>324</b>
<b>31,719</b>	<b>Total Capital Value of Funds</b>		<b>30,925</b>

The assets shown below represent the above fund balances:

2017/18 £000s	Balance Sheet at 31 <sup>st</sup> March	2018/19 £000s
	<b>Assets:</b>	
30,528	Fixed Assets	29,680
602	Investments	588
463	Cash	519
126	Other Net Assets	138
<b>31,719</b>		<b>30,925</b>
	Represented by:	
<b>31,719</b>	<b>Fund Balances</b>	<b>30,925</b>

In respect of Penistone Grammar Trust, as the Council is sole trustee and the value is deemed material, the accounts of the Trust are recognised within the Council's group accounts.

# STATEMENT OF ACCOUNTS 2018/19

## SECTION 6 – ACCOMPANYING FINANCIAL STATEMENTS

### THE HOUSING REVENUE ACCOUNT

#### HOUSING REVENUE ACCOUNT – COMPREHENSIVE INCOME & EXPENDITURE STATEMENT

The HRA Comprehensive Income and Expenditure Statement shows the economic cost in the year of providing housing services in accordance with generally accepted accounting practices, rather than the amount to be funded from rents and Central Government grants. Authorities charge rent to cover expenditure in accordance with regulations; this may be different from the accounting cost. The increase or decrease in the year, on the basis of which rents are raised, is shown in the Movement on the HRA Statement.

2017/18 £000s		2018/19 £000s	
	<b>Income</b>		
(70,241)	Dwelling Rents (Gross)	(69,340)	
(358)	Non-Dwelling Rents (Gross)	(367)	
(1,021)	Charges for Services and Facilities	(968)	
(1,250)	Contributions Towards Expenditure	(1,108)	
<b>(72,870)</b>	<b>Total Income</b>	<b>(71,783)</b>	<a href="#">CI&amp;ES</a>
	<b>Expenditure</b>		
18,590	Repairs & Maintenance	19,425	
16,183	Supervision & Management	16,131	
205	HRA Share of Corporate & Democratic Core	208	
174	Rents, Rates, Taxes & Other Charges	180	
16,556	Depreciation	12,383	<a href="#">Note E</a>
497	Impairment of Bad Debts	530	
17,019	Impairment / (Reversal of Previous Years' Impairments) of Non-Current Assets	22,012	<a href="#">Note F</a>
95	Debt Management Cost	96	
<b>69,319</b>	<b>Total Expenditure</b>	<b>70,965</b>	<a href="#">CI&amp;ES</a>
<b>(3,551)</b>	<b>Net Cost of HRA Services as Included in the Comprehensive Income &amp; Expenditure Statement</b>	<b>(818)</b>	<a href="#">CI&amp;ES</a>
	<b>HRA Share of Other Operating Income &amp; Expenditure in The CI&amp;ES</b>		
(906)	(Gain) / Loss on Disposal of HRA Fixed Assets	(229)	
<b>(906)</b>		<b>(229)</b>	
	<b>HRA Share of Financing &amp; Investment Income &amp; Expenditure in The CI&amp;ES</b>		
10,288	Interest Payable & Similar Charges	10,158	
-	Premium Incurred on Early Redemption of Debt	1,186	
(116)	Interest & Investment Income	(250)	
<b>10,172</b>		<b>11,094</b>	
<b>5,715</b>	<b>(Surplus) / Deficit for the Year on HRA Services</b>	<b>10,047</b>	<a href="#">MIRS</a>

### **MOVEMENT ON THE HOUSING REVENUE ACCOUNT BALANCE**

2017/18 £000s		2018/19 £000s	
<b>42,294</b>	<b>Balance on the HRA at the End of the Previous Year</b>	<b>41,517</b>	
(5,715)	Surplus or (Deficit) for the Year on the HRA Income & Expenditure Statement	(10,047)	<a href="#">MIRS</a>
4,938	Adjustments Between Accounting Basis and Funding Basis Under Statute	5,604	<a href="#">Note 3</a> <a href="#">/ MIRS</a>
<b>(777)</b>	<b>Increase / (Decrease) in the Housing Revenue Account Balance</b>	<b>(4,443)</b>	
<b>41,517</b>	<b>Balance on the HRA at the End of the Current Year</b>	<b>37,074</b>	<a href="#">EFA</a> <a href="#">/ Note 4</a>

# STATEMENT OF ACCOUNTS 2018/19

## NOTES TO THE HOUSING REVENUE ACCOUNT

### Note A – Analysis of Housing Stock as at 31<sup>st</sup> March

Description:	This note gives an analysis of the Council's housing stock in terms of both types of dwellings within the portfolio and valuation information.
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The number of council house dwellings held at the year-end can be analysed as follows:

31 <sup>st</sup> March 2018	Analysis of Housing Stock	31 <sup>st</sup> March 2019
8,810	Detached/Semi Detached Houses	8,729
1,925	Terraced House	1,908
5	House/Shop	4
3,133	Flats	3,129
4,611	Bungalows	4,613
17	Maisonette	17
<b>18,501</b>	<b>Total</b>	<b>18,400</b>

HRA Balance Sheet Information:

2017/18		Asset Category	2018/19	
Value as at 1st April £000s	Value as at 31st March £000s		Value as at 1st April £000s	Value as at 31st March £000s
547,756	543,003	Dwellings	543,003	564,595
20,763	24,339	Other Land & Buildings	24,339	24,700
456	808	Vehicles, Plant, Furniture & Equipment	808	489
156	146	Infrastructure Assets	146	137
-	198	Assets Under Construction	198	-
846	673	Surplus Assets	673	438
93	84	Intangible Assets	84	67
-	480	Assets Held for Sale	480	-
<b>570,070</b>	<b>569,731</b>	<b>Total</b>	<b>569,731</b>	<b>590,426</b>

### Note B – Vacant Possession Value of Council Housing Stock

Description:	This note explains the valuation methodology of the Council's dwellings in respect of the discount factor applied.
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The vacant possession value of dwellings within the HRA as at 1st April 2018 was £1.405M Billion (1st April 2017 value: £1.362M Billion). To arrive at the Balance Sheet value of dwellings, the vacant possession value is reduced to reflect the fact that there are sitting tenants enjoying sub-market rents and tenants' rights including the Right to Buy. The adjustment factor (41%) measures the difference between market rents and sub-market rents. It shows the economic cost to Central Government of providing council housing at less than market rents.

### Note C – Analysis of the Movement on the Major Repairs Reserve

Description:	This note shows the movement on the Council's major repairs reserve.
--------------	--

2017/18 £000s	Major Repairs Reserve	2018/19 £000s
(84)	<b>Balance Brought Forward</b>	<b>(4,198)</b>
	<b>Credits:</b>	
(16,556)	In Year Depreciation Charge	(12,383)
(4,379)	Additional Contribution to Major Repairs Reserve	(8,944)
<b>(20,935)</b>		<b>(21,327)</b>
	<b>Debits:</b>	
16,821	Capital Expenditure for HRA Purposes	14,718
<b>16,821</b>		<b>14,718</b>
<b>(4,198)</b>	<b>Balance to Carry Forward</b>	<b>(10,807)</b>

[Note E](#)

## STATEMENT OF ACCOUNTS 2018/19

### Note D – HRA Capital Expenditure and Capital Receipts

Description:	This note shows the total capital expenditure within the HRA and the amount of receipts received during the period.
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An analysis of capital expenditure within the HRA and sources of finance:

2017/18 £000s	Capital Financing	2018/19 £000s
-	Borrowing	-
620	Capital Receipts	1,767
4,529	Revenue Contributions	8,164
16,488	Major Repairs Reserve	14,718
523	Grants and Contributions	1,007
<b>22,160</b>	<b>Total Capital Expenditure Within the HRA</b>	<b>25,656</b>

A summary of total capital receipts within the Authority's HRA:

2017/18 £000s	Capital Receipts	2018/19 £000s
6,998	Council House Sales (Net)	6,266
135	Other Land	-
35	Other Buildings	-
-	Non Disposals	-
-	Mortgages and Housing Act Advances	-
<b>7,168</b>	<b>Total</b>	<b>6,266</b>

### Note E – HRA Depreciation

Description:	This note outlines the Council's depreciation methodology in respect of its Council Dwelling stock together with the actual charge for the period.
--------------	--

Authorities are required to charge depreciation on all HRA properties calculated in accordance with proper practices. The Service Director – Finance (S151 Officer) has determined a componentised approach to depreciation of Council Dwellings.

The straight line depreciation method has also been used for non-dwelling properties in accordance with proper practices including IAS 16 principles. The table below details the depreciation charge made to the HRA.

2017/18 £000s	Depreciation	2018/19 £000s
15,838	Council Dwellings	11,579
414	Other Land & Buildings	459
279	Vehicle, Plant, Furniture & Equipment	319
9	Infrastructure Assets	9
-	Surplus Assets Not Held for Sale	-
16	Intangible Assets	17
<b>16,556</b>	<b>Total</b>	<b>12,383</b>

### Note F – HRA Impairments / Revaluation Losses

Description:	This note shows the charges to the HRA in respect of revaluation losses on assets.
--------------	--

In the 5 year period between 2012/13 to 2016/17 inclusive, the revaluation/impairment losses incurred against the Authority's HRA non dwellings was required to be charged against the Housing Revenue Account balance in its entirety, in accordance with the Code of Practice.

## STATEMENT OF ACCOUNTS 2018/19

From 2017/18, this element of the Code has been updated to reflect the revised statutory provisions governing capital accounting in respect of what can and cannot be charged to the HRA balance. The outcome of which was the allowance to reverse these entries to mitigate the impact on the HRA balance.

2017/18 £000s	Impairments / Revaluation Losses	2018/19 £000s
18,117	Impairments / Revaluations Losses – Non-Value Adding Expenditure - Dwellings	22,028
106	Impairments / Revaluations Losses – Non Dwellings	436
(186)	Reversal of Previous Revaluation Losses – OLAB	(128)
(1,018)	Reversal of Previous Revaluation Losses – Dwellings	(325)
<b>17,019</b>	<b>Total</b>	<b>22,011</b>

### Note G – HRA Revenue Expenditure Funded from Capital Under Statute

Description:	This note explains any HRA expenditure that is defined as revenue but under statute, can be treated as capital.
--------------	---

There was no such expenditure relating to the HRA during 2018/19 (2017/18 nil).

### Note H – HRA Rent Arrears

Description:	This note explains the level of outstanding rent arrears together with the debts provided for, that are potentially uncollectable.
--------------	--

Housing rent arrears total £2.458M as at 31st March 2019 (£2.410M as at 31st March 2018).

A bad debts provision has been made in the accounts in respect of potentially uncollectable rent. The value of the provision at 31st March 2019 is £1.286M (£1.052M as at 31st March 2018). The movement in the year comprises the value of rent arrears written off during the year totalling £0.229M (£0.241M in 2017/18) and an increase in the provision of £0.230M resulting from a review of the levels of rent arrears. Although the Authority has made a provision for potentially uncollectable debts, it is still the Authority's policy to pursue debts whilst this is economically viable.

### Note I – Income / Expenditure in the HRA directed by the Secretary of State

Description:	This note explains any HRA income or expenditure that has been directed by the Secretary of State.
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There has not been any income or expenditure incurred by the HRA that required the Secretary of State's approval.

### Note J – Exceptional Items

Description:	This note details any material, exceptional items within the HRA.
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There has not been any material exceptional items within the HRA in 2018/19.

# STATEMENT OF ACCOUNTS 2018/19

## COLLECTION FUND

The Collection Fund is an agent's statement that reflects the statutory obligation for billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the billing authority, in relation to the collection from taxpayers and distribution to local authorities and Central Government of Council Tax and Non-Domestic Rates.

2017/18			<b>COLLECTION FUND ACCOUNT</b>	2018/19		
COUNCIL TAX	BUSINESS RATES	TOTAL		COUNCIL TAX	BUSINESS RATES	TOTAL
£000s	£000s	£000s		£000s	£000s	£000s
			<b>INCOME:</b>			
(106,557)	-	(106,557)	Council Tax	(113,155)	-	(113,155)
-	(53,849)	(53,849)	Non-Domestic Rates ( <a href="#">Note A</a> )	-	(54,961)	(54,961)
<b>(106,557)</b>	<b>(53,849)</b>	<b>(160,406)</b>	<b>Total Income</b>	<b>(113,155)</b>	<b>(54,961)</b>	<b>(168,116)</b>
			<b>EXPENDITURE:</b>			
			<i>Precepts and Demands on Collection Fund by Major Preceptors &amp; the Authority:</i>			
85,104	22,425	107,529	BMBC (Including Parish Council Precepts) ( <a href="#">Note C</a> )	89,712	22,860	112,572
-	2,763	2,763	Transitional Protection Payments	-	1,875	1,875
9,861	-	9,861	South Yorkshire Police Authority ( <a href="#">Note C</a> )	10,704	-	10,704
4,299	446	4,745	South Yorkshire Fire & Civil Defence Authority ( <a href="#">Note A</a> / <a href="#">Note C</a> )	4,467	455	4,922
<b>99,264</b>	<b>25,634</b>	<b>124,898</b>		<b>104,883</b>	<b>25,190</b>	<b>130,073</b>
			<i>Non-Domestic Rates:</i>			
-	22,310	22,310	Payment to Central Government ( <a href="#">Note A</a> )	-	22,749	22,749
-	267	267	Cost of Collection Allowance (to BMBC) ( <a href="#">Note A</a> )	-	260	260
-	<b>22,577</b>	<b>22,577</b>		-	<b>23,009</b>	<b>23,009</b>
1,044	824	1,868	Bad Debts Written Off	2,641	886	3,527
1,219	104	1,323	Increase / (Reduction) in Provision for Non-Payment of Council Tax / Business Rates	(508)	40	(468)
	3,931	3,931	Provision for Business Rate Appeals	-	4,246	4,246
<b>2,263</b>	<b>4,859</b>	<b>7,122</b>		<b>2,133</b>	<b>5,172</b>	<b>7,305</b>
			<i>Estimated Surplus on Collection Fund:</i>			
1,615	120	1,735	Transfer to General Fund	3,115	(30)	3,085
166	-	166	Transfer to South Yorkshire Police Authority	320	-	320
74	2	76	Transfer to South Yorkshire Fire & Civil Defence Authority	144	(1)	143
-	122	122	Central Government	-	(31)	(31)
<b>1,855</b>	<b>244</b>	<b>2,099</b>		<b>3,579</b>	<b>(62)</b>	<b>3,517</b>
<b>103,382</b>	<b>53,314</b>	<b>156,696</b>	<b>Total Expenditure</b>	<b>110,595</b>	<b>53,309</b>	<b>163,904</b>
<b>(3,175)</b>	<b>(535)</b>	<b>(3,710)</b>	<b>(Surplus) / Deficit for Year</b>	<b>(2,560)</b>	<b>(1,652)</b>	<b>(4,212)</b>
			<b>COLLECTION FUND BALANCE:</b>			
<b>(14,042)</b>	<b>(456)</b>	<b>(14,498)</b>	(Surplus) / Deficit Brought Forward	<b>(17,217)</b>	<b>(991)</b>	<b>(18,208)</b>
<b>(3,175)</b>	<b>(535)</b>	<b>(3,710)</b>	(Surplus) / Deficit for Year	<b>(2,560)</b>	<b>(1,652)</b>	<b>(4,212)</b>
<b>(17,217)</b>	<b>(991)</b>	<b>(18,208)</b>	<b>(Surplus) / Deficit Carried Forward</b>	<b>(19,777)</b>	<b>(2,643)</b>	<b>(22,420)</b>
			<b>SHARE OF (SURPLUS) / DEFICIT BALANCE:</b>			
(14,717)	(486)	(15,203)	Barnsley MBC	(16,758)	(1,304)	(18,062)
(2,500)	(10)	(2,510)	Precepting Authorities	(3,019)	(17)	(3,036)
-	(495)	(495)	Central Government	-	(1,322)	(1,322)
<b>(17,217)</b>	<b>(991)</b>	<b>(18,208)</b>	<b>Total</b>	<b>(19,777)</b>	<b>(2,643)</b>	<b>(22,420)</b>

## STATEMENT OF ACCOUNTS 2018/19

### NOTES TO THE COLLECTION FUND

#### Note A – National Non-Domestic Rates

Description:	This note explains how the NDR charges are levied and applied to the Borough's businesses.
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Non-Domestic Rates are calculated on the basis of a property's rateable value (as determined by the Valuation Office Agency) and the annual multipliers set by Central Government. The amount payable may then be subject to transitional arrangements and various reliefs (both mandatory and discretionary).

The income presented in the collection fund statement is based on the total rateable value of the local 'rating list' (adjusted for transitional arrangements and reliefs), and is based on the following values:

	2017/18	2018/19
Total Rateable Value as at 31st March	£138.763M	£139.497M
Standard Multiplier	0.479	0.493
Small Business Multiplier	0.466	0.480

Non-Domestic rates are collected locally and distributed between authorities in the following proportions:

	%
Central Government	50
Barnsley MBC	49
South Yorkshire Fire & Rescue Authority	1

#### Note B – Calculation of the Council Tax Base

Description:	This note explains how the Council's Council Tax Base is calculated.
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Council Tax is calculated on the basis of local (residential) property values and the estimated income required by the Council and its preceptors for the forthcoming year.

Each property is classified into one of nine valuation bands (A- to H) based on its estimated value at the 1st April 1991, and adjusted to reflect any discounts, reliefs or exemptions that apply. The number of properties in each valuation band is then multiplied by a specified fraction to arrive at a band D equivalent figure.

The basic charge is calculated by dividing the total Council Tax Requirement (the Council Tax demand on the Collection Fund) for the forthcoming year, by the total number of band D equivalent properties (also referred to as the Council's tax base). This amount is then multiplied by a specified fraction to arrive at the basic charge for each valuation band. The amount payable may then be subject to various discounts, reliefs or exemptions and Parish Council precepts.

The basic amount of Council Tax for a band D property in 2018/19 was £1,660.90 (£1,585.84 for 2017/18), and was based on the tax base in the table below (62,346.145 for 2017/18):

Band	Total No of Dwellings*	Proportion of Band D Charge	Band D Equivalent	Adjusted for Estimated Collectable Band D Equivalent (95%)
A-	197	5/9	109.500	104.025
A	44,988	6/9	29,991.700	28,492.115
B	15,118	7/9	11,758.600	11,170.670
C	11,631	8/9	10,338.900	9,821.955
D	6,790	9/9	6,790.200	6,450.690
E	3,447	11/9	4,212.700	4,002.065
F	1,367	13/9	1,974.300	1,875.585
G	591	15/9	985.100	935.845
H	29	18/9	57.000	54.150
	<b>84,158</b>		<b>66,218.000</b>	<b>62,907.100</b>

\* Total number of chargeable dwellings (adjusted for discounts), rounded to nearest whole property.

## STATEMENT OF ACCOUNTS 2018/19

### Note C – Precepts and Demands on the Collection Fund

Description:

This note shows the demands on the collection fund from the respective organisations

2017/18 £000s	Demand per Collection Fund	2018/19 £000s
84,712	BMBC	89,311
392	Parish Precepts	401
9,861	Police Authority	10,704
4,299	Fire & Civil Defence Authority	4,467
<b>99,264</b>	<b>Total Precepts</b>	<b>104,883</b>



**STATEMENT OF ACCOUNTS 2018/19**  
**SECTION 7 - GROUP ACCOUNTS**

**THE GROUP MOVEMENT IN RESERVES STATEMENT**

<b><u>Movement in Reserves During 2018/19</u></b>	Useable BMBC Reserves	Unusable BMBC Reserves	<b>Total BMBC Reserves</b>	Other Group Entity Useable Reserves	Other Group Entity Unusable Reserves	<b>Total Other Group Entity Reserves</b>	<b>Total Group Reserves</b>
	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>Balance of Reserves at 1st April 2018</b>	<b>197,956</b>	<b>(177,467)</b>	<b>20,489</b>	<b>13,410</b>	<b>6,489</b>	<b>19,899</b>	<b>40,388</b>
Total Comprehensive Expenditure & Income	(45,305)	4,677	<b>(40,628)</b>	(2,931)	(5,348)	<b>(8,279)</b>	<b>(48,907)</b>
Adjustments Between Accounting Basis & Funding Basis Under Regulations	46,211	(46,211)	-	-	-	-	-
Adjustments Between Group Entity Reserves	-	-	-	3,453	(3,453)	-	-
<b>Net Increase / (Decrease) in 2018/19</b>	<b>906</b>	<b>(41,534)</b>	<b>(40,628)</b>	<b>522</b>	<b>(8,801)</b>	<b>(8,279)</b>	<b>(48,907)</b>
<b>Balance of Reserves at 31st March 2019</b>	<b>198,862</b>	<b>(219,001)</b>	<b>(20,139)</b>	<b>13,932</b>	<b>(2,312)</b>	<b>11,620</b>	<b>(8,519)</b>

[Group CI&ES](#)

[Group Balance Sheet](#)

<b><u>Movement in Reserves During 2017/18</u></b>	Useable BMBC Reserves	Unusable BMBC Reserves	<b>Total BMBC Reserves</b>	Other Group Entity Useable Reserves	Other Group Entity Unusable Reserves	<b>Total Other Group Entity Reserves</b>	<b>Total Group Reserves</b>
	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>Balance of Reserves at 1st April 2017 (Restated)</b>	<b>179,591</b>	<b>(169,836)</b>	<b>9,755</b>	<b>11,567</b>	<b>(1,623)</b>	<b>9,944</b>	<b>19,699</b>
Total Comprehensive Expenditure & Income	(101,044)	111,778	<b>10,734</b>	(1,947)	11,902	<b>9,955</b>	<b>20,689</b>
Adjustments Between Accounting Basis & Funding Basis Under Regulations	119,409	(119,409)	-	-	-	-	-
Adjustments Between Group Entity Reserves	-	-	-	3,790	(3,790)	-	-
<b>Net Increase / (Decrease) in 2017/18</b>	<b>18,365</b>	<b>(7,631)</b>	<b>10,734</b>	<b>1,843</b>	<b>8,112</b>	<b>9,955</b>	<b>20,689</b>
<b>Balance of Reserves at 31st March 2018 (Restated)</b>	<b>197,956</b>	<b>(177,467)</b>	<b>20,489</b>	<b>13,410</b>	<b>6,489</b>	<b>19,899</b>	<b>40,388</b>

[Group CI&ES](#)

[Group Balance Sheet](#)

# STATEMENT OF ACCOUNTS 2018/19

## THE GROUP COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

2017/18 (Restated)				2018/19		
Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s		Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s
			<b>Net Cost of Services:</b>			
235,850	(139,866)	95,984	People	232,634	(140,631)	92,003
75,340	(23,491)	51,849	Place	99,946	(29,061)	70,885
34,054	(72,870)	(38,816)	Housing Revenue Account	37,256	(71,783)	(34,527)
36,447	(15,885)	20,562	Communities	38,836	(16,277)	22,559
7,899	(7,342)	557	Public Health	10,307	(9,937)	370
120,806	(126,357)	(5,551)	Core Services	99,890	(108,546)	(8,656)
14,376	(21,467)	(7,091)	Corporate Services	9,081	(21,398)	(12,317)
33,799	(53)	33,746	Berneslai Homes	34,007	(527)	33,480
983	(47)	936	Penistone Grammar Trust	904	(49)	855
<b>559,554</b>	<b>(407,378)</b>	<b>152,176</b>	<b>Net Cost of Services</b>	<b>562,861</b>	<b>(398,209)</b>	<b>164,652</b>
			<b>Other Operating Income &amp; Expenditure:</b>			
468	-	468	Parish Council Precepts	431	-	431
1,678	-	1,678	Payments to Central Government Housing Capital Receipts Pool	1,671	-	1,671
7,060	(9,397)	(2,337)	(Gains) / Losses on The Disposal of Non-Current Assets	9,070	(11,197)	(2,127)
91,621	-	91,621	Exceptional Item – Loss on Disposal of Non-Current Assets Relating to School Transfers	33,304	-	33,304
<b>100,827</b>	<b>(9,397)</b>	<b>91,430</b>	<b>Total Other Operating Expenditure</b>	<b>44,476</b>	<b>(11,197)</b>	<b>33,279</b>
			<b>Financing &amp; Investment Income &amp; Expenditure:</b>			
19,138	-	19,138	Interest Payable on Debt	20,765	-	20,765
91	-	91	Interest Element of Finance Leases	76	-	76
21,588	-	21,588	Interest Payable on PFI Unitary Payments	20,857	-	20,857
11,630	-	11,630	Net Interest on The Defined Benefit Liability / Asset	10,077	-	10,077
-	-	-	Movement in Fair Value of Financial Assets	-	-	-
-	-	-	Expected Credit Loss Model	326	-	326
-	-	-	Premium Incurred on Early Redemption of Debt	2,075	-	2,075
-	(704)	(704)	Investment Interest Income	-	(1,793)	(1,793)
-	(399)	(399)	Dividends Receivable	-	(52)	(52)
-	(10)	(10)	Interest Received on Finance Leases	-	(11)	(11)
5,517	(6,367)	(850)	(Surplus) / Deficit of Trading Undertakings or Other Operations	4,683	(5,332)	(649)
2	-	2	Subsidiary Taxation	-	-	-
<b>57,966</b>	<b>(7,480)</b>	<b>50,486</b>	<b>Total Financing &amp; Investment Income &amp; Expenditure</b>	<b>58,859</b>	<b>(7,188)</b>	<b>51,671</b>

Continued overleaf.

## STATEMENT OF ACCOUNTS 2018/19

### THE GROUP COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT (CONTINUED)

2017/18 (Restated)				2018/19		
Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s		Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s
			<b>Taxation &amp; Non Specific Grant Income:</b>			
-	(21,456)	(21,456)	Recognised Capital Grants & Contributions	-	(27,841)	(27,841)
-	(2,354)	(2,354)	Section 31 Grant – Small Business Rate Relief (SBRR)	-	(4,758)	(4,758)
-	(25,261)	(25,261)	Revenue Support Grant (RSG)	-	(19,022)	(19,022)
-	(89,394)	(89,394)	Council Tax	-	(94,898)	(94,898)
-	(22,294)	(22,294)	Business Rates Retention Scheme – Locally Retained	-	(23,130)	(23,130)
-	(30,342)	(30,342)	Business Rates Retention Scheme – Top Up Grant	-	(31,717)	(31,717)
-	<b>(191,101)</b>	<b>(191,101)</b>	<b>Total Taxation &amp; Non Specific Grant Income</b>	-	<b>(201,366)</b>	<b>(201,366)</b>
<b>718,347</b>	<b>(615,356)</b>	<b>102,991</b>	<b>(Surplus) / Deficit on Provision of Services</b>	<b>666,196</b>	<b>(617,960)</b>	<b>48,236</b>
			<b>Other Comprehensive Income &amp; Expenditure:</b>			
-	(25,707)	(25,707)	(Gains) / Losses on Revaluation of Property, Plant & Equipment Assets	-	(48,759)	(48,759)
40	(7)	33	(Gains) / Losses on Revaluation of Financial Instruments	272	-	272
-	(98,006)	(98,006)	Actuarial (Gains) / Losses on Pension Assets / Liabilities	49,158	-	49,158
<b>40</b>	<b>(123,720)</b>	<b>(123,680)</b>	<b>Other Comprehensive Income &amp; Expenditure</b>	<b>49,430</b>	<b>(48,759)</b>	<b>671</b>
<b>718,387</b>	<b>(739,076)</b>	<b>(20,689)</b>	<b>Total Comprehensive Income &amp; Expenditure</b>	<b>715,626</b>	<b>(666,719)</b>	<b>48,907</b>

# STATEMENT OF ACCOUNTS 2018/19

## GROUP BALANCE SHEET AS AT 31<sup>st</sup> MARCH 2019

2017/18 (Restated)		2018/19	2018/19
£000s		£000s	£000s
	<b>NON-CURRENT ASSETS</b>		
	<b>Property Plant and Equipment:</b>		
543,003	- Council Dwellings	564,595	
334,746	- Other Land & Buildings	309,998	
5,979	- Vehicles, Plant, Furniture & Equipment	5,709	
252,227	- Infrastructure Assets	257,291	
-	- Community Assets	-	
15,909	- Assets Under Construction	36,876	
4,884	- Surplus Assets	3,665	
<b>1,156,748</b>			<b>1,178,134</b>
10,427	Heritage Assets	10,427	
660	Investment Properties	690	
1,500	Intangible Assets	1,176	
4,988	Long Term Investments	4,749	
2,728	Long Term Debtors	2,333	
<b>20,303</b>			<b>19,375</b>
<b>1,177,051</b>	<b>Total Non-Current Assets</b>		<b>1,197,509</b>
	<b>CURRENT ASSETS</b>		
4,918	Assets 'Held for Sale'	5,330	
35,172	Short Term Investments	157,040	
1,560	Inventories	1,479	
10,350	Local Taxation Debtors	9,676	
(8,536)	Impairment of Local Taxation Debtors	(7,311)	
42,351	Other Short Term Debtors	41,653	
(5,161)	Impairment of Short Term Debtors	(5,699)	
-	Corporation Tax Asset	-	
45,642	Cash & Cash Equivalents	45,724	
<b>126,296</b>	<b>Total Current Assets</b>		<b>247,892</b>
<b>1,303,347</b>	<b>TOTAL GROUP ASSETS</b>		<b>1,445,401</b>
	<b>CURRENT LIABILITIES</b>		
(45,567)	Short Term Borrowing	(94,707)	
(8,852)	Other Short Term Liabilities	(8,851)	
(40,175)	Short Term Creditors	(52,826)	
-	Corporation Tax Liability	-	
(4,790)	Provisions	(7,184)	
(14,272)	Capital Grants Receipts in Advance	(19,724)	
(2,252)	Revenue Grants Receipts in Advance	(2,230)	
-	Bank Overdraft	-	
<b>(115,908)</b>	<b>Total Current Liabilities</b>		<b>(185,522)</b>
	<b>LONG TERM LIABILITIES</b>		
(522,837)	Long Term Borrowing	(571,563)	
(219,800)	Other Long Term Liabilities	(210,947)	
(4,348)	Long Term Provisions	(3,736)	
(400,066)	Retirement Benefit Obligations	(482,152)	
<b>(1,147,051)</b>	<b>Total Long Term Liabilities</b>		<b>(1,268,398)</b>
<b>(1,262,959)</b>	<b>TOTAL GROUP LIABILITIES</b>		<b>(1,453,920)</b>
<b>40,388</b>	<b>GROUP NET ASSETS</b>		<b>(8,519)</b>

Continued overleaf

## STATEMENT OF ACCOUNTS 2018/19

### GROUP BALANCE SHEET AS AT 31<sup>st</sup> MARCH 2019 (CONTINUED)

2017/18 (Restated) £000s		2018/19 £000s	2018/19 £000s
	<b>BMBC USEABLE RESERVES:</b>		
135,793	- General Fund	130,114	
41,517	- Housing Revenue Account	37,074	
12,186	- Useable Capital Receipts Reserve	15,071	
4,198	- Major Repairs Reserve	10,807	
4,262	- Capital Grant Unapplied Reserve	5,796	
<b>197,956</b>	<b>TOTAL BMBC USEABLE RESERVES</b>		<b>198,862</b>
	<b>BMBC UNUSABLE RESERVES:</b>		
18,222	- Capital Adjustment Account	(2,714)	
62	- Deferred Capital Receipts Reserve	61	
(11,588)	- Financial Instruments Adjustment Account	(12,693)	
(393,603)	- Pensions Reserve	(458,793)	
-	- Financial Instrument Revaluation Reserve	(263)	
197,137	- Revaluation Reserve	240,484	
(2,900)	- Accumulated Absences Account	(3,145)	
15,203	- Collection Fund Adjustment Account	18,062	
<b>(177,467)</b>	<b>TOTAL BMBC UNUSABLE RESERVES</b>		<b>(219,001)</b>
<b>20,489</b>	<b>TOTAL BMBC RESERVES</b>		<b>(20,139)</b>
	<b>OTHER GROUP ENTITY USEABLE RESERVES:</b>		
12,928	- Berneslai Homes Retained Surplus	13,407	
482	- Penistone Grammar Trust – Unrestricted Funds	525	
<b>13,410</b>	<b>TOTAL OTHER GROUP ENTITY USEABLE RESERVES</b>		<b>13,932</b>
	<b>OTHER GROUP ENTITY UNUSABLE RESERVES:</b>		
(23,969)	- Berneslai Homes Pensions Reserve	(31,893)	
30,458	- Penistone Grammar Trust – Restricted Funds	29,581	
<b>6,489</b>	<b>TOTAL OTHER GROUP ENTITY UNUSABLE RESERVES</b>		<b>(2,312)</b>
<b>19,899</b>	<b>TOTAL OTHER GROUP ENTITY RESERVES</b>		<b>11,620</b>
<b>40,388</b>	<b>TOTAL GROUP RESERVES</b>		<b>(8,519)</b>

# STATEMENT OF ACCOUNTS 2018/19

## GROUP CASH FLOW STATEMENT

2017/18 £000s		2018/19 £000s	2018/19 £000s
102,991	<b>Net (Surplus) / Deficit on Provision of Services</b>		48,236
	<b><u>Adjustments to Net Surplus or Deficit on The Provision of Services for Non-Cash Movements:</u></b>		
(73,473)	- Depreciation & Impairment	(74,995)	
(22,554)	- Pension Fund Adjustments	(32,307)	
(98,681)	- Carrying Amount of Non-Current Assets Sold	(42,374)	
(1,326)	- (Increase) / Decrease in Provisions	(1,782)	
(224)	- Increase / (Decrease) in Inventories	(81)	
1,514	- Increase / (Decrease) in Debtors	(8,253)	
3,275	- (Increase) / Decrease in Creditors	(6,897)	
(91)	- Other Non-Cash Adjustments	528	
<b>(191,560)</b>			<b>(166,161)</b>
<b>2</b>	- Taxation Paid		<b>-</b>
	<b><u>Adjustments for Items Included in the Net (Surplus) or Deficit on the Provision of Services that are Investing &amp; Financing Activities:</u></b>		
21,456	- Capital Grants Recognised Through Comprehensive Income & Expenditure Statement	27,841	
-	- Premiums Paid on Early Settlement of Debt	(2,075)	
9,635	- Proceeds From The Sale of Property, Plant & Equipment, Investment Property & Intangible Assets	11,196	
<b>31,091</b>			<b>36,962</b>
	<b><u>Adjustments for Items Not Included in the Net (Surplus) or Deficit on the Provision of Services that are Operating Activities:</u></b>		
26,485	- Pension Deficit Upfront Payment	-	
<b>26,485</b>			<b>-</b>
<b>(30,991)</b>	<b>Net Cash (Inflow) / Outflow From Operating Activities</b>		<b>(80,963)</b>
41,587	<b>Net Cash (Inflow) / Outflow From Investing Activities</b>		171,996
(4,824)	<b>Net Cash (Inflow) / Outflow From Financing Activities</b>		(91,115)
<b>5,772</b>	<b>Net (Increase) / Decrease in Cash &amp; Cash Equivalents</b>		<b>(82)</b>

### Reconciliation and Analysis of Group Cash & Cash Equivalent Balances

2017/18 £000s		2018/19 £000s
51,414	<b>Group Cash &amp; Cash Equivalents as at 1<sup>st</sup> April</b>	45,642
(5,772)	Net Increase / (Decrease) in Cash & Cash Equivalents	82
<b>45,642</b>	<b>Group Cash &amp; Cash Equivalents as at 31<sup>st</sup> March</b>	<b>45,724</b>
	<b>Made Up Of The Following Elements:</b>	
	<u>BMBC Cash &amp; Cash Equivalents:</u>	
2	Cash Held By The Authority	2
(8,424)	Cash in Transit	(6,420)
6,971	Bank Current Accounts	3,687
36,013	Short Term Deposits With Financial Institutions	38,122
<b>34,562</b>	<b>Total BMBC Cash &amp; Cash Equivalents</b>	<b>35,391</b>
	<u>Other Group Entity Cash &amp; Cash Equivalents:</u>	
555	Bank Current Accounts	91
10,525	Short Term Deposits With Financial Institutions	10,242
<b>11,080</b>	<b>Total Other Group Entity Cash &amp; Cash Equivalents</b>	<b>10,333</b>
<b>45,642</b>	<b>Group Cash &amp; Cash Equivalents as at 1<sup>st</sup> April</b>	<b>45,724</b>

# STATEMENT OF ACCOUNTS 2018/19

## NOTES TO THE GROUP ACCOUNTS

### **Note A – Critical Judgements**

Description:	This note sets out the Council's approach to consideration of the group accounts
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The Council has reviewed its relationship and interest with external organisations and concludes that it does have an interest in subsidiaries, associated companies and joint ventures that are material both individually and in aggregate and therefore a set of Group Accounts has been prepared. This consideration has been made under the provisions of IFRS 10 ('Consolidated Financial Statements') and IFRS 11 ('Joint Arrangements') as required by the Code.

### **Note B – Group Boundary**

Description:	This note explains the rationale of the related organisations that have been consolidated into the group accounts and on the basis of consolidation.
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A review has been undertaken by the Council considering all companies in which it has an interest. The interests in these bodies have been analysed to consider whether the Council has the potential to control or influence the bodies' operating and financial policies.

The 2017/18 comparative figures have been restated to reflect the inclusion of Penistone Grammar Trust into the Group Accounts for the first time in 2018/19.

Entities identified to be included within the group's boundary are detailed below:

#### Berneslai Homes Ltd

Berneslai Homes Ltd is a 100% wholly owned company of the Council and is an Arm's Length Management Organisation responsible for managing homes on behalf of the Authority. Specifically, it is responsible for managing all the landlord services for the Authority's 18,400 homes including rent collection, arrears recovery, repairs and maintenance, dealing with empty properties and all tenancy matters.

Financial Year End - Berneslai Homes Ltd shares the same financial year as the Authority (1<sup>st</sup> April – 31<sup>st</sup> March).

Consolidation Method - The accounts of Berneslai Homes Ltd have been consolidated on a line by line basis with intra-group balances and transactions being eliminated in full on consolidation as per the Code.

#### Penistone Grammar Trust

Penistone Grammar Trust is a charity trust that is responsible for the running of Penistone Grammar Advanced Learning Centre (ALC) and associated buildings. The Council is sole trustee in Penistone Grammar Trust.

Financial Year End – Penistone Grammar Trust shares the same financial year as the Authority (1<sup>st</sup> April – 31<sup>st</sup> March).

Consolidation Method - The accounts of Penistone Grammar Trust have been consolidated on a line by line basis with intra-group balances and transactions being eliminated in full on consolidation as per the Code.

#### Other Subsidiary Interests

The Council also 100% owns one other trading company, namely BMBC Services Ltd. Whilst the Authority considers this company as falling within the group boundary in respect of control, it is deemed not material to the group position and is therefore not consolidated in the Group Accounts. For information on this company, [Note 17](#) refers.

#### Joint Ventures

The Council also holds shareholdings in a number of other companies that is deemed non material for group accounts purposes. For information on these entities, [Note 17](#) refers.

## STATEMENT OF ACCOUNTS 2018/19

### Note C - Expenditure & Income Analysed By Nature

Description:	This note shows the Surplus or Deficit on the Provision of Services within the Group CIES on a subjective basis.
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The Group's expenditure and income is analysed as follows:

<b>Expenditure / Income</b>	<b>2017/18</b>	<b>2018/19</b>
	<b>£000s</b>	<b>£000s</b>
<b>Expenditure:</b>		
Employee Benefits Expenses	198,873	210,810
Other Services Expenses	289,720	278,737
Support Service Recharges	-	-
Depreciation, Amortisation, Impairment	76,480	78,323
Interest Payments	52,447	53,850
Precepts & Levies	468	431
Payments to Housing Capital Receipts Pool	1,678	1,671
Write Out NBV Relating to the Disposal of Assets	98,681	42,374
<b>Total Expenditure</b>	<b>718,347</b>	<b>666,196</b>
<b>Income:</b>		
Fees, Charges & Other Service Income	(133,852)	(136,272)
Interest & Investment Income	(819)	(1,856)
Income From Council Tax & Non-Domestic Rates	(111,688)	(118,028)
Government Grants & Contributions	(359,600)	(350,607)
Sale Proceeds Relating to the Disposal of Assets	(9,397)	(11,197)
<b>Total Income</b>	<b>(615,356)</b>	<b>(617,960)</b>
<b>Surplus or Deficit on the Provision of Services</b>	<b>102,991</b>	<b>48,236</b>

### Note D - Officers' Remuneration & Exit Packages

Description:	This note shows the Senior Management Team remuneration of the Group.
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The table below sets out the remuneration disclosures for Senior Officers of the Group (as defined in Local Authority Accounting Panel Bulletin 85):

<b>Post</b>	<b>2018/19</b>				
	<b>Salary</b>	<b>Redundancy / Severance</b>	<b>Expenses / Allowances</b>	<b>Pension Contributions</b>	<b>Total Remuneration</b>
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
Diana Terris - Chief Executive	159	-	1	89	249
Rachel Dickinson - Executive Director - People	140	-	1	21	162
Executive Director - Place	122	-	1	18	141
Executive Director - Communities	118	-	-	17	135
Executive Director - Public Health	110	-	-	16	126
Executive Director - Core Services	118	-	-	17	135
Former Director - Finance, Assets & IT <b>A</b>	-	-	-	146	146
Former Director - Human Resources, Performance & Communications <b>B</b>	-	-	-	17	17
Berneslai Homes Directors <b>C</b>					403

<b>Post</b>	<b>2017/18</b>				
	<b>Salary</b>	<b>Redundancy / Severance</b>	<b>Expenses / Allowances</b>	<b>Pension Contributions</b>	<b>Total Remuneration</b>
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
Diana Terris - Chief Executive	156	-	1	23	180
Executive Director - People	137	-	1	20	158
Executive Director - Place	120	-	1	18	139
Executive Director - Communities	116	-	-	17	133
Executive Director - Public Health	105	-	-	15	120
Frances Foster - Director - Finance, Assets & IT <b>A</b>	116	-	2	17	135
Julia Bell - Director - Human Resources, Performance & Communications <b>B</b>	-	-	-	146	146
Director of Legal & Governance	-	-	-	12	12
Berneslai Homes Directors <b>C</b>					469



## STATEMENT OF ACCOUNTS 2018/19

### Notes:

- A** Post holder left post on 31st March 2017. Pension costs relate to pre-agreed pension strain costs of £0.146M in 2018/19 (£0.146M in 2017/18).
- B** Post holder left post on 31st December 2016. Pension costs relate to pre-agreed pension strain costs of £0.017M in 2018/19 (£0.0.12M in 2017/18).
- C** Berneslai Homes do not have a requirement to publish this information in their statement of accounts on an individual basis as per UK GAAP Standard FRS 102.

### Note E – Financial Instruments

Description:	Financial Instruments are any contract that gives rise to a financial asset of one entity and a financial liability of another entity. This note explains the Group's financial instruments and the impact on the accounts.
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The following categories of financial instrument are carried in the Group Balance Sheet:

31 <sup>st</sup> March 2018			31 <sup>st</sup> March 2019	
Long Term £000s	Short Term £000s		Long Term £000s	Short Term £000s
		<b>Investments:</b>		
2,336	35,059	Loans & Receivables at Amortised Cost	2,336	156,958
-	46,538	Loans & Receivables – Cash Equivalents *	-	48,364
2,652	113	Unquoted Equity Investment at Fair Value through Other Comprehensive Income	2,380	114
<b>4,988</b>	<b>81,710</b>	<b>Total Investments</b>	<b>4,716</b>	<b>205,436</b>
		<b>Loans &amp; Receivables at Amortised Cost:</b>		
-	-	Mortgages & Rents	-	-
2,666	1,277	Loans	2,272	234
62	-	Finance Lease Receivable	61	-
<b>2,728</b>	<b>1,277</b>	<b>Total Loans &amp; Receivables **</b>	<b>2,333</b>	<b>234</b>
		<b>Borrowings:</b>		
(522,837)	(45,567)	Financial Liabilities at Amortised Cost	(571,562)	(94,707)
<b>(522,837)</b>	<b>(45,567)</b>	<b>Total Borrowings</b>	<b>(571,562)</b>	<b>(94,707)</b>

\* The total Short Term Investments figure in the table above includes Cash Equivalents of £48.364M in 2018/19 (£46.538M in 2017/18), which are included within the 'Cash & Cash Equivalents' figure in the Balance Sheet, rather than within 'Short Term Investments'.

\*\* The total Short Term Loans & Receivables figures in the table above is included within the 'Short Term Debtors' figure in the Balance Sheet.

### Note F - Debtors

Description:	Other Short Term Debtors are assets representing the amounts owed to the Group in respect of other debts.
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31 <sup>st</sup> March 2018				31 <sup>st</sup> March 2019		
Total Debtors	Impairment For Bad Debts	Total		Total Debtors	Impairment For Bad Debts	Total
£000s	£000s	£000s		£000s	£000s	£000s
18,431	(5,161)	<b>13,270</b>	Trade Receivables	14,438	(5,699)	<b>8,739</b>
9,651	-	<b>9,651</b>	Prepayments & Accrued Grant Income	9,461	-	<b>9,461</b>
14,269	-	<b>14,269</b>	Other Receivable Amounts	17,754	-	<b>17,754</b>
<b>42,351</b>	<b>(5,161)</b>	<b>37,190</b>	<b>Total</b>	<b>41,653</b>	<b>(5,699)</b>	<b>35,954</b>

## STATEMENT OF ACCOUNTS 2018/19

### Note G - Creditors

Description:

Short Term Creditors are financial liabilities arising from the contractual obligation to pay cash in the future for goods or services or other benefits that have been received or supplied and have been invoiced or formally agreed with the supplier.

31 <sup>st</sup> March 2018 £000s		31 <sup>st</sup> March 2019 £000s
(8,189)	Trade Creditors	(11,782)
(7,841)	Other Creditors	(10,193)
(3,738)	Capital Creditors	(7,205)
(1,604)	Receipts in Advance	(1,936)
(4,832)	Payroll Creditors	(6,274)
(6,564)	NNDR	(7,967)
(3,630)	Council Tax	(4,301)
(3,777)	Other Tax & Social Security	(3,168)
<b>(40,175)</b>	<b>Total</b>	<b>(52,826)</b>

### Note H - Defined Benefit Pension Schemes

Description:

A Defined Benefit Pension Scheme is one that is not classed as a defined contribution scheme. This note explains such schemes that the Group is party to.

2017/18				2018/19		
BMBC £000s	BH £000s	Group £000s		BMBC £000s	BH £000s	Group £000s
			<b><u>Comprehensive Income &amp; Expenditure Statement:</u></b>			
			<i>Cost of Services :</i>			
28,117	3,850	31,967	- Current Service Cost	27,762	3,747	31,509
-	-	-	- Past Service Costs	12,604	-	12,604
(2,504)	-	(2,504)	- Settlements & Curtailments	(2,748)	-	(2,748)
347	49	396	- Administration Expenses	361	50	411
			<i>Financing &amp; Investment Income &amp; Expenditure :</i>			
10,796	834	11,630	- Net Interest Cost	9,455	622	10,077
<b>36,756</b>	<b>4,733</b>	<b>41,489</b>	<b>Total Post Employment Benefit Charged to the Surplus or Deficit on the Provision of Services</b>	<b>47,434</b>	<b>4,419</b>	<b>51,853</b>
			<i>Other Post-Employment Benefits Charged to the Comprehensive Income &amp; Expenditure Statement :</i>			
			<i>Re-measurement of The Net Benefit Liability Comprising:</i>			
(23,801)	(1,696)	(25,497)	- Return on Plan Assets (Excluding The Amount Included In Net Interest Expense)	(31,601)	(3,576)	(35,177)
-	-	-	- Experience (Gains) / Losses	-	-	-
-	-	-	- Actuarial (Gains) and Losses On Changes in Demographic Assumptions	-	-	-
(65,542)	(10,194)	(75,736)	- Actuarial (Gains) and Losses On Changes in Financial Assumptions	75,390	8,945	84,335
3,227	-	3,227	Business Combinations	-	-	-
<b>(86,116)</b>	<b>(11,890)</b>	<b>(98,006)</b>	<b>Total Post Employment Benefit Charged to Other Comprehensive Income &amp; Expenditure</b>	<b>43,789</b>	<b>5,369</b>	<b>49,158</b>
<b>(49,360)</b>	<b>(7,157)</b>	<b>(56,517)</b>	<b>Total Post Employment Benefit Charged to the Comprehensive Income &amp; Expenditure Statement</b>	<b>91,223</b>	<b>9,788</b>	<b>101,011</b>

## STATEMENT OF ACCOUNTS 2018/19

2017/18				2018/19		
BMBC	BH	Group		BMBC	BH	Group
£000s	£000s	£000s		£000s	£000s	£000s
			<b>Movement in Reserves Statement:</b>			
(36,756)	(4,733)	(41,489)	- Reversal of Charges Made to the Surplus or Deficit for the Provision of Services for Post-Employment Benefits in Accordance with the Code	(47,434)	(4,419)	(51,853)
			<b>Actual Amount Charged Against the General Fund Balance for Pensions for the Year:</b>			
25,245	1,833	27,078	Employers' Contributions Payable to Scheme	26,030	1,864	27,894
-	-	-	Retirement Benefits Payable to Pensioners	-	-	-
(11,511)	(2,900)	(14,411)	<b>Net Adjustment to Surplus or Deficit for the Provision of Services</b>	(21,404)	(2,555)	(23,959)

### Pension Assets and Liabilities Recognised in the Balance Sheet

2017/18				2018/19		
BMBC	BH	Group		BMBC	BH	Group
£000s	£000s	£000s		£000s	£000s	£000s
(1,383,978)	(136,407)	(1,520,385)	Present Value of The Defined Benefit Obligation	(1,495,686)	(150,804)	(1,646,490)
1,007,881	112,438	1,120,319	Fair Value of Plan Assets	1,045,427	118,911	1,164,338
(376,097)	(23,969)	(400,066)	<b>Net Liability Arising From Defined Benefit Obligation</b>	(450,259)	(31,893)	(482,152)

### Reconciliation of Fair Value of the Scheme (Plan) Assets

2017/18				2018/19		
BMBC	BH	Group		BMBC	BH	Group
£000s	£000s	£000s		£000s	£000s	£000s
944,133	108,065	1,052,198	<b>Opening Balance at 1<sup>st</sup> April</b>	1,007,881	112,438	1,120,319
24,139	2,809	26,948	Interest Income	25,938	3,035	28,973
			<i>Re-measurement Gains and (Losses):</i>			-
23,801	1,696	25,497	- The Return on Plan Assets, Excluding the Amount Included in Net Interest Expense	31,601	3,576	35,177
(347)	(49)	(396)	Administration Expenses	(361)	(50)	(411)
8,269	-	8,269	Business Combinations	-	-	-
(515)	-	(515)	Settlements	(1,345)	-	(1,345)
42,750	1,833	44,583	Employer Contributions	17,061	1,864	18,925
5,662	806	6,468	Contributions by Scheme Participants	5,895	821	6,716
(40,011)	(2,722)	(42,733)	Benefits Paid	(41,243)	(2,773)	(44,016)
1,007,881	112,438	1,120,319	<b>Closing Balance at 31<sup>st</sup> March</b>	1,045,427	118,911	1,164,338

## STATEMENT OF ACCOUNTS 2018/19

### Reconciliation of Present Value of the Scheme Liabilities (Defined Benefit Obligation)

2017/18				2018/19		
BMBC £000s	BH £000s	Group £000s		BMBC £000s	BH £000s	Group £000s
<b>(1,412,339)</b>	<b>(141,024)</b>	<b>(1,553,363)</b>	<b>Opening Balance at 1<sup>st</sup> April</b>	<b>(1,383,978)</b>	<b>(136,407)</b>	<b>(1,520,385)</b>
(28,118)	(3,850)	(31,968)	Current Service Cost	(27,762)	(3,747)	(31,509)
-	-	-	Past Service Costs	(12,604)	-	(12,604)
(34,935)	(3,643)	(38,578)	Interest Cost	(35,393)	(3,657)	(39,050)
(5,662)	(806)	(6,468)	Contributions by Scheme Participants	(5,895)	(821)	(6,716)
			<i>Re-measurement Gains and (Losses):</i>			
-	-	-	- Experience Gains / (Losses)	-	-	-
-	-	-	- Actuarial Gains / (Losses) Arising From Changes in Demographic Assumptions	-	-	-
65,542	10,194	75,736	- Actuarial Gains / (Losses) Arising From Changes in Financial Assumptions	(75,390)	(8,945)	(84,335)
(1,102)	-	(1,102)	Gains / (Losses) Curtailments	(1,962)	-	(1,962)
40,011	2,722	42,733	Benefits Paid	41,243	2,773	44,016
4,121	-	4,121	Liabilities Extinguished on Settlements	6,055	-	6,055
(11,496)	-	(11,496)	Business Combinations	-	-	-
<b>(1,383,978)</b>	<b>(136,407)</b>	<b>(1,520,385)</b>	<b>Closing Balance at 31<sup>st</sup> March</b>	<b>(1,495,686)</b>	<b>(150,804)</b>	<b>(1,646,490)</b>

# STATEMENT OF ACCOUNTS 2018/19

## TECHNICAL ANNEX A

### THE COUNCIL'S ACCOUNTING POLICIES

#### **1. General Principles**

The Statement of Accounts summarises the Authority's transactions for the 2018/19 financial year and its position at the year-end of 31<sup>st</sup> March 2019. The Authority is required to prepare an annual Statement of Accounts by the Accounts and Audit Regulations 2015 which those regulations require to be prepared in accordance with proper accounting practice. For local authorities, this proper accounting practice is predominantly contained in the Code of Practice on Local Authority Accounting in the United Kingdom 2018/19 (the Code), supported by International Financial Reporting Standards and statutory guidance where applicable.

The accounting convention adopted is historic cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

#### **2. Accruals of Income and Expenditure – General**

Activity is accounted for in the year which it takes place, not simply when cash payments are made or received. In particular:

- Income from contracts with service recipients, whether for services or the provision of goods, is recognised when (or as) the goods or services are transferred to the service recipient in accordance with the performance obligations in the contract;
- Supplies are recorded as expenditure when they are consumed – where there is a gap between the date of supply and consumption they are carried as inventories on the Balance Sheet;
- Expenses in relation to services received (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made;
- Interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument, rather than the cash flows fixed or determined by the contract; and
- Where income and expenditure has been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where it is doubtful that debts will be settled, the balance of debtors is written down and a charge made to the Comprehensive Income & Expenditure Statement for the income which might not be collected.

#### **3. Accruals of Income and Expenditure – Accounting for Local Taxation**

Billing authorities in England are required by statute to maintain a separate fund for the collection and distribution of amounts due in respect of Council Tax and National Non-Domestic Rates (NNDR). The localisation of Business Rates from 1<sup>st</sup> April 2013 changed the way in which the Authority accounts for NNDR. The key features of the fund relevant to accounting for Council Tax and National Non Domestic Rates in the core financial statements are:

- In its capacity as a billing authority, the Authority acts as agent; it collects and distributes Council Tax / NNDR income on behalf of the major preceptors and itself;
- Whilst the income from Council Tax and NNDR for the year credited to the Collection Fund is the accrued income for the year, regulations determine when it should be released from the Collection Fund and transferred to the General Fund of the billing authority or paid out of the Collection Fund to major preceptors;
- The Council Tax and NNDR income included in the Comprehensive Income and Expenditure Statement is the Council's share of accrued income for the year. However, regulations determine the amount of Council Tax and NNDR that must be included in the Council's General Fund. Therefore, the difference between the income included in the Comprehensive Income & Expenditure Statement and the amount required by regulation to be credited to the General Fund is taken to the Collection Fund Adjustment Account and included as a reconciling item in the Movement in Reserves Statement;

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- The Balance Sheet includes the Council's share of the end of year balances in respect of Council Tax and NNDR relating to arrears, impairment allowances for doubtful debts, overpayments and prepayments and appeals; and
- Where debtor balances for the above are identified as impaired because of a likelihood arising from a past event that payments due under the statutory arrangements will not be made (fixed or determinable payments), the asset is written down and a charge made to the Collection Fund. The impairment loss is measured as the difference between the carrying amount and the revised future cash flows.

### **4. Acquired and Discontinued Operations**

There were no material acquired or discontinued operations during 2018/19.

### **5. Cash and Cash Equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable to the Authority without notice or penalty (sometimes referred to as 'on call').

### **6. Material Items of Income and Expense / Exceptional Items**

Where items of income or expense are material, their nature and amount is disclosed separately in [Note 8](#). The Authority has identified separately, any transactions exceeding £10 Million to / from a single supplier or customer.

Exceptional items are identified on the face of the Comprehensive Income and Expenditure Statement and are analysed further in [Note 8](#) to the accounts. The Authority has identified separately, items of expense or income which are material in terms of the Authority's overall expenditure and are not expected to recur frequently or regularly.

### **7. Prior Period Adjustments, Changes in Accounting Policies, Estimates and Errors**

Prior period adjustments may arise as a result of a change in accounting policy or to correct material errors. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Authority's financial position.

Where a change is made, it is applied retrospectively by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Any new accounting policies which have been adopted by the Authority have been reflected within these accounting policies, together with a quantification of the impact of each accounting policy change on the prior period closing balances and comparative figures shown within this Statement of Accounts.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

### **8. Charges to Revenue for Non-Current Assets**

Services, support services and trading accounts are debited with the following amounts to record the cost of holding non-current assets during the year:

- Depreciation attributable to the assets used by the relevant service;
- Revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off; and
- Amortisation of intangible fixed assets attributable to the service.

The Authority is not required to raise Council Tax to cover depreciation, revaluation and impairment losses or amortisations. However, it is required to make an annual provision from revenue (Minimum Revenue Provision – MRP) to contribute towards the reduction in its overall borrowing requirement, equal to an amount calculated on a prudent basis determined by the Authority in accordance with statutory guidance. Depreciation, revaluation and impairment losses and amortisations are therefore replaced by the contribution in the General Fund balance, by way of an adjusting

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transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

### 9. Employee Benefits

#### Benefits Payable During Employment

Short term employee benefits are those due to be settled within 12 months of the year end. For the Authority, they typically include such benefits as wages and salaries and paid annual, flexi and sick leave. These are recognised in the accounts in the year in which the employee rendered service for the Authority. An accrual has been made for the cost of holiday entitlement (including flexi-leave entitlement) earned by employees but not taken before the year end which employees can carry forward into the next financial year. The accrual has been based on wage and salary rates for the 2017/18 financial year, being the period in which the employee earns the benefit. The accrual is charged to the Surplus or Deficit on the Provision of Services within the Comprehensive Income and Expenditure Statement, but then reversed out through the Movement in Reserves Statement so that holiday benefits are charged to revenue in the financial year in which the holiday absence occurs.

#### Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Authority to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy. They are charged on an accruals basis to the Surplus or Deficit on the Provision of Services within the Comprehensive Income and Expenditure Statement at the earlier of when the Authority can no longer withdraw the offer of those benefits or when the Authority recognises costs for a restructuring. It is the Authority's policy not to offer enhanced termination benefits.

#### Post-Employment Benefits

Employees of the Authority are members of three separate pension schemes:

1. The Teachers' Pension Scheme, administered by Capita Teachers' Pensions on behalf of the Department for Education (DfE);
2. The NHS Pensions Scheme, administered by the NHS Business Services Authority; and
3. The Local Government Pension Scheme, administered by the South Yorkshire Pensions Authority.

These respective schemes provide defined benefits to members (retirement lump sums and pensions), earned as employees work for the Authority.

However, the arrangements for the Teachers' Scheme and the NHS Scheme mean that liabilities for these benefits cannot ordinarily be identified specifically to the Authority. The schemes are therefore accounted for as if it was a defined contribution scheme and no liability for future payments of benefits is recognised in the Balance Sheet. The People service line in the Comprehensive Income and Expenditure Statement is charged with contributions payable to Teachers' Pensions Scheme in the year and the Public Health line in the Comprehensive Income and Expenditure Statement is charged with contributions payable to the NHS Pensions Scheme.

#### The Local Government Pension Scheme

The Local Government Pension Scheme is accounted for as a defined benefit scheme:

1. The liabilities of the South Yorkshire Pension Fund attributable to the Authority are included in the Balance Sheet on an actuarial basis, using the projected unit method i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates and projections of future earnings for current employees;
2. Liabilities are discounted to their value at current prices, using a discount rate of 2.6%, based on the weighted average of spot yields on AA rated corporate bonds;
3. The assets of the South Yorkshire Pension Fund attributable to the Authority are included in the Balance Sheet at their fair value:
  - Quoted securities – current bid price;
  - Unquoted securities – professional estimate;
  - Unitised securities – current bid price; and
  - Property – market value.

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4. The change in the net pensions liability is analysed into the following components:
- Current Service Cost – the increase in liabilities as a result of a year’s service earned this year, allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked;
  - Past Service Cost – the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years, charged to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement;
  - Net Interest on the Net Defined Benefit Liability / Asset, i.e. Net Interest Expense for the Authority – the change during the period in the net defined benefit liability / asset that arises from the passage of time, charged to the Financing and Investment Income and Expenditure line of the Comprehensive Income and Expenditure Statement. This is calculated by applying the discount rate used to measure the defined benefit obligation at the beginning of the period to the net defined benefit liability / asset at the beginning of the period, taking into account any changes in the net defined benefit liability / asset during the period as a result of contribution and benefit payments;
  - Re-measurements comprising:
    - a. The Return on Plan Assets – excluding amounts included in net interest on the net defined benefit liability / asset – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure; and
    - b. Actuarial Gains and Losses – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.
  - Contributions paid to the South Yorkshire Pensions Authority – cash paid as employer’s contributions to the pension fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the Authority to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the General Fund of being required to account for retirement benefits on the basis of such cash flows rather than as benefits are earned by employees.

### Discretionary Benefits

The Authority has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. The Authority’s current policy is not to award enhancements for non-school Council employees i.e. those who are members of the Local Government Pension Scheme. However, awards are not prohibited and can be made in exceptional circumstances. Where they are made, any liabilities estimated to arise as a result are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

### **10. Events After the Balance Sheet Date**

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of event can be identified:

1. Those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events, where material; and
2. Those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material impact, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.



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## 11. Financial Instruments

### Financial Liabilities

Financial liabilities are recognised on the Balance Sheet when the Authority becomes party to the contractual provisions of a financial instrument and are initially measured at fair value and carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure section of the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised. For most of the borrowings that the Authority has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest) and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

Gains and losses on the repurchase or early settlement of borrowing are credited and debited to the Financing and Investment Income and Expenditure section of the Comprehensive Income and Expenditure Statement in the year of repurchase / settlement. However, where repurchase has taken place as part of a restructuring of the loan portfolio that involves the modification or exchange of existing instruments, the premium or discount is respectively added to or deducted from the amortised cost of the new or modified loan and the write-down to the Comprehensive Income and Expenditure Statement is spread over the life of the loan by an adjustment to the effective interest rate.

Where premiums and discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the General Fund balance to be spread over future years. The Authority has a policy of either spreading the gain / loss over the remaining term of the loan against which the premium was payable or discount receivable when it was repaid or a shorter period where it is deemed to be more prudent to do so. The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required against the General Fund balance is managed by a transfer to or from the Financial Instruments Adjustment Account (FIAA) in the Movement in Reserves Statement.

### Financial Assets

Financial assets are classified based on a classification and measurement approach that reflects the business model for holding the financial assets and their cashflow characteristics. There are three main classes of financial assets measured at:

- amortised cost
- fair value through profit or loss (FVPL), and
- fair value through other comprehensive income (FVOCI)

The Authority's business model is to hold investments to collect contractual cash flows. Financial assets are therefore classified as amortised cost, except for those whose contractual payments are not solely payment of principal and interest (i.e. where the cash flows do not take the form of a basic debt instrument).

### Financial Assets Measured at Amortised Cost

Financial assets measured at amortised cost are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement (CIES) for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For most of the financial assets held by the Authority, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the CIES is the amount receivable for the year in the loan agreement.

- Any gains and losses that arise on the derecognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the CIES.

### Expected Credit Loss Model

The Authority recognises expected credit losses on all of its financial assets held at amortised cost [or where relevant FVOCI], either on a 12-month or lifetime basis. The expected credit loss model also applies to lease receivables and contract assets. Only lifetime losses are recognised for trade receivables (debtors) held by the Authority.

The Authority's trade debtors are not subject to internal credit rating and have been collectively assessed using provision matrices - based on historical data for defaults adjusted for current and forecast economic conditions. Debt

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write-off is considered when normal recovery procedures have been unable to secure payment. Prior to write-off, all possible action will have been taken to secure the debt, however the extent to which it is pursued is dependent on the amount of the debt and the financial circumstances of the debtor.

With the exception of trade debtors where the simplified approach has been adopted, impairment losses are calculated to reflect the expectation that the future cash flows might not take place because the borrower could default on their obligations. Credit risk plays a crucial part in assessing losses. Where risk has increased significantly since an instrument was initially recognised, losses are assessed on a lifetime basis. Where risk has not increased significantly or remains low, losses are assessed on the basis of 12-month expected losses.

The Authority has a portfolio of loans to local businesses which are assessed on an individual instrument basis. Loss allowances have been assessed using a range of factors such as the purpose of the loan, any amounts past due, any rescheduling that has taken place and whether or not the loan is secured. Where the risk of loss has increased since the loan was made, expected credit losses have been assessed on a lifetime basis. All other loans have been assessed on a 12-month basis. Further details are disclosed in [Note 27](#) and [Note 28](#).

### Financial Assets Measured at Fair Value through Profit of Loss

Financial assets that are measured at FVPL are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. Fair value gains and losses are recognised as they arrive in the Surplus or Deficit on the Provision of Services.

The Authority has a limited number of shareholdings which would typically be measured at FVPL, however the Authority has designated these equity investments as fair value through other comprehensive income on the basis that:

- They're not quoted in an active market
- They're not held for trading

### **12. Government Grants and Contributions**

Whether paid on account, by instalments or in arrears, government grants, third party contributions and donations are recognised as due to the Authority when there is a reasonable assurance that:

- The Authority will comply with the conditions attached to the payments; and
- The grants or contributions will be received.

Amounts recognised as due to the Authority are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as Receipts in Advance under liabilities. When conditions are satisfied, the grant or contribution is credited to the relevant service line in the Net Cost of Services within the Comprehensive Income and Expenditure Statement (for service specific revenue grants) or to the Taxation and Non-Specific Grant Income line (for all capital grants, non-ring-fenced and general revenue grants).

Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is posted to the Capital Grants Unapplied Reserve. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied Reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

### **13. Heritage Assets (Tangible and Intangible)**

The Authority's Heritage Assets are held in various locations across the Borough. These assets are held to increase people's knowledge, understanding and appreciation of the Borough's history and local area.

Heritage Assets are recognised and measured (including the treatment of revaluation gains and losses) in accordance with the Authority's accounting policy on Property, Plant and Equipment (see Accounting Policy 21 below). However some of the rules are relaxed in relation to Heritage Assets as detailed below:

- All of the Heritage Assets are deemed to have an indeterminable life with a high residual value and therefore the Authority does not consider it appropriate to charge depreciation on these assets;

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- Each category of Heritage Assets is revalued periodically by external valuers for insurance purposes and is carried on the Authority's Balance Sheet at this valuation, as a proxy for open market valuations. There is no prescribed minimum period in which these valuations should occur within the Code of Practice;
- The collection of Heritage Assets held by the Authority is relatively static with acquisitions and donations being rare. Where acquisitions have been made, these are initially valued at cost and subsequently revalued in accordance with the rest of the collection. Donations are recognised at valuation undertaken by an external valuer as appropriate;
- The carrying value of Heritage Assets is reviewed where there is evidence of impairment (e.g. where there is evidence of physical deterioration or breakage etc.). Any impairment identified is recognised and measured in accordance with the Authority's policy on impairment of Property, Plant and Equipment (see Accounting Policy 21 below); and
- Where Heritage Assets have been disposed of, the proceeds are accounted for in accordance with the Authority's policy on disposal of Property, Plant and Equipment. Disposal proceeds are accounted for in accordance with the statutory requirements relating to capital expenditure and capital receipts and are disclosed separately in the notes to the accounts.

### 14. **Intangible Assets**

Expenditure on non-monetary assets that do not have physical substance but are identifiable and controlled by the Authority (e.g. software licences) is capitalised at cost, when it is expected that future economic benefits or service potential will flow to the Authority.

Internally generated assets are capitalised where it is demonstrable that the project is technically feasible, is intended to be completed and the Authority will be able to generate future economic benefits or service potential from the asset. Expenditure is capitalised where it can be measured reliably as attributable to the asset and is restricted to that incurred during the development phase.

Intangible assets are measured initially at cost. Amounts are only revalued where the fair value of the assets held by the Authority can be determined by reference to an active market. No intangible asset held by the Authority meets these conditions and therefore all such assets are carried at amortised cost.

The depreciable amounts for intangible assets are amortised over their useful lives and debited to the relevant services line in the Comprehensive Income and Expenditure Statement.

An asset is tested for impairment whenever there is an indication that the asset might be impaired. Any losses recognised are posted to the relevant service lines in the Comprehensive Income and Expenditure Statement.

The written off value of disposal is not a charge against Council Tax, as the cost of non-current assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund balance in the Movement in Reserves Statement.

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, amortisation and impairment losses are not permitted to have an impact on the General Fund balance. Amounts are appropriated to the Capital Adjustment Account from the General Fund balance in the Movement in Reserves Statement.

### 15. **Interest in Companies and Other Entities**

The Authority has interests in companies and other entities that have the nature of subsidiaries, associates and joint ventures which may require it to prepare Group Accounts, where material. Included within these entities are three Trading Companies recently set up to allow the Authority to trade more flexibly, in a commercial environment. Details of these companies are shown within [Note 17](#). Within the Authority's own single entity accounts, the interests in companies and other entities are recorded as financial assets at cost, less any provision for losses.

### 16. **Inventories and Long Term Contracts**

Inventories are included in the Balance Sheet at the lower of cost and net realisable value.

Long term contracts are accounted for on the basis of charging the Surplus or Deficit on the Provision of Services with the value of works and services received under the contract during the financial year.

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## **17. Investment Properties**

Investment Properties are those that are used solely to earn rentals and / or held for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services, production of goods or is held for sale.

Investment Properties are initially measured at cost and subsequently at fair value, being the price that would be received to sell such an asset in an orderly transaction between market participants at the measurement date. As a non-financial asset, investment properties are measured at highest and best use.

The inputs to the measurement techniques are categorised in accordance with Accounting Policy 30 below.

Investment Properties are not depreciated but are revalued annually according to market conditions during the year. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure section of the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal.

Rentals received in relation to Investment Properties are credited to the Financing and Investment Income section of the Comprehensive Income and Expenditure Statement and result in a gain in the General Fund balance.

However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the General Fund balance. The gains and losses are therefore reversed out of the General Fund balance in the Movement on Reserves Statement and posted to the Capital Adjustment Account and the Capital Receipts Reserve.

Revaluation / Impairment losses on HRA non-dwelling assets are not permitted to be reversed out of the HRA balance following the change to the HRA Self Financing arrangements.

## **18. Jointly Controlled Operations and Jointly Controlled Assets**

Jointly controlled operations are activities undertaken by the Authority in conjunction with other parties that involve the use of assets and resources of the other parties rather than the establishment of a separate entity. The Authority recognises on its Balance Sheet, the assets that it controls and the liabilities it incurs and debits and credits the Comprehensive Income and Expenditure Statement with the expenditure it incurs and the share of income it earns from the activity of the operation.

Jointly controlled assets are items of Property, Plant and Equipment that are jointly controlled by the Authority and other parties. The joint venture does not involve the establishment of a separate entity. The Authority accounts only for its share of the jointly controlled assets, the liabilities and expenses that it incurs on its own behalf or jointly with others in respect of interests in the joint venture and income that it earns from the venture.

## **19. Leases**

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy, where fulfilment of the arrangement is dependent on the use of specific assets.

### The Authority as Lessee

#### Finance Leases

Items of Property, Plant and Equipment held under finance leases are recognised on the Balance Sheet at the commencement of the lease at its fair value measured at the lease's inception (or the present value of the minimum lease payments, if lower). The asset recognised is matched by a liability for the obligation to pay the lessor. Lease payments are apportioned between:

- A charge for the acquisition of the interest in the property, plant or equipment – applied to write down the lease liability; and
- A finance charge (debited to the Financing and Investment Income and Expenditure section of the Comprehensive Income and Expenditure Statement).

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Items of Property, Plant and Equipment recognised under finance leases are accounted for using the policies applied generally to such assets, subject to depreciation being charged over the lease term if this is shorter than the assets' estimated useful life.

The Authority is not required to raise Council Tax to cover depreciation or revaluation and impairment losses arising on leased assets. Depreciation and revaluation and impairment losses are therefore substituted by a revenue contribution in the General Fund balance, by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

### Operating Leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the service benefiting from the use of the leased property, plant or equipment. Charges are made on a straight line basis over the life of the lease; even if this does not match the pattern of cash payments e.g. there is a rent free period at the commencement of the lease.

### The Authority as Lessor

### Finance Leases

Where the Authority grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the Balance Sheet. At the commencement of the lease, the carrying amount of the asset in the Balance Sheet is written off to the Other Operating Expenditure section of the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. A gain, representing the Authority's net investment in the lease, is credited to the same line within the Comprehensive Income and Expenditure Statement as part of the profit or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal, matched by a long term lease debtor in the Balance Sheet for the capital value outstanding).

Subsequent lease rentals are apportioned between:

- A charge for the acquisition of the interest in the property – applied to write down the long term debtor; and
- Finance income – credited to the Financing and Investment Income and Expenditure section of the Comprehensive Income and Expenditure Statement.

The gain credited to the Comprehensive Income and Expenditure Statement on disposal is not permitted by statute to increase the General Fund balance and is required to be treated as a capital receipt. Where a premium is received, this is posted out of the General Fund balance to the Capital Receipts Reserve in the Movement in Reserves Statement. Where the amount due in relation to the lease asset is to be settled by the payment of rentals in future financial years, this is posted out of the General Fund balance to the Deferred Capital Receipts Reserve in the Movement in Reserves Statement. When the future rentals are received, the element of the capital receipt for the disposal of the asset is used to write down the lease debtor. At this point, the deferred capital receipts are transferred to the Capital Receipts Reserve.

The written off value of disposals is not a charge against Council Tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are therefore appropriated to the Capital Adjustment Account from the General Fund balance in the Movement in Reserves Statement.

### Operating Leases

Where the Authority grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the relevant line in the Net Cost of Services in the Comprehensive Income and Expenditure Statement. Credits are made on a straight line basis over the life of the lease, even if this does not match the pattern of payments.

## **20. Overheads and Support Services**

The costs of overheads and support services are charged to the service segments in accordance with the Authority's arrangement for accountability and its financial performance arrangements.

## **21. Property, Plant and Equipment**

Assets that have physical substance and are held for use in the production of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

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## Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Authority and that the costs of the item can be measured reliably. Expenditure that maintains but does not add value or increase an asset's potential to deliver future economic benefits or service potential is charged as an expense to the Comprehensive Income and Expenditure Statement.

## Measurement

Assets are initially measured at cost, comprising:

- The purchase price; and
- Any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Authority does not capitalise borrowing costs incurred whilst assets are under construction.

Assets are then carried in the Balance Sheet using the following measurement bases:

- Infrastructure Assets and Vehicles, Furniture, Plant and Equipment– depreciated historical cost;
- Assets Under Construction – historical cost;
- Council Dwellings – current value, determined using the basis of existing use value for social housing (EUV-SH);
- School Buildings – current value, but due to their specialist nature, are measured at depreciated replacement cost which is used as an estimate of current value;
- Surplus Assets – the current value measurement base is fair value, estimated at highest and best use from a market participant's perspective; and
- All other assets – current value, determined as the amount that would be paid for the asset in its existing use (existing use value – EUV).

Where there is no market based evidence of fair value because of the specialist nature of an asset, depreciated replacement cost (DRC) is used as an estimate of fair value.

Where non-property assets that have short useful lives or low values (or both), depreciated historical cost is used as a proxy for fair value.

Assets included in the Balance Sheet at fair value are revalued with sufficient regularity to ensure that their carrying amount is not materially different from their fair value at the year end, but as a minimum every 5 years. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, gains are credited to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a loss previously charged to a service.

Where decreases in value are identified, they are accounted for by:

- Where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains); and
- Where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount is written down against the relevant service lines in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1<sup>st</sup> April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

## Impairment

Assets are assessed at each year end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for by:

- Where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of accumulated gains); and

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- Where there is no balance in the Revaluation Reserve, or an insufficient balance, the carrying amount of the asset is written down against the relevant service line in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusting for the depreciation that would have been charged if the loss had not been recognised.

### Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable useful life (e.g. freehold land and certain community assets) and assets that are not yet available for use i.e. Assets Under Construction.

Depreciation is calculated based on the average net book value using the following bases:

Category	Basis	No. Of Years
Council Dwellings	Straight Line	15 – 50
Other Buildings	Straight Line	15 – 60
Plant & Equipment (Contents)	Straight Line	3 – 7
Vehicles	Straight Line	5 – 8
Surplus Assets	Straight Line	5 – 40
Land	N/A	Infinite
Community Assets	N/A	N/A

Where an item of Property, Plant and Equipment has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately.

In respect of the Council's dwellings, the level of depreciation is charged on a material component basis as outlined below:

Depreciation Component	Useful Economic Life
Land	Indefinite
Host / Building	50
Roof	40
Windows / Doors	35
Bathroom	30
Kitchen	20
Boiler / Heating System	15

Vehicles, Plant, Furniture & Equipment and Intangible Assets are fully depreciated down to nil based on their economic useful lives but remain on the Authority's asset register until the following year. At this time, these assets are written out of the Authority's books in terms of gross book value and the accumulated depreciation on the basis of prudence. Individual services may still hold the asset but due to the immaterial nature of the values involved, they are removed accordingly, based on the accounting policy for disposals as outlined below.

Revaluation gains are also depreciated, with an amount equal to the difference between the current value depreciation charged on assets and the depreciation that would have been chargeable based on historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

### Disposals and Non-Current Assets Held for Sale

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an asset held for sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Surplus or Deficit on Provision of Services in the Comprehensive Income and Expenditure Statement. Gains in fair value are only recognised up to the amount of any previous losses recognised in the Surplus or Deficit on Provision of Services in the Comprehensive Income and Expenditure Statement.

If assets no longer meet the criteria to be classified as assets held for sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale, adjusted for depreciation, amortisations or revaluations that would have been recognised had they not been classified as Held for Sale, and their recoverable amount at the date of the decision not to sell.

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Assets that are to be abandoned or scrapped are not classified as Assets Held for Sale.

When an asset is disposed of, demolished or decommissioned, the carrying amount of the asset in the Balance Sheet is written off to the Other Operating Expenditure section of the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal. Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

A proportion of receipts relating to housing disposals is payable to Central Government. The balance of receipts is required to be credited to the Capital Receipts Reserve, and then can only be used for new capital investment (or set aside to reduce the Authority's underlying need to borrow). Receipts are appropriated to the reserve from the General Fund balance in the Movement in Reserves Statement.

The written off value of disposal is not a charge against Council Tax, as the cost of non-current assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund balance in the Movement in Reserves Statement.

### **22. Private Finance Initiative**

PFI contracts are agreements to receive services, where the responsibility for making available the Property, Plant or Equipment needed to provide the services passes to the PFI contractor. As the Authority is deemed to control the services that are provided under its PFI schemes and as ownership of the Property, Plant or Equipment assets will pass to the Authority at the end of the contracts for no additional charge, the Authority carries these assets used in delivering the services on its Balance Sheet as part of Property, Plant and Equipment.

The original recognition of these fixed assets at fair value (based on the cost to purchase the Property, Plant or Equipment) was balanced by the recognition of a liability for amounts due to the scheme operator to pay for the assets. For the Secondary School Building Schools for the Future contract, the liability was written down by an initial capital contribution of £6.866M in 2010/11, an additional capital contribution of £25.540M in 2011/12 and a final capital contribution of £36.671M in 2012/13.

Non-current assets recognised on the Balance Sheet are revalued and depreciated in the same way as Property, Plant and Equipment owned by the Authority.

The amounts payable to the PFI operators each year are analysed into five elements:

- Fair value of the services received during the year – debited to the relevant service in the Comprehensive Income and Expenditure Statement;
- Finance cost – a notional interest charge of 9.49% (BSF Phase 1), 9.28% (BSF Phase 2), 8.08% (BSF Phase 3), 9.01% (Primary Schools PFI), 7.11% (Cudworth LIFT), 3.33% (Darton LIFT) and 7.02% (Waste PFI) on the outstanding Balance Sheet liability, debited to the Financing and Investment Income and Expenditure section of the Comprehensive Income and Expenditure Statement;
- Contingent rent – increases in the amount to be paid for the property arising during the contract, debited to the Financing and Investment Income section of the Comprehensive Income and Expenditure Statement;
- Payment towards liability – applied to write down the Balance Sheet liability towards the PFI operator; and
- Lifecycle replacement costs – expensed through the Comprehensive Income and Expenditure Statement as this expenditure has been deemed to be of a revenue nature within the contract.

### **23. Provisions**

Provisions are made where an event has taken place which gives the Authority an obligation that probably requires settlement by a transfer of economic benefits, which can be reliably estimated, but where the timing of the transfer is uncertain. For instance, the Authority may be involved in a court case which could eventually result in the making of a settlement or the payment of compensation.

Provisions are charged to the appropriate service line in the Comprehensive Income and Expenditure Statement in the year that the Authority becomes aware of the obligation, based on the best estimate of the likely settlement. When payments are eventually made, they are charged to the provision set up in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes more likely than not that a transfer of economic benefits will not be required (or a lower settlement than anticipated is made), the provision (or part thereof) is reversed and credited back to the relevant service line in the Comprehensive Income and Expenditure Statement.



## STATEMENT OF ACCOUNTS 2018/19

Where some or all of the payment required to settle a provision is expected to be met by another party (e.g. from an insurance claim), this is only recognised as income in the relevant service line of the Comprehensive Income and Expenditure Statement if it is virtually certain that reimbursement will be received if the obligation is settled.

### **24. Contingent Liabilities**

A contingent liability arises where an event has taken place that gives the Authority a possible obligation, whose existence will only be confirmed by the occurrence or otherwise of uncertain future events, not wholly within the control of the Authority. Contingent liabilities also arise in circumstances where a provision would otherwise be made, but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

### **25. Contingent Assets**

A contingent asset arises when an event has taken place that gives the Authority a possible asset, whose existence will only be confirmed by the occurrence or otherwise of uncertain future events, not wholly within the control of the Authority.

Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts, where it is probable that there will be an inflow of economic benefits or service potential.

### **26. Reserves**

The Authority sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by transferring amounts out of the General Fund balance. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then transferred back into the General Fund Balance so that there is no net charge against Council Tax for the expenditure.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments and retirement and employee benefits and therefore are not available for use by the Authority – these reserves are explained in the notes to the accounts.

### **27. Revenue Expenditure Funded from Capital Under Statute**

Expenditure incurred during the year, which may be capitalised under statutory provisions but does not result in the creation of a non-current asset, has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the Authority has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the General Fund balance to the Capital Adjustment Account then reverses out the amounts charged so there is no impact on the level of Council Tax.

### **28. Value Added Tax (VAT)**

VAT payable is included as an expense only to the extent that it is non-recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

### **29. Accounting for Schools**

#### Maintained Community Schools

A maintained community school in England and Wales is a type of state-funded school that is run wholly by the Local Authority. The Authority is responsible for the school's admissions, owns the school's estate and employs the school's staff.

The Authority is the freeholder of community school premises and has a significant role in the running of the school (e.g. administration procedures, employment and payroll of staff / management).

Accordingly, the school premises that fall under this category are recognised as Property, Plant & Equipment in the Authority's Balance Sheet.

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The income and expenditure of such schools is also recognised within the Authority's Comprehensive Income & Expenditure Statement.

### Voluntary Aided Schools

A voluntary aided school is a state-funded school in England and Wales in which a foundation or trust (usually a religious organisation) owns the school buildings, contributes to building costs and has a substantial influence in the running of the school. Such schools have more autonomy than voluntary controlled schools, which are entirely funded by the state.

Voluntary aided schools are a type of "maintained school", meaning that they receive all their income from Central Government via the Local Authority, and do not charge fees to students. In contrast to other types of maintained school, only up to 90% of the capital costs of a voluntary aided school are met by Central Government. The foundation contributes the rest of the capital costs, owns the school's land and buildings and appoints a majority of the school governors. The governing body runs the school, employs the staff and decides the school's admission arrangements, subject to rules imposed by Central Government. Pupils follow the National Curriculum, except that faith schools may teach Religious Education according to their own faith.

Accordingly, the school premises of such schools have been de-recognised from the Authority's Balance Sheet as these are controlled by the charitable organisation / trust. However, the Authority does hold the freehold of the land in certain arrangements which thus remain on the Authority's Balance Sheet.

The income and expenditure of such schools is recognised within the Authority's Comprehensive Income & Expenditure Statement.

### Voluntary Controlled Schools

A voluntary controlled school is a state-funded school in England, Wales and Northern Ireland in which a foundation or trust (usually a Christian denomination) has some formal influence in the running of the school. Such schools have less autonomy than voluntary aided schools, in which the foundation pays part of any building costs.

Voluntary controlled schools are a type of "maintained school", meaning that they are funded by Central Government via the Local Authority, and do not charge fees to students. However, the land and buildings are typically owned by a charitable foundation or Trust organisation, which also appoints about a quarter of the school governors. However, the Local Authority employs the school's staff and has primary responsibility for the school's admission arrangements. Pupils follow the National Curriculum.

Similarly to Voluntary Aided Schools, the school premises of such schools have been de-recognised from the Authority's Balance Sheet as these are maintained by the charitable organisation / trust. However, the Authority does hold the freehold of the land in certain arrangements which thus remain on the Authority's Balance Sheet.

The income and expenditure of such schools is recognised within the Authority's Comprehensive Income & Expenditure Statement.

### Academy Schools

An academy school in the education system in England is a type of school which is independent of Local Authority control but is publicly funded, with some private sponsorship. The transfer of schools from the Authority to an Academy takes the form of a 125 year lease.

The accounting for such arrangements follows the accounting policy for leases (see accounting policy 19 above).

Ordinarily, the lease of school premises is accounted for as a finance lease. Therefore, the assets relating to these arrangements are accounted for as disposals and subsequently de-recognised from the Authority's Balance Sheet.

The lease of school land is generally accounted for as an operating lease. Therefore, the assets relating to these arrangements are accounted for under IAS 16 and still remain on the Authority's Balance Sheet at nil value.

The income and expenditure of such schools is not recognised within the Authority's Comprehensive Income & Expenditure Statement.

## **30. Fair Value Measurement**

The Authority measures some of its non-financial assets such as surplus assets and investment properties and some of its financial instruments such as equity shareholdings at fair value at each reporting date. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at

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the measurement date. The fair value measurement assumes that the transaction to sell the asset or transfer the liability takes place either:

- a) in the principal market for the asset or liability, or
- b) in the absence of a principal market, in the most advantageous market for the asset or liability.

The authority measures the fair value of an asset or liability using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest. When measuring the fair value of a non-financial asset, the authority takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The authority uses valuation techniques that are appropriate in the circumstances and for which sufficient data is available, maximising the use of relevant observable inputs and minimising the use of unobservable inputs. Inputs to the valuation techniques in respect of assets and liabilities for which fair value is measured or disclosed in the Authority's financial statements are categorised within the fair value hierarchy, as follows:

- Level 1 – quoted prices (unadjusted) in active markets for identical assets or liabilities that the authority can access at the measurement date;
- Level 2 – inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly; and
- Level 3 – unobservable inputs for the asset or liability.

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## TECHNICAL ANNEX B

### CRITICAL JUDGEMENTS AND ASSUMPTIONS / ESTIMATIONS MADE WITHIN THE ACCOUNTS

#### Critical Judgements in Applying Accounting Policies

In applying the accounting policies set out in [Annex A](#), the Authority has had to make certain judgements about complex transactions or those involving uncertainty about future events.

The critical judgements made in the Statement of Accounts are:

1. Whether a lease is an operating or finance lease. A lease would normally be classed as a finance lease where it meets one of the following criteria:
  - Ownership of the asset transferred to the Authority at the end of the lease term;
  - The lessee has an option to purchase the asset at the end of the lease term for a price expected to be sufficiently lower than the fair value;
  - The lease term is for the major part of the economic life of the asset;
  - That the present value of minimum lease payments amount to at least substantially all (90% or more) of the fair value of the leased asset; and
  - The leased assets are of such a specialised nature that only the lessee can use them without modification.
2. Whether contractual arrangements have the substance of a lease;
3. Whether a third party constitutes a related party to the Authority;
4. Whether arrangements that the Authority is party to, constitute a joint arrangement;
5. Whether financial instruments are expected to be fully receivable and the amount of expected credit losses to charge;
6. Whether a public / private partnership is a service concession;
7. Whether land and buildings owned by the Authority are investment properties;
8. Whether the substance of a relationship between the Authority and another entity indicates that the entity is controlled by the Authority;
9. Whether the Authority's exposure to possible losses is to be accounted for as a provision or a contingent liability; and
10. Whether Academy, Voluntary Controlled and Voluntary Aided school assets should be included within the Authority's Balance Sheet.

#### Key Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty

The Statement of Accounts contains estimated figures that are based on assumptions made by the Authority about the future, or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Authority's Balance Sheet at 31<sup>st</sup> March 2019 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

No	Item	Uncertainties
1	<b>Non-Current Assets</b>	Assets are depreciated over useful lives that are dependent on assumptions about the level of repairs and maintenance that will be incurred in relation to individual assets. The current economic climate makes it uncertain that the Authority will be able to sustain its current spending on repairs and maintenance, bringing into doubt the useful lives assigned to assets.
2	<b>Provisions</b>	The Authority has a number of provisions, the two largest being insurance fund and NNDR business rate appeals / rating list review. These provisions are based on the number of claims received and an average settlement amount. It is not certain that all valid claims have yet been received by the Authority, or that precedents set by other authorities in the settlement of claims will be applicable.
3	<b>Pensions Liability</b>	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the Authority with expert advice about the assumptions to be applied.
4	<b>Arrears</b>	At 31 <sup>st</sup> March 2019, the Authority had a balance of sundry debtors of <b>£40.5M</b> . The Authority undertakes a review each year on the likelihood of the debt outstanding being recovered. As a

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<b>5</b>	<b>Fair Value Measurements</b>	<p>result of the review an impairment of doubtful debts of <b>£5.7M</b> has been calculated.</p> <p>When the fair values of financial assets and financial liabilities cannot be measured based on quoted prices in active markets (i.e. Level 1 inputs), their fair value is measured using valuation techniques (e.g. quoted prices for <i>similar</i> assets or liabilities in active markets or the discounted cash flow (DCF) model). Where possible, the inputs to these valuation techniques are based on observable data, but where this is not possible judgement is required in establishing fair values. These judgements typically include considerations such as uncertainty and risk. However, changes in the assumptions used could affect the fair value of the Authority's assets and liabilities.</p> <p>Where Level 1 inputs are not available, the Authority employs or commissions relevant experts to identify the most appropriate valuation techniques to determine fair value (for example for Surplus Assets &amp; Assets Held for Sale, the Authority's chief valuation officer).</p> <p>Information about the valuation techniques and inputs used in determining the fair value of the Authority's assets and liabilities is disclosed in <a href="#">Note 19</a>, <a href="#">Note 23</a> and <a href="#">Note 28</a> respectively.</p>
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# STATEMENT OF ACCOUNTS 2018/19

## TECHNICAL ANNEX C

### ACCOUNTING STANDARDS REFERENCED BY THE CODE OF PRACTICE

The Code of Practice is based on approved accounting standards and also reflects specific statutory accounting requirements. Compliance with the Code is therefore necessary (except in exceptional circumstances) in order that an authority's accounts give a 'true and fair' view of the financial position, financial performance and cash flows of the authority.

The requirements of International Financial Reporting Standards (IFRS) and other pronouncements by the International Accounting Standards Board in effect for accounting periods commencing on or before 1 January 2015 (as adopted by the EU) apply unless specifically adapted by the Code.

IFRS's are considered a "principles based" set of standards in that they establish broad rules as well as dictating specific treatments.

International Financial Reporting Standards comprise:

- Financial Reporting Standards (FRS);
- International Accounting Standards (IAS);
- International Financial Reporting Standards (IFRS);
- International Financial Reporting Interpretations Committee (IFRIC); and
- Standing Interpretations Committee (SIC).

A further set of interpretations, specifically for the Public Sector, are International Public Sector Accounting Standards (IPSAS).

There are also some UK GAAP accounting standards that remain relevant to Local Authorities as they have no equivalent standard under IFRS and the Code interprets them accordingly.

The paragraphs below give a brief description of the accounting standards that are referred to in CIPFA's Code of Practice. Where relevant, interpretations have been grouped with the standard that they are interpreting.

#### Financial Reporting Standards (FRS):

<b>Accounting Standard</b>	<b>Link</b>	<b>Accounting Standard</b>	<b>Link</b>
<b>FRS 25</b> – Financial Instruments: Presentation	<a href="#">FRS 25</a>	<b>FRS 26</b> – Financial Instruments: Recognition & Measurement	<a href="#">FRS 26</a>
<b>FRS 29</b> – Financial Instruments: Disclosures	<a href="#">FRS 27</a>	<b>FRS 102</b> – The Financial Reporting Standard Applicable in the UK	<a href="#">FRS 102</a>

#### International Accounting Standards (IAS)

<b>Accounting Standard</b>	<b>Link</b>	<b>Accounting Standard</b>	<b>Link</b>
<b>IAS 1</b> – Presentation of Financial Statements	<a href="#">IAS 1</a>	<b>IAS 2</b> – Inventories	<a href="#">IAS 2</a>
<b>IAS 7</b> – Statement of Cash Flows	<a href="#">IAS 7</a>	<b>IAS 8</b> – Accounting Policies, Changes in Accounting Estimates and Errors	<a href="#">IAS 8</a>
<b>IAS 10</b> – Events After the Reporting Period	<a href="#">IAS 10</a>	<b>IAS 11</b> – Construction Contracts	<a href="#">IAS 11</a>
<b>IAS 12</b> – Income Taxes	<a href="#">IAS 12</a>	<b>IAS 16</b> – Property, Plant and Equipment	<a href="#">IAS 16</a>
<b>IAS 17</b> – Leases	<a href="#">IAS 17</a>	<b>IAS 18</b> – Revenue	<a href="#">IAS 18</a>
<b>IAS 19</b> – Employee Benefits	<a href="#">IAS 19</a>	<b>IAS 20</b> – Accounting for Government Grants and Disclosure of Government Assistance	<a href="#">IAS 20</a>
<b>IAS 21</b> – Effects of Changes in Foreign Exchange Rates	<a href="#">IAS 21</a>	<b>IAS 23</b> – Borrowing Costs	<a href="#">IAS 23</a>
<b>IAS 24</b> – Related Party Disclosures	<a href="#">IAS 24</a>	<b>IAS 26</b> – Retirement Benefit Plans	<a href="#">IAS 26</a>
<b>IAS 27</b> – Consolidated and Separate Financial Statements	<a href="#">IAS 27</a>	<b>IAS 28</b> – Investments in Associates & Joint Ventures	<a href="#">IAS 28</a>
<b>IAS 29</b> – Financial Reporting in Hyperinflationary Economies	<a href="#">IAS 29</a>	<b>IAS 32</b> – Financial Instruments: Presentation	<a href="#">IAS 32</a>
<b>IAS 36</b> – Impairment of Assets	<a href="#">IAS 36</a>	<b>IAS 37</b> – Provisions, Contingent Liabilities and Assets	<a href="#">IAS 37</a>
<b>IAS 38</b> – Intangible Assets	<a href="#">IAS 38</a>	<b>IAS 39</b> – Financial Instruments: Recognition & Measurement	<a href="#">IAS 39</a>
<b>IAS 40</b> – Investment Property	<a href="#">IAS 40</a>	<b>IAS 41</b> – Agriculture	<a href="#">IAS 41</a>

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## International Financial Reporting Standards (IFRS)

Accounting Standard	Link	Accounting Standard	Link
<b>IFRS 2</b> – Share Based Payment	<a href="#">IFRS 2</a>	<b>IFRS 3</b> – Business Combinations	<a href="#">IFRS 3</a>
<b>IFRS 4</b> – Insurance Contracts	<a href="#">IFRS 4</a>	<b>IFRS 5</b> – Non-Current Assets Held for Sale and Discontinued Operations.	<a href="#">IFRS 5</a>
<b>IFRS 6</b> – Exploration for and Evaluation of Mineral Resources	<a href="#">IFRS 6</a>	<b>IFRS 7</b> – Financial Instruments: Disclosures	<a href="#">IFRS 7</a>
<b>IFRS 8</b> – Operating Segments	<a href="#">IFRS 8</a>	<b>IFRS 9</b> – Financial Instruments	<a href="#">IFRS 9</a>
<b>IFRS 10</b> – Consolidated Financial Statements	<a href="#">IFRS 10</a>	<b>IFRS 11</b> – Joint Arrangements	<a href="#">IFRS 11</a>
<b>IFRS 12</b> – Disclosure in Other Entities	<a href="#">IFRS 12</a>	<b>IFRS 13</b> – Fair Value Measurement	<a href="#">IFRS 13</a>
<b>IFRS 15</b> – Revenue from Contracts with Customers	<a href="#">IFRS 15</a>		

## International Financial Reporting Interpretations Committee (IFRIC)

Accounting Standard	Link	Accounting Standard	Link
<b>IFRIC 1</b> – Changes in Existing Decommissioning, Restoration & Similar Liabilities	<a href="#">IFRIC 1</a>	<b>IFRIC 4</b> – Determining Whether an Arrangement Contains a Lease.	<a href="#">IFRIC 4</a>
<b>IFRIC 5</b> – Rights to Interest Arising From Decommissioning, Restoration & Environmental Rehabilitation Funds	<a href="#">IFRIC 5</a>	<b>IFRIC 6</b> – Liabilities Arising From Participating in a Specific Market-Waste Electrical & Electronic Equipment	<a href="#">IFRIC 6</a>
<b>IFRIC 7</b> – Applying the Restatement Approach Under IAS 29	<a href="#">IFRIC 7</a>	<b>IFRIC 12</b> – Service Concession Arrangements	<a href="#">IFRIC 12</a>
<b>IFRIC 14</b> – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and Their Interaction (IAS 19 – Employee Benefits)	<a href="#">IFRIC 14</a>	<b>IFRIC 21</b> – Levies	<a href="#">IFRIC 21</a>

## Standing Interpretations Committee (SIC)

Accounting Standard	Link	Accounting Standard	Link
<b>SIC 15</b> – Operating Leases: Incentives	<a href="#">SIC 15</a>	<b>SIC 25</b> – Income Taxes: Changes in the Tax Status of an Entity or its Shareholders	<a href="#">SIC 25</a>
<b>SIC 27</b> – Evaluating the Substance of Transactions Involving The Legal Form of a Lease	<a href="#">SIC 27</a>	<b>SIC 29</b> – Disclosure – Service Concession Arrangements	<a href="#">SIC 29</a>
<b>SIC 32</b> – Intangible Assets: Web Site Costs	<a href="#">SIC 32</a>		

## International Public Sector Accounting Standards (IPSAS)

Accounting Standard	Link	Accounting Standard	Link
<b>IPSAS 1</b> – Presentation of Financial Statements	<a href="#">IPSAS 1</a>	<b>IPSAS 2</b> – Cash Flow Statements	<a href="#">IPSAS 2</a>
<b>IPSAS 3</b> – Accounting Policies, Changes in Accounting Estimates and Errors	<a href="#">IPSAS 3</a>	<b>IPSAS 4</b> – Effects of Changes in Foreign Exchange Rates	<a href="#">IPSAS 4</a>
<b>IPSAS 5</b> – Borrowing Costs	<a href="#">IPSAS 5</a>	<b>IPSAS 9</b> – Revenue From Exchange Transactions	<a href="#">IPSAS 9</a>
<b>IPSAS 10</b> – Financial Reporting in Hyperinflationary Economies	<a href="#">IPSAS 10</a>	<b>IPSAS 11</b> – Construction Contracts	<a href="#">IPSAS 11</a>
<b>IPSAS 12</b> – Inventories	<a href="#">IPSAS 12</a>	<b>IPSAS 13</b> – Leases	<a href="#">IPSAS 13</a>
<b>IPSAS 14</b> – Events After the Reporting Period	<a href="#">IPSAS 14</a>	<b>IPSAS 16</b> – Investment Property	<a href="#">IPSAS 16</a>
<b>IPSAS 17</b> – Property, Plant and Equipment	<a href="#">IPSAS 17</a>	<b>IPSAS 19</b> – Provisions, Contingent Liabilities and Assets	<a href="#">IPSAS 19</a>
<b>IPSAS 20</b> – Related Party Disclosures	<a href="#">IPSAS 20</a>	<b>IPSAS 21</b> – Impairment of Non Cash Generating Assets	<a href="#">IPSAS 21</a>
<b>IPSAS 23</b> – Revenue From Non-Exchange Transactions (Taxes & Transfers)	<a href="#">IPSAS 23</a>	<b>IPSAS 25</b> – Employee Benefits	<a href="#">IPSAS 25</a>
<b>IPSAS 26</b> – Impairment of Cash Generating Assets	<a href="#">IPSAS 26</a>	<b>IPSAS 27</b> – Agriculture	<a href="#">IPSAS 27</a>
<b>IPSAS 28</b> – Financial Instruments: Presentation	<a href="#">IPSAS 28</a>	<b>IPSAS 29</b> – Financial Instruments: Recognition & Measurement	<a href="#">IPSAS 29</a>
<b>IPSAS 30</b> – Financial Instruments: Disclosures	<a href="#">IPSAS 30</a>	<b>IPSAS 31</b> – Intangible Assets	<a href="#">IPSAS 31</a>
<b>IPSAS 32</b> – Service Concession Arrangements: Grantor	<a href="#">IPSAS 32</a>	<b>IPSAS 34</b> – Separate Financial Statements	<a href="#">IPSAS 34</a>
<b>IPSAS 35</b> – Consolidated Financial Statements	<a href="#">IPSAS 35</a>	<b>IPSAS 36</b> – Investments in Associates and Joint Ventures	<a href="#">IPSAS 36</a>
<b>IPSAS 37</b> – Joint Arrangements	<a href="#">IPSAS 37</a>	<b>IPSAS 38</b> – Disclosure of Interests	<a href="#">IPSAS 38</a>
<b>IPSAS 39</b> – Employee Benefits	<a href="#">IPSAS 39</a>		

# STATEMENT OF ACCOUNTS 2018/19

## TECHNICAL ANNEX D

### ACCOUNTING STANDARDS THAT HAVE BEEN ISSUED BUT HAVE NOT YET BEEN ADOPTED

An Authority shall disclose information relating to the impact of an accounting change that will be required by a new standard that has been issued but not yet adopted. An authority shall provide known, or reasonably estimable information, relevant to assessing the possible impact that application of the new IFRS will have on the Authority's financial statements, including the group statements in the period of initial application. This requirement applies to accounting standards that come into effect for financial years commencing on or before 1 January of the financial year in question (i.e. on or before 1 January 2019 for 2019/20).

The standards that may be relevant for additional disclosures that will be required in the 2019/20 and 2020/21 financial statements in respect of accounting changes that are introduced in the 2019/20 Code are:

- Amendments to IAS 40 Investment Property: Transfers of Investment Property;
- Annual Improvements to IFRS Standards 2014 - 2016 Cycle;
- IFRIC 22 Foreign Currency Transactions and Advance Consideration;
- IFRIC 23 Uncertainty over Income Tax Treatments; and
- Amendments to IFRS 9 Financial Instruments: Prepayment Features with Negative Compensation.

It is unknown at this time as to whether the above amendments will have a material effect on the Authority. Subsequent years' Statement of Accounts will detail any material change in accounting policy.

## TECHNICAL ANNEX E

### STATUTORY SOURCES

<b>Great Britain Legislation</b>
1 Local Government and Housing Act 1989 ( <i>including HRA in England and Wales</i> )
2 Local Government Finance Act 1992 ( <i>Council tax</i> )
3 Waste and Emissions Trading Act 2003 ( <i>Landfill allowances</i> )
<b>England &amp; Wales Legislation</b>
1 Local Government Act 1972
2 Superannuation Act 1972 ( <i>Pension funds</i> )
3 Local Government Finance Act 1988 ( <i>General Fund and Collection Fund</i> )
4 Local Government and Housing Act 1989
5 School Standards and Framework Act 1998 ( <i>School balances</i> )
6 Transport Act 2000
7 Education Act 2002 ( <i>Dedicated Schools Grant</i> )
8 Local Government Act 2003, Part 1 ( <i>Capital finance and accounts</i> )
9 Local Government Act 2003, Part IV ( <i>Business Improvement Districts</i> )
10 Waste and Emissions Trading Act 2003
11 Public Audit (Wales) Act 2004
12 National Health Service Act 2006
13 National Health Service (Wales) Act 2006
14 Planning Act 2008 ( <i>Community Infrastructure Levy</i> )
15 Business Rate Supplements Act 2009
16 The Local Audit and Accountability Act 2014
17 The Accounts and Audit (Wales) Regulations 2014 (Welsh SI)



<b>MEETING:</b>	Full Council
<b>DATE:</b>	Friday, 17 May 2019
<b>TIME:</b>	6.00 pm
<b>VENUE:</b>	Council Chamber, Barnsley Town Hall

## MINUTES

### Present

The Mayor (Councillor P Markham)

- Central Ward - Councillors D. Birkinshaw and Bruff
- Cudworth Ward - Councillors Hayward, Houghton CBE and Wraith MBE
- Darfield Ward - Councillors Markham and Saunders
- Darton East Ward - Councillors Charlesworth, Hunt and Spence
- Darton West Ward - Councillors Cave, T Cave and Howard
- Dearne North Ward - Councillors Gardiner and Phillips
- Dearne South Ward - Councillors Danforth and C. Johnson
- Dodworth Ward - Councillors P. Birkinshaw, Fielding and Wright
- Hoyland Milton Ward - Councillors Shepherd and Stowe
- Kingstone Ward - Councillors Mitchell, Murray and Williams
- Monk Bretton Ward - Councillors Felton and Richardson
- North East Ward - Councillors Cherryholme and Ennis OBE
- Old Town Ward - Councillors Lofts, Newing and Pickering
- Penistone East Ward - Councillors Hand-Davis and Wilson
- Penistone West Ward - Councillors Greenhough and Kitching
- Rockingham Ward - Councillors Andrews BEM, Lamb and Sumner
- Royston Ward - Councillors Cheetham, Makinson and McCarthy
- St. Helen's Ward - Councillors Leech, Platts and Tattersall
- Stairfoot Ward - Councillors Bowler, Gillis and W. Johnson
- Wombwell Ward - Councillors Eastwood and Frost
- Worsbrough Ward - Councillors Clarke

### 1. Election of Mayor for the Municipal Year 2019/20

Moved by Councillor Saunders – Seconded by Councillor Howard; and

**RESOLVED** that Councillor Markham be and is hereby elected Mayor of the Borough for the ensuing Municipal Year (2019/20).

## **2. Mayor's Declaration**

Councillor Markham, having first made and subscribed the declaration prescribed by law, took her seat as Mayor accordingly and returned thanks for her election.

## **3. Thanks to the retiring Mayor**

Moved by Councillor Richardson – Seconded by Councillor W Johnson; and

**RESOLVED** that the best thanks of the Council be given to Councillor S Green for the manner in which he has discharged his duties appertaining to the Office of Mayor and also to Mrs T Green for her services as Mayoress.

## **4. Presentation to the Retiring Mayor**

The Mayor presented to Councillor S Green and to Mrs T Green replicas of the medallions attached to their respective Chains of Office as Mayor and Mayoress for the year 2018/19 in recognition of the Council's appreciation of the services rendered by them to the Borough during this period.

## **5. Election of Deputy Mayor for the Municipal Year 2019/20**

Moved by Councillor Cheetham – Seconded by Councillor McCarthy; and

**RESOLVED** that Councillor C Makinson be and is hereby elected as Deputy Mayor of the Borough for the ensuing Municipal Year (2019/20).

## **6. Deputy Mayor's Declaration**

Councillor C Makinson having first made and subscribed the declaration prescribed by law, took her seat as Deputy Mayor.

## **7. Diana Terris - Chief Executive**

Councillor Sir Steve Houghton CBE (Leader of the Council) stated that this would be the last Council meeting to be attended by Ms D Terris (Chief Executive) prior to her retirement from the Council.

He asked to place on record his thanks and appreciation on behalf of all Councillors and Officers to Ms D Terris for all her hard work and dedication and in enabling the Council to become one of the best performing in the Country. He gave her his best wishes for a long and happy retirement.

Thanks best wishes were extended to Ms Terris by several other Members.

In recognition of her services to the Council Ms Terris was presented with an inscribed glass bowl.

Ms Terris responded by thanking Members for their kind words and she stated that it had been both a pleasure and a privilege to be the Chief Executive of the Council over the last seven years. She commented that without the help, support and commitment of both Members and Officers the Council would not have received the accolades it had in becoming a high performing Council.

## 8. Council Constitution

The report of the Executive Director Core Services on proposed changes to the Overview and Scrutiny Committee to ensure it continues to be fit for purpose and on the subsequent amendments to the Council's Constitution was:

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

### RESOLVED:

- (i) That the amendments to the Council's Constitution as detailed within Appendix 1 to the report now submitted be approved;
- (ii) That the revised Terms of Reference for the Overview and Scrutiny Committee detailed within Appendix 2 be approved; and
- (iii) That arrangements for Corporate Parenting and Safeguarding Children as detailed within Appendix 3 be approved.

## 9. Local Government and Public Involvement in Health Act 2007

### Appointment of Cabinet Members, Cabinet Support Members and Member Community Cohesion Champion

**RESOLVED** that the appointment by the Leader, in accordance with the Local Government and Public Involvement in Health Act 2007, of the following Cabinet Members, Cabinet Support Members and Member Community Cohesion Champion be noted:

Portfolio	Cabinet Member	Cabinet Support Member
Deputy Leader	Councillor Andrews BEM	-
Without Portfolio Core	Councillor Howard Councillor Gardiner	Councillor Charlesworth Councillor Franklin
Adults and Communities	Councillor Platts	Councillor Sumner
Children's Services	Councillor Bruff	Councillor Saunders
Place (Environment and Transportation)	Councillor Lamb	Councillor Tattersall
Place (Regeneration and Culture)	Councillor Cheetham	Councillor Frost
Member Community Cohesion Champion	Councillor Williams	

## 10. Appointment of Chair persons of Area Councils

**RESOLVED** that the appointment by the Leader of the following Chairpersons of the Area Councils be noted:

Central Area Council	Councillor W Johnson
Dearne Area Council	Councillor Noble
North Area Council	Councillor Leech
North East Area Council	Councillor Hayward
Penistone Area Council	Councillor Barnard
South Area Council	Councillor Daniel Griffin

**11. Allocation of Seats on the Overview and Scrutiny Committee and Regulatory Boards**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the allocation of seats on the Overview and Scrutiny Committee and Regulatory Boards, having been reviewed in accordance with Section 15 of the Local Government and Housing Act 1989, be allocated to the Political Groups on the basis as set out in Section 6 of the report now submitted.

**12. Appointment of Overview and Scrutiny Committee**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the Overview and Scrutiny Committee be constituted as follows for the ensuing year: -

Overview & Scrutiny Committee:

Councillors Bowler, Carr, T Cave, Clarke, Ennis OBE, Felton, Fielding, Frost, Gollick, Green, Daniel Griffin, Hand-Davis, Hayward, Higginbottom, Hunt, W Johnson, Leech, Lodge, Lofts, Makinson, McCarthy, Mitchell, Newing, Noble, Phillips, Richardson, Smith, Stowe, Sumner, Tattersall, Williams, Wilson, Wraith MBE and Wright together with Co-opted Member Ms K Morrill (Parent Governor)

Thriving and Vibrant Economy work stream (drawn from the membership of the Overview and Scrutiny Committee):

Councillors Clarke, Ennis OBE, Felton, Green, Hand-Davis, Hunt, Lofts, Noble, Richardson, Stowe, Sumner and Wright

People achieving their Potential work stream (drawn from the membership of the Overview and Scrutiny Committee):

Councillors T Cave, Ennis OBE, Frost, Daniel Griffin, Hayward, Lodge, Makinson, Mitchell, Newing, Smith, Tattersall and Williams

Strong and Resilient Communities work stream (drawn from the membership of the Overview and Scrutiny Committee):

Councillors Bowler, Carr, Ennis OBE, Fielding, Gollick, Higginbottom, W Johnson, Leech, McCarthy, Phillips, Wilson and Wraith MBE

**13. Appointment of Chairpersons of the Overview and Scrutiny Committee, the Work stream meetings and the Task and Finish Group Leads**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the following Members be appointed as Chairpersons to the Overview and Scrutiny Committee and the Task and Finish Leads:-

Overview and Scrutiny Committee and Work Stream Committees	Councillor Ennis OBE
Task and Finish Group 1	Councillor vacancy
Task and Finish Group 2	Councillor Carr
Task and Finish Group 3	Councillor Fielding

Note: the meetings of the Overview and Scrutiny Committee to consider the business of Workstreams to be Chaired by the Chair of the Committee.

**14. Appointment of Regulatory Boards**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the Regulatory Boards be constituted as follows:-

Planning

Councillors D Birkinshaw, T Cave, Clarke, Danforth, Eastwood, Frost, Gillis, Gollick, Greenhough, David Griffin, Hand-Davis, Hayward, Higginbottom, Leech, Lofts, Makinson, Markham, McCarthy, Mitchell, Noble, Richardson, Smith, Spence, Stowe and Williams together with 1 vacancy (Lib Dem)

General Licensing (15 members of whom will form the Statutory Licensing Regulatory Board)

Councillors D Birkinshaw, P Birkinshaw, A Cave, Cherryholme, Danforth, Dyson, Eastwood, Franklin, Gillis, Green, Greenhough, Daniel Griffin, C Johnson, W Johnson, Kitching, Murray, Phillips, Pickering, Saunders, Shepherd, Spence, Sumner, Tattersall, Wilson, Wraith MBE and Wright

Statutory Licensing

Councillors P Birkinshaw, A Cave, Franklin, Green, Daniel Griffin, W Johnson, Kitching, Phillips, Saunders, Shepherd, Spence, Sumner, Tattersall, Wilson and Wraith MBE

Appeals, Awards and Standards

Councillors D Birkinshaw, Bowler, A Cave, T Cave, Charlesworth, Cherryholme, Clarke, Danforth, Franklin, Gillis, Green, Daniel Griffin, C Johnson, W Johnson, Kitching, Lodge, Makinson, Markham, Mitchell, Murray, Pickering, Saunders Shepherd, Stowe, Wilson and Wright together with Messrs S Carvell, M Moore and D Waxman as Independent persons for the purposes of the relevant provision of the

Local Government Act 2000 as amended by the Localism Act 2011 with regard to the investigation of ethical standards complaints.

**15. Appointment of Chairpersons of Regulatory Boards**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the following Members be appointed as Chairperson of the Regulatory Boards as indicated until the next Annual Council meeting:-

Planning Regulatory	Councillor D Birkinshaw
General Licensing Regulatory	Councillor Wraith MBE
Statutory Licensing Regulatory	Councillor Wraith MBE
Appeals, Awards and Standards	Councillor Shepherd

**16. Appointment of Audit Committee**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the Audit Committee be constituted as follows for the ensuing Municipal Year:

Councillors Barnard, P Birkinshaw, Lofts and Richardson together with co-opted members Ms K Armitage and Ms D Brown and Mr S Gill, Mr P Johnson and Mr M Marks.

**17. Appointment of Chairpersons and Vice-Chairpersons of Audit Committee**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that Councillor Richardson be appointed Chairperson and one member from the co-opted members as Vice-Chairperson of the Audit Committee until the next Annual Council meeting.

**18. Appointment of Joint Employees Consultative Committee**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the Joint Employees Consultative Committee for the ensuing year comprise Councillors Andrews BEM, P Birkinshaw, Bruff, Cheetham, Gardiner, Gillis, Sir Steve Houghton CBE, Howard, Lamb and Platts.

**19. Appointment of Children's Homes Visiting Panel**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the Children's Homes Visiting Panel of the ensuing year comprise Councillors T Cave, Felton, Frost, Gillis, Phillips, Tattersall and Williams.

**20. Appointment of Member Development Working Party**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the Member Development Working Party for the ensuing year comprise Councillors P Birkinshaw, A Cave, Charlesworth, Eastwood, Howard, W Johnson, Kitching, Lofts, Richardson and Williams

**21. Appointment of Fostering Panel**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that nominations be sought to fill this vacancy.

**22. Appointment of Corporate Parenting Panel**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the Corporate Parenting Panel for the ensuing year comprise the Cabinet Spokesperson and Cabinet Support Member for Children’s Services together with Councillors Carr, Greenhough, C Johnson, Makinson, Mitchell, Shepherd, Tattersall and Williams.

**23. Appointment of Adoption Panel**

Moved by Councillor Howard – Seconded by Charlesworth; and

**RESOLVED** that Councillor Newing be appointed to the Adoption Panel for the ensuing year.

**24. Appointment of Armed Forces Champion**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that Councillor Hayward be appointed as the Armed Forces Champion for the ensuing year.

**25. Constitution of the Ward Alliances and Area Councils and Area Councils and Appointment of Joint Authority Representatives etc.**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the Ward Alliances and Area Councils as detailed below be established for the ensuing Municipal Year:

(a) Ward Alliances\*

Each Ward Alliance to comprise all Members of the relevant Wards:

Central  
Cudworth  
Darfield  
Darton East  
Darton West  
Dearne North  
Dearne South  
Dodworth

Hoyland Milton  
Kingstone  
Monk Bretton  
North East  
Old Town  
Penistone East  
Penistone West  
Rockingham  
Royston  
St Helen's  
Stairfoot  
Wombwell  
Worsbrough

\*Note: Ward Alliances also comprise Community Representatives.

#### Area Councils

Each Area Council to comprise all Members from the relevant Wards based on the following groupings:

- **Central Area Council** – Central, Dodworth, Kingstone, Stairfoot and Worsbrough
- **Dearne Area Council** – Dearne North and Dearne South
- **North Area Council** – Darton East, Darton West, St Helen's and Old Town
- **North East Area Council** - Cudworth, Monk Bretton, North East and Royston
- **Penistone Area Council** – Penistone East and Penistone West
- **South Area Council** – Darfield, Hoyland Milton, Rockingham and Wombwell

#### (b) Joint Committees and Bodies:

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the representatives on the following joint Committees and Bodies be approved for the ensuing Municipal Year:

##### South Yorkshire Fire and Rescue Authority

Proposed – Councillors Frost (Section 41) and T Cave

##### South Yorkshire Pensions Authority

Proposed – Councillors Stowe (Section 41) and Wright

##### Sheffield City Region Combined Authority

Proposed – Leader and Deputy Leader (Substitute) with the Cabinet Spokesperson for Core Services (Rotational Member)

##### South Yorkshire City Region Combined Authority Audit Committee and Overview and Scrutiny Committee



Proposed – Chair of Overview and Scrutiny Committee and Chair of Audit Committee – Councillor Lofts Substitute for the Overview & Scrutiny Committee)

(c) Outside Bodies for the ensuing year:-

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the following appointments be made to the Outside Bodies indicated for the ensuing Municipal Year:-

Barnsley Citizens Advice Bureau Trustee Board

Proposed – Councillor Hayward and Councillor Richardson (Substitute)

Barnsley Health and Wellbeing of Children in Care Forum

Proposed – Cabinet Support Member for Children’s Services

Cooper Art Gallery

Proposed – Councillors D Birkinshaw, Richardson and Shepherd

Joint Advisory Committee for the South Yorkshire Archaeology Service

Proposed – Councillors Franklin and Richardson

Leeds City Region Advisory Partnership Committee

Proposed – Leader and Deputy Leader (Substitute)

Local Government Association General Assembly

Proposed – Leader, Deputy Leader, Cabinet Spokesperson without Portfolio and Councillor Hand-Davis

Yorkshire and Humber (Local Authorities) Employers Association

Proposed – Cabinet Spokesperson for Core Services

Rural Service Network – Rural Assembly

Proposed – Cabinet Spokesperson for Place (Regeneration and Culture) and Councillor Hand-Davis

Sheffield City Region Local Enterprise Partnership Board

Proposed – Leader and Deputy Leader (Substitute)

South Yorkshire Joint Advisory Committee on Archives Service

Proposed – Councillors Franklin and Richardson

South Yorkshire Police and Crime Panel

Proposed – Councillors x 2 plus Councillor x1 (Substitute)

South Yorkshire Sub Regional Migration Group

Proposed – Cabinet Spokesperson for Adults and Communities

South Yorkshire Trading Standards Committee

Proposed – Howard and Cheetham and Councillor Gardiner (Substitute)

Yorkshire Purchasing Organisation Management Committee

Proposed – Councillors Barnard and Gardiner

(d) Vacancies on the following outside bodies

Association for Public Service Excellence

Proposed – Cabinet Spokesperson and Cabinet Support Member for Place (Environment and Transport)

Barbers Relief in Need Charity

Proposed – Councillors A Cave, T Cave and Howard

Barnsley and Rotherham Chamber of Commerce Representative Council

Proposed – Councillor Cheetham

Barnsley Business

Proposed – Councillor Danforth, C Johnson and Noble

Barnsley Business and Innovation Centre Committee

Proposed – Cabinet Spokesperson for Place Regeneration & Culture Councillor Andrews and Councillor Frost (Substitute)

Barnsley Children and Young People's Trust Executive Group

Proposed – Cabinet Spokesperson for Children's Services

Barnsley Children's Safeguarding Partnership

Proposed – Cabinet Spokesperson and Cabinet Support Member for Children's Services

Barnsley Civic Enterprise Limited Board

Proposed – Councillor Cheetham

Barnsley Economic Partnership

Proposed – Leader and Cabinet Spokesperson for Place (Regeneration and Culture)

Barnsley Ex Service Personnel Fund

Proposed – Mayor, Deputy Mayor, Councillors P Birkinshaw, Hayward, Leech, Platts and one vacancy and the Chief Executive

Barnsley Health of Children in Care Leaver's Steering Group

Proposed – Cabinet Support Member for Children's Services

Barnsley Hospital NHS Foundation Trust Council of Governors

Proposed – Cabinet Spokesperson for Adults and Communities

Barnsley Local Access Forum

Proposed – Cabinet Spokesperson for Place (Environment and Transportation)

Barnsley Magistrates Court Liquor Licensing Forum

Proposed – Chair of Licensing Regulatory Board, Deputy Leader and Wilson and one Member from the Overview & Scrutiny Committee

Barnsley MBC/Berneslai Homes Quarterly Liaison Meeting

Proposed – Cabinet Spokesperson for Regeneration and Culture

Barnsley MBC/TARA Liaison Meeting

Proposed – Cabinet Support Member for Regeneration and Culture

Barnsley Miller Partnership Ltd

Proposed – Cabinet Spokesperson for Core Services

Barnsley Premier Leisure Board

Proposed – Cabinet Support Member for Place (Environment and Transport)

Barnsley Safeguarding Adults Board

Proposed – Cabinet Spokesperson and Support Member for Adults and Communities

BDR Joint Waste Board

Proposed – Cabinet Spokesperson for Place (Environment and Transport) and Councillor Howard

Captain Allott Charity

Proposed – Councillor Eastwood to fill vacancy

Cudworth United Charities

Proposed – Councillors Sir Steve Houghton CBE and Wraith MBE

Dearne Playhouse Community Theatre Charitable Incorporated Organisation

Proposed – Councillor Noble

Design Advisory Panel

Proposed – Cabinet Spokesperson for Place (Regeneration and Culture) and Councillor Bruff

Environmental Protection UK

Proposed – Councillor Cheetham and Lofts and one vacancy

Fare Share Yorkshire

Proposed – Councillor Platts

Food Health and Policy Review Committee

Proposed – Councillor Leech

Friends of Locke Park

Proposed – Councillors Murray and Williams

George Beaumont Foundation

Proposed – Councillors Howard and Spence and one vacancy

Hazelhead Liaison Committee

Proposed – Councillor Greenhough

Joint Health Overview and Scrutiny Committee to support Health Service Change in South Yorkshire, Bassetlaw and North Derbyshire

Proposed – Chair of Overview and Scrutiny Committee

Leeds City Region Business Innovation and Growth Panel

Proposed – Cabinet Spokesperson for Place (Regeneration and Culture)

Leeds City Region Place Panel

Proposed – Cabinet Spokesperson for Place (Regeneration and Culture)

Maurice Dobson Charity

Proposed – Councillor Smith

Minding the Gap Multi Agency Steering Group

Proposed – Deputy Leader

National Coal Mining Museum

Proposed – Councillor Richardson and Councillor Frost (Substitute)

Norfolk Property Services Joint Venture Company

Proposed – Cabinet Spokesperson for Core Services

Oakwell Community Assets Joint Venture Company

Proposed – Cabinet Spokesperson for Core Services and Cabinet Spokesperson for Place (Regeneration and Culture)

PATROL Adjudication Joint Committee

Proposed – Cabinet Spokesperson for Place (Environment and Transportation)

Peak District National Park Authority

Proposed – Chair of Planning Regulatory Board

Penistone School Trust

Proposed – Councillor Barnard

Regional Network for Lead Members of Children's Services

Proposed – Cabinet Spokesperson and Support Member for Children's Services

SACRE

Proposed – Councillors Markham, Shepherd, Tattersall, Williams and Wilson

Safer Barnsley Partnership Board

Proposed – Cabinet Spokesperson for Adults and Communities, 1 Police and Crime Representative (vacancy) and Section 41 Representative on the Fire & Rescue Authority

Safer Roads Partnership

Proposed – Councillor Leech

Schools Forum

Proposed – Councillors Tattersall and one vacancy

Shaw Lands Trust

Proposed – Councillors D Birkinshaw, Hayward, Mitchell, Richardson, Sumner and Williams together with Mr M Price and Mr T Sheard and one vacancy

Sheffield City Region Business Growth Board

Proposed – Leader

Sheffield City Region Housing Board

Proposed – Councillor x 1 (vacancy)

Sheffield City Region Infrastructure Board

Proposed – Councillor Cheetham

Sheffield City Region Skills and Employability Board

Proposed – Councillor Cheetham

Sheffield City Region Transport Board

Proposed – Councillor Leech

SIGOMA

Proposed – Leader and Cabinet Spokesperson for Core Services (Observer)

South West Yorkshire Partnership NHS Foundation Trust

Proposed – Cabinet Support Member for Adults and Communities

South Yorkshire Leaders' Meeting

Proposed – Leader and Deputy Leader together with substitute Members Cabinet Spokespersons for Core Services and Place (Regeneration and Culture)

Stronger Communities Partnership

Proposed – Cabinet Spokesperson for Adults and Communities and Section 41 Representative Fire & Rescue Authority

The Industrial Communities Alliance

Proposed – Councillors Franklin and Shepherd Councillor Cheetham(Substitute)

Trans-Pennine Reference Group

Proposed – Cabinet Spokesperson for Place (Environment and Transportation)

Trans-Pennine Trail Members Steering Group

Proposed – Councillors Hand-Davis and Wilson

Virtual School Governors

Proposed – Cabinet Spokesperson and Support Member for Children’s Services and Councillors Carr and Makinson and 6 vacancies

Welcome to Yorkshire

Proposed – Cabinet Support Member for Place (Regeneration & Culture)

Western Area Rural Transport Partnership

Proposed – Councillors Barnard, Hand-Davis and one vacancy

Wombwell Town Lands Charity

Proposed – Councillors Eastwood, Frost and Daniel Griffin and Mr J Cooper

Yorkshire and Humberside Pollution Advisory Council

Proposed – Councillor x 1 vacancy

Yorkshire Libraries and Information Committee

Proposed – Cabinet Support Member for Adults and Communities

Yorkshire Regional Flood and Coastal Committee

Proposed – Cabinet Spokesperson for Place (Environment and Transportation) and Cabinet Support Member for Place (Environment and Transportation) (Substitute)

**26. Terms of Reference of the Full council, Regulatory Boards and Committees and Functions Delegated to Officers**

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

**RESOLVED** that the Terms of Reference of the Full Council, Regulatory Boards and Committees and Functions Delegated to Officers as outlined in the document now submitted be approved.

**27. Council Timetable 2019/20**

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

**RESOLVED:**

- (i) That ordinary meetings of the Council for the Municipal Year 2019/20 be held on the following Thursdays commencing at 10.30 am:-

Thursday 23<sup>rd</sup> May, 2019

Thursday 25<sup>th</sup> July, 2019 (including accounts)

Thursday 26<sup>th</sup> September, 2019

Thursday 28<sup>th</sup> November, 2019

Thursday 6<sup>th</sup> February, 2020 (including HRA)

Thursday 27<sup>th</sup> February, 2020 (Budget meeting)

Thursday 5<sup>th</sup> March, 2020 (provisional Budget meeting to be cancelled if budget approved on the 27<sup>th</sup> February, 2020)

Thursday 2<sup>nd</sup> April, 2020

- (ii) That the next Annual Council Meeting be held on Friday 22<sup>nd</sup> May, 2020 at 6.00 pm; and
- (iii) That the report of the Executive Director Core Services seeking to confirm the dates for the remaining meetings shown in the Council Calendar for 2019/20, now submitted, be adopted.

## **28. Notice of Motion - Standing Orders of the Council - amendments**

The following motion submitted in accordance with Standing Order No 6 was:

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM.

(**Note:** Having been Moved and Seconded, this Motion was required to stand deferred without discussion until the next meeting to be held on the 23<sup>rd</sup> May, 2019 in accordance with Standing Order No. 41)

That the Standing Orders of the Council be amended to read as follows:

1. Standing Order 11.

## **11. QUESTIONS**

(1) A Member may:

- (a) In relation to the business of the Council ask the Mayor or the appropriate Cabinet Spokesperson or Chairperson of any Regulatory Board, any question that has been delivered in writing or alternatively by e mail to the Director of Core Services in the Council Governance Unit in the Town Hall not later than six clear working days before the date of the meeting of the Council, where it will be dated, numbered in the order in which it was received, and entered in a book which will be open to the inspection of every Member
- (b) The Chief Executive will set out in the Summons for every meeting of the Council all questions received under paragraph (a) and not withdrawn in writing.
- (c) With the permission of the Mayor, ask the Mayor or the appropriate Cabinet Spokesperson or the Chairperson of any Regulatory Board any question



relating to urgent business as approved by the Mayor under Standing Order 5, of which a copy has been delivered to the Executive Director Core Services

(2) (a) Every question will be read by the Chief Executive in the order in which they have been received in accordance with paragraph a) above and answered without discussion provided that no reply shall exceed five minutes in length

(b) The person to whom a question has been put may decline to answer or may ask another appropriate Chairperson or Spokesperson as he/she specifies to reply to such question.

(c) When a convenient reply cannot be given orally, a written answer may be circulated to all Members of the Council.

(d) If following the expiry of a period of thirty minutes there remain any questions which have not been replied to orally such question shall be dealt with by way of a written answer circulated to all members of the Council

(e) In the event that a question has been received from more than one political group represented on the Council or from any member of the Council who is not a member of a political group then the order in which such questions will be read out by the Chief Executive under paragraph a) shall be altered and shall be read out by way of rotation beginning with the relevant question first received

## 2. Standing Order 12

### **12. QUESTIONS RELATING TO JOINT AUTHORITIES OR THE POLICE AND CRIME PANEL**

(3) The question must be delivered in writing to the Executive Director Core Services in the Council Governance Unit in the Town Hall not later than six clear working day before the date of the Council Meeting

## 3. Standing Order 8

### **8. MOTIONS WHICH REQUIRE NOTICE TO BE GIVEN**

(1) The following motions may be moved on notice given in writing to the Chief Executive not later than one clear working day before the date of the meeting at which it is to be moved, and the Chief Executive or his/her representative will read the motion aloud prior to it being spoken to:

(a) the withdrawal of recommendations or resolutions of Regulatory Boards, Scrutiny Committees or Area Councils as set out in the Council Summons, and adoption of recommendations or resolutions substituted therefore

;

(b) amendments to motions set out in the Council Summons unless the withdrawal or amendment is of a motion of which a copy has not been circulated with the Council Summons

The following Notice of Amendment to the above motion was submitted:

Proposer – Councillor Kitching

Seconder – Councillor Greenhough

This Council notes the amendments to the standing orders of the Council submitted by Cllr Sir Steve Houghton CBE.

It proposes further amendments to standing order 11, numbered i to iii, as are highlighted in bold in the text below.

## 11. QUESTIONS

(1) A Member may:

(a) In relation to the business of the Council ask the Mayor or the appropriate Cabinet Spokesperson or Chairperson of any Regulatory Board, any question that has been delivered in writing or alternatively by e mail to the Director of Core Services in the Council Governance Unit in the Town Hall not later than six clear working days before the date of the meeting of the Council, where it will be dated, numbered in the order in which it was received, and entered in a book which will be open to the inspection of every Member

(b) The Chief Executive will set out in the Summons for every meeting of the Council all questions received under paragraph (a) and not withdrawn in writing.

(c) With the permission of the Mayor, ask the Mayor or the appropriate Cabinet Spokesperson or the Chairperson of any Regulatory Board any question relating to urgent business as approved by the Mayor under Standing Order 5, of which a copy has been delivered to the Executive Director Core Services.

### Amendment (i)

**(d) In relation to the business of the Council, a Member be permitted to ask the Mayor, or the appropriate Cabinet Spokesperson, or Chairperson of any Regulatory Board an urgent written question if the matter the subject of that question could not have been foreseen at the time of the deadline for the submission of questions. In these circumstances, such questions should be delivered in writing or alternatively by email to the Executive Director Core Services in the Council Governance Unit in the Town Hall not later than 5.00pm one clear working day before the date of the Council meeting**

(2) (a) Every question will be read by the Chief Executive in the order in which they have been received in accordance with paragraph a) above and answered without discussion provided that no reply shall exceed five minutes in length.

b) The person to whom a question has been put may decline to answer or may ask another appropriate Chairperson or Spokesperson as he/she specifies to reply to such question.

c) When a convenient reply cannot be given orally, a written answer may be circulated to all Members of the Council.

**Amendment (ii) in relation to supplementary questions:**

**(d) When an oral reply to a question asked under paragraph (1)(a) above has been given, the Member asking the question may, with the permission of the Mayor, ask one supplementary question of the same person. The answer to such a question will be dealt with as provided in paragraph (a) above.**

**Amendment (iii) Removal of paragraphs below:**

**(d) If following the expiry of a period of thirty minutes there remain any questions which have not been replied to orally such question shall be dealt with by way of a written answer circulated to all members of the Council**

**(e) In the event that a question has been received from more than one political group represented on the Council or from any member of the Council who is not a member of a political group then the order in which such questions will be read out by the Chief Executive under paragraph a) shall be altered and shall be read out by way of rotation beginning with the relevant question first received**

No further amendments are proposed to standing orders 12 and 8.

.....  
Chair

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<b>MEETING:</b>	Full Council
<b>DATE:</b>	Thursday, 23 May 2019
<b>TIME:</b>	10.30 am
<b>VENUE:</b>	Council Chamber, Barnsley Town Hall

## MINUTES

### Present

The Mayor (Councillor Markham)

Central Ward

- Councillors Bruff

Cudworth Ward

- Councillors Houghton CBE and Wraith MBE

Darfield Ward

- Councillors Saunders

Darton East Ward

- Councillors Charlesworth, Hunt and Spence

Darton West Ward

- Councillors Cave, T Cave and Howard

Dearne North Ward

- Councillors Gardiner and Phillips

Dearne South Ward

- Councillors Danforth and C. Johnson

Dodworth Ward

- Councillors P. Birkinshaw and Wright

Hoyland Milton Ward

- Councillors Franklin, Shepherd and Stowe

Kingstone Ward

- Councillors Mitchell, Murray and Williams

Monk Bretton Ward

- Councillors Felton, S. Green and Richardson

North East Ward

- Councillors Cherryholme, Ennis OBE and Higginbottom

Old Town Ward

- Councillors Newing and Pickering

Penistone East Ward

- Councillors Barnard, Hand-Davis and Wilson

Penistone West Ward

- Councillors Greenhough, David Griffin and Kitching

Rockingham Ward

- Councillors Andrews BEM, Lamb and Sumner

Royston Ward

- Councillors Makinson and McCarthy

St. Helen's Ward

- Councillors Leech, Platts and Tattersall

Stairfoot Ward

- Councillors Gillis and W. Johnson

Wombwell Ward

- Councillors Eastwood, Frost and Daniel Griffin

Worsbrough Ward

- Councillors Clarke and Lodge

### 29. Declarations of Interests

Councillor Lodge declared a non-pecuniary interest in Minute no 37 'South Yorkshire Fire and Rescue Authority (Draft) minutes of the 8<sup>th</sup> April, 2019' in view of the fact that he worked for an organisation which received funding from the South Yorkshire Fire and Rescue Authority.

### **30. Minutes**

The minutes of the meeting held on the 4<sup>th</sup> April, 2019 were taken as read and signed by the Chair as a correct record.

### **31. Communications**

#### **(a) Poet Laureate**

The Executive Director Core Services was delighted to announce that Eloise Unerman from Goldthorpe had taken over from Ian McMillan as the new Poet Laureate for Barnsley. At just 19 years old it was believed that Eloise was the youngest Poet Laureate for a town or Borough anywhere in the country.

Eloise had excellent credentials for the role, having already won the Northern Young Writers Award in 2017. She had also served as Ian's Apprentice in preparation of taking on her new responsibilities.

Eloise Unerman was present in the Chamber this morning.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

#### **(b) Wentworth Castle Gardens, - Duke of York Community Initiative Award**

The Executive Director Core Services reported that as a result of their work in Wentworth Castle Gardens, Volunteers from the Gardens had been presented with the prestigious Duke of York Community Initiative Award.

Wentworth Castle Gardens had been through a changing and challenging time in recent years and had been closed to the public for two years. The dedication of the volunteers throughout this period helped to maintain the gardens whilst a sustainable solution could be found. The appointment of the National Trust as the new operator marked a new era for the well-loved attraction.

Barbara Anstie and Trevor Jones were in the chamber this morning to represent the Wentworth Castle Gardens Volunteers. Thanks were expressed to them and to all the volunteers for all their hard work in maintaining the Gardens and it was fitting that they had been recognised in this way.

The Mayor and Members of the Council expressed their thanks to all involved in the usual manner.

#### **(c) Experience Barnsley – Full Museum Status**

The Executive Director Core Services had great pleasure in announcing that, following a recent assessment by Arts Council England, Experience Barnsley had been awarded full Museum Accreditation. This was the first assessment since the Museum opened in 2013 and it was pleasing to note that this accreditation had been awarded for the full five years.

The assessment Team had said 'The Accreditation return was strong across the board and a pleasure to assess. This accreditation was a testament to the hard work of the Team in putting the application together and providing an excellent Museum Service for the Borough.

Congratulations were extended to all the Team and especially to Natalie Murray, Collections and Exhibitions Manager who had led the process and also to Adam Waite, Visitor Services Manager who ensured the smooth running of operations on a daily basis.

The Mayor and Members of the Council expressed their thanks in the usual manner.

Councillor Frost, Cabinet Support Member for Place (Regeneration and Culture) was delighted to welcome Eloise Unerman as the Poet Laureate for Barnsley. This appointment showed once again the innovative approach that Barnsley had towards arts and culture and that it was supporting and championing the work of young people. At just 19 Eloise was a 'home grown' Barnsley Talent. She already had a long list of achievements, won a great many awards and had already had some of her poems published. He was really pleased that the Council was able to support Eloise's career with this appointment and he looked forward to hearing her poems.

In relation to the Duke of York Community initiative Award, Councillor Frost was pleased that Wentworth Castle Garden Volunteers had been recognised by this Award as they really did deserve the highest praise for their hard work and dedication they had shown. They were clearly devoted to the Gardens and their work in maintaining the Gardens in a period of uncertainty and closure showed real commitment which had made all the difference. Thanks were given to Barbara Anstie and Trevor Jones and to all the volunteers involved.

In response to the Museum Accreditation Award for Experience Barnsley Councillor Frost asked to place on record his own personal thanks to Natalie Murray and Adam Waite and their respective teams in achieving this excellent result for Experience Barnsley. Even though it had been open for five years the Museum was performing well above what was anticipated within the Business Plan with around 80,000 visitors per year and it was much loved by local people. The Museums Service made sure that through their changing exhibition, learning and outreach programmes, the Museum was kept refreshed and relevant and it was an excellent achievement to have achieved full Museum Accreditation status in its first five years.

- (d) The Royal Chartered Institute of Surveyors (RICS) – The Glassworks – 2019 Regeneration Project Winner

The Executive Director Core Services reported that the first phase of an ambitious £180m project to revitalise Barnsley's Town Centre comprised a new reimagined Market Hall with a flagship food court. TICS Judges had been impressed with the re-use of the existing structure to provide a vibrant and attractive Market Halls and commented the project team – Barnsley Council, Henry Boot Construction, IBI Group and NPS – for helping to continue Barnsley's market tradition by encouraging the next generation back to town centre shopping.

As a winning scheme for Yorkshire and the Humber, the project was now a finalist in the National RICS Awards 2019 Grand Final. The winners would be announced at the event to be held on the 4<sup>th</sup> October, 2019.

The Executive Director Core Services also reported that the Council had also been successful in winning a further three awards in collaboration with Henry Boot Construction for The Glassworks, The Library@TheLightbox and Barnsley Markets and he expressed his congratulations to all the winners.

The Mayor and Members of the Council expressed their congratulations on these achievements in the usual manner.

## **32. Questions by Elected Members**

The Executive Director Core Services reported that he had received a number of questions from Councillors in accordance with Standing Order No 11.

### Questions from Councillor Kitching

- 1 *'Does the Council believe there is sufficient supply in the private rental sector within the Authority?'*

Councillor Lamb (Cabinet Spokesperson for Place (Environment and Transport)) commented that 13.2% of stock within the borough believed to be in the Private Rental Sector. He also stated that there was an over-supply of certain types of properties particularly flats within the Town Centre, HMO's and pre 1919 terraced houses together with a mismatch of supply and demand both by type and geographically. In addition, there was a lack of quality Private Rented Stock as well as larger accommodation for families and officers were working with developers and agents to deliver a wider range of quality, private rented accommodation for those who needed it.

The Council's Strategic Market Housing Assessment was being updated during 2019/20 which would provide updated evidence base on housing. This would include need and demand for a Private Rented Sector offer.

Councillor Lamb then commented that if a partner of a Councillor owned a Property Lettings Company he would expect this matter to be declared at a meeting prior to a question on such issues being asked and for this to be declared on the Members Register of Interest Form.



Councillor Kitching thanked Councillor Lamb for his response. She felt that his final comments related to her and she gave an assurance that neither she nor her husband owned a private lettings company.

Councillor Kitching then asked as a supplementary question:

*'Given that the Cabinet Member has acknowledged that there is a lack of supply particularly in the rental market for families, speaking to a number of landlords (not my husband) I have been advised that the protections that have rightly been put in place for tenants have discouraged some private landlords so what is the Council doing to also support and protect private landlords? If the Cabinet Member is interested I can give him the name of the resident who raised this question and for whom I am asking the question.'*

Councillor Lamb responded by stating that in terms of the private rented sector and particularly in relation to landlords much had been done in order to protect landlords. There was regular advice available and in a number of areas there were private rented sector members of staff who worked with landlords and with tenants so that where there were disputes, these could be resolved. In addition, volunteer schemes were available that landlords could join in order to ensure that their properties were as good as they could be and that they were protected by the local authority. The Council was, of course, doing all it could to protect landlords but would always strive to do more in the future.

2 *In view of the recent national publicity highlighting the harmful effects of Nitrogen Dioxide, can the Council assure that no development or highway alteration will be permitted that would cause an increase in the levels of those pollutants in the vicinity of school?'*

Councillor Lamb (Cabinet Spokesperson for Place (Environment and Transport)) stated that the recently adopted Local Plan included policy AQ1 which set out the Council's approach to dealing with proposals that could impact on areas sensitive to air pollution and this was consistent with national planning policy. Each planning application was treated on its own merits but policy AQ1 represented the starting point of assessing air pollution impacts on sensitive areas.

Councillor Kitching asked as a supplementary question: *'given that the air pollution report submitted in relation to Penny Pie Park gyratory clearly stated in tables 12 and 13 of Appendix B that levels of Nitrogen Dioxide and particulates would rise outside Horizon College if the scheme goes ahead is the new Cabinet Member brave enough and prepared to scrap this scheme and go back to the drawing board?'*

Councillor Lamb stated that he, as the new Cabinet Member, was brave enough to accept the professional advice of officers employed by the Council that were trusted to deliver on many schemes within the Borough. He would, of course, always be prepared to look at all issues raised and should Councillor Kitching or her colleagues have any issues they wished to raise he would be happy to look at them.

3 *In the light of the recently declared Climate Change Emergency, and the 38 references to Climate Change in Barnsley's Local Plan, what is the Council's strategy to reduce the carbon footprint of the school run?'*

Councillor Lamb (Cabinet Spokesperson for Place (Environment and Transport)) felt that this question was rather timely in that event was to be held tomorrow involving pupils from Oakwell Academy who were going to be walking to school.

The Council had adopted its Active Travel Strategy in February 2019 with the ambition to make improvements in the cycling/walking infrastructure and to enable residents to travel more actively to work and to school. A number of projects were being implemented over the coming months including 'Beat the Streets' an interactive schools game aimed at increasing active travel to school. The Council would also be working with the hospital and surrounding schools to support Clean Air Day on the 20<sup>th</sup> June, 2019 which had the theme of 'anti-idling'. The Council's Sustainable Travel Plan would encourage the uptake of low carbon vehicles and alternative modes of travel which would reduce the carbon footprint of the school run and improve local air quality. He also commented that in order to demonstrate his own personal commitment to this, in January 2019 he had disposed of his personal car (though his wife did which he could use should he need to). His own travel was, however, all active. He walked to Elsecar railway station every morning in order to take the train into Barnsley and he hoped that other members would follow his example.

Councillor Kitching asked as a supplementary question: *'Given that the air pollution report submitted in relation to the Penny Pie Park gyratory clearly stated that the levels of Nitrogen Dioxide and particulates would rise outside Horizon College if the scheme was to go ahead, how will future development be designed to reduce the carbon footprint of the school run as it seemed that the answer given to question 2 was in direct opposition to the answer given to question 3?'*

Councillor Lamb responded by stating that this was not the case.

4 *'How and when do the Council intend to consult with residents and the wider community on the Masterplan Framework for the site MU1?'*

Councillor Lamb (Cabinet Spokesperson for Place (Environment and Transport)) stated that it was anticipated that public consultation on the draft masterplan would take place this summer. The Council was currently in the process of establishing what methods to employ but this would include a range of measures to ensure that the public consultation could influence the delivery of a high quality and sustainable place for those living and working on the site.

Councillor Kitching accepted that the Cabinet Spokesperson might not have this information to hand but asked as a supplementary question: *'how many meetings have been held this year with representatives of developers, the West Barnsley Consortium and the officers of Barnsley Council in relation to site MU1?'*

Councillor Lamb stated that a written response would be provided for Councillor Kitching.

5 *'How many objections have been received to the appropriation of land at Penny Pie Park for Highways purposes?'*

Councillor Lamb (Cabinet Spokesperson for Place (Environment and Transport)) stated that approximately 100 responses to the appropriation consultation had been

received. These were currently being collated and considered and the information would be presented as part of a future report to Cabinet.

Councillor Kitching asked as a supplementary question: *'in considering those objections, what criteria will the Cabinet be applying in order to determine the outcome of that consultation process?'*

Councillor Lamb in responding stated that he was not able to comment on this at the moment as the consultation process was still in development. The Cabinet would, of course, be guided by the professional officers of the Council.

#### Questions from Councillor Hunt

1 *According to reports, the Council is having to spend £100,000 on essential electrical work at the Town Hall. This comes just six years after a multi-million refurbishment. Could these works not have been foreseen back in 2013 and incorporated in the refurbishment?'*

Councillor Lamb (Cabinet Spokesperson for Place (Environment and Transport)) stated that due to budget constraints at the time of the refurbishment it had been agreed that the electrics within the property, having been appropriately investigated and surveyed, were of a safe and compliant nature and it was agreed that any upgrade work to the systems would be addressed at a later stage in line with any new regulations and building requirements under the lifecycle.

Councillor Hunt asked as a supplementary question: *'if these works had been undertaken back in 2013 would that have resulted in a significant saving of the £100,000 now being spent?'*

Councillor Lamb stated that had the works been undertaken in 2013 this could have resulted in the electrical systems currently being non-compliant.

2 *Does the Council have any current plans to resurface Bentham Way, Ravens Close of Longlands Drive in Mapplewell?'*

Councillor Lamb (Cabinet Spokesperson for Place (Environment and Transport)) responded by stating that in order to assist newly elected Members he would outline the process by which assessments of roads and their need for resurfacing was undertaken. Each year an independent consultant carried out mechanical surveys of all the Highway Network from which the Local Roads Programme was formulated. This year that Programme would invest £2.7m in repairing the highway infrastructure across the borough. Unfortunately Bentham Way, Ravens Close and Longlands Drive had not been identified as requiring surfacing works this financial year.

The footways on Longlands Drive had, however been identified as requiring works and these were included in the 2019/20 Local Roads Programme.

As a result of the question from Councillor Hunt, an Engineer would now visit Bentham Way, Ravens Close and Longlands Drive in order to carry out an assessment.

Councillor Hunt did not ask a supplementary question

- 3 *'I would like to congratulate Barnsley FC on their recent and well-deserved promotion to the Championship. The Council should also be congratulated for the Civic Reception laid on for the Club on the 8<sup>th</sup> May, 2019. How is the Council supporting the Football Club to help them have another successful season in 2019/20?'*

Councillor Frost (Cabinet Support Member for Place (Regeneration and Culture)) responded by adding his own personal congratulations to Barnsley Football Club at their success and he looked forward to another Civic Reception this time next year. The Council remained supportive of Barnsley Football Club and would continue to work in partnership with the Club to help it remain successful and bring good fortune to the Town.

There were no specific requests from the Club at present; however the Council noted the excellent work of the Club's Community Programme 'Reds in the Community' alongside other key partners such as Barnsley College. He went on to outline the aims and objectives of this Programme which, amongst other things, mirrored the aims and objectives of the Council in promoting active and health lifestyles. The Programme also aimed at improving participation by women and girls in football.

Councillor Hunt expressed his congratulations to the Football Club in for the Reds in the Community Programme in promoting healthy lifestyles then asked as a supplementary question: *'is there any update on the reported potential sale of 50% of Oakwell that the Council owned to the owners of the Football Club?'*

Councillor Frost was not able to comment on this at present but would provide a written response for Councillor Hunt.

- 4 *'does the Council employ director or indirectly any staff o zero-hours contracts?'*

Councillor Platts (Cabinet Spokesperson for Adults and Communities) responded by stating that the Council did not directly employ people on zero hours contracts and all employees were paid at least the living wage. With regard to commissioned services the Council did not specify within contract terms and conditions any specifics regarding the contractors employment terms and conditions.

Councillor Hunt asked as a supplementary question: *'does that mean that some of the contracts that are let and to those contractors who do employ staff on zero hours contracts and if so, how many?'*

Councillor Platts commented that the Council did not include such matters within recruitment policies with external providers. If an issue of concern was identified then this would be examined further.

- 5 *'Following the recent local election results the Leader was quoted as saying 'We are listening, and we will look at the reasons for that knock and learn from it'. Could the Leader please give an update on what steps he has taken to demonstrate that commitment to listening to residents?'*

Councillor Sir Steve Houghton CBE (Leader of the Council) responded by stating that the question was exactly right and there had been a 'knock' and the reasons for that were going to be examined not just for now but into the future. He had, however,

taken immediate action following those local elections. The biggest issue on the doorstep by far was Brexit and he had written to the Leader of the Labour Party as well as the two local MP's to demand that Brexit be delivered as soon as possible in accordance with the wishes of the public of Barnsley to whom he had listened. He questioned, therefore, whether the party that wished to stop Brexit would do the same.

Councillor Hunt asked as a supplementary question: *'during the local election campaign in Darton East I spoke to many residents who felt that the Council had stopped listening and was taking them for granted. Did the Leader of the Council feel the same when campaigning in Darton East in the run up to Election Day?'*

Councillor Sir Steve Houghton CBE stated that the biggest message he got in Darton East, and he was campaigning frequently in that Ward, was the Brexit issue and he had just answered that particular question.

#### Questions from Councillor Greenhough

1 *How much has the Council spent in each of the last 5 years on catering and hospitality? Please list by year and also break down internal catering and hospitality and external hospitality?'*

Councillor Gardiner (Cabinet Spokesperson for Core Services) stated that all catering/hospitality was sourced through the Council's partnering arrangement with Barnsley Norse, therefore, half of the profit from Norse came back to the Council.

These costs were broken down as follows:

2014/15	£267,190
2015/16	£241,365
2016/17	£250,727
2017/18	£26,251
2018/19	£216,210

Councillor Greenhough asked as a supplementary question: *'does the Cabinet Spokesperson think that these amounts are reasonable?'*

Councillor Gardiner responded by stating that these costs were more than reasonable and most of the hospitality was provided for people and members of the Borough including the Football Club (as previously mentioned). The biggest event for which hospitality was provided was the welcoming back of the troops following deployment abroad. The value that the town received and the pride with which this was viewed was immeasurable. A price could not be put on this and it was worth every penny.

2 *How much has the Council spent in the last five years on travel by flights for staff and Councillors. Please list by year and also the amount for any business class fares and their destinations?'*

Councillor Gardiner (Cabinet Spokesperson for Core Services) stated that the costs were as follows:

2014/15	£3,478
2015/16	£11,540
2016/17	£2,534
2017/18	£2,428
2018/19	£2,840

No flights were undertaken using business class as this was not permitted for either Councillors or Officers. The higher figure for 2015/16 was because Barnsley had been the accountable body for the European Technological Grants Fund and several trips had had to be made to and from Europe to distribute funds on behalf of that organisation.

Councillor Greenhough did not ask a supplementary question.

3 *How much has the Council spent in the last 5 years on hotel stays by Council officers and Councillors broken down by year and the amount spent?*

Councillor Gardiner (Cabinet Spokesperson for Core Services) stated that the costs were as follows:

2014/15	£19,825
2015/16	£13,955
2016/17	£36,820
2017/18	£13,794
2018/19	£44,925

Councillor Greenhough asked as a supplementary question: *'does the Cabinet Spokesperson think that these amounts are reasonable?'*

Councillor Gardiner responded by stating that he felt that these costs were reasonable as most of the hotel accommodation was in London where the room rates were generally high with costs of up to £200 per night. The Authority did, however, always search for the cheapest accommodation available.

4 *'How much over the last 5 years broken down by year has the Council spent on external consultants?'*

Councillor Gardiner (Cabinet Spokesperson for Core Services) stated that the costs were as follows:

2014/15	£1.582m
2015/16	£0.998m
2016/17	£0.649M
2017/18	£0.846M
2018/19	£1.085M

Councillor Greenhough asked as a supplementary question: *'does the Cabinet Spokesperson think that these amounts are reasonable?'*

Councillor Gardiner stated that he felt that these costs were reasonable. The Council did try to avoid the use of external consultants wherever possible but this was sometimes unavoidable where specialist advice and professionals was required such

as with the Glassworks. In addition, the Council should not just judge these matters solely on the cost involved but also take account of the value they provided as well as the savings made by their use. It should also be noted that no authority could operate without the use, from time to time, of external consultants.

5 *Is the Council still using Roundup (glyphosate) weed killer?*

Councillor Lamb (Cabinet Spokesperson for Place (Environment and Transportation)) stated that the Council used glyphosate based weed killing products as part of the grounds maintenance function delivered by Neighbourhood Services.

Following the recent Future Council Improvement Review, Neighbourhood Services had adopted a targeted approach to weed killing across the borough which now covered primary highway routes and high footfall economic areas including Barnsley Town Centre and the Principal Towns. In addition to this, the Service also continued to undertake weed killing activities in an attempt to control Japanese Knotweed.

Glyphosate was the active ingredient in Roundup Amenity which was manufactured by Monsanto and was used by the Council to control, as previously stated, Japanese Knotweed and other general weeds where a residual action was not required.

Nomix Dual, another product used by the Council, was a mixture of Glyphosate and other active ingredients and was now used as part of a targeted approach as this product claimed a five month kill, therefore, reducing the need for re-application. It was estimated that through the adoption of target-based approaches, that Neighbourhood Services would reduce the use of glyphosate weed killing products by 70% when compared to previous years.

Glyphosate-based products were assessed in line with the Control of Substances Hazardous to Health Legislation and could only be used by trained and certified staff in accordance with Health and Safety Executive approved control measures which were rigorously adopted by the Council.

The Service would continue to monitor the impact of the revised service offer and would continue efforts to further reduce the use of glyphosate-based products wherever possible.

Councillor Greenhough asked as a supplementary question: *'Bayer the parent company of Monsanto which makes Roundup is facing billions of dollars in legal costs due to the alleged carcinogenic properties of this herbicide. Would the Council consider ceasing its use particularly on public roads and footpaths for the potential safety of both its employees and the public.'*

Councillor Lamb stated that the Council would always put the safety of the public first and wherever there were alternatives they would be looked at. The Council would continue to review the use of such products but the safety of the public was always paramount.

Questions from Councillor Hand-Davis

*'Residents in my Ward who live adjacent to or close to the A629 at Hoylandswaine formed a Neighbourhood Watch Group to lobby for speed reductions and road safety measures on that part of the road close to the roundabout coming down the road'*

*towards Huddersfield. The leader met with the Head of Highways last month to discuss and agree upon mitigation measures which I understand are to be implemented immediately. Could he tell me what is proposed please?’*

Councillor Sir Steve Houghton CBE (Leader of the Council) stated that Councillor Hand-Davis was quite right. Following representation from the public, local Members from the area and from the Mayor he met with the Head of Highways to examine the issues identified within the area.

There were a number of issues around driver behaviour; however, having looked at the scheme, improvements were to be made to the advanced signing of Halifax Road and Renald Lane (in both directions) as this appeared to be the location where most problems occurred. This should improve driver awareness with regard to the potential for vehicles joining and leaving Halifax Road.

A review of the existing road lining would be carried out with a view to changing the lane markings where appropriate. This would reduce the feeling of space motorists had which could help to reduce speeds.

The Neighbourhood Teams had been looking at the vegetation in the area and the impact this had and were ensuring that this was cut back in order to ensure that sight lines were as good as possible and a continued programme of Safe and Active Travel training would continue with local schools in the area.

Councillor Hand-Davis thanked the Leader for his response and as a supplementary question asked if the Leader would arrange for the Head of Highways to meet him and his two Ward colleagues within the next seven days to agree the mitigations proposed as the local ward members may wish to submit their own suggestions in order to reduce speeds within the area.

Councillor Sir Steve Houghton CBE stated that he was more than happy to arrange such a meeting.

**33. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business**

The Chief Executive reported that she had received no questions from Elected Members in accordance with Standing Order No. 12.

**34. South Yorkshire Pensions Authority (Draft) - 14th March, 2019**

**RESOLVED** that the minutes be noted.

**35. Sheffield City Region Combined Authority (Draft) - 25th March, 2019**

**RESOLVED** that the minutes be noted.

**36. Police and Crime Panel - 1st April, 2019**

**RESOLVED** that the minutes be noted.



**37. South Yorkshire Fire and Rescue Authority (Draft) - 8th April, 2019**

**RESOLVED** that the minutes be noted.

**38. Planning Regulatory Board - 16th April, 2019**

Moved by Councillor Richardson - Seconded by Councillor Howard; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on the 16<sup>th</sup> April, 2019 be received.

**39. Audit Committee - 17th April, 2019**

Moved by Councillor Richardson - Seconded by Councillor Barnard; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the Audit Committee held on the 17<sup>th</sup> April, 2019 be received.

**40. General Licensing Regulatory Board - 24th April, 2019**

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Daniel Griffin; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the General Licensing Regulatory Board Panel meeting held on the 24<sup>th</sup> April, 2019xx be received.

**41. Statutory Licensing Regulatory Board - 24th April, 2019**

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Daniel Griffin; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the Statutory Licensing Regulatory Board Sub-Committee held on the 24<sup>th</sup> April, 2019 be received.

**42. General Licensing Panel - Various**

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Shepherd; and

**RESOLVED** that the details of the various General Licensing Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

**43. Appeals, Awards and Standards - Various**

Moved by Councillor Leech – Seconded by Councillor Cherrholme; and

**RESOLVED** that the details of the various Appeals, Awards and Standards Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

**44. Health and Wellbeing Board - 9th April, 2019**

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Platts; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the Health and Well Being Board held on the 9<sup>th</sup> April, 2019 be received.

**45. Overview and Scrutiny Committee - 26th March, 2019**

Moved by Councillor Ennis OBE – Seconded by Councillor W Johnson; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on the 26<sup>th</sup> March, 2019 be received.

**46. Overview and Scrutiny Committee - 30th April, 2019**

Moved by Councillor Ennis OBE – Seconded by Councillor W Johnson; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the Safeguarding Scrutiny Committee held on 0<sup>th</sup> April, 2019 be received.

**47. Central Area Council - 11th March, 2019**

Moved by Councillor W Johnson - Seconded by Councillor Williams; and

**RESOLVED:-**

- (i) that the minutes as printed and now submitted of the proceedings of the Central Area Council held on the 11<sup>th</sup> March, 2019 be received; and
- (ii) that thanks be extended to former Councillor Riggs for his work undertaken whilst Chair of the Area Council.

**48. Dearne Area Council - 25th March, 2019**

Moved by Councillor C Johnson – Seconded by Councillor Gardiner; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the Dearne Area Council held on the 25<sup>th</sup> March, 2019 be received.

**49. North Area Council - 25th March, 2019**

Moved by Councillor Leech – Seconded by Councillor Howard; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the North Area Council held on the 25<sup>th</sup> March, 2019 be received.

**50. North East Area Council - 4th April, 2019**

Moved by Councillor C Wraith MBE – Seconded by Councillor Sir Steve Houghton CBE; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the North East Area Council held on the 4<sup>th</sup> April, 2019 be received.

**51. Penistone Area Council - 11th April, 2019**

Moved by Councillor Barnard – Seconded by Councillor Wilson; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the Penistone Area Council held on the 11<sup>th</sup> April, 2019 be received.

**52. South Area Council - 12th April, 2019**

Moved by Councillor Daniel Griffin - Seconded by Councillor Stowe; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the South Area Council held on the 12<sup>th</sup> April, 2019 be received.

**53. Representation on Panels and Outside Bodies**

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the following Members be appointed to the bodies indicated for the ensuing year:

South Yorkshire Police and Crime Panel

Councillors Dyson and Mitchell

Task and Finish Group Lead

Councillor Lofts

Sheffield City Region Housing Board

Councillor Lamb

Yorkshire and Humberside Pollution Advisory Council

Councillor Lamb

Barnsley Ex Service Personnel Fund

Councillor Felton

**54. Community Governance Review Billingley, Cawthorne and Wortley - Final Proposals**

A report of the Executive Director Core Services on the final proposals arising from the emergency Community Governance Review undertaken during 2019 in relation to Billingley, Cawthorne and Wortley was:

Moved by Councillor Howard – Seconded by Councillor Charlesworth; and

**RESOLVED** that the outcome of the Community Governance Review set out in Appendix 1 of the report now submitted be received and the final proposals as summarised at paragraphs 4.2 and 4.3 be approved for implementation.

**55. Adoption of New and Updated Supplementary Planning Documents (SPDs) and Planning Advice Notes (PANs) (Cab.15.5.2019/9)**

Moved by Councillor Frost – Seconded by Councillor Howard; and

**RESOLVED** that the adoption of the Supplementary Planning Documents (SPDs) and Planning Advice Notices (PAN), as set out in the appendices to the report be approved.

**56. Cabinet Meeting - 20th March, 2019**

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

**RESOLVED** that the minutes as printed and now submitted of the Cabinet Meeting held on the 20<sup>th</sup> March, 2019 be received.

**57. Cabinet Meeting - 1st April, 2019**

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

**RESOLVED** that the minutes as printed and now submitted of the Cabinet Meeting held on the 1<sup>st</sup> April, 2019 be received.

**58. Cabinet Meeting - 17th April, 2019**

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

**RESOLVED** that the minutes as printed and now submitted of the Cabinet Meeting held on 17<sup>th</sup> April, 2019 be received.

**59. Notice of Motion - Standing Orders of the Council - amendments**

A Notice of Motion submitted in accordance with Standing Order No 6 proposing amendments to Standing Orders in relation to the timescales for the submission of 'Questions by Councillors' and the arrangements for dealing with them at Council meetings with having been deferred from the Annual Council meeting held on the 17<sup>th</sup> May, 2019 in accordance with Standing Order 41 was:

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM.

The following amendment was

Moved by Councillor Kitching – Seconded by Councillor Greenhough:

This Council notes the amendments to the Standing Orders of the Council submitted by Cllr Sir Steve Houghton CBE.

It proposes further amendments to standing order 11, numbered (i) to (iii), as are highlighted in bold below.

## 11. QUESTIONS

(1) A Member may:

(a) In relation to the business of the Council ask the Mayor or the appropriate Cabinet Spokesperson or Chairperson of any Regulatory Board, any question that has been delivered in writing or alternatively by e mail to the Director of Core Services in the Council Governance Unit in the Town Hall not later than six clear working days before the date of the meeting of the Council, where it will be dated, numbered in the order in which it was received, and entered in a book which will be open to the inspection of every Member

(b) The Chief Executive will set out in the Summons for every meeting of the Council all questions received under paragraph (a) and not withdrawn in writing.

(c) With the permission of the Mayor, ask the Mayor or the appropriate Cabinet Spokesperson or the Chairperson of any Regulatory Board any question relating to urgent business as approved by the Mayor under Standing Order 5, of which a copy has been delivered to the Executive Director Core Services.

### **Amendment (i)**

**(d) In relation to the business of the Council, a Member be permitted to ask the Mayor, or the appropriate Cabinet Spokesperson, or Chairperson of any Regulatory Board an urgent written question if the matter the subject of that question could not have been foreseen at the time of the deadline for the submission of questions. In these circumstances, such questions should be delivered in writing or alternatively by email to the Executive Director Core Services in the Council Governance Unit in the Town Hall not later than 5.00pm one clear working day before the date of the Council meeting**

(2) (a) Every question will be read by the Chief Executive in the order in which they have been received in accordance with paragraph a) above and answered without discussion provided that no reply shall exceed five minutes in length.

(b) The person to whom a question has been put may decline to answer or may ask another appropriate Chairperson or Spokesperson as he/she specifies to reply to such question.

(c) When a convenient reply cannot be given orally, a written answer may be circulated to all Members of the Council.

### **Amendment (ii) in relation to supplementary questions:**

**(d) When an oral reply to a question asked under paragraph (1)(a) above has been given, the Member asking the question may, with the permission of the**

**Mayor, ask one supplementary question of the same person. The answer to such a question will be dealt with as provided in paragraph (a) above.**

**Amendment (iii) Removal of paragraphs below:**

- (a) If following the expiry of a period of thirty minutes there remain any questions which have not been replied to orally such question shall be dealt with by way of a written answer circulated to all members of the Council**
- (b) In the event that a question has been received from more than one political group represented on the Council or from any member of the Council who is not a member of a political group then the order in which such questions will be read out by the Chief Executive under paragraph a) shall be altered and shall be read out by way of rotation beginning with the relevant question first received**

That no further amendments be made to Standing Orders \* and 12.

A request by Councillor Hunt for a recorded vote in accordance with Standing Order 18(b) was not supported by 10 other Member.

Upon being put to the vote, the Amendment was lost.

The original Motion was then put as the Substantive Motion and:

**RESOLVED** That the Standing Orders of the Council be amended to read as follows:

1. Standing Order 11.

## **11. QUESTIONS**

(1) A Member may:

- (a) In relation to the business of the Council ask the Mayor or the appropriate Cabinet Spokesperson or Chairperson of any Regulatory Board, any question that has been delivered in writing or alternatively by e mail to the Director of Core Services in the Council Governance Unit in the Town Hall not later than six clear working days before the date of the meeting of the Council, where it will be dated, numbered in the order in which it was received, and entered in a book which will be open to the inspection of every Member
- (b) The Chief Executive will set out in the Summons for every meeting of the Council all questions received under paragraph (a) and not withdrawn in writing.
- (c) With the permission of the Mayor, ask the Mayor or the appropriate Cabinet Spokesperson or the Chairperson of any Regulatory Board any question relating to urgent business as approved by the Mayor under Standing Order 5, of which a copy has been delivered to the Executive Director Core Services

(2) (a) Every question will be read by the Chief Executive in the order in which they have been received in accordance with paragraph a) above and answered without discussion provided that no reply shall exceed five minutes in length

(b) The person to whom a question has been put may decline to answer or may ask another appropriate Chairperson or Spokesperson as he/she specifies to reply to such question.

(c) When a convenient reply cannot be given orally, a written answer may be circulated to all Members of the Council.

(d) If following the expiry of a period of thirty minutes there remain any questions which have not been replied to orally such question shall be dealt with by way of a written answer circulated to all members of the Council

(e) In the event that a question has been received from more than one political group represented on the Council or from any member of the Council who is not a member of a political group then the order in which such questions will be read out by the Chief Executive under paragraph a) shall be altered and shall be read out by way of rotation beginning with the relevant question first received

## 2. Standing Order 12

### **12. QUESTIONS RELATING TO JOINT AUTHORITIES OR THE POLICE AND CRIME PANEL**

(3) The question must be delivered in writing to the Executive Director Core Services in the Council Governance Unit in the Town Hall not later than six clear working day before the date of the Council Meeting

## 3. Standing Order 8

### **8. MOTIONS WHICH REQUIRE NOTICE TO BE GIVEN**

(1) The following motions may be moved on notice given in writing to the Chief Executive not later than one clear working day before the date of the meeting at which it is to be moved, and the Chief Executive or his/her representative will read the motion aloud prior to it being spoken to:

(a) the withdrawal of recommendations or resolutions of Regulatory Boards, Scrutiny Committees or Area Councils as set out in the Council Summons, and adoption of recommendations or resolutions substituted therefore

(b) amendments to motions set out in the Council Summons unless the withdrawal or amendment is of a motion of which a copy has not been circulated with the Council Summons

### **60. Notice of Motion - Standing Orders of the Council - Public Questions**

The following motion submitted in accordance with Standing Order No 6 was:

Moved by Councillor Kitching – Seconded by Councillor Hunt.

(**Note:** Having been Moved and Seconded, this Motion was required to stand deferred without discussion until the next meeting to be held on the 25<sup>th</sup> July, 2019 in accordance with Standing Order No. 41)

### **Public questions at Full Council Meetings**

This Council believes that:

- (1) Its primary role is to both serve and empower local residents and to work with them to help Barnsley achieve its full potential.
- (2) In order to do this effectively it is imperative that it is a Council that actively engages with and listens to its residents and acts on local people's issues.
- (3) Accepting Public Questions delivered by residents at Full Council meetings is an excellent and widely adopted way of starting to ensure that culture of engagement, openness and listening.

Therefore, this Council calls for:

- (4) A portion of every Full Council meeting to be reserved for questions and relevant supplementary questions asked by Members of the Public to Cabinet Members.
- (5) That appropriate amendments be made to Standing Orders.

#### **61. Community Asset Transfer - Land at Dearne Welfare Park, Bolton-upon-Dearne (Cab.15.5.2019/21)**

Moved by Councillor Frost – Seconded by Councillor Gardiner; and

#### **RESOLVED:-**

- (i) that, subject to terms being agreed and statutory procedures under the Charities Act 2011 being complied with, the Council in its capacity of Trustee of the Miners Recreation or Pleasure Ground at Goldthorpe approves the grant of a 25 year lease of an area of Dearne Welfare Park to Dearne and District Junior Football Club (D&DJFC);
- (ii) that the Corporate Asset Manager be authorised to finalise Heads of Terms for the proposed 25 year lease, in accordance with charity legislation, and make any necessary amendments to the property's title documents that may be required in order for the proposed tenants to secure finance for the new pavilion project; and
- (iii) that the Executive Director Core Services be authorised to complete the lease to Dearne and District Junior Football Club (D&DJFC).

.....  
Chair





## SOUTH YORKSHIRE POLICE AND CRIME PANEL

### ANNUAL MEETING

MEETING ROOM 14, TOWN HALL, CHURCH STREET, BARNSELEY, S70 2TA

3 JUNE 2019

PRESENT: Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: J Grocutt (Sheffield City Council), P Garbutt (Sheffield City Council), A Khayum (Sheffield City Council), K Mitchell (Barnsley MBC), J Otten (Sheffield City Council) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Mr S Chu

Dr A Billings (South Yorkshire Police and Crime Commissioner), M Buttery (Office of the South Yorkshire Police and Crime Commissioner), S Abbott (Office of the South Yorkshire Police and Crime Commissioner) and K Wright (Office of the South Yorkshire Police and Crime Commissioner)

Officers: D Cutting, M McCarthy, L Noble and A Shirt (Barnsley MBC)

Apologies for absence were received from Councillor D Nevett (Doncaster MBC), Councillor M Dyson (Barnsley MBC) and M Clements (Office of the South Yorkshire Police and Crime Commissioner)

#### 1 APPOINTMENT OF CHAIR AND VICE-CHAIR FOR 2019/20

RESOLVED – That Members agreed:-

- i) Councillor Nevett be appointed as Chair to the Police and Crime Panel for the ensuing municipal year.
- ii) Councillor Sansome be appointed as Vice Chair to the Police and Crime Panel for the ensuing municipal year.

#### 2 MEMBERSHIP OF THE POLICE AND CRIME PANEL 2019/20

In the absence of the Chair, Councillor Sansome took the Chair for today's meeting.

A report of the Service Director, Legal and Governance was presented setting out the membership of the Police and Crime Panel for the municipal year 2019/20.

D Cutting informed Members that there was a vacancy on the Panel from Rotherham MBC's opposition group. He advised the Panel that, in the event a local authority had declined to make an appointment, there was an obligation under The Police and Crime Panels (Nominations, Appointments and Notifications) Regulations 2012 to notify the Secretary of State. The Secretary of State then had the power to make a nomination from the local authority.

Following advice from D Cutting, the Panel requested that a letter be sent from the Chair of the Panel to Rotherham MBC's Chief Executive to notify the authority that they are obliged to notify the Secretary of State of their failure to appoint a second Member to the Panel.

Councillor Sansome welcomed three new Members; Councillor Kath Mitchell representing Barnsley MBC and Councillor Julie Grocutt and Councillor Peter Garbutt representing Sheffield City Council.

On behalf of the Panel, he expressed his gratitude to the Members who had served on the Panel during 2018/19; Councillors Peter Short, Rob Frost, Moya O'Rourke and Bob Johnson.

Councillor Sansome thanked his colleague, Councillor Abdul Khayum, for his leadership as Chair, which had seen the Panel go from strength to strength in the past two years.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the membership of the Police and Crime Panel 2019/20.
- ii) Requested that a letter be sent from the Chair of the Panel to Rotherham MBC's Chief Executive to notify the authority that they are obliged to notify the Secretary of State to deal with the failure to appoint a second Member to the Panel.

### 3 APPOINTMENT OF LEAD CHIEF EXECUTIVE

A report was presented to inform Members that the Lead Chief Executive for the Police and Crime Panel, Diana Terris, who was Chief Executive of Barnsley MBC, retired at the end of May 2019 and the report detailed the succession arrangements.

Members were recommended to appoint Barnsley MBC's new Chief Executive, Sarah Norman, with effect from 8<sup>th</sup> July 2019.

RESOLVED – That Members appoint Sarah Norman, Chief Executive of Barnsley MBC, as Lead Chief Executive of the Police and Crime Panel, with effect from 8<sup>th</sup> July 2019.

### 4 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

5 ANNOUNCEMENTS

None.

6 URGENT ITEMS

None.

7 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

8 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

9 PUBLIC QUESTIONS:-

9A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

9B TO THE POLICE AND CRIME PANEL

There were no questions to the Police and Crime Panel.

10 MINUTES OF THE MEETING HELD ON 1ST APRIL 2019

Councillor Otten asked that paragraph 5 of minute 10 'The PCC's Governance of Collaborative Working' be amended to read 'Councillor Otten asked which specific areas of collaboration the Panel should focus its attention on'.

RESOLVED – That the minutes of the Police and Crime Panel held on 1<sup>st</sup> April 2019 be agreed and signed by the Chair as a correct record, subject to the above amendment.

11 QUARTER 4 BUDGET MONITORING - 2018/19 OUTTURN POSITION

The Commissioner introduced Sophie Abbott to the Panel. He explained that Sophie had recently taken up the position as Deputy Chief Finance Officer in his office and would be responsible for scrutinising and monitoring the Force's / OPCC's budgets.

The Commissioner introduced a report which provided Members of the Panel with information on the Quarter 4 year end revenue and capital budget position.

Members noted that the overall revenue budget required a contribution of £7.347m from reserves in order to balance. The draft outturn position would result in a contribution to reserves of £5.67m, a further increase of £3.9m since last reported.

The Commissioner reported that he had spoken to the Chief Constable about the underspend, and stated that he could not continue to raise precepts year on year, if the Force were not utilising the precepts being raised. He added that he was being very clear to the Chief Constable that, the money raised from the precepts was to be spent on policing during the course of the year.

Members noted that a revised Capital Programme budget was approved at December's PAB at £13.3m. At January, expenditure was forecasted to be a further £2.2m lower, at £11.2m. The final expenditure for 2018/19 was £5.5m. Of the £7.8m lower expenditure, £7.2m was slippage and £0.6m net underspends.

The Commissioner assured the Panel that he would be very carefully monitoring the Force's reserves position, the Capital Programme and holding the Force to account in this area over the coming 12 months.

S Abbott informed Members that the Chief Constable's budget had a £5.39m underspend, which was mainly pay related. Legacy issue costs were expected to underspend by £4.33m. This was due to £2.03m estimated costs of Hillsborough civil claims now expected to fall into 2019/20. The Partnerships and Commissioning budget was underspent by £345k and capital financing costs were underspent by £303k.

M Buttery reported on the discussions which were currently taking place with Home Office officials in relation to Special Grant funding towards the cost of legacy issues. It was noted that the Commissioner would be meeting with Home Office officials week commencing 10<sup>th</sup> June 2019, where he would formally have to apply for Special Grant funding this financial year, as in previous years.

Members would be kept informed of progress.

Councillor Otten asked how the slippages within the Capital Programme would impact on the delivery of policing in South Yorkshire. Additionally, he requested that more robust reporting was required at Panel meetings.

The Commissioner reassured Members that he recognised the seriousness of the current situation. He added that one of S Abbott's key roles would be to try and help the Force and himself understand what the Force are doing, and why they are not able to deliver the Capital Programme on time.

S Chu asked the Commissioner, in relation to the Capital Programme, if he could explain the 'holding to account' arrangements which had taken place in the past. Furthermore, he asked how he would have stronger oversight of the budgets in future.

The Commissioner replied that there had been slippages in the Capital Programme in previous years. However, this year, he would be undertaking much closer scrutiny of the Capital Programme. The Commissioner reported that he was now the Chair of the Joint Fire and Police Estates Board, where he could ask questions of the Force regarding the Capital Programme.

Additionally, he had requested the Force to present reports at the Public Accountability Board regarding the Capital Programme. The Commissioner stated that the Planning Efficiency Group was the ideal meeting to discuss the Force's budgets, due to the Chief Constable being in attendance along with both the Force and OPCC Chief Finance Officers.

M Buttery added that the Commissioner had also tasked the Joint Independent Audit Committee to carry out assurance work in this area. Internal Audit had been asked as part of this year's Internal Audit Plan to carry out assurance work to strengthen the 'holding to account' arrangements in this area.

S Chu asked if the Commissioner could reassure the Panel that there were no urgent items that had been missed from the Force's Capital Monitoring Programme. He pointed out that £0.5m of Fire Risk Assessments had not been carried out, along with slippages with regards to software licences.

The Commissioner informed the Panel that he had been informed that there was nothing critical which had been missed out of the Force's Capital Monitoring programme.

S Chu referred to the Joint Police and Fire Estates Board. He noted that additional staff had been recruited in this area, and asked the Commissioner if there had been any savings achieved from joint collaboration projects with Police and Fire.

The Commissioner replied that, in terms of this report, the benefits were not yet known. However, there were genuine cashable savings to be realised from joint collaboration and also non-cashable efficiency savings.

Councillor Sansome referred to the February Panel meeting. He recalled that Panel Members had requested the Commissioner and Chief Constable to explore whether there could be increase in Police officer numbers this year. The response received from the Commissioner had been accepted by the Panel. He asked the Commissioner when a decision would be made around the amount of finance that would be available in future years to enable the recruitment of further officers.

Additionally, he requested that a private meeting take place with the Panel's Chair, Vice Chair, Chief Constable, Commissioner and Chief Finance Officers for the Force and OPCC to understand how the Chief Constable intends to utilise the 2019/20 underspends, and how he intends to meet his finance plans moving forward.

Councillor Sansome also asked if the Commissioner had any plans to utilise the underspends on establishing a Community Awards scheme.

The Commissioner reminded Members that the money raised this year through the precept would enable the Force to employ 55 new officers, which was over and above the increase in officers for South Yorkshire Police since 2010. Given that new officers needed to be placed alongside experienced officers, 55 new officers was the maximum amount which could be recruited this year, since 200 were having to be recruited urgently to fill vacancies due to retirements etc.

The Commissioner acknowledged Councillor Sansome's request for a meeting. He informed Members that he had no plans to establish a Community Awards scheme due to there already being a Community Grants scheme in place. He was also considering how POCA money could be used.

M Buttery added that the Chief Constable had asked his Force Director of Resources to produce a paper which set out when the 55 officers would reach trajectory and how affordable it would be for the Force to recruit further officers, in addition to the 55 in future years. It was suggested that the meeting which Councillor Sansome had requested be timed for when this piece of work had been completed.

Councillor Sansome asked how the Home Office funding of £2m to tackle knife crime would be utilised and how it would be communicated to Parish Councils and Community Groups.

The Commissioner explained that the Home Office was making funding available to a certain number of Forces where there were high incidents of serious crime around knives and blades. The Chief Constable would be using this one-off funding to employ additional officers to carry out targeted activity in areas where there had been a surge in activity in serious violent crime.

Councillor Grocutt asked if there were any other reasons why officers may be leaving the Force, especially if this was before natural retirement age. Additionally, she had noted that the overtime budget was overspent again, which suggested to her that there were too few Police officers.

The Commissioner was of the understanding that, the large majority of officers leaving the Force were doing so for retirement reasons. He added that he would try and obtain further information as to how many officers had retired from the Force naturally and how many officers had left the Force due to other factors.

In relation to the overtime budget, the Commissioner stated that he had an on-going concern around the use of overtime within the Force. Currently, it suggested that the Force were not planning properly and using overtime, rather than employing more people to spread the workload. However, there were legitimate reasons why overtime could be used.

Councillor Grocutt commented that when officers left the Force, this had consequences for the officers who remained in post. Whilst ever the Force was understaffed and officers working overtime there were additional welfare issues and concerns around the additional hours that they were working

The Commissioner acknowledged Councillor Grocutt's concerns.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the draft financial outturns for 2018/19 for revenue and capital budgets.
- ii) Requested that a private meeting take place with the Panel's Chair, Vice Chair, Chief Constable, Commissioner and Chief Finance Officers for the Force and OPCC to understand how the Chief Constable intends to utilise the 2019/20 underspends and how he intends to meet his finance plans moving forward.
- iii) Noted that the Commissioner would try to obtain information regarding how many officers had retired from the Force naturally and how many officers had left the Force due to other factors.

12 MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (JANUARY - MARCH 2019)

A report of the Police and Crime Commissioner was submitted to present the Quarterly Report for the period January – March 2019, produced from the developing Police and Crime Commissioner's (PCC's) Police and Partners Performance Framework.

The report aimed to provide information about how the police and partners, as well as OPCC are working to achieve the outcomes and priorities set out in the Police and Crime Plan for South Yorkshire. A copy of the Quarterly Report was presented at Appendix A to the report for Members' information.

Councillor Wilkinson asked how Police resources were being shared fairly across the areas within South Yorkshire. She had noted that some were receiving more resources than others, particularly to tackle serious and organised crime.

The Commissioner replied that the resource allocation formula used by the Force had been historically based on the population figures. There had been a recognition by the Force that Doncaster had been under-resourced in the past, and the Force were now trying to address this. Of the additional 55 officers coming in post this year, 40 would be placed in the Neighbourhood Teams (20 of whom would be located in Doncaster).

S Chu thanked the OPCC for producing the summary dashboard contained within the report. He asked if the OPCC challenged and scrutinised the figures provided by the Force.

K Wright reassured Members that, in the event that a figure did not look correct, he would re-visit this with the Force to gain an understanding of what was happening in a particular area. Additionally, the Force was subject to Crime Data Integrity Inspections by the HMICFRS to ensure that the data recorded by the Force was in line with Home Office requirements.

Councillor Grocutt noted that hate crime reporting was increasing in South Yorkshire. She asked if Members could be provided with information about what action was taking place to tackle this and if there were any particular areas within South Yorkshire where it was more prevalent than others.

K Wright undertook to provide Members with further information outside of today's meeting on the types of hate crime and the outcomes in each area within the county.

Councillor Sansome noted that there had been a 42% reduction in burglary in the Gleadless Valley. He stated that Members would be interested to hear about the lessons learnt from the operation and whether Operation Shield would be rolled-out to all areas in South Yorkshire.

The Commissioner replied that Operation Shield had been very successful in reducing burglaries. The Force did intend to progress Operation Shield across all the districts.

Councillor Sansome referred to the Summary Dashboard, he noted that trust and confidence in the criminal justice system had decreased for the year ending March 2019. He asked how the Force could engage with the public to highlight that the criminal justice system was there to protect them.

The Commissioner replied that he was also concerned about these figures and that, from his perspective, the key question to ask was, "at what point on the victim's journey did confidence start to deteriorate"? This is an issue the Commissioner was currently trying to understand through work going on in his office.

Councillor Sansome asked when the Commissioner expected the Your Voice Counts Survey to be completed in order to provide the Panel with information on trust and confidence of the public in the Force.

K Wright explained that the OPCC had carried out a survey 18 months ago which focused on hard to reach groups to supplement the 'Your Voice Counts' Survey.

M Buttery added that internal discussions had taken place to consider whether the OPCC survey needed to be re-run or whether the OPCC could steer some of the questions on the Force's 'Your Voice Counts' Survey.

Councillor Sansome referred to the 101 system. He asked how long the actual waiting time was from a caller dialling the 101 number to the call being answered.

The Commissioner replied that this was dependent upon the time of day the caller dialled the number. He explained that at certain times of the day a call could be answered immediately, whereas at other times a caller would be transferred into the call holding system. The Commissioner added that he was trying to obtain further information to better understand the system and why the experiences of some callers could be so different.



In relation to abandoned calls, the Commissioner asked K Wright if he could review the Force's data and provide the Panel with further details.

Councillor Sansome asked how the Force monitored inappropriate calls to 101 and what action, if any, was taken by the Police to address this.

M Buttery informed the Panel that behaviour amounting to criminal offences would be pursued by the Force. In some cases there may be callers who have mental health issues who were signposted to other support services rather than criminalised and there is other signposting to improve awareness for the public.

Councillor Sansome asked if the Panel could be provided with details regarding how many individuals had been prosecuted for misuse of the 101 system.

The Commissioner acknowledged the request for information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Be provided with further information on the types of hate crime reported and the outcomes in each area within the county.
- iii) Noted that K Wright would review the Force's data in relation to abandoned calls and provide the Panel with further details.
- iv) Be provided with details regarding how many individuals had been prosecuted for misuse of the 101 system.

13 OFFICE OF POLICE AND CRIME COMMISSIONER DELIVERY PLAN 2019/20

A report of the Police and Crime Commissioner was presented to provide Members with the Office of the Police and Crime Commissioner (OPCC) Delivery Plan for the Police and Crime Plan 2017-2021 (Renewed 2019).

S Chu asked if he could be provided with information on the proportion of the Delivery Plan which could be delivered entirely within the OPCC's control and the proportion which required co-operation from the Force.

M Buttery explained that, most of the Commissioner's responsibilities relate to holding the Chief Constable to account for discharging the Chief Constable's statutory functions. There was a large proportion of the Delivery Plan that was reliant on the Force. Some of the activities within the Delivery Plan were worded 'jointly' or this 'requires cooperation from Force colleagues'. There was a healthy and constructive relationship between the OPCC and the Force. In the event that information was not forthcoming in accordance with the Delivery Plan, internal conversations would take place at a variety of forums.

Councillor Sansome asked the Commissioner if he envisaged that the Value for Money Strategy would form part of the Budget Working Group's agenda.

M Buttery replied that she envisaged M Clements would raise the Value for Money Strategy at the Budget Working Group. Additionally, S Abbott would be looking at the Force's efficiency plans, which she also envisaged would be discussed at the Budget Working Group.

Councillor Sansome asked if there had been any further progress made in relation to carrying out a scrutiny review of the 101 service. This was an issue that had been raised by Rotherham Council, and was of concern to the public across South Yorkshire.

M Buttery explained that K Wright was currently in the process of producing a scoping document in relation to the areas contained within the Delivery Plan that were earmarked for evaluation and scrutiny activity this year.

It was noted that a conversation would take place with K Wright to understand what 101 activity would take place this year. A discussion would then take place with L Noble in relation to the timings, the Panel's involvement – as well as that of the overview and scrutiny colleagues in Districts, in order that the Panel could decide whether it would wish to rely on the OPCC's independent scrutiny of the Force or if it wished to undertake separate work.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

14 EARLY INTERVENTION YOUTH FUND UPDATE

A report of the Police and Crime Commissioner was submitted to provide Members with an update on the South Yorkshire Early Intervention Youth Fund projects.

Members noted that the Commissioner had submitted two bids to the Early Intervention Youth Fund. One was a sub-regional consortia bid covering Barnsley, Doncaster and Rotherham led by Doncaster Children's Services Trust and a Sheffield bid led by Sheffield Futures.

The Commissioner had been informed in November 2018 that both bids had been successful, South Yorkshire bids secured £1.2m covering 2018-19 and 2019-20.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

15 PCC DECISIONS

A report of the Police and Crime Commissioner was presented to provide Members of the Panel with information on the decisions taken by the Commissioner since the last meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

16 POLICE & CRIME PANEL ANNUAL REPORT 2018-19

A report of the Service Director, Legal and Governance was submitted to present the draft Police and Crime Panel's Annual Report 2018-19 for Members' consideration and approval.

Members were requested to provide comments on the contents of the Annual Report to L Noble by 14<sup>th</sup> June 2019, following which design work would be undertaken in-house to produce the report.

L Noble sought the Panel's authorisation to print the required number of copies of the Annual Report for circulation to all South Yorkshire Councillors, South Yorkshire MPs and Town and Parish Councils to help raise the visibility of the work of the Panel. A copy would also be added to the Panel's website.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Agreed to provide comments on the draft 2018-19 Police and Crime Panel Annual Report by 14<sup>th</sup> June 2019.
- ii) Agreed to allocate funding to print the required number of copies for distribution as detailed within the report.
- iii) Agreed that the costs of producing the Annual report be provided to the Panel meeting on 1<sup>st</sup> July 2019.

17 RULES OF PROCEDURE - SUGGESTED REVISIONS

A report of the Panel's Legal Adviser was presented to inform Members that the Rules of Procedure are kept under review and were last updated (and approved by the Panel) on 3<sup>rd</sup> December 2018.

The report presented recommended two amendments to the Rules of Procedure as follows:

1. Inclusion of an additional Section 7 dealing with Member absences.
2. A change of wording to Section 20 in respect of clarity regarding the options and process of decision making available to the Panel.

It was noted that the above amendments followed discussion with the Chair and Vice Chair following the previous Panel meeting, and advice from the Host Authority's Monitoring Officer.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the report.

- ii) Approved the amendments to the Panel's Rules of Procedure with immediate effect.

18 COMPLAINTS UPDATE

A report of the Deputy Clerk was submitted to provide the Panel with a regular update on complaints made against the Police and Crime Commissioner (PCC) during the period January to April 2019.

Councillor Otten asked if he could be provided with further information in relation to the complaint regarding the Sheffield Trees Protest.

D Cutting stated that he would share the anonymised information which had been presented to the Complaints Panel with Councillor Otten.

RESOLVED – That Members of the Police and Crime Panel:

- i) Noted the synopsis of complaints received.
- ii) Noted that Councillor Otten would be provided with the anonymised information which had been presented to the Complaints Panel in relation to the Sheffield Trees Protest complaint.

19 RECRUITMENT OF INDEPENDENT (CO-OPTED) MEMBER

A report of the Service Director, Legal and Governance was submitted to inform Members that, Independent (Co-opted) Member, Steve Chu, had decided not to continue serving on the Panel at the end of his current tenure in September 2019. The Panel would, therefore, need to begin the process of recruiting a replacement over the Summer period to ensure continuity of membership for the Panel.

Due to the timings of Panel meetings, and the timescale for advertising, shortlisting, interviewing and recruiting, this would mean any formal ratification required by the Panel could not take place until 2<sup>nd</sup> December 2019, which would prevent continuity.

The Panel was asked to delegate responsibility for the entire recruitment process – including appointment of a suitable candidate, and to allow the successful applicant to attend Panel meetings as soon as possible, even in an observer capacity if before the end of September 2019. The delegation would be to an Evaluation and Recruitment Panel made up of the Chair, Vice-Chair and the remaining Independent (Co-opted) Member, Alan Carter.

Members would be notified, by email, of the appointment.

RESOLVED – That Members of the Police and Crime Panel delegate responsibility to the Evaluation and Recruitment Panel for the recruitment of an Independent (co-opted) Member to replace Steve Chu.

20 LEARNING & DEVELOPMENT UPDATE

A report of the Service Director, Legal and Governance was presented to provide Members with an update on current events – national, regional and local – together with future plans in respect of learning and development for the Panel.

L Noble reminded Members that a report had been presented at the Panel meeting held on 1<sup>st</sup> April 2019 which recommended the cessation of the Development Discussions (skills audits) due to poor take-up in 2018.

Following the Panel meeting, the Centre for Public Scrutiny (CfPS) in collaboration with the LGA had issued refreshed guidance for Police (Fire) and Crime Panels which advocates skills audits as a way of ensuring all Members receive the necessary skills, knowledge and training to fulfil their role. Rather than to re-introduce formal Development Discussions, it was suggested that an informal approach be made to all Members of the Panel around early Autumn to identify any gaps in knowledge and skills that might be filled through attending conferences, accessing relevant websites, or more formal learning and development.

Councillor Wilkinson reported that her profile page on Doncaster MBC's website listed all of the training and seminars she had attended. She added that it may be useful for L Noble to know which training she had undertaken in the last year. It was agreed that Councillor Wilkinson would provide L Noble with the information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Provide suggestions for future learning and development.

21 WORK PROGRAMME / PAB DATES & ROTA

Members considered the 2019 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's statutory role in supporting and / or holding the Commissioner to account.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

Councillor Otten suggested that it may be prudent to reschedule the meeting on 6<sup>th</sup> April 2020, due to the election cycle taking place for the Police and Crime Commissioner.

L Noble stated that she would liaise with the Deputy Clerk on this issue.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the 2019 Work Programme.
- ii) Noted that L Noble would liaise with the Deputy Clerk in relation to re-scheduling the Panel meeting on 6<sup>th</sup> April 2020 if felt necessary.

**22     DATE AND TIME OF THE NEXT MEETING**

RESOLVED – That the next meeting of the Panel be held on Monday 1st July 2019, 1:00 pm in Meeting Room 14, Town Hall, Church Street, Barnsley.

Arrangements for the 1<sup>st</sup> July were noted as follows:

11:30 am	Panel Briefing
12:00 noon – 1:00 pm	Closed session with Chief Constable Stephen Watson
1:00 pm	Panel Meeting (Chief Constable Watson will remain at the public part of the Panel meeting for approx. 30 minutes).

CHAIR

# Item 12

## SOUTH YORKSHIRE PENSIONS AUTHORITY

13 JUNE 2019

PRESENT: Councillor M Stowe (Chair)

Councillors: A Atkin, A Law, S Cox, D Hurst, A Murphy,  
A Sangar, A Teal, N Wright and T Yasseen

Trade Unions: N Doolan-Hamer (Unison) and D Patterson  
(UNITE)

Investment Advisors: T Gardener and L Robb

Officers: J Bailey (Head of Pensions Administration), F Bourne  
(Corporate Administrator), N Copley (Treasurer), A Frosdick  
(Monitoring Officer), G Graham (Fund Director), M McCarthy  
(Deputy Clerk), G Richards (Senior Democratic Services  
Officer), S Smith (Head of Investments) and G Taberner (Head  
of Finance and Corporate Services)

D Booth (BCPP Ltd)

Apologies for absence were received from G Warwick

### 1 APPOINTMENT OF CHAIR FOR THE ENSUING YEAR

RESOLVED: That Councillor Mick Stowe be appointed as Chair of the Authority for the forthcoming year.

### 2 APPOINTMENT OF THE VICE-CHAIR FOR THE ENSUING YEAR

RESOLVED: That Councillor John Mounsey be appointed as Vice-Chair for the forthcoming year.

### 3 MEMBERSHIP OF THE AUTHORITY

The Chair welcomed Councillor Sue Ellis, former Chair of the Authority, as an observer to the meeting. He proposed that a letter of thanks be sent to Councillor Ellis for all her hard work for the Authority, especially with regard to the setting up and transition of assets to the Border to Coast Pensions Partnership.

A report was presented on the membership of the Authority. The current membership was noted as:

#### **Barnsley**

Cllr M Stowe  
Cllr N Wright

#### **Doncaster**

Cllr J Mounsey  
Cllr S Cox  
Cllr P Wray

#### **Rotherham**

Cllr A Atkin  
Cllr T Yasseen

#### **Sheffield**

Cllr D Hurst  
Cllr A Law  
Cllr A Murphy  
Cllr A Sangar  
Cllr A Teal

RESOLVED:

- i) That the membership of the Authority be noted.
- ii) That a letter of thanks be sent to Councillor Sue Ellis for all her hard work for the Authority.

4 QUESTIONS IN MEETINGS OF DISTRICT COUNCILS

A report was submitted to consider the appointment of representatives of the Authority to answer questions raised in meetings of the District Councils and to feedback District Council pension issues at each meeting of the Pensions Authority.

The appointments and substitutes for 2019/2020 were noted as follows:

<b>Council</b>	<b>Spokesperson</b>	<b>Substitute</b>
Barnsley MBC	Cllr M Stowe	Cllr N Wright
Doncaster MBC	TBC	TBC
Rotherham MBC	Cllr A Atkin	Cllr T Yasseen
Sheffield CC	Cllr A Law	Cllr A Sangar

As there was only one member of Doncaster MBC present it was decided that this appointment be confirmed at the next meeting of the Authority.

RESOLVED: That Members:

- i) Agree the Section 41 appointments as detailed above.
- ii) Note that the appointment of a Doncaster MBC Section 41 representative and substitute would be confirmed at the next meeting of the Authority.

5 APPOINTMENT OF COMMITTEES

A report was submitted to consider the appointment of the Authority's Committees and their Chairs for 2019/2020.

Membership was confirmed as follows:

<b>Audit Committee</b>	<b>Staffing, Appointments &amp; Appeals Committee</b>
Cllr Alan Atkin	Cllr Alan Atkin
Cllr Steve Cox	Cllr Alan Law
Cllr Alan Law	Cllr John Mounsey
Cllr John Mounsey (Chair)	Cllr Andrew Sangar
Cllr Mick Stowe	Cllr Mick Stowe (Chair)

RESOLVED: That the membership of the Authority's Committees and their Chairs be agreed as detailed above.



**6 APPOINTMENT OF THE CLERK**

A report was submitted which requested the Authority to approve the appointment of the Clerk following the retirement of the former Clerk Diana Terris.

Members were reminded that since the winding up of South Yorkshire Joint Secretariat, the office of the Clerk had been held by Diana Terris, the Chief Executive of BMBC. Ms Terris had retired at the end of May 2019. It was therefore necessary to appoint a successor.

It was suggested that the newly appointed Chief Executive of Barnsley MBC Ms Sarah Norman be appointed as Clerk.

Ms Norman would be invited to attend a meeting of the Authority as soon as possible after commencing her role with MBC on the 8<sup>th</sup> July 2019.

**RESOLVED:** That Ms Sarah Norman, Chief Executive of Barnsley MBC, be appointed as Clerk to the Authority.

**7 APPROVAL OF THE CONSTITUTION**

A report was considered which sought to gain approval for the Authority's revised Constitution, Scheme of Delegation and Financial Regulations which had been amended to reflect agreed changes in the governance arrangements and day-to-day operation of the Authority.

**RESOLVED:** That the Authority:

- i) Approve the Authority's Constitution as detailed at Appendix A.
- ii) Approve the Scheme of Delegation as detailed at Appendix B.
- iii) Approve the Financial Regulations as detailed at Appendix C.
- iv) Approve the Arrangements for Dealing with Standards Complaints as detailed at Appendix D.

CHAIR

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# Item 13

## SOUTH YORKSHIRE PENSIONS AUTHORITY

13 JUNE 2019

PRESENT: Councillor M Stowe (Chair)

Councillors: A Atkin, S Cox, D Hurst, A Law, A Murphy,  
A Sangar, A Teal, N Wright and T Yasseen

Trade Unions: N Doolan-Hamer (Unison) and D Patterson  
(UNITE)

Investment Advisors: T Gardener and L Robb

Officers: J Bailey (Head of Pensions Administration), F Bourne  
(Corporate Administrator), N Copley (Treasurer), G Graham  
(Fund Director), M McCarthy (Deputy Clerk), G Richards  
(Senior Democratic Services Officer), G Taberner (Head of  
Finance and Corporate Services) and S Smith (Head of  
Investments)

D Booth (BCPP Ltd)

Apologies for absence were received from G Warwick and  
A Frosdick

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

There were no urgent items.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

None.

5 DECLARATIONS OF INTEREST.

None.

6 MINUTES OF THE AUTHORITY MEETING HELD ON 14 MARCH 2019

RESOLVED: That the minutes of the meeting held on 14<sup>th</sup> March 2019 be agreed and  
signed by the Chair as a true record.

7 MINUTES OF THE CORPORATE PLANNING & GOVERNANCE BOARD HELD ON 14 FEBRUARY 2019

RESOLVED: That the minutes of the meeting of The Corporate Planning and Governance Board held on 14<sup>th</sup> February be noted.

8 MINUTES OF THE MEETING OF THE INVESTMENT BOARD HELD ON 7 MARCH 2019

RESOLVED: That the minutes of the meeting of the Investment Board held on 7<sup>th</sup> March be noted.

9 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

None.

10 CORPORATE PERFORMANCE REPORT QUARTER 4 2018/19

The Authority considered the Corporate Performance Report for Quarter 4 2018/19.

This was a new style report that replaced the Quarterly Snapshot report and would chart progress against the Corporate Plan.

Members noted the headlines in the report which were:

- Estimated funding level above 100%.
- Employer satisfaction rating of 98%.
- Pension Administration performance behind target but improving.
- Increase in sickness absence levels.

The report also gave details of investment performance over the period which showed that the Investment Team had performed very well.

The Fund Director informed the Authority that two new risks had been added to the Risk Register.

The first one was around the unstable membership of the Local Pension Board which had seen several resignations over the last few months, including the Chair. Steps were being taken to remedy the situation including consideration of the appointment of an independent advisor.

Secondly, a risk had been added around climate change to the Authority's investments. Mitigations to this risk were detailed in the Risk Register

Cllr Sangar commented that he was pleased that climate change had been recognised as a risk by the Authority as it was becoming increasingly high profile and members were being lobbied about certain investments.

The Fund Director commented that he would be happy to provide answers to any questions that members may receive on climate change and any other investment matters e.g. tobacco.

The risk around elected members knowledge and understanding meeting statutory requirements had been increased due to the high number of new members of the Authority.

This was being addressed by a Member Learning and Development questionnaire with a strong Learning and Development Programme in place.

Cllr Yasseen commented that it would be helpful if the district councils lengthened appointments to the Authority.

The Chair replied that both he and the previous Chair, Cllr Ellis, had raised this with the Leaders but to no avail.

RESOLVED: That the report be noted.

11 INVESTMENT PERFORMANCE - QUARTERLY REPORT TO 31 MARCH 2019

The Head of Investment Strategy presented the Quarterly Report to 31 March 2019 which also included figures for the year to date.

Members were informed that markets had bounced back since the previous quarter. The key driver was a shift in monetary policy led by the Federal Reserve who had indicated the end to the increase in interest rates which had led to investor confidence

Another positive for the markets had been that it seemed the talks between the US and China looked to be improving, although this had since deteriorated and led to increased volatility.

The valuation at the end of March showed the Fund valued at £8.4bn; by the end of May this had increased to £8.54bn.

For the quarter the Fund return was 4.4% against the benchmark of 6% but that figure included equity protection. If the equity protection was taken out the portfolios as a whole returned 6.1%.

For the benefit of new members, T Gardner explained the concept of equity protection.

L Robb commented that considering the turmoil of the transitioning of assets, the transfer of staff and the residual assets being managed internally, a small positive against the benchmark was a good outcome.

S Smith reminded members that the equity portfolio had transferred to Border to Coast last year, therefore the performance results for the portfolio included a portion when still managed internally, the transition costs and a portion when managed by Border to Coast.

D Booth, CIO of Border to Coast, commented that it was pleasing to outperform the benchmark over 9 months in volatile market conditions. He was happy with progress so far but there was still a lot of work to be done transitioning assets over the coming years. He gave members a summary of current market conditions and what conditions could be like in the future.

RESOLVED: That the report be noted.

12 APPROVAL OF BORDER TO COAST INVESTMENT MANDATES

A report was submitted to secure approval for the next round of Border to Coast Investment mandates.

Members were informed that Border to Coast had now reached a stage in developing mandates and investment structures for the next round of products to be launched covering the remaining alternative asset classes and various fixed income products. The report set out the detail of the mandates for endorsement prior to officers undertaking the work necessary to transition assets or make new investments in the new structures.

RESOLVED:

That the Authority:

- i) Approve the investment mandates for the following Border to Coast products as set out in the report:
  - a) Infrastructure
  - b) Private Debt
  - c) Multi-Asset Credit
  - d) Index Linked Gilts
- ii) Agree, in principle, a commitment to the Investment Grade Credit Fund subject to the results of further due diligence following the completion of procurement for this fund.
- ii) Note that the level of commitment to the Fixed Income products will be determined at the time of launch by the Head of Investment Strategy having regard to the Strategic Asset Allocation under existing delegation arrangements.

13 RESPONSIBLE INVESTMENT UPDATE

A report was submitted to update members on responsible investment activity undertaken over the last quarter of the 2018/19 financial year.

Members were reminded that the Authority's approach to responsible investment was delivered through four streams of activity, largely in collaboration with the 11 other funds in the Border to Coast pool. These were:

- Voting;
- Engagement through partnerships;
- Shareholder litigation; and
- Active Investing.

With regard to voting and the figures at 5.2 in the report, members were informed that these figures had greatly increased since the Authority had joined Border to Coast as there was now the ability to vote in every market.

Members were reminded that at the last meeting of the Investment Board, the Fund Director had been asked to write to the Government with regard to arms sales to Saudi Arabia in the context of the war in Yemen and whether the Government were taking into account the various issues that were raised in terms of licensing. A reply had been received from the Minister and this was available in the Reading Room.

It was reported that as a result of the mining disaster in Brazil due to the collapse of a “tailings dam” Border to Coast had worked as part of a global coalition of investors to call for a new independent mine safety system

G Graham reported that Border to Coast had set up a Climate Change Working Party made up of officers from a number of the partner funds. The aim of the group was to develop specific proposals for how the Partnership would address climate change within both its investment offerings and in terms of reporting and accountability.

Members had a lengthy discussion around climate change, fossil fuel investment, the benefits of engagement, fiduciary duty, divestment and the tobacco industry.

Cllr Sangar, although pleased with the report and happy with progress made to date on Responsible Investment, commented that tobacco investment was a problem area especially as councils were responsible for Public Health.

The Fund Director commented that no-one had produced any research that could prove that a Fund could divest from tobacco without a financial impact.

T Gardener reminded members that there was always a cost associated with exclusion which could lead to a need for increased contributions.

The Fund Director remarked that how much the Fund could do would be limited due to Funds having a responsibility to act in the best financial interest of Scheme members.

Cllr Teal requested that the Authority initiate research on the effects of divesting from tobacco.

The Fund Director agreed noting that before making any such decisions members must be in possession of all the relevant evidence.

The research would have to be done by an external source as the Authority did not have the internal capacity.

RESOLVED: That the Authority:

- i) Note the responsible investment activity undertaken during the last quarter of 2018/19.
- ii) Endorse Border to Coast’s decision to participate in the Investor Coalition in relation to Tailings Dams.
- iii) Endorse the proposed addition of climate risk to the corporate risk register.
- iv) Commission research into the effect of divesting from tobacco investments.

14 ASSET/LIABILITY STUDY AND INVESTMENT STRATEGY REVIEW

The Head of Investment strategy presented a report to provide an update on the asset and liability study.

Members were informed that the Authority was commissioning an asset and liability study using data from the 2019 valuation to ensure that the Fund's investment strategy remained in accordance with its underlying liabilities.

The Authority undertook an Invitation to Tender process drawn down from the National LGPS Framework for Investment Management Consultancy Services.

Four firms were invited to tender and three of these responded. The responses were evaluated under the following headings:



The consultant appointed was Hymans Robertson.

RESOLVED: That the Authority note the appointment of Hymans Robertson to undertake the asset and liability study for the Fund.

15 REGULATORY REPORT

The Head of Pensions Administration presented a report which aimed to make members aware of current regulatory developments and seek views on a Government consultation impacting the LGPS and also to alert members to the potential impact on the valuation process of an ongoing court case involving public service schemes.

Members were informed that in May 2019 the Government issued a consultation on a proposal to move to a four yearly valuation cycle with more discretion for funds to carry out interim valuations if appropriate. Appendix A to the report provided further detail and recommendations as to the response.

As part of the same consultation, the Government was proposing increase flexibilities around the handling of exit payments; further details were again included in Appendix A along a proposed approach to responding to the consultation.

The consultation also included an invitation on views as to whether certain educational bodies should have the discretion to decide whether to admit employees in the future.

The report also provided an update on the cost cap and the McCloud case, the consultation around a new Fair Deal in the LGPS and restricting exit payments in the public sector.

RESOLVED: That the Authority:

- i) Approve the proposed response to the consultation on changes to the valuation cycle and management of employer risk.



- ii) Approve the suggested approach to the valuation process to account for the uncertainties concerning the cost cap.
- iii) Note the content of the consultation on changes to Fair Deal and the restriction of exit payments in the public sector.

16 ANNUAL GOVERNANCE STATEMENT 2018/19

A report was submitted to secure approval of the Authority's Annual Governance Statement as part of the process of preparing the Annual Report and accounts.

Members were reminded that the Annual Governance Statement was an integral part of the Authority's governance framework as it sought to provide a high degree of assurance to stakeholders that its decision making procedures had integrity.

An action plan had been prepared to capture issues raised through the review process. The document would form the basis for the monitoring of progress by the Audit Committee over the coming year.

RESOLVED: That the Authority approve the Annual Governance Statement for 2018/19 and authorise the Chair to sign it on behalf of the Authority.

17 REVIEW OF THE GOVERNANCE COMPLIANCE STATEMENT

A report was submitted seeking approval for a revised Governance Compliance Statement following the changes to the Authority's governance arrangements as required by s55(1) of the Local Government Regulations 2013.

Members were informed that following changes to the Authority's governance arrangements brought into effect by the adoption of the revised constitution, it was necessary to bring the Governance Compliance Statement up to date to reflect these and other changes which had taken place since the last update.

The revised statement was set out for approval in the Appendix and this would be reviewed annually by officers and re-presented for approval when necessary.

RESOLVED: That the Authority approve the Governance Compliance Statement as set out in the Appendix.

18 AUDIT COMMITTEE FUNCTIONS ANNUAL REPORT

The Authority considered the Corporate Planning and Governance Board's Audit Committee Function Annual Report 2018/19.

The report covered the Board's work during the financial year 2018/19 in relation to its audit committee function; it outlined the Board's:

- Role and responsibilities;
- Membership and attendance; and
- Achievements.

RESOLVED – That the report be noted.

19 MEMBER LEARNING AND DEVELOPMENT STRATEGY

A report was submitted which provided a forward look at learning and development arrangements for 2019/20.

Members were informed that the Pensions Regulator issued a Code of Practice relating to the governance and administration of public service pension schemes. The Code set out the standards expected by the Regulator together with the principles, examples and benchmarks to use to assess whether Pensions Authority members had sufficient knowledge and understanding for them to effectively carry out their role.

To comply with this the authority had in place:

- **Induction Training**  
New members of the Authority would be required to complete their initial training on the role of the Authority, how it was organised, the basics of the Local Government Pension Scheme and the mechanics of how the Fund managed its investments.
- **Fundamentals Training**  
All new members would be expected to complete the Fundamentals training provided by the LGA and the Pensions Regulator's online Public Service Toolkit.
- **Investment Principles**  
All members were required to undergo further specialised training on the principles of investment management.

Several in-house seminars had been arranged throughout the year on subjects such as the valuation and investment strategy.

In addition to this, members would also have the opportunity to attend various events and conferences, including the Border to Coast conference in October.

Members would be required to complete a Learning and Development Questionnaire to help identify any gaps in knowledge and understanding. This would be circulated after the meeting; any member requiring assistance with completing this should contact Gill Richards in the Joint Authorities Governance Unit.

RESOLVED: That members:

- i) Note the report.
- ii) Individually commit to undertake a personal development review before the September meeting of the Authority.
- iii) Agree an individual training plan which could be developed further over the year as required.

20 COMPLIANCE WITH THE PRINCIPLES FOR INVESTMENT GOVERNANCE - SELF-ASSESSMENT

A report was considered which informed members of the outcome of the self-assessment against the Principles for Investment Governance.

Members had received self-assessment forms that covered the Authority, the Chair of the Corporate Planning and Governance Board, the Chair of the Investment Board and the Investment Advisors.

Results in all categories ranged from satisfactory to excellent and members felt that there were no development needs arising from the results.

RESOLVED: That the report be noted.

21 SOUTH YORKSHIRE LOCAL PENSION BOARD ANNUAL REPORT 2018/19

The Authority considered the South Yorkshire Pension Board's Annual report for 2018/19.

The report detailed the membership of the Local Pension Board, the work covered during 2018 and the Board's future plans.

RESOLVED: That the report be noted.

22 WEBCASTING

A report was submitted which sought approval to renew the contract to webcast meetings of the Authority.

Members were informed that the Authority had webcast its meetings since 2006.

The webcasting of the Authority supported the corporate objective to uphold effective governance. By webcasting its meetings the Authority maximised the opportunity for scheme members and other stakeholders to engage with its work and decision making processes.

REOLVED: That the Authority:

- i) Agree to continue webcasting of South Yorkshire Pensions Authority meetings for a further 3 years at a cost of £2,379 p.a. ex. VAT.
- ii) Note the price economies under consideration which arise from entering into a joint webcasting contract with Barnsley MBC and multi-year agreement.

CHAIR

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# Item 14

## SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

### EXTRA ORDINARY MEETING

14 JUNE 2019

PRESENT: Councillor C Lamb (Chair)  
Councillor A Atkin (Vice-Chair)  
Councillors: R Taylor, S Ayris, T Damms, P Haith, C Hogarth,  
T Cave, S M Richards, P Price and Dr A Billings

CFO J Courtney, QFSM, DCFO A Johnson and S Booth  
(South Yorkshire Fire & Rescue Service)

A Frosdick, N Copley, M McCarthy and M McCoole  
(Barnsley MBC)

M Buttery  
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from Councillor C Ross,  
Councillor C Ransome, L Noble and T/ACO T Carlin

#### 1 APOLOGIES

Apologies for absence were noted as above.

#### 2 ANNOUNCEMENTS

Councillor Lamb welcomed Councillors Price, Richards and Cave to the meeting as new Members to the Authority, following the appointments made at their respective local authorities' AGM's held in early/mid May 2019. Ordinarily such appointments would commence from the Authority's AGM, however in specific circumstances, when an Elected Member has resigned or was no longer a councillor, the appointed Member could commence on the Authority with immediate effect.

Councillor Damms queried whether consideration could be given for the Authority's AGM's to be held at the end of May/early June, to coincide with the local authorities' AGM's.

M McCarthy stated that historically the local authorities' AGM's had been held over a 5 week period. Therefore, the Authority's AGM's had been held at the end of June each year, to ensure that all of the local authorities' AGM's had taken place and appointments to the Authority had been made. He would ensure that this would be brought in line within the Authority's meeting cycle for next year.

Councillor Lamb provided Members with the background and rationale for the Extra Ordinary Authority meeting. Members recalled the funding reductions brought about by austerity since 2010/11, which over the ensuing years had led to an approximate 20% cut to the Authority's budget. The situation had been further

exacerbated by the Government's funding formula for fire and rescue services, which paid premiums for both population density and population sparsity, neither of which benefitted South Yorkshire. The Service and the Fire Brigades Union (FBU) had made numerous representations to Government, without achieving any degree of success. The Authority had a legal responsibility to deliver a balanced budget, which had led to significant cuts in managers and management costs within SYFR, year on year reductions in non-pay budgets and cuts to back office functions i.e. HR, IT, Health and Safety and support services.

Members recalled that Close Proximity Crewing (CPC) had been introduced in SYFR approximately 4/5 years ago. CPC was a completely voluntary crewing system which provided a 24 hour presence on four SYFR fire stations, resulting in a total saving of £1.4m per year and which had protected the immediate response to the residents of South Yorkshire.

In 2018, the FBU had brought a judicial review which determined that CPC was unlawful in the absence of a collective agreement. Following instruction by the Authority, Councillor Lamb had met with the FBU in September 2018 in order to seek a collective agreement. The FBU had been unable to accede to his request, which had resulted in £1.4m funding deficit. Later in 2018, the Government had advised that the actuarial calculations within the public sector pension scheme, which included firefighter, police and teacher pension schemes, had been wrongly calculated and had resulted in a £2.5m deficit in funding for SYFR. The Government had agreed to cover 90% of the shortfall for the current financial year, but had not provided any assurances for subsequent years.

Councillor Lamb referred to the current Brexit situation, a consequence of which is that a comprehensive spending review had not been undertaken to date. He suggested that it could be difficult to ascertain the shortfall in firefighter pension schemes. The Authority needed to plan for a £4m shortfall in the budget.

At the Authority meeting held on 11 February 2019, Members had agreed to the Medium Term Financial Strategy (MTFS), in order to balance the budget and reconfirm the capital projects upon which the reserves, which had been accrued over the years specifically for such purposes, would be spent. In order to achieve the savings, the Authority would need to determine whether to remove the immediate response on numerous night time appliances; to be replaced by retained firefighters which would result in a significant delay to the night time response times, or to move to four person crewing of fire appliances, as undertaken in 17 other fire and rescue services nationally. At the Authority meeting held on 8 April 2019, Members had been informed that the implementation of four person crewing of fire appliances would only go as far as the finances required it to do so. Members had agreed at that meeting to consult on the Integrated Risk Management Plan (IRMP). At that meeting, Councillor Lamb had urged all consultees to utilise the consultation process to submit alternative ideas and/or suggestions on how the Authority could deliver a balanced budget in the future. There had been a significant disquiet over the past 6/7 weeks with suggestions made that the consultation was flawed and was not what had been agreed at the meeting.

Councillor Lamb had therefore convened the Extra Ordinary Authority meeting in order to check the understanding of what Members had agreed at the Authority meeting held on 8 April 2019, with a view to offering absolute clarity to CFO Courtney and his team to enable them to carry out the consultation in the manner that the Authority had expected at that particular time. He considered that the consultation was both genuine and meaningful, and he expected written representations and presentations to the consultation process to be made by the FBU, Unison, FOA, local MP's, local authorities, members of the public, agencies and charities which represented the most disadvantaged individuals within the local communities. All submissions would be fully considered by the Authority, at the end of the consultation period, at which point Members would make the final decisions when the results of the consultation had been pulled together.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Richards referred to a recent article in the Sheffield Star Newspaper which had alleged that the new Parkway Fire Station had not fulfilled its environmental commitments to protect the wildlife around the fire station, which had been promised when the building had originally been built. She requested that a report be submitted to the Authority meeting in September 2019 to provide an update on the position, with a view to remedying the situation if the allegation was correct.

Councillor Atkin had attended the recent Dearne Fire Station open day which had been well attended by the public. He expressed his thanks to those that had organised and attended the event, and he hoped that further events would be held in the future.

Councillor Taylor expressed his thanks to Tyne and Wear Fire and Rescue Service for the hospitality shown to a number of Authority Members during a recent visit regarding the IRMP.

RESOLVED – That Members agreed that a report regarding the new Parkway Fire Station's environmental outcomes be submitted to the Authority meeting to be held on 16 September 2019.

7 RECEIPT OF PETITIONS

M McCarthy had taken receipt of a petition from the FBU on 11 June 2019, which had contained 10,429 names in relation to the IRMP consultation process. The petition would be presented to Members at the conclusion of the consultation phase, which would form part of the evidence to be submitted to assist Members in deliberating the outcome of the IRMP.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

M McCarthy had received two questions from the FBU, one of which was in direct relation to the IRMP, and would form part of the submission for Members' consideration at the conclusion of the consultation period. The second question had related to the extent to which the Authority had lobbied Central Government regarding the pensions' shortfall, which at the discretion of the Chair, could be considered at a future ordinary Authority meeting.

9 INTEGRATED RISK MANAGEMENT PLAN

CFO Courtney stated that at the Authority meeting held on 8 April 2019, SYFR officers had left the meeting with the understanding that Members had given authority for SYFR to commence the IRMP consultation process based upon the document presented at that meeting; subject to the amendment of some wording within the document. The document was a binary choice in terms of SYFR's professional guidance in respect of the potential shortfalls in finance arising from the CPC situation and the pensions' deficit. The consultation process had now commenced.

CFO Courtney referred to the communications made with a number of parties, who had suggested that SYFR was not consulting upon what the Authority had instructed, and that other options should have been included within the IRMP consultation. On numerous occasions, SYFR officers had viewed the webcast from the Authority meeting held on 8 April 2019, to determine whether the conversations that had taken place had been misunderstood; they did not consider this to have been the case. CFO Courtney sought clarity from Members as to whether SYFR was consulting upon the IRMP that Members had authorised to be consulted upon.

Councillor Ayris suggested that it would have been useful for the new Members onto the Authority to have been presented with sections of the original draft of the IRMP which had been agreed following the Authority meeting held on 8 April 2019, to inform the discussion held today.

Councillor Lamb queried whether any alterations had been made to the draft IRMP that had been considered at the Authority meeting held on 8 April 2019, in comparison to the final consultation document.



CFO Courtney stated that materially this was the same document. At the Authority meeting held on 8 April 2019, SYFR's Head of Communications had made a number of observations in order to provide additional information for clarity, which may have been included within the draft IRMP document; such changes would not alter the essence of the document.

Dr Billings suggested that Members should discuss the Medium Term Financial Strategy (MTFS) at a Corporate Advisory Group or similar group, to enable free flowing conversation in order to determine the best solutions for the SYFR workforce.

Councillor Taylor referred to the recent visit made to Tyne and Wear Fire and Rescue Service by a number of Members, where he had observed that they had been riding with 4 person crews for several years having consulted upon IRMP proposals that were almost identical to that of SYFR, together with a similar consultation process.

Councillor Richards did not consider that the Frequently Asked Questions (FAQ) section of the IRMP consultation document addressed those issues that were pertinent to members of the public. She requested that the FAQ section be revisited to ensure that it was fit for purpose and user friendly. She expressed her thanks to Councillor Atkin for his service to the Authority, together with Councillor Lamb as Chair of the Authority.

CFO Courtney stated that the FAQ section was based on actual FAQ. The section would be revisited to ensure that it did not reference that SYFR 'aimed' to have four person crewing on fire appliances. He confirmed that the appliance would not be available with fewer than four riders.

Councillor Damms considered that the level of reserves had become a problem. He suggested that the reserves be utilised for the first year only, in order to provide an opportunity to investigate other potential savings that could be made. He also suggested that regular meetings be held with Members and the FBU, and for those minutes to be presented to Authority meetings.

Councillor Lamb suggested that Members would need to consider the impact that utilising the reserves for the first year would have on the overall level of reserves, together with the impact on those capital projects that the Authority had already committed to as part of the MTFS. He suggested that the Joint Liaison Forum (JLF) was a suitable forum to provide Members with an opportunity to discuss issues with the FBU and other representative bodies, and that it should meet on a more frequent basis to enable the continuance of such discussions.

CFO Courtney advised that the service could not envisage what a one year temporary solution might be and looked forward to receiving suggestions as to how this might work.

Members noted that the JLF meetings had been regularly scheduled, but had been cancelled due to the lack of agenda items.

Councillor Lamb summarised the discussions that had ensued during the meeting. The Authority had restated its commitment that the IRMP consultation was both an open and meaningful consultation, to which the Authority genuinely sought responses from local authorities, MP's, trade unions, charitable organisations, together with other parts of society. Members agreed that CFO Courtney and his team did have the correct understanding of what had been agreed at the Authority meeting held on 8 April 2019. The Authority would consider all responses and suggestions that had been received at the conclusion of the consultation period, and as part of those considerations the Authority would consider the use of reserves for a one year transitional period in order to ease change. Members had also agreed to utilise the JLF as an effective means of communication between the Authority and the trades unions.

RESOLVED – That Members agreed:-

- i) CFO Courtney and his team had the correct understanding of what had been agreed at the Authority meeting held on 8 April 2019.
- ii) The Authority would consider all responses and suggestions received at the conclusion of the consultation period.
- iii) The Authority would consider the use of reserves for a one year transitional period as part of the considerations at the conclusion of the consultation period.
- iv) To utilise the JLF as an effective means of communication between the Authority and the trades unions to discuss the Medium Term Financial Strategy, and for the minutes of those meetings to be presented to Authority meetings.

CHAIR

# Item 15

## SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

### ANNUAL MEETING

24 JUNE 2019

#### PRESENT:

Councillors: S Ayris, A Buckley, T Damms, R Frost, P Haith, C Hogarth, C Ransome, S M Richards, C Ross, R Taylor and Dr A Billings

CFO J Courtney, QFSM, DCFO A Johnson, ACO T Carlin, S Booth, AM S Helps, S Slater and S Locking  
(South Yorkshire Fire & Rescue Service)

A Frostdick, M McCarthy, N Copley, M Potter, L Noble and M McCool  
(Barnsley MBC)

M Clements  
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from Councillor T Cave, Councillor P Price and M Buttery

#### 1 TO APPOINT THE CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Taylor be appointed as Chair of the Authority for the ensuing year.

#### 2 TO APPOINT THE VICE-CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Damms be appointed as Vice-Chair of the Authority for the ensuing year.

#### 3 CHAIR'S REMARKS

Councillor Taylor welcomed the new Members Councillors Buckley, Richards, Frost, Price and Cave onto the Authority. He expressed his thanks to the outgoing Members Councillors Clements, Hussain, Satur who had joined the Authority in 2012, Councillor Atkin who had been a Member of the Authority for 9 years and Vice-Chair to the Authority for 6 years, and Councillor Lamb who had been Chair to the Authority. He wished them the very best for the future.

Councillor Taylor congratulated T Carlin on his recent appointment to the position of Assistant Chief Fire Officer.

**4 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY**

A report of the Monitoring Officer to the Fire and Rescue Authority was presented to inform Members of the membership of the Authority as notified by the District Councils:-

Barnsley	Councillors T Cave and R Frost
Doncaster	Councillors P Haith, C Ransome and C Hogarth
Rotherham	Councillors R Taylor and A Buckley
Sheffield	Councillors S Richards, S Ayris, T Damms, C Ross and P Price
PCC*	Dr A Billings - South Yorkshire Police & Crime Commissioner

*\*At the Authority meeting held on 13 February 2017, it was agreed that the South Yorkshire Police and Crime Commissioner would become a Member of the Fire and Rescue Authority with full voting rights.*

RESOLVED – That Members noted the membership of the Authority.

**5 AUTHORITY GOVERNANCE ARRANGEMENTS**

A report of the Monitoring Officer to the Fire and Rescue Authority was submitted to seek appointment to the Authority’s Committees and Boards, and also the appointment of Chairs and Vice-Chairs of the Committees (other than the Appeals and Standards Committee).

RESOLVED – That Members:-

- i) Approved the meeting structure as detailed below:-

<b>Committee/ Working Party</b>	<b>Members</b>
Audit and Governance Committee	Cllr P Haith (Chair) Cllr S Ayris Cllr C Ransome Cllr S-M Richards Cllr C Ross Cllr C Hogarth  3 Independent Members:- Mrs A Bingham Mr C Pilkington Mrs N Wright

Appointments Committee	Cllr T Damms Cllr P Haith Cllr C Ransome Cllr A Buckley Cllr T Cave Cllr P Price
Appeals and Standards Committee	Cllr S Ayris Cllr C Hogarth Cllr C Ross Cllr R Taylor Cllr R Frost Cllr S-M Richards
Principal Officers Review Committee A	Cllr C Ransome Cllr T Damms (sub)  Cllr P Haith Cllr P Price (sub)  Cllr A Buckley Cllr R Taylor (sub)
Principal Officers Review Committee B	Cllr R Frost Cllr S Ayris (sub)  Cllr C Hogarth Cllr A Buckley (sub)  Cllr C Ross Cllr P Haith (sub)
Principal Officers Review Committee C	Cllr S Ayris Cllr T Damms (sub)  Cllr T Cave Cllr R Taylor (sub)  Cllr S-M Richards Cllr C Ransome (sub)
Performance and Scrutiny Board	(Chair) Cllr A Buckley Cllr S Ayris Cllr T Cave Cllr C Hogarth Cllr P Price Cllr R Frost Cllr P Haith

Stakeholder Planning Board	All FRA Members (Chair) Cllr P Price
Corporate Advisory Group	All FRA Members (No Chair required)
Joint Liaison Forum (JLF)	All FRA Members

- ii) Noted the terms of reference of the Committees as set out in Appendices A to H of the report.
- iii) Appointed Members to Committees and Boards where vacancies exist.
- iv) Appointed the Chair and Vice-Chair (if required) of each Committee and Board (other than the Appeals and Standards Committee).

**6 FUTURE MEETING DATES 2019/20**

A report of the Monitoring Officer to the Fire and Rescue Authority was submitted to set out a schedule of meeting dates for the Authority in 2019/20.

RESOLVED – That Members:-

- i) Agreed the current governance framework of 8 meetings per year for FRA and 6 meetings of Audit and Governance Committee underpinned by the Appeals and Standards Committee, Appointments Committee and the two Boards (Stakeholder Planning and Performance and Scrutiny).
- ii) Approved the suggested schedule of meeting dates for 2019/20 as set out below:-

<b>Fire and Rescue Authority</b>	<b>Audit &amp; Governance Committee</b>	<b>Performance &amp; Scrutiny Board</b>	<b>Stakeholder Planning Board</b>
24 June 2019 (Annual & Ordinary)		18 July 2019	17 July 2019
22 July 2019	22 July 2019		
16 September 2019	16 September 2019	12 September 2019	25 September 2019
14 October 2019			
25 November 2019	25 November 2019	21 November 2019	27 November 2019
13 January 2020	13 January 2020		
10 February 2020			

**Fire and Rescue Authority  
Annual Meeting  
Monday 24 June 2019**

	16 March 2020	26 March 2020	March 2020**
20 April 2020			
	27 May 2020		
22 June 2020 (AGM & Ordinary)			
27 July 2020	27 July 2020	16 July 2020	July 2020**
14 September 2020	14 September 2020	September 2020**	September 2020**
12 October 2020			
23 November 2020	23 November 2020	November 2020**	November 2020**

\* Meeting dates already arranged

\*\*Meeting dates to be arranged

**7 ARRANGEMENTS UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT 1985**

A report of the Monitoring Officer to the Fire and Rescue Authority was submitted requesting the Authority to consider the appointments of District Council representatives under Section 41 of the Local Government Act 1985.

RESOLVED – That Members agreed the appointment of the following Members to answer questions at meetings of the constituent councils on the discharge of the functions of this Authority:-

<b>Authority</b>	<b>Member</b>	<b>Substitute</b>
<b>Barnsley</b>	Cllr R Frost	Cllr T Cave
<b>Doncaster</b>	Cllr P Haith	Cllr C Hogarth
<b>Rotherham</b>	Cllr R Taylor	Cllr A Buckley
<b>Sheffield</b>	Cllr T Damms	Cllr S-M Richards

**8 OUTSIDE BODIES**

A report of the Monitoring Officer to the Fire and Rescue Authority was submitted to request the Authority to consider whether or not it wished to re-affiliate to the various outside bodies listed in the report and, if it did, to consider representation of the Authority on outside bodies.

RESOLVED – That Members:-

- i) Agreed to re-affiliate to the various outside bodies listed in the report.

- ii) Agreed to appoint representatives to serve on the outside bodies listed in the report for 2019/20 and that, in accordance with Standing Order 24, the appointments continue until the next annual meeting of the Authority, or membership ceases:-

<b>Outside Body</b>	<b>Member Representation</b>
<b>LGA General Assembly</b>	S41 Members
<b>LGA Fire Commission</b>	Chair / Vice-Chair or their nominee
<b>LGA Urban Commission</b>	Chair & Vice-Chair or their nominee
<b>LGA Rural Commission</b>	Chair & Vice-Chair or their nominee
<b>Association of Metropolitan Fire Authorities (AMFRA)</b>	Chair & Vice-Chair
<b>Yorkshire Purchasing Organisation (YPO)</b>	Vacancy deferred to a future Authority meeting
<b>Yorkshire and Humberside Employers' Organisation (YHEA)</b>	Councillor T Damms
<b>Community Safety Partnerships (or equivalent)</b>	Section 41 Members
<b>Local Pension Board (SYFRA)</b>	Councillor R Frost
<b>Police &amp; Fire Collaboration Board</b>	Chair
<b>HOPE Board</b>	Councillor S Ayris to continue in an independent capacity

- iii) Agreed to learning and development to support Members on Outside Bodies as part of the 2019/20 Learning and Development Schedule.

CHAIR



<b>MEETING:</b>	Planning Regulatory Board
<b>DATE:</b>	Tuesday, 21 May 2019
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Council Chamber, Town Hall, Barnsley

## MINUTES

**Present** Councillors T. Cave, Danforth, Gillis, David Griffin, Hand-Davis, Hayward, Higginbottom, Leech, Makinson, Mitchell, Richardson and Spence

**In attendance** Councillor Pickering

### 1. APPOINTMENT OF CHAIR FOR THE MEETING

In the absence of Cllr D. Birkinshaw, a Chair for the meeting was elected from the floor.

**RESOLVED** that Cllr Richardson be appointed as Chair for the meeting.

### 2. Declarations of Interest

There were no declarations of pecuniary or non-pecuniary interest.

### 3. Minutes

The minutes of the meeting held on 16<sup>th</sup> April 2019 were taken as read and signed by the Chair as a correct record.

### 4. Land off Saunderson Road, Penistone - 2018/0800 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application No 2018/0800** [Full planning application for the erection of 28 no. dwellings (amended plans) at land off Saunderson Road, Penistone, Barnsley S36 9DU].

**RESOLVED** that the application be approved in accordance with the Officer recommendation and subject to signing of Section 106 Agreement.

### 5. Fairfield, 2 Silkstone Lane, Silkstone - 2018/1082 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application No. 2018/1082** [Demolition of existing dwelling and erection of new dwelling and detached garage at Fairfield, 2 Silkstone Lane, Silkstone, Barnsley S75 4DX.

Mr Richard Foster addressed the Board and spoke in favour of the Officer recommendation to approve the application.

Mr David Barron addressed the Board and spoke against the Officer recommendation to approve the application

**RESOLVED** that the application be approved in accordance with the Officer recommendation.

**6. The Met Centre, Unit SU5, Cheapside - 2019/0373 - For Approval**

The Head of Planning and Building Control submitted a report on **Planning Application No 2019/0373** [Alterations to shop front at The Met Centre, Unit SU5 Cheapside, Barnsley].

**RESOLVED** that the application be approved in accordance with the Officer recommendation.

**7. 25 Longside Way, Barnsley - 2019/0322 - For Approval**

The Head of Planning and Building Control submitted a report on **Planning Application No 2019/0322** [Enlargement of attached garage to front and removal of rear conservatory and replacement with single storey rear extension to dwelling at 25 Longside Way, Barnsley S75 2JL]

**RESOLVED** that the application be approved in accordance with the Officer recommendation.

**8. 14 South Lea Drive, Hoyland - 2019/0181 - For Approval**

The Head of Planning and Building Control submitted a report on **Planning Application No 2019/0181** [Erection of single storey rear extension (Resubmission) at 14 South Lea Drive, Hoyland, Barnsley, S74 9NA].

Mr D. Ineson was scheduled to address the Board to speak against the Officer recommendation to approve the application but gave notice one hour before the meeting that he would not be attending.

**RESOLVED** that the application be approved in accordance with the Officer recommendation.

**9. Planning Appeals - 1st to 30th April 2019**

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2019/20.

The report indicated that 4 appeals were received in April 2019. One appeal was withdrawn and 5 appeals were decided in April 2019.

It was reported that 5 appeals have been decided since April 2019, 3 of which (60%) have been dismissed and 2 of which (40%) have been allowed.

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Chair

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<b>MEETING:</b>	Audit Committee
<b>DATE:</b>	Wednesday, 5 June 2019
<b>TIME:</b>	4.00 pm
<b>VENUE:</b>	Reception Room, Barnsley Town Hall

## MINUTES

**Present** Councillors Richardson (Chair) and P. Birkinshaw together with Independent Members - Ms D Brown, Mr S Gill, Mr P Johnson and Mr M Marks

### 1. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of interest from Members in respect of items on the agenda.

### 2. MINUTES

The minutes of the meeting held on the 17<sup>th</sup> April, 2019 were taken as read and signed by the Chair as a correct record.

### 3. APPOINTMENT OF VICE CHAIR

**RESOLVED** that Mr S Gill be appointed Vice Chair of this Committee for the ensuing year.

### 4. INTERIM INTERNAL AUDIT ANNUAL REPORT 2018/19

The Head of Internal Audit and Corporate Anti-Fraud submitted his interim annual report providing his opinion on the adequacy and effectiveness of the Authority's framework of governance, risk management and control arrangements based on the work of Internal Audit during 2018/19, which had been prepared in accordance with the Public Sector Internal Audit Standards.

In order to comply with these Standards the report provided:

- An opinion on the overall adequacy and effectiveness of the Authority's framework of governance, risk management and control
- A summary of the audit work undertaken to formulate the opinion
- Details of key control issues identified which could be used to inform the Annual Governance Statement
- The extent to which the work of other review or audit bodies had been relied upon.

Appendices to the report provided a summary of Internal Audit reports for the year, details and outcome of other Audit Activities not producing a specific assurance opinion and projects and work currently in progress.

The report indicated that based on the overall results of Internal Audit work undertaken to date, together with the management's implementation of recommendations, the indicative opinion given was adequate (positive) assurance. This was based on an agreed programme of risk based audit coverage that had

enabled a valid indicative assurance opinion to be provided. An update would be given to the July meeting of the Committee to coincide with the consideration of the final Annual Governance Statement although it was not anticipated that there would be any change.

It was recognised that the Future Council approach had required a change in risk appetite and following the implementation of the new operational arrangements there was a need to ensure that these were embedded. This had been discussed with the Senior Management Team but Senior Managers would have to remain alert to and focussed on maintaining an appropriate risk based and effective framework of control.

It was noted that the key results of all completed audits reported throughout the year were summarised within this report and that the progress in the implementation of audit report recommendations had consistently improved during the year.

The current Audit Plan, therefore, focussed on supporting management to consider the approach to controls in the context of reduced resources.

In the ensuing discussion, the following matters were highlighted:

- It was noted that more audit days had been delivered to the Council than planned but a reduction in the number provided to external clients and the rationale for that and implications thereof was explained. The benefits of undertaking work for external clients was touched upon and arising out of this discussion reference was made to the income
- A restructure of the Internal Audit Team and an investment by the Authority had enabled the appointment of two additional internal auditors in the coming year to add capacity to the council's audit coverage
- In relation to the completed pieces of work it was noted that 95 recommendations had been made during the year. One fundamental recommendation relating to school exclusions was outstanding but due for completion by 1<sup>st</sup> September, 2019
- Reference was made to the changing shift of audit work involving responding to requests for providing advice, support to services, innovation and initiatives, changes, projects and programmes and corporate change projects. Whilst such work might not result in specific reports it would, nevertheless contribute to the overall assurance opinion provided. This changing approach was particularly welcomed
- It was noted that the Annual Governance Statement would be submitted to the July Committee meeting
- It was noted that 15 reports had been issued to date for this year with another 4 ongoing in relation to the internal control framework. Arising out of this, there was a discussion of what might be considered an appropriate number of reports that should be produced in order to give adequate assurance. The Head of Internal Audit and Corporate Anti-Fraud accepted that statistically whilst this was not a lot of reports, however, some of the pieces of work had been significant involving 50 to 60 audit days. He was, nevertheless satisfied with the planning process and was confident that his Service would be able to identify significant issues.

- There was a discussion of the way in which the work of Internal Audit added value to the organisation and on how such information could be captured. Appendices to the report provided details of the key areas of activity and the Head of Internal Audit and Corporate Anti-Fraud stated that the final report would quantify days spent on each activity and how this was split across themes
- There was a detailed discussion of all aspects of Internal Audit involvement and assurances in place in relation to the Glassworks project and particularly as this related to governance arrangements
  - It was noted that Internal Audit was involved in assisting the Council to ensure that appropriate contract management arrangements were in place in relation to Phase 2
  - Members were informed of the raft of measures in place whereby the Committee could look for assurance. These included amongst other things an examination by the Overview and Scrutiny Committee and by Cabinet. Mr G Mills representing the Council's External Auditor commented that this scheme would also be a key area of focus in the Value For Money opinion to be presented at the next meeting on the 22<sup>nd</sup> July, 2019
  - Arising out of the discussion it was suggested that it would be useful to receive a summary sheet of interventions and issues dealt with as this would give the Committee additional assurance that all matters were being addressed appropriately
  - Reference was made to a meeting of the Overview and Scrutiny Committee held on the 4<sup>th</sup> June, 2019 which had examined the Barnsley Town Centre Redevelopment including aspects of the Glassworks. This meeting had been attended by Mr P Johnson (Independent Member) in an observer capacity who commented on the quality of the scrutiny and the answers provided by officers
  - The Head of Internal Audit and Corporate Anti-Fraud stated that his final report would be amended to take account of and address the points expressed

**RESOLVED:-**

- (i) that the assurance opinion provided by the Head of Internal Audit and Corporate Anti-Fraud on the adequacy and effectiveness of the Authority's framework of governance, risk management and control be noted;
- (ii) that the key issues arising from the work of Internal Audit in the context of the Annual Governance Statement be noted; and
- (iii) that the report be amended and presented in its final version to the meeting of the Committee on the 22<sup>nd</sup> July, 2019.

**5. DRAFT 2018/19 STATEMENT OF ACCOUNTS**

The Service Director Finance submitted a report on the draft Statement of Accounts 2018/19, the ninth set of accounts prepared in accordance with International Financial Reporting Standards.

The Committee also received a presentation from Mr P Danforth (Strategic Finance Manager) on the background and legislative requirements to be adhered to in the preparation of the Statement of Accounts.

He made specific reference to the following matters which he put in the context of and, cross referenced to, the current Statement of Accounts:

- The Statement of Accounts Process including
  - The legislative drivers
  - The International Financial Reporting Standards
  - The changes in the timeframes for preparing the draft and audited accounts
- The role of this Committee with particular reference to
  - The Authority's Financial Reporting and Accounting Policies
  - The Risk Management and Governance Arrangements
  - The arrangements in place to identify and tackle Fraud
- Recent changes affecting the preparation of the Statement of Accounts including
  - Code Changes – the changes to Accounting for Investments and for accounting for revenues from contracts
  - Other significant changes – the introduction of Summary Accounts and Explanatory Notes as well as the introduction of Technical annexes
- The Statement of Accounts. The following matters were particularly highlighted
  - The Funding Basis Position (Management Accounts) vs Accounting Basis Position (Financial Accounts)
  - The Management Accounts – Revenue including the Net Revenue Expenditure 2018/19 and Accounting Adjustments
  - The Structure of the Statement of Accounts – the Narrative Report, the four Core Statements, the Disclosure Notes and the Technical Annexes
  - The Financial Accounts including the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement and the Balance Sheet (Net Worth)
- Next Steps – following discussion at this meeting further discussions would progress with the External Auditors during the rest of June and July following which the External Auditors would submit their ISO 260 Report on their findings to this Committee and to Council on the 25<sup>th</sup> July, 2019

The report and presentation engendered a full and frank discussion during which matters of a general and detailed nature were raised and answers were given to Members questions where appropriate. The following matters were amongst those raised:

- In response to questioning Mr G Mills (Grant Thornton) referring to the legislative drivers, timeframes, the Code changes and other changes that had been introduced and commented on the impact this had both on the Statement of Accounts and on the role of the External Auditors in this. He was satisfied, however, that all processes had been followed and there were no material issues to raise in this respect
- Arising out of the above, particular reference was made to the new timescales for the production of the Statement of Accounts and the challenges this



presented. It was considered that there were adequate resources both within the Council and the External Auditors to meet this timeframe despite those challenges. A brief overview was provided of the arrangements in place and the meetings organised to take matters forward

- The Service Director Finance commented that whilst there appeared to be a £51.5m underspend this was to be utilised within the medium term
- Referring to the balance sheet, there was a discussion of
  - the implications of the Retirement Benefit Obligation. It was noted that this situation was common to most local authorities
  - the financial resilience of the Authority particularly in the light of the financial commitment and borrowing in relation to the Town Centre redevelopment. It was noted, however, that all borrowing was in line with the Council's previously approved strategy and objectives
- there was a discussion of
  - the potential impact on fixed term assets and use of reserves. Such matters would, however, be a key area of focus by the External Auditors and mention would be made within the ISO 260 report
  - the recent benchmarking exercise referred to in the press and the monitoring being undertaken by government of 11 councils use of reserves. It was noted that whilst Barnsley's reserves had been reduced, largely as a result of the Town Centre redevelopment, this had been planned and it was thought that the governments focus was primarily on the unplanned use of reserves
- reference was made to and there was a discussion of the costs of academisation and also in relation to PFI costs on the authority
- there was a discussion of Officer Remuneration and Exit Packages, of the ways and time scales in which these were paid and particular reference was made to pre-agreed pension strain costs and how these were calculated
- the reasons for the planned use of Housing Revenue Account Balances reserves was outlined. It was noted that there had been a decrease in balances which comprised of the Authority's total in year surplus of £4.4m net of reserves utilised in the year totalling £8.8m
- referring to the demographic profile for Barnsley, questions were asked about continuing health inequalities. Particular reference was made to sickness data particularly when comparing those in employment and the unemployed. This matter had been previously identified as part of the discussion on the Strategic Risk Register. It was noted that there were probably some legacy reasons for this but a further report was anticipated from the Director of Public Health which would address such issues

## **RESOLVED**

- (i) that the Service Director Finance and his Team be thanked for their hard work and dedication in producing the accounts in challenging circumstances and restricted timeframe;
- (ii) that the work that has taken place to prepare the Authority's Draft 2018/19 Statement of Accounts on an International Financial Reporting Standards basis be noted; and

- (iii) that the finalised Statement of Accounts 2018/19 be submitted to the next meeting of the Audit Committee to be held on 22<sup>nd</sup> July, 2019.

## **6. EXTERNAL AUDIT - PROGRESS REPORT**

Mr G Mills representing the Council's External Auditor Grant Thornton commented on the good participation by the Committee on the Internal Audit Annual Report and the Statement of Accounts submitted earlier in the meeting. This had enabled him to outline the External Auditor's position in relation to these matters and on the work currently being undertaken.

He would submit and update report outlining any changes together with the ISO 260 report to the next meeting to be held on the 22<sup>nd</sup> July, 2019.

**RESOLVED** that the report be noted.

## **7. AUDIT COMMITTEE WORK PLAN 2019/20**

The Committee received a report providing the indicative work plan for the Committee for its proposed scheduled meetings for the remainder of the 2019/20 municipal year and for 2020/21.

The Head of Internal Audit and Corporate Anti-Fraud commented that his final Internal Audit Annual Report would be submitted to the meeting to be held on the 22<sup>nd</sup> July, 2019.

The Chair referred to an article that had appeared in the Barnsley Chronicle on the 31<sup>st</sup> May, 2019 which publicised the fact that the Council's IT Service had designed in-house income management software that was to be rolled out to local authorities across the country. This software would not only save the authority on software costs alone but would also generate income from sales/licensing.

**RESOLVED :**

- (i) that the core work plan for 2019/20 and 2020/21 meetings of the Audit Committee be approved and reviewed on a regular basis; and
- (ii) that staff within the Council's IT Service be congratulated for their hard work and dedication in developing this unique Income Management System software.

.....  
Chair

<b>MEETING:</b>	Planning Regulatory Board
<b>DATE:</b>	Tuesday, 25 June 2019
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Council Chamber, Town Hall, Barnsley

## MINUTES

### Present

Councillors D. Birkinshaw (Chair), Danforth, Frost, Gillis, Gollick, Greenhough, David Griffin, Hayward, Leech, Makinson, Markham, Noble, Pickering, Richardson, Smith, Spence, Stowe and Williams

### In attendance

#### 10. Declarations of Interest

Councillor Hayward declared a Non-Pecuniary interest in **Planning Application No 2019/1510** – [erection of single storey side extension at 2 St Mary Ann Close, Cundy Cross, Barnsley S71 5RA] as he is the applicant.

#### 11. Minutes

The minutes of the meeting held on 21<sup>st</sup> May 2019 were taken as read and signed by the Chair as a correct record.

#### 12. Glebe Farm, Silkstone

The Head of Planning and Building Control submitted a report on **Planning Application No. 2019/0231** [Reserved Matters Application for the Erection of 3 dwellings and associated car parking, garages and landscaping (Outline Application ref: 2017/1164)] at land adjacent to Glebe Farm, Barnsley Road, Silkstone, Barnsley.

Mr Andrew Brown addressed the Board and spoke in favour of the Officer recommendation to approve the application.

Ms Gillian Burgess addressed the Board and spoke against the Officer recommendation to approve the application.

**RESOLVED** that the application be approved in accordance with the Officer recommendation and subject to conditions.

#### 13. The Permanent Building, Church Street/Regent Street, Barnsley S70 2EH - 2019/0186 and 2019/0188 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application Nos. 2019/0186** [Conversion of first and second floor into 14 no. apartments] **and 2019/0188** [Conversion of ground floor into 11 no. apartments, an A3 unit and a commercial (A1, A2, A3 & B1a) unit, including mezzanines] at The Permanent Building, Church Street/Regent Street, Barnsley, South Yorkshire, S70 2EH.

**RESOLVED** that

- (i) The application(s) be approved in accordance with the Officer recommendation, subject to conditions (including S106 Agreement), and
- (ii) That the possibility of retention of historic features be fully explored.

**14. 2 Mary Close, Cundy Cross, Barnsley S71 5RA - 2019/1510 - For Approval**

The Head of Planning and Building Control submitted a report on **Planning Application No 2019/1510** – [erection of single storey side extension] at 2 St Mary Ann Close, Cundy Cross, Barnsley S71 5RA.

Councillor Hayward left the meeting at this point, having previously declared an interest in the application as he is the applicant.

**RESOLVED** that the application be approved in accordance with the Officer recommendation and subject to conditions.

**15. 114 Wath Road, Elsecar, Barnsley S74 8JF - 2019/0473 - For Approval**

The Head of Planning and Building Control submitted a report on **Planning Application No. 2019/0473** [Alterations to listed building including repair and repointing of external stonework and replacement of ground floor windows and doors] at 114 Wath Road, Elsecar, Barnsley, S74 8JF.

**RESOLVED** that the application be approved in accordance with the officer recommendation and subject to conditions.

**16. Planning Appeals - 1st to 31st May 2019**

The Head of Planning and Building Control submitted an update regarding planning appeals and 2019/20 cumulative appeal totals.

The report indicated that 3 appeals were received in May 2019, none were withdrawn and 6 were decided.

It was reported that 11 appeals have been decided since 01 April 2019, 8 of which (73%) have been dismissed and 3 of which (27%) have been allowed.

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Chair

<b>MEETING:</b>	General Licensing Regulatory Board
<b>DATE:</b>	Wednesday, 26 June 2019
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Reception Room, Barnsley Town Hall

## MINUTES

**Present** Councillors Wraith MBE (Chair), Cherryholme, Green, Daniel Griffin, Shepherd, Sumner, Tattersall and Wilson

### 1 Declaration of Interests

There were no declarations of pecuniary and non-pecuniary interest from Members in respect of items on the agenda.

### 2 Minutes

The minutes of the meeting held on the 24<sup>th</sup> April, 2019 were taken as read and signed by the Chair as a correct record.

### 3 Enforcement Update

The Service Director, Legal Services submitted a report providing an overview of the work of Licensing Enforcement Officers undertaken recently.

On 16<sup>th</sup> May officers, alongside vehicle examiners from Smithies Lane Depot took part in a day time operation focusing on town centre Hackney Carriage ranks and Private Hire operators throughout the borough. Of the 13 vehicles inspected 11 were found to be compliant and 2 were issued with immediate suspension notices for having inoperative side lights.

The Chair commended that it was pleasing that standards were improving. It was also acknowledged that the taxi operators were fully supportive of officers and assisted enforcement operations.

#### RESOLVED:-

- (i) That the report be noted: and
- (ii) That the Board place on record their appreciation to the staff within the Licensing Service and Smithies Lane Depot for all their hard work in undertaking enforcement activities, ensuring the continued safety of the travelling public.

### 4 Driver Appeals - Update

The Service Director Legal Services submitted a report providing an overview of the results given by the Magistrates Court following the appeal by Private Hire and Hackney Carriage Drivers of the recent decisions of the General Licensing Regulatory Board.

Those present heard how the appellant in the second case had not only challenged the decision of the General Licensing Regulatory Board Panel, but had also challenged the recent changes in policy in regard to criminal convictions. Members acknowledged that this had been changed to avoid any ambiguity for those wishing to reapply, with any reapplications within a period of 5 years to be refused.

Members noted that on both occasions the Magistrates found in favour of the Local Authority.

**RESOLVED**

- (i) That the report be noted and ;
- (ii) That thanks be given to the Solicitors of the Council for their continued hard work in supporting the licensing function.

**5 Hackney Carriage Tariff Increase**

The Service Director Legal Services submitted a report on a request received from the Barnsley Hackney Carriage Association to increase the current Hackney Carriage Tariff.

Members were reminded of the findings of the Hackney Carriage Demand Survey, which was presented to the Board on 20<sup>th</sup> December, 2017. This highlighted the need to encourage the availability of carriages at times where demand currently exceeded supply, specifically between the hours of 3.00am - 7.00am on Sunday mornings.

The request received, if approved by the Board, would be advertised in the local press. If there were no objections received, this would be duly implemented. However, if any objections were received then this would be reconsidered by the Board.

Members discussed the proposed increases and the impact on hackney carriage users at times other than early on Sunday morning, including over the Christmas period. Whilst the proposed increases at these times were not as a result of the demand survey, it was recognised that the Hackney Carriage Tariff had not increased since February, 2017 and costs in providing the service would have increased.

Those present discussed the impact on Private Hire providers, but it was acknowledged that fares were set by the providers themselves, rather than the local authority.

**RESOLVED** that the proposal by Barnsley Hackney Carriage Association to increase the Hackney Carriage fares as detailed in Appendix 1 be advertised in accordance with the Local Government Miscellaneous Provisions Act 1976, and subject to no objections being received, be approved for implementation from 00.01 on Saturday 13<sup>th</sup> July, 2019.

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Chair

<b>MEETING:</b>	Statutory Licensing Regulatory Board
<b>DATE:</b>	Wednesday, 26 June 2019
<b>TIME:</b>	2.30 pm
<b>VENUE:</b>	Reception Room, Barnsley Town Hall

## MINUTES

**Present** Councillors Wraith MBE (Chair), Green, Daniel Griffin, Shepherd, Sumner, Tattersall and Wilson

### 1 Declaration of Interests

Councillor Shepherd declared a non pecuniary interest in minute number 3 due to his relationship with the Rusby family and their organisation of the Underneath the Stars music festival.

### 2 Minutes

The minutes of the meeting held on the 24<sup>th</sup> April, 2019 were taken as read and signed by the Chair as a correct record.

### 3 Enforcement Update

An update on the work of Licensing Enforcement Officers undertaken recently in relation to the Licensing Act 2003 was provided on behalf of the Service Director Legal Services.

Since April 2019 there had been 947 requests for service, many of which came from the public and covered a variety of areas.

Officers had routinely inspected 18 licensed premises throughout the borough to ensure compliance with the Licensing Act 2003, with advice given where appropriate. Members heard how all were found to be compliant.

Members heard how officers had worked closely with a number of town centre venues as part of the planning for Barnsley Live 2019, where 128 live bands were performing across 20 venues. The event had been a success and there had been no complaints reported to officers.

Members noted that many licensed music events were in the process of being organised across the borough in to take place over the coming months. Support was being provided by officers to help ensure events were safe and successful.

Questions were raised in relation to illegal workers, and it was noted that proactive enforcement will continue to take place with the immigration service.

## RESOLVED

- (i) That the Board place on record their thanks to all those involved in the organisation of events in and around Barnsley, which included volunteers and officers in the Council and Police. Their commitment enabled events to be safe and successful.

(ii) That update reports on all enforcement activity continue to be submitted to the Regulatory Board on a regular basis.

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Chair



# Item 21

## NOTES OF GENERAL LICENSING REGULATORY BOARD PANEL

28<sup>th</sup> May, 2019

**Present:** Councillors C Wraith MBE (Chair), P Birkinshaw and Tattersall together with Councillor Sumner (Reserve Member).

Members of the Public and Press were excluded from all meetings.

### **1 Declarations of Interests**

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

### **2 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr S D**

The Panel considered a report of the Service Director Legal Services requesting the Panel to determine the Hackney Carriage and Private Hire Driver's Licence held by Mr S D.

Mr S D was not in attendance to give evidence in support of his case.

After considering all the information and representations made the Panel decided that the Hackney Carriage and Private Hire Driver's Licence held by Mr S D be revoked on the following grounds:

- His failure to undertake and pass (within three months at his own expense) the Council's Knowledge Test without sufficient justification or explanation for failing to do so. This was a requirement imposed on him following his appearance before a General Licensing Regulatory Board Panel held on the 5<sup>th</sup> February, 2019
- His failure to attend this meeting to explain why he had not attended the Knowledge Test which meant that the Panel was unable to ascertain whether or not there were any extenuating circumstances for his non-attendance
- His previous breach of Licensing Conditions for which he had been issued with a Final Written Warning as to his future conduct and his driver licence suspended for one month
- His failure to acknowledge the seriousness of the offences committed and the requirements imposed on him for:
  - Leaving a Hackney Carriage unattended on a Hackney Carriage Rank and for failing to wear his Hackney Carriage and Private Hire Driver's Badge (both of which were prosecutable offences) and for falsifying his daily vehicle check sheet all of which resulted in him receiving three Written Warnings within one day
  - His failure to declare a previous speeding conviction for which he received a further Written Warning together with a previous Written Warning for failing to wear his driver's badge
- His apparent lack of responsibility and complete disregard of Licensing Conditions particularly in view of the help offered to him by both this Authority

and by his employer (who paid the fee and booked him on the Knowledge Test which he did not attend)

- The Panel deemed that he fell short of the Council's Guideline Policy for Criminal Convictions and the Licensing Service had produced sufficient evidence to show that he was not considered to be a fit and proper person to hold that licence

The decision of the Panel was unanimous.

**18<sup>th</sup> June, 2019**

**Present:** Councillors C Wraith MBE (Chair), Kitching and Tattersall together with Councillor Saunders (Reserve Member).

### **3 Hackney Carriage and Private Hire Driver's Licence – Application – Mr A S**

The Panel considered a report of the Service Director Legal Services on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr A S.

Mr A S was in attendance and gave evidence in support of his case.

After considering all the evidence presented and taking account of the manner in which he presented himself the application for a Hackney Carriage and Private Hire Driver's Licence was granted on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy in relation to migrant workers
- He had the ability to live and work in the UK
- He entered the UK as an asylum seeker, and was, therefore, unable to provide information relating to his conduct prior to entering the UK
- His excellent command of the English language
- His employment history whilst in the UK
- The qualifications undertaken whilst in his country of origin, and since being resident in the UK
- The positive references provided
- The confirmation that he had no criminal convictions recorded whilst living in his country of origin
- The enhanced DBS check completed was clear and had been since he came into the UK

Due to the limited time spent in the UK, the licence was granted subject to a 6 month review period.

The decision of the Panel was unanimous.

# Item 22

## APPEALS, AWARDS AND STANDARDS REGULATORY BOARD

**(a) School Admission Appeals Panel – 14<sup>th</sup> May, 2019**

Horizon Community College 3 Allowed  
4 Refused

**(b) School Admission Appeals Panel – 17<sup>th</sup> May, 2019**

Horizon Community College 2 Refused

Outwood Academy Shafton 1 Refused

**(c) School Admission Appeals Panel – 20<sup>th</sup> May, 2019**

Outwood Primary Academy Littleworth Grange 1 Allowed

Wellgate Primary 1 Allowed

**(d) School Admission Appeals Panel – 21<sup>st</sup> May, 2019**

Penistone Grammar School 2 Allowed  
7 Refused

**(e) School Admission Appeals Panel – 23<sup>rd</sup> May, 2019**

Dearne ALC 1 Allowed  
1 Refused

**(f) School Admission Appeals Panel – 24<sup>th</sup> May, 2019**

Kirk Balk Academy 2 Allowed

**(g) School Admission Appeals Panel – 3<sup>rd</sup> June, 2019**

Penistone Grammar School 1 Allowed

**(h) School Admission Appeals Panel – 21<sup>st</sup> June, 2019**

Birkwood Primary 2 Allowed  
2 Refused

The Forest Academy 1 Allowed  
1 Refused

Greenfield Academy 1 Refused

Ladywood Primary 1 Allowed

<b>(i)</b>	<b>School Admission Appeals Panel – 24<sup>th</sup> June, 2019</b>	
	Horizon Community College	4 Refused
<b>(j)</b>	<b>School Admission Appeals Panel – 25<sup>th</sup> June, 2019</b>	
	Holy Trinity	1 Refused 1 Withdrawn
	Hoyland Common Primary	2 Refused 2 Withdrawn
<b>(k)</b>	<b>School Admission Appeals Panel – 25<sup>th</sup> June, 2019</b>	
	The Ellis C of E Primary	1 Allowed 1 Refused 1 Withdrawn
<b>(l)</b>	<b>School Admission Appeals Panel – 26<sup>th</sup> June, 2019</b>	
	Thulstone Primary	1 Refused
	Shawlands Primary	3 Refused
	Summer Lane Primary	7 Refused
<b>(m)</b>	<b>School Admission Appeals Panel – 27<sup>th</sup> June, 2019</b>	
	Outwood Academy Carlton	2 Refused
	Gawber Primary	3 Refused
	Silkstone Primary	1 Withdrawn
<b>(n)</b>	<b>School Admission Appeals Panel – 28<sup>th</sup> June, 2019</b>	
	Jump Primary	2 Refused
	West Meadows Primary	2 Refused
	High View PLC	7 Refused 1 Withdrawn
<b>(o)</b>	<b>School Exclusion Review – 1<sup>st</sup> July, 2019</b>	
	Astrea Netherwood Academy	Exclusion upheld
<b>(p)</b>	<b>School Admission Appeals Panel – 2<sup>nd</sup> July, 2019</b>	
	Kirk Balk Academy	1 Allowed

	Kexborough Primary	1 Allowed 1 Refused
<b>(q)</b>	<b>School Admission Appeals Panel – 3<sup>rd</sup> July, 2019</b>	
	Brierley C of E Primary	1 Refused
	The Mill Primary Academy	4 Refused
	Kings Oak Primary	1 Allowed 6 Refused
<b>(r)</b>	<b>School Admission Appeals Panel – 4<sup>th</sup> July, 2019</b>	
	Wombwell Park Street Primary	9 Refused 1 Withdrawn
	Athersley North Primary	4 Allowed
<b>(s)</b>	<b>School Admission Appeals Panel – 5<sup>th</sup> July, 2019</b>	
	Cherrydale Primary	2 Refused
	Outwood Primary Academy Darfield	2 Allowed 3 Refused
	Cudworth Churchfield Primary	1 Refused
<b>(t)</b>	<b>School Admission Appeals Panel – 8<sup>th</sup> July, 2019</b>	
	Lacewood Primary	1 Allowed 4 Refused
	Heather Garth Primary	5 Refused
	Barugh Green Primary School	1 Allowed 1 Withdrawn
<b>(u)</b>	<b>School Admission Appeals Panel – 9<sup>th</sup> July, 2019</b>	
	Springvale Primary	1 Refused 3 Withdrawn
	Sandhill Primary	2 Allowed 2 Refused 2 Withdrawn

**(v) School Admission Appeals Panel – 10<sup>th</sup> July, 2019**

Penistone Grammar	3 Allowed 1 Refused
Outwood Primary Academy Darfield	1 Allowed
Dearne ALC	3 Allowed 3 Refused

**(w) School Admission Appeals Panel – 11<sup>th</sup> July, 2019**

Burton Road Primary	1 Allowed 4 Refused 5 Withdrawn
The Forest Academy	1 allowed

**Appeals withdrawn prior to the allocation of a date**

Burton Road Primary	2 Withdrawn
Cherrydale Primary	3 Withdrawn
Churchfield Primary	1 Withdrawn
Dearne ALC	1 Withdrawn
High View PLC	1 Withdrawn
Horizon Community College	3 Withdrawn
Kirk Balk Academy	1 Withdrawn
Lacewood Primary	1 Withdrawn
Laithes Primary	2 Withdrawn
Penistone Grammar	2 Withdrawn
Tankersley St Peters	3 Withdrawn
Outwood Primary Academy Darfield	1 Withdrawn

<b>MEETING:</b>	Health and Wellbeing Board
<b>DATE:</b>	Tuesday, 4 June 2019
<b>TIME:</b>	4.00 pm
<b>VENUE:</b>	Reception Room, Barnsley Town Hall

## MINUTES

### Present

Councillor Sir Stephen Houghton CBE, Leader of the Council (Chair)  
 Councillor Margaret Bruff, Cabinet Spokesperson - Childrens  
 Councillor Jenny Platts, Cabinet Spokesperson - Adults and Communities  
 Wendy Lowder, Executive Director Communities  
 Julia Burrows, Director Public Health  
 Adrian England, HealthWatch Barnsley  
 Lesley Smith, Chief Officer, NHS Barnsley Clinical Commissioning Group  
 Andy Snell (BHNFT)  
 James Barker, Director of Business Development  
 Sue Wing (SYWFT)  
 Alicia Morcroft (BMBC)  
 David Armitage (BMBC)  
 Rebecca Clarke (BMBC)  
 Stuart Rogers (BMBC)  
 Julie Tolhurst (BMBC)

### 1 **Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interest.

### 2 **Minutes of the Board Meeting held on 9th April, 2019 (HWB.04.06.2019/2)**

The meeting considered the minutes of the previous meeting held on 9<sup>th</sup> April, 2019.

**RESOLVED** that the minutes be approved as a true and correct record.

### 3 **Minutes from the Children and Young People's Trust Executive Group held on 31st January, 2019 (HWB.04.06.2019/3)**

The meeting considered the minutes from the Children and Young People's Trust Executive Group held on 31<sup>st</sup> January, 2019.

**RESOLVED** that the minutes be received.

### 4 **Public Questions (HWB.04.06.2019/4)**

The meeting noted that no public questions had been received for consideration at today's meeting.

**5 Health and Wellbeing Board Membership: engagement review of wider providers (HWB.04.06.2019/5)**

A joint report of the Chief Executive, Berneslai Homes, and BMBC Executive Director, People setting out proposals as to how the Health and Wellbeing Board would engage with wider providers, stakeholders and partners and in particular the Provider Forum and the Barnsley Schools Alliance. This followed a discussion at the last meeting of the Board around membership. Following consultation and further evaluation on the most effective means of maintaining and building on the effective dialogue already established with stakeholders, it had been concluded that the Board be requested to support the proposal that the Chair of the Provider Forum remain a member of the Health and Wellbeing Board.

**RESOLVED** that the Health and Wellbeing Board support the proposal that the Chair of the Provider Forum remain a member of the Board.

**6 Health and Wellbeing Strategy: Review & Development Proposal (HWB.04.06.2019/6)**

The Board considered a report which provided an overview, suggested approach and timescales in reviewing the current Health and Wellbeing Board Strategy 2016-2020 and the proposals in relation to the development of the next Health and Wellbeing Board Strategy for the period 2020-2023.

The Board considered its statutory role aligned to the findings set out in the Joint Strategic Needs Assessment (JSNA). Members in particular welcomed the community voice input and planned community conversations which would assist in the development of improvement to integrated care systems. Wider stakeholder engagement would commence in late October/early November and the outcomes would help inform the draft Strategy ready for formal consultation which would take place in early 2020.

**RESOLVED:-**

- (i) that the Board support the proposed approach to review the current Health and Wellbeing Board Strategy (2016-2020) and welcome the findings to be presented to the Health and Wellbeing Board in July 2019; and
- (ii) that the Board supports the proposed approach for the development of the next Health and Wellbeing Board Strategy (2020-2023) and agreed that the next Development Session would be used to discuss a proposed strategic approach.

**7 Implementing the Physical Activity Plan (HWB.04.06.2019/7)**

The Board were given a presentation and considered a report which provided an opportunity to discuss the Active in Barnsley partnership approach and implementing the Physical Activity Plan and more generally improve physical activity levels in Barnsley. It was noted that physical activity had been one of the Board's public health strategic priorities for the past three years, delivered through the Sport and Active Lifestyle Strategy. The Board noted the low levels of physical activity amongst



adults in Barnsley and that the town ranked fifth highest for levels of inactivity compared with similar statistical neighbours.

**RESOLVED:-**

- (i) that the Health and Wellbeing Board noted the Physical Activity Plan 2018-2021; and
- (ii) supported the proposals to improve figures in relation to physical activity amongst adults and young children.

**8 Sexual Health Needs Assessment (HWB.04.06.2019/8)**

The Board received a presentation and considered a report highlighting recommendations from the Sexual Health Needs Assessment and Service Review, the challenges it provided and the future direction of the service.

The Board noted in particular that whilst improvements had been made in some areas greater emphasis was required in others most notably under 18's contraception.

**RESOLVED** that the Health and Wellbeing Board:-

- (i) recognised the investment in a mandated sexual health offer that required a partnership approach and resource prioritisation based on evidence needs and intervention effectiveness;
- (ii) support evidence based interventions and amplify sexual health "truths" in relation to local investment (for example this was not solely a young people issue, just under 60% of people attending Level 3 service are aged 25 or over); and
- (iii) recognised amplify that choices would need to be made in 2019 in order to inform a new contract in 2020.

**9 Health Protection Board Update Report (HWB.04.06.2019/9)**

The Board considered an update report from the Barnsley Health Protection Board setting out its activity over the last year as a means of providing reassurance that the health of the residents of Barnsley was being protected in a pro-active and effective way.

The Board considered in particular areas of success in relation to infection prevention and control and TB. It also noted those areas where further action was required, most notably flu vaccination for over 65s and acknowledged at risk groups and HIV. The Health and Wellbeing Board welcomed the HPB's continued programme of work and receipt of the minutes of their meetings.

**RESOLVED** that the work of the Health Protection Board over the last year be noted and those areas requiring further action and the interventions recommended be supported.

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Chair

<b>MEETING:</b>	Overview and Scrutiny Committee
<b>DATE:</b>	Tuesday, 4 June 2019
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 1 - Barnsley Town Hall

## MINUTES

### Present

Councillors Ennis OBE (Chair), Clarke, Felton, Fielding, Gollick, Green, Hayward, W. Johnson, Leech, Lodge, Lofts, Mitchell, Noble, Phillips, Sumner, Tattersall, Williams, Wilson and Wright.

### 1 Apologies for Absence - Parent Governor Representatives

No apologies for absence were received in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

### 2 Declarations of Pecuniary and Non-Pecuniary Interest

Councillor W. Johnson declared a non-pecuniary interest in item 5 on the agenda as he is a former market trader.

### 3 Minutes of the Previous Meeting

The minutes of the meeting held on 30<sup>th</sup> April were approved as a true and accurate record.

### 4 Exclusion of the Public and Press (due to commercial sensitivity)

**RESOLVED** that the public and press be excluded from the meeting during the consideration of the following item because of the likely disclosure of exempt information as defined by Paragraph 1 of Schedule 12A of the Local Government Act 1972 (as amended).

### 5 Barnsley Town Centre Redevelopment

The following witnesses were welcomed to the meeting:

Andrew Frosdick, Executive Director, Core Services  
David Shepherd, Service Director, Economic Regeneration, Place  
Andrew Osborn, Regeneration Projects Group Leader, Place  
Steve Loach, Head of Finance, Core Services  
Cllr Tim Cheetham, Cabinet Member Place (Regeneration & Culture)  
Nick Jones, Director of Project Management, Turner & Townsend  
Chris Stone, Associate Director of Cost Management, Turner & Townsend  
Paul Sargent, Chief Executive, Queensberry

The Service Director updated the Committee regarding progress of the Glassworks scheme since the last report in November 2018. It was highlighted that one key aspect of the redevelopment has been to keep the Town Centre going through the period of significant change. People in Barnsley are at the heart of the redevelopment and deserve a town centre to be proud of. The level of disruption has been minimised wherever possible, but there has been some unavoidable impact. It was also pointed out that there has already been a significant increase in footfall, which it is hoped can be maintained over time.

Phase 1 of the project is nearing completion, including the opening of the new Library at the Lightbox planned for early July 2019. It is expected that Phase 2 will be completed in 2021, delivering a range of shops, restaurants and leisure facilities. This is on track in terms of leasing but it must be acknowledged that this is a very difficult period for the High Street, particularly around retail and leisure, as reported in the national media. There are increased requirements from potential lessees coupled with ensuring that existing businesses are taken care of. This also applies to businesses in town centres across the whole of the Borough, which are also being effectively supported. Robust governance arrangements and audit processes are in place to effectively manage commercial risk.

In the ensuing discussion, and in response to detailed questioning and challenge, the following matters were highlighted:

The Medium Term Financial Strategy (MTFS) recognised that the outcome of Brexit may have a major impact on this and other projects, thus provision has been made within the strategy to provide comfort going forward – for example, using local suppliers wherever possible.

There has been increased footfall from other areas such as Wakefield, Sheffield etc. There will likely be an increased footfall on match days due to Barnsley FC's recent promotion, but work is ongoing with the football club around safe travel/walking arrangements which will include the Market Gate Bridge.

The scheme will act as a catalyst for wider private sector investment in the town centre and borough, including a mix of 544 new housing units across various sites. There is evidence that there is an appetite for this as demonstrated by the Churchfield retirement development and the high quality private rented scheme at Gateway.

The market development is progressing well, with a number of existing traders brought along. Some are not happy about 6 day working and there are a number of vacancies. Members were concerned that Thursday trading is poor but were reassured that this may be mitigated by the introduction of new traders/retailers/leisure/food and drink and also the opening of the Lightbox.

Arrangements, flexibility and incentives will be continually reviewed to ensure progress continues, with open, honest and challenging discussions with both new and existing traders. It was pointed out that rents for market traders have been subsidised for many years but have now moved to a commercial rent basis. Pride of place has been given to market traders as the location of the market is crucial to success, as evidenced in neighbouring authorities.

The developers have experience of delivering similar schemes elsewhere, using flexible building and design solutions, such as the one in Guildford. This was initially retail led and then progressed on to food and beverages. Similar challenges existed around costs, existing retailers and attracting new businesses. Capital incentives and rent subsidies became part and parcel of any standard commercial leasing deal and were individually negotiated to secure a successful outcome.

Transport links and car parking arrangements will be improved as part of the scheme, including active travel. Significant transportation funding has been applied for through Sheffield City Region (SCR), including arrangements to connect to Doncaster and Rotherham, incorporating the Market Gate Bridge. Work around bus services with the South Yorkshire Passenger Transport Executive (SYPTTE) and Stagecoach is ongoing. The carbon footprint is taken into account, not just around travel but also when obtaining goods and services. Electric charging points are to be part of the scheme. Park and Ride has been considered a number of times but at the present time bus operators are unwilling to do this.

Despite the difficult situation around retail at the moment, the lettings strategy is on track to deliver 95% at the end of the term as there are 3 years left to secure lettings.

Public safety and engendering a sense of safety and security is paramount, with a new suite of CCTV cameras, co-location of South Yorkshire Police (SYP) in the management suite and a wider town centre team. This will include enforcement officers in the same uniform so they are readily identifiable. Although there will still be a 'wet' offer, there will be a more family orientated 'feel' to the night time economy so that residents are not afraid to come into town centre throughout the day and into the evening.

**RESOLVED** that:

- (i) Members note the update and
- (ii) Witnesses be thanked for their attendance and contribution.

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<b>MEETING:</b>	Overview and Scrutiny Committee - People Achieving their Potential Workstream
<b>DATE:</b>	Tuesday, 18 June 2019
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 11 - Barnsley Town Hall

## MINUTES

### Present

Councillors Ennis OBE (Chair), Carr, Felton, Frost, Gollick, Daniel Griffin, Higginbottom, W. Johnson, Lodge, Makinson, Mitchell, Newing, Smith, Tattersall and Williams.

### 6 Apologies for Absence - Parent Governor Representatives

Apologies for absence were received from Ms K. Morritt in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

### 7 Declarations of Pecuniary and Non-Pecuniary Interest

Cllr Newing declared a non-pecuniary interest in Minute No. 9 as she is employed by CAMHS.

### 8 Minutes of the Previous Meeting

The minutes of the meeting held on 4<sup>th</sup> June 2019 were approved as a true and accurate record.

### 9 Barnsley Carers' Strategy 2017-20

The following witnesses were welcomed to the meeting:

- Wendy Lowder, Executive Director – Communities, BMBC
- Jayne Hellowell, Head of Commissioning – Healthier Communities, BMBC
- Jo Ekin, Commissioning Manager – Healthier Communities, BMBC
- Steph Johansen, Regional Head of Operations for Barnsley Carers' Service, Making Space
- Julia Goddard, Carer Support Worker, Making Space
- Barnsley Carer Representative
- Sarah Sinclair, Interim Head of Service Commissioning, Governance and Partnerships, People Directorate, BMBC
- Kate Hensby, Manager for Young Carers' Service, Barnardo's
- Lennie Sahota, Service Director, Adult Social Care and Health

The Executive Director introduced this item, informing the Overview and Scrutiny Committee of the progress of the Carers' Strategy 2017-2020 and Action Plan, also highlighting that the report also includes details and progress of the local commissioning and social care responses to supporting unpaid carers in Barnsley.

The Head of Commissioning then went on to explain that lots of partnership work has been done and that Barnsley now has an integrated carers' service for adults plus a young carers' service, which is a statutory service delivered through Barnardo's. The issue of carers now has a much higher profile, a rearranged governance structure and investment from the Better Care Fund to fund the service. The service is currently being evaluated as there is a desire to continue funding the service as it provides invaluable support to carers.

The Manager for the Young Carers' Service (Barnardo's) gave a brief outline of the services they deliver; a young carer's case study and reported developments and achievements for the benefit of Members.

In the ensuing discussion, and in response to detailed questioning and challenge, the following matters were highlighted:

Barnsley Carers' Service operates under a hub and spoke model, with the central hub based at Priory Campus with information, advice and support delivered at a number of community venues, including Family Centres and GP surgeries, with plans to expand further in the near future, possibly aligned to Area Councils. The contract is not a year old yet and there is still work to be done in terms of raising the profile of the service. Some GP surgeries host carer clinics and there is an aim (working in partnership with Barnsley Clinical Commissioning Group (CCG) colleagues) to have a carer presence in every GP surgery, with a facility to produce 'information prescriptions' about the carers' service which can be printed off and given to patients.

In Barnsley 108 young carers accessed the carers' service provided by Barnardo's, but the number of young carers may be significantly more as many are 'hidden' carers. Referrals from adult services are low. There are many reasons why this is the case, including fears around Social Services' involvement, the perceived stigma of parents whose children care for them and the way adult services are currently set up. This is one of the reasons why a 3<sup>rd</sup> sector provider delivers the service as it is viewed as being separate from statutory services. Referrals tend to come in following a family crisis, such as concerns around school attendance, and time and effort is then taken to deal with individual families, capacity building around the family and signposting to other services where necessary. It was acknowledged that there is a need to improve referral rates and ensure that the needs of the most vulnerable children, young people and families are met whilst working with other services such as Substance Misuse, Mental Health etc.

A Member enquired about respite for young carers at crucial times such as when taking GCSEs. It was explained that respite is not provided, but rather young people are supported to do appropriate levels of care. This could mean increasing one-to-one support either at home or in school; involving other agencies to reduce levels of caring; offering support via mobile phone and text messages (for example, prompts to get ready for school) and organising activities. Young carers are never expected to take on a caring role which would impact on their education. All young people are made aware of the different organisations which are there to help them, such as Childline, Mindspace, I Know I Can (IKIC) and Chilypep and can be contacted via mobile phone apps and social media.



Barnsley has a larger percentage of young carers than other Local Authorities. This has been the case for many years, but nowadays there are integrated structures to support them and lots of awareness raising is done in schools. There is a current campaign to raise awareness by giving a credit card size information card to every child in schools to remove discrimination and raise awareness. 400 children and young people in Horizon were each given a card with contact details and this initiative was shortlisted for a Northern Housing Award. Teachers are also more aware of what to look out for. The youngest referral to date for a young carer has been for a 4 year old. The exact number of young carers is difficult to establish, and many come through when the family is known to Adult Services such as Substance Misuse and Mental Health. Young carers who are supported report a positive impact on their mental wellbeing and emotional resilience.

There is a need to remove the stigma of being a carer and to raise awareness of the support available. A number of mechanisms are used, including leaflets, newspaper articles, social media and work with other organisations, pulling all services together and removing duplication to make the journey simpler and stress free.

Julia Goddard (Making Space) gave an overview of services to support carers, explaining that these depend very much on the individual and their needs, starting with a 1:1 meeting with a support worker which then leads on to other things such as help with finances, housing, wellbeing, psychological therapies, debt management, benefits and carers assessment. Making Space try to meet any needs that are brought up in the conversation and the Support Workers are almost walking directories. They also intend to recruit Black and Minority Ethnic (BME) workers in areas where there is a need to support specific communities.

It was highlighted that it is only possible to claim Carers Allowance until the age of 65. This is a problem in Barnsley, as many carers who are in their 70s and 80s care for family members, which has an associated financial impact (unless they have private pensions) and could adversely affect their quality of life.

The Barnsley Carer Representative spoke about the positive impact Making Space had on her life as a carer, highlighting the benefits of services to support carers when they don't know who to approach for help and may be isolated in terms of a family and friends support network.

It was felt that there was a gap in provision for ex-service personnel and their carers who may be suffering from Post Traumatic Stress Disorder (PTSD) and other conditions relating to their armed forces service. It was reported that the Armed Forces Champion is Cllr Joe Hayward and the Armed Forces Lead Officer is Jayne Hellowell, who is leading on bringing forward Barnsley's Armed Forces Plan to address this. A link to both Barnardos and Making Space will be included within the plan which is currently being developed.

When social care assessments are undertaken the views and wishes of the carer are always taken into account. If carer needs are identified early support can be provided in a timely manner, including signposting to other avenues of support. Work is underway with communities to identify the best way to offer support and to identify

'hidden' carers, as early identification could prevent a crisis situation later, bringing the hospital and other organisations on board to raise the profile of carers, as many do not recognise that they are 'carers'.

It was felt that Councillors had a valuable role to play in spreading the message and raising the profile of carers within their communities. Councillors were happy to be involved and offered to distribute information leaflets etc., within their community and at community events such as galas.

**RESOLVED** that:

- (i) A letter will be sent to MPs requesting the Carer's Allowance should not be stopped at pensionable age
- (ii) Contact information regarding the Adult Carers' Service (Making Space) and Young People's Carers' Service (Barnardo's) will be circulated to Elected Members
- (iii) Carers' services should be linked to the Armed Forces Covenant Group and included within the Armed Forces Plan, and
- (iv) Witnesses be thanked for their attendance and contribution.

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Chair

<b>MEETING:</b>	Dearne Area Council
<b>DATE:</b>	Monday, 13 May 2019
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Meeting Room, Goldthorpe Library

## MINUTES

**Present** Councillors Noble Gardiner (Chair), Gollick, C. Johnson and Phillips.

### 47 Election of a Chair

As Councillor Noble was due to be late for the meeting, a Chair for the meeting was duly appointed.

**RESOLVED** that Councillor Gardiner act as Chair for the meeting.

### 48 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

### 49 Minutes of the Previous Meeting of Dearne Area Council held on 25th March, 2019 (Dac.13.05.2019/2)

The meeting received the minutes from the previous meeting of Dearne Area Council.

**RESOLVED** that the minutes of the Dearne Area Council meeting held on 25<sup>th</sup> March, 2019 be approved as a true and correct record.

### 50 Performance Report (Dac.13.05.2019/3)

The Area Council Manager introduced the item, referring to the report circulated, which covered the period January to March, 2019. Members heard how performance was generally good; however there were a small number of outstanding issues.

With regards to the contract held by Twiggs Grounds Maintenance, it was noted that the target for community groups supported had not been met. However, Members heard how this was not an area of concern as many established groups did now not need support following previous assistance. In addition targets had been exceeded in every other area of the contract.

549 volunteers had been engaged by Twiggs over the year against a target of 180. A number of local businesses had been engaged to help maintain the area around their premises and 43 litter picks had been undertaken, leading to 153 bags of rubbish being collected.

Members also noted that the number of referrals to B:Friend was still rather low, and some received were inappropriate. However, it was noted that the social groups were thriving, and more were in the process of being established.

Within quarter 4, there had been 14 requests for service, and 10 pairings had been brokered. Volunteers had given 384 hours, with six new volunteers engaged and 28 enquiries from potential volunteers. Members discussed how the team worked in partnership with a variety of partners and council departments.

It was recognised that the contract with Kingdom Security had come to an end on 31<sup>st</sup> March, 2019. The number of patrolling hours was delivered as per the contract, but there had been a significant drop in Fixed Penalty Notices issued, and therefore further discussion was taking place around evidencing the patrolling hours.

The meeting heard that the outgoing Housing and Migration Officer had started a new post in March, and a recruitment exercise was underway to fill this post. It was acknowledged that this post was often filled on secondment as it was a short term service level agreement, it was suggested that this arrangement may wish to be reviewed in the future.

Within the quarter the Housing and Migration Officer had exceeded all targets, working proactively to deal with issues such as housing disrepair, waste on premises and fly tipping. 21 cases of fly tipping had been referred to the relevant Council department, and a significant number of contaminated bins had been dealt with.

With reference to those projects funded through the Dearne Development Fund, eight projects received funding in 2018/19 and the progress of these was discussed.

Members noted that CAB had been extremely busy with 128 clients seen in the previous two quarters. Between January to March DIAL had delivered 24 sessions to 91 residents, and often the service had been oversubscribed. Members noted the case study within the report and the impact of the service on the lives of those living in the Dearne.

Goldthorpe Development Group continued to have high numbers attending their social groups, with 239 attendances over the quarter and a high number of volunteers assisting at each event. The choir from Dearne Astrea Academy had attended one of the sessions, and both residents and students had enjoyed this.

With regards to Reds In The Community Members heard that 12 sessions had been delivered, with nine remaining. It was noted that there were a number of females attending, which was commended.

TADS had worked with 8 young people from primary schools in the area and 4 from the secondary school. Whilst it was recognised that numbers quite low, it was recognised that this was due to the in depth work undertaken with many of the young people.

Members heard how the project delivered by DECV had worked with 58 individuals, and recently there had been a surge in people with those requiring support with their housing and paying their council tax online. Many of those engaged were long term unemployed with health needs, and were suffering financial hardship. Often these people were in their 50s/60s and no longer feel they have anything to offer the job market. Support was given to each individual on a one-to-one basis.

**RESOLVED** that the report be noted.

## **51 Humankind (Dac.13.05.2019/4)**

Sam Higgins from Humankind was welcomed to the meeting. Members were made aware that from the statistics relating to those engaged across Barnsley, around a third of the 293 caseload was from the Dearne area. However, it was recognised that some residents used town centre services.

Following some restructuring, additional recovery navigator posts had been created which would provide additional capacity in the area for one-to-one key working. Four clinics were also run, alongside a number of support groups. Members noted the success of the group run to assist people to prepare for Christmas, noting this was a difficult time for many, often with additional pressures.

The meeting heard of the recent CQC inspection, which had been positive and a good rating was received. Only a small minor number of areas of improvement had been suggested.

Members heard of the work to increase the uptake of those accessing treatment for Hepatitis C and noted the significant success of this due to the synchronisation of appointments.

Those present heard that COPD had recently emerged as a priority, with training planned to raise awareness in the hope that this would be built into care plans. Members were reminded of the integrated care work being undertaken in the area, and that COPD had been highlighted as a priority.

It was noted that last year there were 225 new treatment starts from the Dearne area with 212 exits. It was noted that exits were not always successful, but the success rate was over 50%.

Members noted that Humankind had been successful in gaining a contract to deliver support for those with low level mental health. This was felt positive, as often issues with mental health and substance misuse were linked.

**RESOLVED** that the report be noted and thanks be given for attendance, and the positive work undertaken by Humankind in the area.

## **52 Dearne Area Council Financial Update (Dac.13.05.2019/5)**

The Area Council Manager introduced the item, noting that with finance carried forward from 2017/18 led to a starting balance of £208,467.96 for the Area Council for the year 2018/19.

It was noted that the Area Council had funded an Environmental Enforcement Service, Private Sector Housing Officer Post, an Environment, Education and Volunteering Service, and had also allocated £65,000 to the Dearne Development Fund. Members had also chosen to allocate £4,000 match funding to fund a Social Isolation Project. When income from Fixed Penalty Notices was taken into account, this amounted to £15,770.20 to be carried forward into 2019/20.

From an opening balance of £215,770.20, Members noted that £212,597.76 had already been allocated, leaving £3,172.44 to allocate on Dearne Area Priorities. Members noted that this could slightly increase due to potential underspends on the Community Newsletter and Housing and Migration Officer post.

The attention of Members was drawn to the Dearne Development Fund. From the finance allocated £9,572.10 had been carried forward to the 2019/20 financial year. In addition, £19,018.78 had been received from healthier communities, which led to an opening balance for 2019/20 of £88,590.88.

In the 2019/20 financial year a single project, TADS, had been approved and therefore £73,646.15 remained within the budget.

Members commented on the hard work of the team in ensuring a wide range of delivery to respond to the priorities of the area, and the value for money of the Dearne Development Fund was stressed.

**RESOLVED** that the report be noted.

### **53 Community Newsletter (Dac.13.05.2019/6)**

Members were reminded of discussions on the subject, including the dissatisfaction with the previous supplier. At the previous meeting Members had requested that the Area Council Manager consider costs for the production of a community newsletter in house, and the subsequent distribution. In addition the views of the community were also asked to be sought.

A smart survey had been undertaken, to which 41 people replied. 20 of these had responded that they had not received the previous edition, an issue which the Area Team was aware of. Of those that had received the previous edition feedback was positive, with suggestions made that there ought to be more information regarding the services in the Area, including their location.

The Area Council Manager made Members aware that the production of a 12 page newsletter, without advertisements, would cost £1,542 to produce and £638 to deliver using a local company. It was noted that the latter could be reduced if it was able to be combined with another delivery.

It was noted that just over £3,000 had been allocated to this previously and the proposal would cost £2,180 altogether.

It was noted that funds allocated would only enable the production of one, rather than two, issues for the year, but the corresponding reduction of workload for the staff putting the publication together was also acknowledged.

Members discussed the timing of the production and distribution and it was suggested that the newsletter be finalised in late spring/early summer, but feature information on events into the distant future, where possible.

**RESOLVED:-** That finance previously allocated for the external production and distribution of a community newsletter be used for a production in-house and the associated local distribution.

**54 Notes from the Dearne Approach Steering Group held on 18th March, 2019  
(Dac.13.05.2019/7)**

Members considered the notes from the meeting held on 18<sup>th</sup> March, 2019.

**RESOLVED** that the notes from the Dearne Approach Steering Group be received.

**55 Notes from the Dearne Ward Alliance held on 7th March, 2019  
(Dac.13.05.2019/8)**

The meeting received the notes from the Dearne Ward Alliance, held on 7<sup>th</sup> March, 2019. Attention was drawn to the self-assessment being undertaken and the recent funding of a Sloppy Slippers project in the area to reduce falls and corresponding hospital admissions.

**RESOLVED** that notes be received.

**56 Report on the Use of Ward Alliance Funds (Dac.13.05.2019/9)**

The item was introduced by the Area Council Manager who provided figures for the end of the financial year.

From an opening balance of £9,506.69 Dearne North Ward had funded 19 projects, leaving a balance of £1,784.29 to be carried forward to the 2019/20 financial year.

Dearne South started the year with a balance of £11,021.36 and funded 16 projects, with £3,027.02 to be carried forward and added to the opening balance for 2019/20.

**RESOLVED:** - that the report be received.

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Chair

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<b>MEETING:</b>	North Area Council
<b>DATE:</b>	Monday, 13 May 2019
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 1 - Barnsley Town Hall

## MINUTES

**Present** Councillors Leech (Chair), Cave, Charlesworth, Howard, Lofts, Pickering, Platts, Spence and Tattersall

### 1 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

### 2 Minutes of the North Area Council meeting held on 25th March 2019

The Area Council received the minutes of the previous meeting held on 25<sup>th</sup> March 2019.

**RESOLVED** that the minutes of the North Area Council meeting held on 25<sup>th</sup> March 2019 be approved as a true and correct record.

### 3 Community Outreach - David Andy (CAB)

David Andy (CAB) was welcomed to the meeting to provide an update regarding the Community Outreach Project. The service is jointly delivered by Citizens Advice (CAB) and DIAL, providing generalist and specialist benefit outreach advice to people in the North Area Council wards from several locations. Two case studies were also presented, illustrating how clients had been helped to sort out benefits and debts which had been detrimentally affecting their health and wellbeing.

Key points from the presentation included:

- Since 1<sup>st</sup> October 2018 the project has made a total of 759 client contacts.
- To date, the project has helped clients to claim £1,241,208 of additional welfare benefits and has helped clients manage £43,588 of debt.
- The top 5 enquiries relate to Benefits and Tax Credits, Universal Credit, debt, relationship and family and housing.
- 73% of clients report a long term health condition or a disability. 38% of CAB clients own their own property, 48% live in rented, 13% prefer not to say and 1% are homeless. 19% are employed, 35% are on sickness benefit and 23% are unemployed.
- Every £1 spent on delivering the project generates £42 of benefits for clients, which is an excellent rate of return.
- Since Sept 2015, 4736 clients have been contacted, obtaining in excess of £7.3m of benefits and helping clients manage just short of £1m of debt.

**RESOLVED** that:

- (i) David Andy be thanked for his attendance and contribution, and
- (ii) Members note the update.

#### **4 Commissioning, Project Development and Finance Update**

The Area Council Manager introduced this item and provided Members with an updated financial position and forecast for expenditure, based on the projects that have been proposed, together with an outline of annual commitments and the current financial position.

It was highlighted that at the last meeting the Anti-Poverty Community Outreach Project and Clean and Green service were extended. In March 2020 the Area Council will need to agree if they wish to continue to fund this type of service provision and advertise the tender opportunity.

The Housing Migration Officer is on a fixed term contract which has been extended until Jan 2020, when a decision will need to be taken about future provision. One of the Youth Participation Worker posts is currently vacant and is in the process of being readvertised. Members expressed their thanks to Zoe Wardle, Youth Participation Worker, for the fantastic job she is doing across the Wards of the North Area Council.

The production of the North Area community magazine is currently being reviewed but it is unlikely that a Summer 2019 edition will be produced.

The Area Council Manager explained for the benefit of new members that an enforcement project had generated £112,294 in FPN income since 2014 but had since ceased as the expected behaviour change had not materialised.

**RESOLVED** that:

- (i) Zoe Wardle be thanked for the work she has been doing in her role as Youth Participation Worker;
- (ii) The North Area Council note the existing budget position and forecast for funding commitments together with the current financial position.

#### **5 Performance Management Report - Commissioned Projects & Grant Summary**

The Area Council Manager introduced this item, providing Members with a comprehensive North Area Council Performance report for the period January – March 2019 (2018/19 Quarter 4) together with a number of case studies as supporting evidence, including Twiggs Grounds Maintenance; CAB and DIAL; Housing Migration and Youth Participation Officers, YMCA Youthwork; DIAL hOurbank and Social Isolation; Ad Astra Barnsley CiC; Woolley Miners Welfare Tractor Project and RVS – Looking Out for Older People. Members shared their views on their experience of various projects in their wards, although there was not universal agreement in respect of some of the projects highlighted.

**RESOLVED** that:

- (i) Members note the Performance
- (ii) RVS be invited to attend a future Area Council meeting to update Members on their Looking Out for Older People project.

## **6 Outcome of Health and Wellbeing Workshop**

The Area Council Manager apprised Members of the discussions that took place at a recent workshop to explore the opportunity for a North Area Council funded Health and Wellbeing project.

It was explained that two workshops had taken place to identify a young people based programme. A number of themes emerged but it was not possible to prioritise one theme over another. The workshops agreed that as this is a large and complex area of work, significant mapping would be required to invest responsibly in this priority area

A discussion took place regarding a number of issues which had emerged, including:

- The need to ensure that TIAG services are not duplicated;
- Behaviour change takes time and will not happen overnight
- An acknowledgement that although St Helens ward has the highest levels of need, there are pockets of needs in other areas.
- As this is a very broad scope, more work is needed to identify a narrower area – hence the need for a mapping exercise involving young people.

**RESOLVED** that:

- (i) Members note the update, and
- (ii) Agree a working budget of £4,850 to enable the consultation and mapping exercise and development work with young people to take place to inform future direction and project model.

## **7 Report of the Ward Alliance Fund**

The Area Council Manager updated the North Area Council on the financial position for the Ward Alliance budget for each ward.

**RESOLVED** that each ward in the North Area Council area prioritises the efficient expenditure of the Ward Alliance Funds 2019/20 in line with the guidance on spend.

## **8 Notes from the Area's Ward Alliances**

The meeting received the notes from the Darton East Ward Alliance held on 12<sup>th</sup> March and 9<sup>th</sup> April 2019; Darton West Ward Alliance held on 11<sup>th</sup> February and 11<sup>th</sup> March 2019; Old Town Ward Alliance held on 27<sup>th</sup> March 2019; and St Helen's Ward Alliance held on 14<sup>th</sup> March 2019.

*Darton East*

It was reported that the Tour de Yorkshire was a great success, with kilometres of bunting and painted bikes throughout the area. The actual length of the bunting produced in total is being collated. Barnsley's efforts were even commended by Mark Cavendish on Twitter. The artwork also looked superb and local businesses were involved in the celebrations. There is lots of work ongoing in the ward, including hanging baskets, and consideration is being given to exploring the option for local businesses to fund the Christmas lights this year. The Community Garden has not started yet, which is disappointing.

#### *Darton West*

Cllr Alice Cave thanked Cllr Howard for sewing the bunting for the Tour de Yorkshire celebrations. It was reported that nothing can be done regarding the footpath at the bottom of Barugh Lane. A meeting has taken place with Jo Birch regarding the play equipment at Kexborough recreation ground and a quote for the works is awaited

#### *Old Town*

Cllr Lofts reported that a number of projects have been approved for funding recently, including £758.45 for Pogmoor Residents' Association's 'Bomber Bid'; £1090 for Emmanuel Holiday Hunger project on the proviso that outreach work is done; £1213 towards the borough-wide bid by the Majestic Academy of Music and Arts; £818 for the Pogmoor Residents Association for continuation of the Afternoon Club and £2516 for information boards at the Fleets.

#### *St Helen's*

Cllr Tattersall reported that the self assessment survey had been completed and results will be brought to a future meeting. The new gazebos have been purchased and offered to community groups. Athersley Crafty Crafters took part in bunting production despite the Tour de Yorkshire not passing through the area. Cllr Leech collected the flag in his role as Cycling Champion and delivered it to the Town Hall. Funding bids are coming in for a variety of projects, including CCTV cameras, purchase of contactless card sleeves and tables for the church hall. The Mamma Mia Dance Group applied for a donation to put a production on, which has been approved, along with the Spring clean budget. The Gala is planned for July.

#### **RESOLVED** that

- (i) the North Area team be thanked for their hard work on the Tour de Yorkshire, and
- (ii) the notes of the respective Ward Alliances be noted.

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Chair

# Item 28



<b>MEETING:</b>	North East Area Council
<b>DATE:</b>	Thursday, 23 May 2019
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Council Chamber - Barnsley Town Hall

## MINUTES

**Present** Councillors Hayward (Chair), Cheetham, Cherryholme, Felton, S. Green, Higginbottom, Houghton CBE and McCarthy

### 1 **Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interests.

### 2 **Minutes of the Previous Meeting of North East Area Council held on 4th April 2019**

The meeting considered the minutes from the previous meeting of the North East Area Council held on 4<sup>th</sup> April 2019.

**RESOLVED** that the minutes of the North East Area Council held on 4<sup>th</sup> April 2019 be approved as a true and correct record.

### 3 **Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair**

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances held throughout March. The following updates were noted:-

*Cudworth* – Councillor Hayward highlighted the success of the ‘Our Town, Our Roots’ project. The Academic Achievement Awards are to be held on 11<sup>th</sup> June at the Town Hall. Nominations are being sought for the Pride of Cudworth awards, which pay tribute to the people of Cudworth who have achieved great things at national or international level across a range of categories and which will be celebrated through lamp post banners being erected on Cudworth High Street. The ‘Lest We Forget’ memorial bench will be dedicated on Saturday 15<sup>th</sup> June at the Peace Garden in Cudworth Park. Judging for Yorkshire in Bloom will take place on 17<sup>th</sup> July – 32 hanging baskets have been approved for funding and volunteers will be planting up tubs to put outside shops. Exodus are to provide three sessions of inflatables and games as part of the summer holiday activities.

*Monk Bretton* – The Review has been completed and priorities for 2019/20 have been agreed. Monk Bretton Priory’s Medieval May-Hem event takes place on 25<sup>th</sup> May. 40 hanging baskets have been approved for funding. A planting session will take place at the War Memorial on 24<sup>th</sup> May in preparation for ‘In Bloom’. The BIADS Dementia café is doing well and is well attended. Positive feedback has been received on the Achievement Awards, which demonstrates the importance of

engaging children and their families. A new Mother and Toddler group as started at St Pauls Church, supported by volunteers.

*North East* – Cllr Higginbottom reported that the Reading Room Project at Great Houghton is working well, helping to combat social isolation. The Defgibrillator will be installed outside Shafton Working Men’s Club shortly. Monthly volunteer litter picks have been set up in Grimethorpe. Yorkshire in Bloom judging will take place at the Grimethorpe War and Mining Memorial and Grimethorpe Community Farm on 11<sup>th</sup> July. The Summer Holiday programme is being put together in conjunction with Reds in the Community for 10-19 year olds.

*Royston* – Cllr Cheetham also commented on the success of the Tour de Yorkshire. There was a massive turnout and a really good day all round. A number of projects have been supported with funding including the Royston Greenfingers Club, Yorkshire Dance Fusions (based in Royston) and DIAL, which continues to be extremely successful. Planning is underway for Yorkshire in Bloom and the Gala, which is to be held on 6<sup>th</sup> July and will be opened by the Mayor with Worsborough Brass Band also in attendance. Planting in Royston Park is going very well, with 3 junior schools attending, supported by NEET young people and volunteers.

**RESOLVED** that the notes from the Ward Alliances be received.

#### **4 North East Area Council Project Performance Report - update on the delivery of commissioned projects**

The Area Council Manager introduced this item, drawing Members’ attention to the performance of a number of projects, including the work of the Private Sector Housing Management Officer for Quarter 3 (January to March 2019). A number of case studies were presented which ‘told the story’ of the work being done, including an Employer Supported Volunteer Day which took place at Grimethorpe Community Farm, with 5 BMBC Officers volunteering for the day and being involved in a number of activities. A video was also shown at the meeting which depicted local residents taking part in a ‘chairobics’ session at the Spring Health Fayre in Cudworth. Feedback from the District Enforcement Project was also provided and the Area Manager explained about this commission for the benefit of new Members.

**RESOLVED** that the report be noted.

#### **5 NEAC Financial Position and Procurement Update**

The Area Council Manager reported on the current position with regard to the commissioning budget financial analysis for the period 2014/15 to 2019/20, highlighting that the budget is fully committed.

**RESOLVED** that the report be noted.

#### **6 Report on the Use of Area Council Budgets and Ward Alliance Funds**

The North East Area Council Manager updated members regarding the North East Area Council Budget, Devolved Ward Budget and Ward Alliance Funds. It was highlighted that a number of applications have been received by Ward Alliances from organisations who have submitted identical applications to all 21 wards. A meeting

with officers is to be arranged, as there is a need to ensure applications are relevant to the wards in question and contribute to the promotion of social action, volunteering and community involvement at a local level, as outlined in the Ward Alliance Fund guidance.

**RESOLVED** that

- (i) the report be noted, and
- (ii) each Ward continues to prioritise the efficient expenditure of the Ward Alliance funds in line with spending guidelines and Ward priorities.

## **7 Social Isolation and Dementia Update Report**

The Area Council Manager updated the North East Area Council with regard to the Social Isolation and Dementia Initiative, reporting that applications have been invited from organisations to deliver a pilot initiative to support isolated and vulnerable older people within the North East Area Council communities, covering the Cudworth, Monk Bretton, North East and Royston Wards. The proposal is to fund a full time Support Worker, potentially for 2 years, at a cost of around £30,000 per annum. Full details of the initiative and how the contract will be monitored were included within the comprehensive report, which also highlighted how social isolation would be addressed and Dementia Friendly Communities empowered, whilst looking at the specific needs for the North East area with population estimates taken from the Office of National Statistics (ONS) 2017 data.

**RESOLVED** that the report be noted.

## **8 Great British Spring Clean Report**

The Area Council Manager updated the North East Area Council with regard to the Great British Spring Clean, highlighting that the initiative, which ran from March to April 2019 was supported by a significant number of volunteers, involved local schools and made a huge difference to local communities. Thanks were expressed to all those involved.

**RESOLVED** that the report be noted.

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Chair

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<b>MEETING:</b>	Central Area Council
<b>DATE:</b>	Monday, 3 June 2019
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 2 - Barnsley Town Hall

## MINUTES

### Present

Councillors W. Johnson (Chair), P. Birkinshaw, Bowler, Bruff, Carr, Clarke, Fielding, Gillis, Lodge, Williams and Wright

### 1. Declaration of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

### 2. Minutes of the Previous Meeting of Central Area Council held on 11th March, 2019 (Cen.13.05.2019/2)

The meeting received the minutes from the previous meeting of Central Area Council held on 11<sup>th</sup> March, 2019.

**RESOLVED** that the minutes of the Central Area Council held on 11<sup>th</sup> March, 2019 be approved as a true and correct record.

### 3. Performance Management Report Q4 (Cen.03.06.2019/3)

The Area Council Manager introduced the report which covered the period January to March, 2019. Members noted the time lag between the end of the quarter and the meeting to consider performance.

Members noted the overview of services and how they contributed to the delivery against the priorities of the Area Council. Also noted were the cumulative achievements from April 2017 to 31<sup>st</sup> March, 2019.

Part B of the report provided a narrative impact for each of the commissioned services. For the contract with Royal Voluntary Service (RVS) it was noted that there were a number of areas rated as red and amber. Performance in some areas was below target, and in others was above. Members heard of a change of staff managing the contract, and anomalies in reporting that were in the process of being resolved. It was noted that the report contained case studies of the campaigns and activities undertaken by RVS and the advice and support provided within the quarter.

With regards to the contract delivered by YMCA to increase the emotional resilience and wellbeing of young people, Members noted that the service had completed their second year of delivery. All targets had been met or exceeded. Within the quarter 124 sessions had been held, with 44 new participants attending. It was noted that whilst the number of new participants was relatively low, the service aimed to work with young people over a longer period of time. Within the quarter there had been 1,500 attendances and Members noted that half term activities had been arranged in addition to regular weekly sessions.

Members questioned the male/female split, noting that more females participated. It was acknowledged that YMCA was aware of this issue and striving to attract more males. However, it was noted that the venues were less suited to the activities which boys and young men liked to participate in, which were often outside. Members noted the high numbers of those engaged with disabilities and heard of the range of health needs of a significant number of others taking part.

Those present heard of the increases in emotional resilience and wellbeing reported by participants, and the differences in results seen between those attending afterschool clubs and youth clubs, with those attending the latter reporting greater levels of improvement on average.

Members discussed the contribution of young people involved with the YMCA to the Central Area Council awards event, and thanks were given for their efforts.

An update was provided in relation to the final quarter of the contract with Kingdom Security to provide Environmental Enforcement. Since April, 2017 1,225 Fixed Penalty Notices had been issued, with 14 being issued for littering in the previous quarter and 15 for dog fouling. Members considered the variation between Wards in the numbers of Fixed Penalty Notices issued. Members were assured that patrolling had been equally distributed between the Wards.

Members noted that patrolling was led by intelligence and this would continue to be the case going forward when the contract for Environmental Enforcement is delivered by District Enforcement. Therefore Members were encouraged to continue to supply intelligence, and encourage residents to do the same.

Those present discussed the use of payment plans for those in financial hardship and litter picking in lieu of paying the notice for young people over 12. Members also discussed the need to keep publicising the number of notices issued to act as a deterrent.

The meeting went on to consider the performance of Twiggs Grounds Maintenance, and their work to improve the environment with the local community. Within the quarter 120 additional pieces of work were undertaken, and 15 social action projects led. 23 new volunteers had also been engaged.

Members commented on the support of Twiggs during the Great British Spring Clean, in particular the 551 event which had around 100 volunteers attending. All present praised the work to enhance the area.

Those present discussed changes to the Neighbourhood Service programme, including to grass cutting schedules, and it was agreed that a representative be invited to a future meeting to make Members aware of any changes.

The recently established Service Level Agreements to target household fly tipping and support residents in low cost private rented accommodation were now fully established, though would not formally report performance until June.

Members questioned whether any enforcement had taken place as a result of the Service Level Agreement. It was noted that enforcement was only usually taken as a

last resort, with officers seeking to resolve this before any enforcement action was taken.

It was acknowledged that the start date had been revised for the service delivered by Family Lives; therefore the service would report performance at the next meeting.

**RESOLVED: -**

- (i) That the report be noted.
- (ii) That a representative of Neighbourhood Services be invited to a future meeting of the Area Council in order to make Members aware of any recent changes to the service.

**4. Procurement and Financial Update (Cen.03.06.2019/4)**

The Area Council Manager introduced the report reminding Members of the previous discussions to consider the priorities of the Area Council. Workshops had been to discuss these in more detail and plan for delivery post March 2020.

For the workshops, the Area Council Manager had been in discussions to ascertain current delivery, which would inform discussion about future provision in the area at each workshop. It was noted that the outcome of each workshop would be reported in to the Area Council.

An update was provided in relation to the Peri-natal Home Visiting Service, and, following a Barnsley focused recruitment campaign, two workers were now in post. It was noted that the workers will be home-based but will be using community venues in their delivery. It was acknowledged that, although the service had just launched, 14 volunteers had expressed an interest in assisting the service.

Members noted the positive links to the Community Midwife and 0-19 service for referrals, but Members acknowledged that they could also provide referrals if they were aware of relevant residents.

It was suggested that Family Lives attend a future meeting of the Area Council to provide an overview of the service and its impact.

An update was provided about the contract with District Enforcement providing Environmental Enforcement. A positive contract inception meeting had been held. Members were provided information about the shift patterns of officers, which included working evenings and weekends at times.

Members were provided an update in relation to the Central Area Wellbeing Fund. Following the launch workshop 14 applications had been received, with 11 organisations invited to give a presentation before the grant panel. Members noted that seven organisations were successful, and letters to confirm grant agreements had been distributed.

Members were reminded of the issues with management of the contract with RVS, with performance rated as 'red' and 'amber' in a number of areas. Members noted that in April the contract manager left and following his departure and a full audit of files was undertaken which revealed a number of anomalies in recording and

therefore reporting. The revised figures circulated showed only figures which could be fully evidenced.

Members noted that the number of home visitors was in excess of the target, but the number of new referrals was significantly below target. As a result RVS had agreed to put a raft of measures in place to ensure issues seen were not repeated, and that underperformance was addressed.

In addition, RVS agreed to underwrite costs of delivery from April 2019 to the end of March, 2020. This amounted to a total saving of £100,000.

Members discussed the options available, which included potentially re-evaluating the service and re-contracting. Members were satisfied with the offer from RVS, and believed that the measures put in place would remedy the issues. Also acknowledged was the continuity this would provide to users of the service. Assurances had also been given that the steering group would be revitalised, and Members noted that lessons learned would be taken forward in all future contracts.

The Area Council Manager made Members aware that £41,532 remained for allocation in 2019/20. However, if Members approved the proposal from RVS, this would leave £141,532 to allocate.

**RESOLVED:-**

- (i) That the overview of the current priorities and the scheduled dates for priority workshops be noted;
- (ii) That the overview of all current contracts and service level agreements be noted;
- (iii) That Family Lives be invited to a future meeting of the Area Council to provide an overview of the service and its impact;
- (iv) That the update in relation to the Central Area Well-being Fund be noted;
- (v) That RVS continues to deliver the service to reduced loneliness and isolation in adults and older people, as outlined in the report, from 1<sup>st</sup> June, 2019-31<sup>st</sup> March, 2020 with all costs associated with the delivery underwritten by RVS, in addition to costs from 1<sup>st</sup> April – 31<sup>st</sup> May, 2019 also being underwritten by RVS;
- (vi) That the financial position for 2018/19 and projected expenditure for 2021 to 2023 be noted.

**5. Notes of the Ward Alliances (Cen.03.06.2019/5)**

The meeting received the notes of the meetings of the Central, Dodworth, Kingstone, Stairfoot and Worsbrough Ward Alliances.

**RESOLVED** that the notes of the Ward Alliances be received.

**6. Report on the Use of Ward Alliance Funds (Cen.03.06.2019/6)**

The attention of Members was drawn to the finance carried forward from the 2018/19 financial year.

From the 2019/20 budgets, only Central Ward Alliance had allocated any finance, with £500 being approved at the time of the report being published.

**RESOLVED** that the report be noted.

**7. Appreciation of outgoing Chair**

The Chair gave his appreciation for the efforts of the outgoing Chair Richard Riggs. His work as Chair of the Area Council, and within his ward, were given praise, which was echoed by all present.

**RESOLVED** that the work of the outgoing Chair be praised, and thanks be given for his hard work which contributed to the success of the Area Council.

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Chair

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<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday, 13 June 2019
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## MINUTES

**Present** Councillors Barnard (Chair), Greenhough, Hand-Davis and Kitching

### 47 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

### 48 Minutes of the Penistone Area Council meeting held on 11th April, 2019 (Pac.13.06.2019/2)

The Area Council received the minutes of the previous meeting held on 11<sup>th</sup> April, 2019.

**RESOLVED** that the minutes of the Penistone Area Council meeting held on the 11<sup>th</sup> April, 2019 be approved as a true and correct record.

### 49 Notes from the Penistone Ward Alliance held on 11th April and 23rd May, 2019 (Pac.13.06.2019/3)

The meeting received the notes from the Penistone Ward Alliance held on 11<sup>th</sup> April and 23<sup>rd</sup> May, 2019.

Members discussed the concerns expressed regarding the application for Millhouse Sports Club, and the Chair agreed to ask for an update from Cllr David Griffin.

Those present discussed the great work undertaken by Team Green Moor and their preparations for Britain in Bloom.

The Area Council Manager made Members aware of the first meeting of Age Friendly Penistone, which would be held on 14<sup>th</sup> June, 2019.

**RESOLVED** that the notes from the Penistone Ward Alliance held on 11<sup>th</sup> April and 23<sup>rd</sup> May, 2019 be received.

### 50 Report on the Use of Ward Alliance Funds (Pac.13.06.2019/4)

The Area Council Manager updated Members on the latest position in relation to the Ward Alliance Fund.

£6,015 was carried forward from the previous financial year, therefore £26,015 was available for distribution in 2019/20.

At the time of the report being published, £17,665 remained after approving five applications. Members noted that two grants had subsequently been recommended

for approval and therefore finance remaining would be reduced by approximately £2,000 once processed.

**RESOLVED** that the report be noted.

## **51 Performance Report Q4 (Pac.13.06.2019/5)**

The item was introduced by the Area Council Manager, who reminded Members that the report covered the quarter January to March 2019.

Overall the position was positive, with increases being noted in the number of jobs created, number of people undertaking work experience and number of adults volunteering.

Members noted that the number of young people engaged in volunteering was low, but that this did not take account of the engagement of young people through schools.

The attention of Members was also drawn to the high numbers of residents in receipt of advice and support, and also the number of young people making a positive contribution to their local environment.

A brief update was then provided on each of the contracts held by the Area Council. The service provided by DIAL continued to performance well, with over £9,000 of additional benefits gained following 51 residents in receipt of face-to-face support.

Performance against the contract with Twiggs Grounds Maintenance continued to be positive, with all targets consistently being reached. Members heard of the work to establish a new community group in Ingbirchworth, and work with Tankersley and Pilley environmental group. Those present noted the significant input Penistone groups, supported by Twiggs Grounds Maintenance, had made to Incredible Edible.

With regards to the Social Isolation and Volunteering project, Age UK was engaging volunteers to support and look out for people in their communities, as part of a befrienders/good neighbour campaign. This could involve home visits, or afternoon outings. The project also continued to provide information and advice to service users and manage the community car scheme.

The Community Activities project looked to support more isolated communities, with a focus on improving health outcomes and engaging men. Members heard of the health group established in Pilley, which was hoped could be replicated elsewhere. A 'Men in Sheds' project was in the process of being established, with 8 volunteers and 7 participants expressing an interest.

Members heard of the group established via facebook to share knitting patterns and provide mutual support, with the aim of knitting items for premature babies. It was noted that work continued with U3A to generate more groups.

The third project delivered by Age UK involved establishing a community network, which is now called Supporting Older People in the Penistone Area (SOPPA). The forum, designed to encourage established organisations to work more closely has already met more than once and is looking at different ways to engage more widely.



Members heard how a subgroup of SOPPA was meeting to discuss at how best to take forward the Age Friendly Penistone initiative.

An update was received in relation to the Penistone FM Young Voices project, funded through the Working Together Fund. Positive links had been made with Penistone Grammar School and pupils were taking part in activities as part of curriculum enrichment. It was noted that this offered real work experience and qualifications recognised by industry.

Members received an update on the South Pennine Community Bus service which had been popular, with 50 users per day against a target of 20. It was noted that sponsorship was now being sought and discussions were scheduled to take place with South Yorkshire Passenger Transport Executive. There had been a further application to the Working Together Fund to continue the service, which had been approved. This would only provide 46% of costs as the project looked to become self-financing.

**RESOLVED** that the report be noted.

## **52 Presentation by Twiggs Grounds Maintenance (Pac.13.06.2019/6)**

Wendy Twigg, John Twigg and Adam Price from Twiggs Grounds Maintenance were welcomed to the meeting.

Members noted that the contract was in the second year of operation and that information provided was intended to give an overview of performance over the contract period to date.

An overview of the service was given, which included the types of work undertaken, and the groups and organisations engaged. 260 Twiggs led social action projects had been undertaken, and the team had helped to establish 10 new community groups. The team had worked with schools on 39 occasions and with businesses on 79 occasions.

131 litter picks had been undertaken, with 340 bags of waste collected. 763 volunteers and 168 young volunteers had been engaged, with a contribution of 2,595 volunteer hours.

Members heard about a variety of interventions and assistance delivered through the contract. These included working with residents, community groups and schools on a variety of environmental projects. A variety of examples including litter picking, bench painting, and bulb planting were given.

Members also heard of the impact of the contract on Twiggs employees and apprentices, with them gaining skills and confidence as part of their employment.

A reflection on the contract so far offered an opportunity to consider what needed to be done going forward. It was suggested that groups from throughout the area could be linked more closely, sharing information, knowledge and skills. Work to establish this had already started, but much more could be done.

Members praised the work showing that, with a little support from Twiggs, residents, businesses, schools and community groups could achieve positive results.

**RESOLVED** that thanks be given for the presentation and hard work undertaken by Twiggs Grounds Maintenance to improve the area.

### **53 Procurement and Financial Update (Pac.13.06.2019/7)**

Members were reminded of the previous discussion about the Supporting Isolated and Older People Fund and it was noted that contracts would conclude in early 2020. It was suggested that consideration ought to be given to the needs of the service users and what provision, if any, Members may wish to see following the conclusion of the current contracts.

With regards to the underspend from the 2018/19 financial year, Members noted that this was transferred to the Working Together Fund. Since this was last discussed, South Pennine Community Transport had been funded and £14,596 remained.

Members noted that the Clean, Green and Tidy contract, currently held by Twiggs Grounds Maintenance was due to end in November, 2019. A suggestion was made to apply for a waiver to contract procedure rules in order to extend the contract to the end of the financial year. This would allow further time for evaluating the impact of the contract, and discussing potential changes to any future procurement, should this be agreed as a priority from 2020 onwards.

The current financial position of the Ward Alliance Fund was noted, and it was suggested that this be monitored throughout the year.

It was noted that plans were in place to feature in the August edition of Penistone Living, with space being purchased to highlight the work of the Area Council and Ward Alliance twice a year in the publication.

The Area Council Manager provided an overview of the current financial position of the Area Council and it was noted that if the proposal to extend the Clean, Green and Tidy service was agreed £107,495 would remain within the current financial year.

The Area Council Manager suggested that Members may wish to convene a workshop to discuss current finance available together with the agreed priorities areas, and consider which areas may merit further investment.

#### **RESOLVED:-**

- (i) That the update on procurement activity be noted;
- (ii) The progress of contracts funded through the Supporting Isolated and Older People Fund be noted;
- (iii) That the update on the Working Together Fund be noted;
- (iv) That the update on the Twiggs Clean and Tidy contract be noted, and that the Executive Director Communities be authorised to completed all necessary paperwork in order to support a waiver to contract procedure rules to extend the contract with Twiggs Grounds Maintenance to 31<sup>st</sup> March, 2020 at a cost of £32,670;
- (v) That the current financial position for 2019/20 be noted; and

- (vi) That a workshop be arranged for Members to consider future projects under the current priorities for Penistone Area Council.

**54 Procurement and Financial Update (Pac.13.06.2019/7)**

The Area Council Manager reminded Members of previous discussions on the Area Council priorities which had suggested that further consultation be undertaken to inform priorities from 2020 onwards.

A suggestion was made to undertake consultation over a three month period, utilising summer events to engage the community. It was proposed that this would commence in June, with the ability to complete the consultation online, but with paper copies available for those who did not have internet access.

It was noted that the consultation would be promoted through press releases and on social media, and it was hoped that it would also be distributed through other community networks.

Members discussed the proposal, making minor amendments to the categories and simplifying the form to be completed. It was agreed that the outcome of the exercise be considered by the Area Council in October, and that this, alongside other forms of information and intelligence, be used to inform priorities from March 2020 onwards.

**RESOLVED** that, subject to the amendments discussed, the proposed consultation methodology be approved.

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Chair

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<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 14 June 2019
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Meeting Room, The Hoyland Centre

## MINUTES

**Present** Councillors Daniel Griffin (Chair), Eastwood, Franklin, Frost, Markham, Saunders, Shepherd, Smith, Stowe and Sumner

### 1 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Shepherd both declared a non-pecuniary interest in minute numbers 7 and 8 due to their positions as directors of Forge Community Partnership, who hold the contract for the Tidy Team.

### 2 Minutes of the Meeting of South Area Council held on 12th April, 2019 (Sac.14.06.2019/2)

The meeting considered the minutes of South Area Council held on 12<sup>th</sup> April, 2019.

**RESOLVED** that the minutes of the South Area Council held on 12<sup>th</sup> April, 2019 be approved as a true and correct record.

### 3 Notes of the Ward Alliances (Sac.14.06.2019/3)

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 23<sup>rd</sup> May; Wombwell held on 20<sup>th</sup> May, and Darfield Ward Alliance held on 16<sup>th</sup> May, 2019.

**RESOLVED** that the notes from the Ward Alliances be received.

### 4 District Enforcement - Parking (Sac.14.06.2019/4)

Paul, Jane and Sarah from District Enforcement were welcomed to the meeting.

Members heard how the organisation had been formed in 2018, and currently held 6 contracts in the UK, one of which was to deliver parking enforcement in the South Area. The contract had started on 1<sup>st</sup> April, 2019 and concentrated on Hoyland and Wombwell town centres, with one officer employed 18.5 hours. To date 77 parking tickets had been issued, with the majority being issued in Wombwell.

Members noted the differences in road markings within the area, and that normal double yellow lines in Hoyland had a waiting period of five minutes, and therefore many people would park for less than this. However, the deterrent effect due to the visibility of officers was acknowledged by Members.

Those present discussed the issues with parking in the area, including around many schools, and parking near to pedestrian crossings. It was noted that there had been complaints from residents with regards to the parking in Darfield and it was

suggested that officers from District meet with Members from each Ward to discuss any issues and hotspots within their Ward.

Dog fouling and littering was discussed, and it was noted that District would issue notice for any violation seen, but this would not be the main focus of the contract. Members discussed what provision was available for enforcement from council resources centrally, for parking, dog fouling and for littering. It was agreed that the Area Manager would see clarification on this issue.

Members also noted the work of the Tidy Team, which would have an educational focus to make residents aware of the issues associated with littering and dog fouling.

**RESOLVED:-**

- (i) That thanks be given for the officers for their attendance;
- (ii) That Ward briefings be arranged to discuss parking issues within each Ward with District Enforcement officers;
- (iii) That the Area Council Manager seeks clarity on the enforcement service to be provided by the Council from central resources.

**5 Road Safety (Sac.14.06.2019/5)**

Diane Lee, Head of Public Health, introduced the item making Members aware that road safety was now part of Public Health. Members heard how two road safety officers were employed and provided a range of training to schools which was age specific.

Members heard of the work undertaken in a number of schools in the area, and the details of a number of accidents in the area were also discussed, highlighting the need for increased road safety awareness.

It was agreed to circulate details of the schools in the South Area, and which had engaged with officers. A suggestion was made to map the schools who did not engage with either the service, with other Council departments or Members in order to make concerted efforts to address this issue.

**RESOLVED:-**

- (i) That thanks be given for the presentation;
- (ii) That details of the service available to assist road safety in schools be circulated to Members;
- (iii) That details of which schools were engaged with the service be circulated to Members, in order to promote the service to those which were not.

**6 Report on the Use of Ward Alliance Funds (Sac.14.06.2019/6)**

Members received the report on the use of Ward Alliance Funds

**RESOLVED** that the report be noted.

## **7 Performance Report (Sac.14.06.2019/7)**

The item was introduced by the Area Council Manager, who reminded Members that the current contract providing advice services would finish at the end of June, 2019. From 1<sup>st</sup> July, 2019 a new contract would commence, which would provide a similar service, but with triage strengthened to ensure those not able to be seen would also be assisted.

The new Tidy Team contract commenced on 1<sup>st</sup> April, 2019, and featured an increasing focus on environmental education. Members noted that there would be a steering group convened shortly and the attendance of community activists and residents was encouraged.

Members heard how the contract with Kingdom Security to provide environmental enforcement finished at the end of March, 2019. Though there were no targets for issuing of Fixed Penalty Notices (FPNs) the numbers issued in the final quarter were drastically reduced when compared to previous quarters. Queries had been raised whether the target for patrolling hours had been met. Evidence for this was being sought, and currently payment was being withheld until this information was forthcoming.

The delays in recruiting the Private Sector Housing Officer were noted, and the candidate was expected to start in approximately 8 weeks, pending confirmation of appropriate checks. Members noted the difficulty in recruiting and the educational requirements of the post.

**RESOLVED** that the report be noted.

## **8 Procurement and Financial Update (Sac.14.06.2019/8)**

The item was introduced by the Area Council Manager. Those present were reminded of the previous discussion regarding the recruitment of a Private Sector Enforcement Officer. The candidate had requested to work 30 hours per week, rather than 37. Members discussed the options in relation to the underspend that would result from the reduction in hours and it was suggested that this be utilised to extend the length of the contract.

An update was provided in relation to the Health and Wellbeing Fund, with a recent grant panel having been convened. 10 applications had been received with four recommended for approval. Members noted that those recommended would provide delivery across the area.

Those present heard of plans to re-advertise the fund and Members agreed to encourage groups to apply to the fund.

Members noted that the commission to tackle social isolation had recently been advertised on Yortender. Interest to date had been positive and it was noted that submissions would be evaluated on 16<sup>th</sup> July. Two Members were requested to take part in the tender evaluation panel.

**RESOLVED:-**

- (i) That the update on all procurement activity be noted;

- (ii) That Councillors Daniel Griffin and Saunders be nominated to take part in the Tackling Social Isolation tender evaluation panel;
- (iii) That the underspend associated with the post of Private Sector Housing Officer being reduced from 37 to 30 hours per week be ring-fenced to extend the term of the post subject to satisfactory performance and a continued need for the service.

## 9 Organisation of South Area Council Meetings (Sac.14.06.2019/9)

The Chair led a discussion on the organisation of South Area Council meetings. It was noted that venues in Hoyland and Wombwell had been used for the meeting, but that this sometimes led to confusion. In addition, recent changes meant that the meeting room in Wombwell was unavailable at the currently scheduled time.

Members discussed the day the meeting was held and the time, and it was generally felt that meeting on a Friday at 10.00am was well established, and avoided clashes with other engagements in the Council diary.

With regards to venue, the merits of meeting in the South Area were considered, together with positive and negative impacts of meeting at a variety of venues.

Following discussion Members agreed to hold meetings at a single venue, at it was agreed that this be Barnsley Town Hall.

**RESOLVED** that future meetings of South Area Council are held on the dates and at the times previously entered into the Council diary, and are held in Barnsley Town Hall.

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Chair



<b>MEETING:</b>	North Area Council
<b>DATE:</b>	Thursday, 27 June 2019
<b>TIME:</b>	2.30 pm
<b>VENUE:</b>	Meeting Room 5 - Barnsley Town Hall

## MINUTES

### Present

Councillors Leech (Chair), A. Cave, Charlesworth, Howard, Hunt, Lofts, Newing, Platts, Spence and Tattersall

### 9 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

### 10 Proposal to Commission Private Sector Housing & Environmental Support

The Area Council Manager introduced this item, reminding Members that in February 2017 the North Area Council agreed to fund a Private Sector Housing and Enforcement Officer and giving additional background information. An Officer was recruited on 22<sup>nd</sup> January 2018 on a fixed term 12 month contract, which was then extended until January 2020. However, the Officer handed their notice in on 3<sup>rd</sup> June 2019 due to securing a permanent post within BMBC. Members praised the work of the current Officer, who had made an enormous impact in the Area. There were some concerns about how the work would be managed during the transition period and it was felt that the post should be recruited to as quickly as possible.

Members discussed the options available to continue with this commissioning commitment. It was pointed out the Dearne Area Council is also recruiting to a similar post and it may be possible to run this recruitment exercise at the same time. If there is a suitable candidate once the Dearne post has been recruited to, there may be an option to recruit from this pool for a period of 3 months.

The Area Council outlined the options within the report. The new post will be advertised as a Housing Support Officer.

A discussion took place regarding the two vacant Youth Participation Officer posts. This will be discussed in more detail following the very successful workshop held earlier in the week, which provided some very useful insights which will require further exploration.

### RESOLVED that:

- (i) Zoe be thanked for her hard work and dedication to the role, which has made an enormous impact across the wards of the North Area Council.
- (ii) Members agree to an extension of the funding for the role of Private Sector Housing and Environment Officer within the North Area for at least 24 months (12 month contract plus 12 months).

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Chair

# Item 33

## BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is not a Key Decision within the Council's definition and has not been included in the relevant Forward Plan

Report of the Executive  
Director Core Services

### Statutory Polling District and Station Review 2019

#### 1. Purpose of report

- 1.1 To give consideration to final proposals arising from a Review of polling districts and polling station provision which the Council is required to undertake under the Electoral Administration Act (EAA) 2006.
- 1.2 The Electoral Registration and Administration Act (ERAA) 2013 introduced a change to the timing of compulsory reviews of UK Parliamentary polling districts and polling places. This means that a review must take place between October 2018 and December 2019

#### 2. Recommendations

- 2.1 That the council agree that the review be carried out as detailed in this report.

#### 3. Introduction

- 3.1 As required by Section 16 of the EAA 2006 a statutory Review of polling places commences with the publication of a public notice.
- 3.2 The council must publish a full list of its current polling stations along with the comments of the Returning Officer
- 3.2 A formal consultation must then take place with the following groups invited to respond:
  - Members of Parliament for Barnsley Central, Barnsley East, Penistone & Stocksbridge and Wentworth & Dearne
  - Members of the European Parliament
  - Members of Barnsley Metropolitan Borough Council
  - Town and Parish Councils
  - Constituency Associations
  - Other Political Groups
  - Returning Officers and Electoral Services Managers at Rotherham MBC and Sheffield City Council for the polling stations in the Wentworth and Dearne and Penistone and Stocksbridge constituencies respectively.

- 3.3 Notice will also be given to all council social network sites, to the Council's Connects Centres/Libraries and various display points as well as via the council's website.
- 3.4 Section 18 of the Representation of People Act (RPA) 1983 provides that the Authority must seek to ensure that all electors in its area have such reasonable facilities for voting as are practicable in the circumstances and that is so far as it is reasonable and practicable, only buildings which are accessible by persons with disabilities are designated as polling stations. These criteria will be considered in the assessment of suitability for polling wherever alternatives have been put forward.
- 3.5 There are currently 151 polling districts with 151 polling stations spread over 145 polling locations, split between the 21 Council Wards.

#### **4. Proposal and justification**

- 4.1 That the council conduct a six week consultation on the scheme of polling districts and stations presented by the Returning Officer and the Returning Officer's comments
- 4.2 That following this consultation a sub-committee of seven members with one representing each area council area be convened to consider the consultation responses and any other changes deemed necessary before presenting a revised scheme of polling districts and stations to full council for approval in November. The sub-committee would comprise of four Labour Members and one member from each of the opposition groups.

#### **5. Implications for local people / service users**

- 5.1 There are no direct implications for local people or service users.

#### **6. Financial implications**

- 6.1 There are no financial implications for the Council arising from this report.

#### **7. Employee implications**

- 7.1 None

#### **8. Communications implications**

- 8.1 None

#### **9. Consultations**

- 9.1 None at this stage

#### **10. Appendices**

- 10.1 None

**11. Background papers**

If you would like to inspect background papers for this report, please email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk) so that appropriate arrangements can be made

**Officer Contact:** A.C. Frosdick **Date:** 17<sup>th</sup> May 2019

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# Item 35



<b>MEETING:</b>	Cabinet
<b>DATE:</b>	Wednesday, 15 May 2019
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Reception Room, Barnsley Town Hall

## MINUTES

**Present** Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Frost, Gardiner, Howard and Platts

**Members in Attendance:** Councillors Saunders and Tattersall

### 271. Declaration of pecuniary and non-pecuniary interests

Councillor Gardiner declared a non-pecuniary interest in Minute Number 283 due to being a NPS Board Member.

### 272. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 17<sup>th</sup> April, 2019 had been called in.

### 273. Minutes of the previous meeting held on 17th April, 2019 (Cab.15.5.2019/3)

The minutes of the meeting held on 17<sup>th</sup> April, 2019 were taken as read and signed by the Chair as a correct record.

Building Schools for the Future Re-Financing Proposal and Change in Law (Cab.17.4.2019/14) Minute Number 268 - Proposed Addendum:

The Executive Director - Core Services noted that the report stated that written confirmation from the Education Funding Agency (EFA) had not yet been received regarding the refinancing proposal. However, he informed the meeting that the EFA did not typically provide written confirmation of such agreements and therefore it was not intended to await such confirmation before implementing the proposals set out in the report.

### 274. Decisions of Cabinet Spokespersons (Cab.15.5.2019/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 26<sup>th</sup> April, 2019 were noted.

### 275. Petitions received under Standing Order 44 (Cab.15.5.2019/5)

It was reported that no petitions had been received under Standing Order 44.

#### Core Services Spokesperson

### 276. Quarterly Analysis of Selective Voluntary Early Retirement and Voluntary Severance October 2018 - March 2019 (Cab.15.5.2019/6)

**RESOLVED** that the Selective Voluntary Early Retirement and Voluntary Severances which have taken place in the period October 2018 to March 2019, as detailed in the report now submitted, be noted.

**277. Strategic Risk Register - Full Review - March 2019 (Cab.15.5.2019/7)**

**RESOLVED:-**

- (i) that the current strategic risks articulated within the Strategic Risk Register reflects the current position of the Council;
- (ii) that the content of the Strategic Risk Register be noted and support continue to be given to the Corporate Risk Management process and the embedding of a Risk Management culture within the organisation; and
- (iii) that the intention to carry out a review of the Council's Strategic Risk Register following the 2019 Peer Review findings be noted.

**People (Achieving Potential) Spokesperson**

**278. Unauthorised Pupil Absence and Leave of Absence From Schools (Cab.15.5.2019/8)**

**RESOLVED** that the proposed changes contained within the revised Code of Conduct for issuing penalty notices for unauthorised absence and leave of absence, as detailed in the report now submitted, be approved and implemented from the start of the academic year in September 2019.

**Place Spokesperson**

**279. Adoption of New and Updated Supplementary Planning Documents (SPDs) and Planning Advice Notes (PANs) (Cab.15.5.2019/9)**

**RECOMMENDATION TO FULL COUNCIL ON 23<sup>RD</sup> MAY, 2019** that the adoption of the Supplementary Planning Documents (SPDs) and Planning Advice Notices (PAN), as set out in the appendices to the report, be approved.

**280. Planned Maintenance Programme 2019-20 (Cab.15.5.2019/10)**

**RESOLVED:-**

- (i) that the list of schemes identified as priorities for each Service be agreed and that NPS Barnsley Ltd, in conjunction with the Service Director Regeneration and Property, be authorised to place orders for the work;
- (ii) that the Service Director Regeneration and Property be authorised, in consultation with the relevant Service and the Cabinet Spokesperson for Place Directorate, to vary the programme within the overall financial approval;
- (iii) that, in accordance with Contract Standing Order 10.1(h), Contract Standing Order 3.2(b) be invoked to allow single tenders to be received from the NPS Construction, subject to these being checked for value for money against



previously tendered works, such an exception being justified on the grounds set out in Section 4 of the report; and

- (iv) that, in the event that the planned maintenance budget for 2019-20 not be fully expended, the value of any committed works be rolled forward in addition to next year's planned maintenance allocations.

#### **281. Housing Infrastructure Funding (HIF) Marginal Fund (Cab.15.5.2019/11)**

##### **RESOLVED:-**

- (i) that the outcome of the bid submission to the Housing Infrastructure Funding (HIF) Marginal Fund and the offer of a revised grant allocation following an independent Due Diligence appraisal over summer 2018, as detailed in the report, be noted; and
- (ii) that BMBC Legal (working in partnership with our appointed Framework Solicitors Walker Morris) be authorised to:-
- Enter into contract with Homes England to accept the funding and all associated terms and conditions.
  - Enter into a flow down funding agreement with Keepmoat Limited which replicates the terms and conditions of the Homes England contract.
  - Enter into a Development Licence with Keepmoat Limited to enable the completion of the Phase 3 infrastructure works.
  - Enter into a Variation to the Development Agreement with Keepmoat Limited relating to the delivery of Phase 3.

#### **282. Housing Revenue Account (HRA) - Capital Works 2019/20 Programme (Cab.15.5.2019/12)**

**RESOLVED** that the Housing Revenue Account (HRA) Capital Works Programme for 2019/20, as detailed in the report now submitted, be approved.

#### **283. NPS Barnsley Ltd Business Plan and Barnsley Norse Business Plan 2019-20 (Cab.15.5.2019/13)**

##### **RESOLVED:-**

- (i) that the NPS Business Plan for 2019-20, as set out in Appendix A to the report, be approved; and
- (ii) that the Barnsley Norse Business Plan for 2019-20, as detailed in Appendix B to the report, be approved.

#### **284. Proposed Waiting Restrictions at Stainborough Road and Keresforth Road, Dodworth - Consideration of Objections (Cab.15.5.2019/14)**

##### **RESOLVED:-**

- (i) that the objection received to the Traffic Regulation Order (TRO) to introduce waiting restrictions on parts of Stainborough Road and Keresforth Road, Dodworth be overruled for the reasons set out in the report and the objectors be informed accordingly; and
- (ii) that the Head of Highways and Engineering and the Executive Director Core Services and Solicitor to the Council be authorised to make and implement the Traffic Regulation Order as originally published.

**285. Proposed Waiting and Loading Restrictions at Park Road, Barnsley - Consideration of Objections (Cab.15.5.2019/15)**

**RESOLVED:-**

- (i) that the objection received to the Traffic Regulation Order (TRO) to introduce waiting and loading restrictions on parts of Park Road, Tower Street, Castle Street, St John's Road, Park Grove, Locke Avenue and Blenheim Road, Barnsley be overruled for the reasons set out in the report and the objectors be informed accordingly; and
- (ii) that the Head of Highways and Engineering and the Executive Director Core Services and Solicitor to the Council be authorised to make and implement the Traffic Regulation Order as originally published.

**286. Proposed Waiting Restrictions at Bloemfontein Street and Barnsley Road, Cudworth - Consideration of Objections (Cab.15.5.2019/16)**

**RESOLVED:-**

- (i) that the objection received to the Traffic Regulation Order (TRO) to introduce waiting restrictions on parts of Bloemfontein Street and Barnsley Road, Cudworth be overruled for the reasons set out in the report and the objectors be informed accordingly; and
- (ii) that the Head of Highways and Engineering and the Executive Director Core Services and Solicitor to the Council be authorised to make and implement the Traffic Regulation Order as originally published.

**287. Proposed Waiting Restrictions at Jackson Street and Co-operative Street Junctions with Barnsley Road, Cudworth - Consideration of Objections (Cab.15.5.2019/17)**

**RESOLVED:-**

- (i) that the objection received to the Traffic Regulation Order (TRO) to introduce waiting restrictions on the junctions of Jackson Street and Co-operative Street with Barnsley Road, Cudworth be overruled for the reasons set out in the report and the objectors be informed accordingly; and

- (ii) that the Head of Highways and Engineering and the Executive Director Core Services and Solicitor to the Council be authorised to make and implement the Traffic Regulation Order as originally published.

**288. URBACT: TechRevolution (Cab.15.5.2019/18)**

**RESOLVED:-**

- (i) that approval be given for the Executive Director Place to authorise the contracts with the URBACT Secretariat on behalf of the Council;
- (ii) that approval be given for the Executive Director Core Services and Service Director Finance to amend revenue budgets in accordance with the financial implications and Appendix A of the report;
- (iii) that approval be given for the Executive Director Place in consultation with the Executive Director Core Services to contract with the programme partners: Pardubice, Czechia; Vilanova I la Geltru, Spain; Schiedam, Netherlands; Piraeus, Greece; Bacau, Romania; Nyíregyháza, Hungary; and
- (iv) that approval be given for the Council to act as Accountable Body for the TechRevolution programme.

**289. Exclusion of Public and Press**

**RESOLVED** that the public and press be excluded from the meeting during consideration of the following items, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of Schedule 12A of the Local Government Act 1972 as amended, as follows:-

<u>Item Number</u>	<u>Type of Information Likely to be Disclosed</u>
290	Paragraph 3
291	Paragraph 3
292	Paragraph 5

**Place Spokesperson**

**290. Community Asset Transfer - Penistone Leisure Centre (Cab.15.5.2019/20)**

**RESOLVED:-**

- (i) that approval be given to granting a 30 year lease to Sporting Penistone Charitable Incorporated Organisation (ICO) on terms and conditions to be agreed;
- (ii) that the Corporate Asset Manager be authorised to finalise Heads of Terms for the proposed 30 year lease; and
- (iii) that the Executive Director Core Services be authorised to complete the lease to Sporting Penistone CIO. The grant of lease will be in accordance with Local Government Act 1972, but at less than best consideration based on the

delivery of local social economic and environmental wellbeing powers as introduced by the Local Government Act 2000 and the General Disposal Consent (England) 2003.

**291. Community Asset Transfer - Land at Dearne Welfare Park, Bolton-upon-Dearne (Cab.15.5.2019/21)**

**RECOMMENDATION TO FULL COUNCIL ON 23<sup>RD</sup> MAY, 2019:-**

- (i) that, subject to terms being agreed and statutory procedures under the Charities Act 2011 being complied with, the Council in its capacity of Trustee of the Miners Recreation or Pleasure Ground at Goldthorpe approves the grant of a 25 year lease of an area of Dearne Welfare Park to Dearne and District Junior Football Club (D&DJFC);
- (ii) that the Corporate Asset Manager be authorised to finalise Heads of Terms for the proposed 25 year lease, in accordance with charity legislation, and make any necessary amendments to the property's title documents that may be required in order for the proposed tenants to secure finance for the new pavilion project; and
- (iii) that the Executive Director Core Services be authorised to complete the lease to Dearne and District Junior Football Club (D&DJFC).

**Core Services Spokesperson**

**292. Local Government Act 2000 Section 101 - Indemnities (Cab.15.5.2019/22)**

**RESOLVED:-**

- (i) that endorsement be given to the general principle as set out in the report that indemnities be granted to officers or members in circumstances where an individual officer or elected member be made the subject of legal proceedings in respect of matters arising within the reasonable scope of their employment or elected office; and
- (ii) that the consideration of the granting of individual indemnities, upon being satisfied that the relevant officer or member was acting in good faith, be delegated to the Cabinet Spokesperson for Core Services in consultation with the Council's Head of Paid Service, Monitoring Officer and Section 151 Officer.

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Chair

# Item 36



<b>MEETING:</b>	Cabinet
<b>DATE:</b>	Wednesday, 29 May 2019
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Reception Room, Barnsley Town Hall

## MINUTES

**Present** Councillors Houghton CBE (Chair), Andrews BEM, Cheetham, Gardiner, Howard, Lamb and Platts

**Members in Attendance:** Councillors Franklin, Frost, Saunders, Sumner and Tattersall

### 1. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

### 2. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 15<sup>th</sup> May, 2019 had been called in.

### 3. Minutes of the previous meeting held on 15th May, 2019 (Cab.29.5.2019/3)

The minutes of the meeting held on 15<sup>th</sup> May, 2019 were taken as read and signed by the Chair as a correct record.

### 4. Decisions of Cabinet Spokespersons (Cab.29.5.2019/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 10<sup>th</sup> May, 2019 were noted.

### 5. Action Taken Under Paragraph B6 of the Responsibility for Executive Functions - Officer Delegations Contained in the Council Constitution (Cab.29.5.2019/5)

**RESOLVED** that the action taken by Executive Director Core Services under Paragraph B6 of the Responsibility for Executive Functions – Officer Delegations, as contained within the Appendix attached to the report now submitted and detailed below, be noted:-

- (i) that the Council acquires the freehold interest in Westgate Plaza One; and
- (ii) that the Executive Director Core Services be authorised to complete all necessary practical arrangements to secure the surrender of the existing long term lease on those terms agreed.

### 6. Petitions received under Standing Order 44 (Cab.29.5.2019/6)

It was reported that no petitions had been received under Standing Order 44.

## **Cabinet Spokesperson without Portfolio**

### **7. Member Development Charter Plus Award (Cab.29.5.2019/7)**

Members requested that their thanks to everyone involved with achieving the Award be noted.

#### **RESOLVED:-**

- (i) that the Council's achievement of the Local Government Association Member Development Charter Plus Award, as set out in the report now submitted, be acknowledged and recognised; and
- (ii) that the Council commits to addressing the identified areas of improvement outlined in the North East Charter's assessment report (at Appendix 1 to the report) in preparation for its reassessment against the Charter Plus standard in 2022.

## **Core Services Spokesperson**

### **8. Code of Conduct for Employees (Cab.29.5.2019/8)**

**RESOLVED** that the revised Code of Conduct for Employees, as detailed in the report and appendix submitted, be approved.

## **Adults and Communities Spokesperson**

### **9. Proposal to Remove Public Library Fines and Reservation Charges (Cab.29.5.2019/9)**

#### **RESOLVED:-**

- (i) that approval be given to cease charging library fines for the late return of items with effect from 1<sup>st</sup> July, 2019. Charges for lost or damaged items would be retained. Replacement charges for items borrowed after 1<sup>st</sup> July, 2019 and not returned would also apply;
- (ii) that the deletion of historic fines, replacement charges and reservation charges on customer records prior to 1<sup>st</sup> July, 2019 be approved;
- (iii) that approval be given to cease charging to reserve items already in stock or on order for Barnsley's libraries. Request and inter-library loan charges for items not currently in stock would be retained; and
- (iv) that a further report to be presented to Cabinet in 12 months to show the impact of the changes and review the decision.

## **Children's Spokesperson**

### **10. Outcomes from the National Takeover Challenge 2019 (Cab.29.5.2019/10)**

The Children's Spokesperson welcomed the following young people to the meeting to present the outcomes of the National Takeover Challenge:-

- Chloe Marshall
- Cai Clapham.

A presentation on the very positive feedback received from participants in the Challenge was provided.

Members commented on how they too had derived much from what had been a very worthwhile undertaking and considered what more might be done in future years to build on the initiative further.

**RESOLVED** that the continued success of this annual event as an example of good working across partnerships which can continue to be built upon in future Takeover events and activities aimed at improving the range of outcomes for children and young people, including those in care and care leavers be noted

.....  
Chair

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# Item 37



<b>MEETING:</b>	Cabinet
<b>DATE:</b>	Monday, 24 June 2019
<b>TIME:</b>	2.30 pm
<b>VENUE:</b>	Reception Room, Barnsley Town Hall

## MINUTES

**Present** Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Platts and Lamb

**Members in Attendance:** Councillors Franklin, Frost, Sumner and Tattersall

### 11. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

### 12. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 29<sup>th</sup> May, 2019 had been called in.

### 13. Minutes of the previous meeting held on 29th May, 2019 (Cab.24.6.2019/3)

The minutes of the meeting held on 29<sup>th</sup> May, 2019 were taken as read and signed by the Chair as a correct record.

### 14. Decisions of Cabinet Spokespersons (Cab.24.6.2019/4)

There were no Records of Decisions by Cabinet Spokespersons under delegated powers to report.

### 15. Petitions received under Standing Order 44 (Cab.24.6.2019/5)

**RESOLVED** that the report notifying the receipt of the following petitions be noted and the recommended actions for responding to them be endorsed:-

- (a) Containing the signatures of 520 signatories, from Shafton Parish Council, in respect of the withdrawal of Local Police Community Support Officers.

That the petition be received and referred to the South Yorkshire Police and Crime Commissioner. The Council are not the decision makers in this case which is being led by South Yorkshire Police. The Council were consultees to the review and our position was that we wanted to see a continuation of the current level and deployment of PCSOs.

### Core Services Spokesperson

### 16. Corporate Plan Performance Report - Quarter 4 January to March 2019 and 2018/19 (Cab.24.6.2019/6)

**RESOLVED:-**

- (i) that the Corporate Plan Performance Report for Quarter 4 (January to March 2019) and the 2018/19 Year-End, as detailed in the report now submitted, be noted;
- (ii) that it be noted that there are no suggested areas for improvement or achievement for follow-up at the end of Quarter 4. Initiatives are already in progress to address areas of concern;
- (iii) that the inclusion of the Stronger Communities quarterly narrative report which details the contribution of Area Councils and Ward Alliances to the Corporate Plan priorities and outcomes be noted; and
- (iv) that the report be shared with the Overview and Scrutiny Committee to inform and support their ongoing work programme.

**17. Capital Programme Performance Report - Quarter 4 and Year End 2018/19  
(Cab.24.6.2019/7)**

**RESOLVED:-**

- (i) that the final position of the 2018/19 Capital Programme, as set out in the report now submitted, be noted;
- (ii) that approval be given to the 2018/19 scheme slippage totalling £25.512m and scheme re-phasing totalling £6.419m (as detailed in paragraphs 3.6, 3.7 and Appendix B);
- (iii) that the total net increase in scheme costs in 2018/19 of £1.061m (as detailed in paragraph 3.8 and Appendix B) be approved; and
- (iv) that the updated 2019/20 Capital Programme position, as part of the Quarter 1 monitoring report, be noted.

**18. Corporate Financial Performance Report - Quarter 4 and Year End 2018/19  
(Cab.24.6.2019/8)**

**RESOLVED:-**

- (i) that the 2018/19 draft revenue final accounts position, as set out in the report now submitted, be noted;
- (ii) that the final position for Council services being an operational underspend of £4.145m, as detailed in Section 3, be noted;
- (iii) that the final position for Corporate budgets being an operational underspend of £3.392m, giving an overall underspend on the Authority's General Fund of £7.537m, as detailed in Section 3, be noted;

- (iv) that it be noted that the £2.800m of this balance has already been included within the updated 2019-2022 Reserves Strategy as part of approving the 2019/20 budget;
- (v) that approval for £4.000m of this balance be earmarked for anticipated Social Care cost pressures and future demography;
- (vi) that approval be given for the balance of £0.737m be transferred to the Authority's Strategic Reserves in line with the updated Medium Term Financial Strategy (MTFS);
- (vii) that agreement be given to earmark the carry forward revenue resources as identified in Section 4 and Appendix 1 of the report, subject to further reports being submitted for individual approvals where necessary;
- (viii) that approval be given to write off historic bad debt totalling £1.340m being £1.222m (General Fund) and £0.118m trade debt/tenant arrears (HRA) as detailed in Section 6.10 of the report;
- (ix) that the position on the Invest to Grow Fund be noted;
- (x) that the Section 151 Officer be requested to submit further reports on the overall outturn position if any significant adjustments arise following external audit scrutiny; and
- (xi) that the potential impact of the draft revenue final accounts position on the Council's Medium Term Financial Strategy (MTFS) as detailed in Section 8 of the report be noted.

**19. Annual Report on Treasury Management Activities 2018/19 (Cab.24.6.2019/9)**

**RESOLVED:-**

- (i) that the Treasury Management activities undertaken during 2018/19, as detailed in the report now submitted, be noted; and
- (ii) that the borrowing and investment activities carried out during 2018/19 be noted; and
- (iii) that the Prudential and Treasury Indicators as set out in Appendix 1 of the report be noted.

**20. Provisional Revenue Final Accounts 2018/19 - Housing Revenue Account (Cab.24.6.2019/10)**

**RESOLVED:-**

- (i) that the 2018/19 Housing Revenue Account (HRA) final accounts position, as detailed in the report submitted, be noted;
- (ii) that agreement be given to earmark carry forward revenue resources of £3.156m, as detailed in Section 6 and Appendix A;

- (iii) that the operational underspend (after earmarkings) of £1.247m be noted and approve this sum be transferred to HRA reserves to support the Council's Strategic Housing priorities;
- (iv) that the movement on the HRA reserves balance during the year resulting in a closing position totalling £37.1m, as analysed in Section 7, be noted;
- (v) that the Section 151 Officer be requested to submit a further report on the overall outturn position if there are any significant adjustments to the accounts arising from the External Audit or other factors;
- (vi) that the 2018/19 Berneslai Homes Ltd company accounts position be noted;
- (vii) that the Berneslai Homes Ltd carry forward revenue resources of £1.060m be earmarked for investment and scheme slippage purposes, as detailed in Section 8 of the report; and
- (viii) that the increase in Berneslai Homes Ltd's general contingency of 7.5% of its annual turnover, as detailed in paragraph 8.3, be noted.

**21. Standby Payments (Cab.24.6.2019/11)**

**RESOLVED** that the changes to Standby Payments, as detailed at Option 4 of the report, be approved with effect from 1<sup>st</sup> June, 2019.

**Children's Spokesperson**

**22. Establishing a Sub-Regional Response to Tackling Child Criminal Exploitation in Barnsley, Doncaster and Rotherham (Cab.24.6.2019/12)**

**RESOLVED:-**

- (i) that the Local Authority's participation within a multi-agency, sub-regional approach to tackling child criminal exploitation during 2019/20, based upon the principles of prevention and targeted early intervention, as detailed in the report now submitted, be endorsed; and
- (ii) that an evaluation of the outcomes of the initiative be reported to a future Cabinet meeting.

**23. Barnsley Children and Young People's Plan 2019-22 (Cab.24.6.2019/13)**

**RESOLVED:-**

- (i) that the publication of the Barnsley Children and Young People's Plan for 2019-2022, be approved; and
- (ii) that it be noted that the design work, as set out in Appendix 1, needs to be completed; however, the content has been agreed via the Trust Executive Group (TEG).

**24. Exclusion of Public and Press**

**RESOLVED** that the public and press be excluded from the meeting during consideration of the following items, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of Schedule 12A of the Local Government Act 1972 as amended, as follows:-

<u>Item Number</u>	<u>Type of Information Likely to be Disclosed</u>
25	Paragraph 3

**Regeneration and Culture Spokesperson**

**25. Schools Condition Capital Programme 2019/20 (Cab.24.6.2019/15)**

**RESOLVED:-**

- (i) that the list of schemes, as detailed in Appendices B and C, be approved and financed from the 2019/20 Department for Education (DfE) School Condition Allocation;
- (ii) that the Executive Director Place, in consultation with the Cabinet Spokesperson, be authorised to vary the programme of works, and to approve additional schemes, to meet emerging priorities; and
- (iii) that the financial implications arising from the report be included in the capital programme and released in accordance with the Financial Regulations Code of Practice C5.2(a).

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Chair

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# Item 38



<b>MEETING:</b>	Cabinet
<b>DATE:</b>	Wednesday, 10 July 2019
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber - Barnsley Town Hall

## MINUTES

**Present** Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Platts and Tattersall (on behalf of Lamb)

**Members in Attendance:** Councillors Charlesworth, Franklin, Frost and Saunders

### 26. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

### 27. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 24<sup>th</sup> June, 2019 had been called in.

### 28. Minutes of the previous meeting held on 24th June, 2019 (Cab.10.7.2019/3)

The minutes of the meeting held on 24<sup>th</sup> June, 2019 were taken as read and signed by the Chair as a correct record.

### 29. Decisions of Cabinet Spokespersons (Cab.10.7.2019/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the weeks ending 14<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup> June, 2019 were noted.

### 30. Petitions received under Standing Order 44 (Cab.10.7.2019/5)

It was reported that no petitions had been received under Standing Order 44.

### Regeneration and Culture Spokesperson

### 31. Appropriation of land at Penny Pie Park for highway purposes (Cab.10.7.2019/6)

The Leader welcomed to Cabinet members of the public who were in attendance for this item. Cabinet acknowledged the concerns raised by some members of the public but equally noted concerns raised as regards congestion in and out of the town on a main arterial route. Officers were asked to again outline the need for the scheme to be undertaken and the alternative approaches that had been considered. A member of the public was invited to ask a question of Cabinet and his point was addressed. Whilst Cabinet agreed the recommendations set out in the report it was again emphasised that the Council would work with community groups such as the

Friends of Penny Pie Park to ensure that all stakeholders would continue to play a part in reaching as practicable an outcome as possible.

**RESOLVED** that, under Section 122 of the Local Government Act 1972, having considered and assessed the representations received that the open space shown in Appendix 1 to the report forming approximately 1.133 hectares (11,330 square metres) of Penny Pie Park, no longer be required for the purposes for which it is currently held and may be used instead for highway purposes.

**32. Social Housing - Response to Scrutiny Task and Finish Group  
(Cab.10.7.2019/7)**

**RESOLVED** that the responses to each of the recommendations made by the Scrutiny Task and Finish Group into Social Housing, as set out in the report submitted, be endorsed.

**Deputy Leader**

**33. Adult Mental Health - Response to Scrutiny Task and Finish Group  
(Cab.10.7.2019/8)**

**RESOLVED** that the responses to each of the recommendations made by the Scrutiny Task and Finish Group into Adult Mental Health, as set out in the report submitted, be endorsed.

**34. Sexual Health Service Procurement (Cab.10.7.2019/9)**

**RESOLVED** that the awarding of a contract for an integrated sexual health service on completion of a competitive tender process, as detailed in the report, be authorised.

**Adults and Communities Spokesperson**

**35. Substance Misuse - Response to Scrutiny Task and Finish Group  
(Cab.10.7.2019/10)**

**RESOLVED** that the responses to each of the recommendations made by the Scrutiny Task and Finish Group into Substance Misuse, as set out in the report submitted, be endorsed.

**36. Capital Funding - Housing with Support for Vulnerable and Homeless Adults with Complex Needs (Cab.10.7.2019/11)**

**RESOLVED** that the investment of £725,000 for the re-provision of Holden House, as set out in the report, be supported.



**Environment and Transportation Spokesperson**

**37. Home to School Travel Assistance Policy 2018 - 2020 - Personal Travel Budget (Cab.10.7.2019/12)**

**RESOLVED:-**

- (i) that the pilot Personal Travel Budget Scheme which commenced in late September 2018 has been successful and that the rate of pay trialled in the pilot (60p per mile x two return journeys per day for the shortest distance between the pupil's normal place of residency and school) be confirmed as the rate of pay in the permanent Personal Travel Budget Scheme;
- (ii) that the Group Manager Travel Assistance be delegated to increase the standard offer in exceptional circumstances providing it remains economically viable to do so, with the Service Director Environment and Transportation as the accountable officer; and
- (iii) that the threshold for adjustment to payment for non-attendance be set at below 90% for the term.

**Children's Spokesperson**

**38. Proposal for a Young Mayor of Barnsley: Shadowing Arrangements 2019/20 (Cab.10.7.2019/13)**

**RESOLVED** that approval be given for the appointment of a Young Mayor for Barnsley and the development of arrangements for the Young Mayor to shadow the Mayor of Barnsley as part of mayoral civic duties, during 2019/20.

.....  
Chair

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